

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION Minutes
June 18, 2019

I. CALL TO ORDER AND ROLL CALL

Doreen Martinez, President, called the meeting to order at 2:04 p.m. in the Ryals room at the Rawlings Library.

Board Members Present:	Marlene Bregar Lyndell Gairaud Phil Mancha Doreen Martinez Dustin Hodge Fredrick Quintana
Board Members Absent:	Stephanie Garcia (excused)
Attorney Present:	Kate Shafer, Attorney – Gradisar Trechter Ripperger & Roth
Staff Present:	Jon Walker – Executive Director Sherri Baca – Chief Financial Officer Terri Daly – Human Resources Manager Sara Rose – Chief Operations Officer Sean Miller – I.T. Department Sonya West – Executive Assistant/Board Secretary

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

None

III. WORK SESSION DISCUSSION ITEMS

A. Referred Measure

Bart Miller, Special Legal Counsel with Collins, Cockrel & Cole, will report on a proposed referred measure for the November election.

(Bart Miller and Steve Welchert presented via conference call. Jon Walker handed out two draft copies for Resolutions approving the referral of a ballot issue for the November 5, 2019 election, which Bart Miller referenced in his presentation.)

Bart Miller

If you take a look at what you have before you, there is a Resolution. The way you put something on the ballot is that your Board of Trustees work by a Resolution that recites various things about why you are doing what you are doing. You are adopting essentially what is on the last page of the 1st handout, exhibit A. I will tell you that Jon Walker, Steve Welchert and I as well as staff of the district, have been working on this for the last several weeks and probably even longer than that. To cut to the chase, basically what your ballot question will be doing is transferring what is currently levied as a county property tax, which is used to pay off bonds that were issued back in the 1990's, over to your district. So the district would continue to collect that revenue that the county has been collecting and you would be able to use it for various library operational functions as you see fit. Turn back to the first page of the Resolution, we have a variety of "whereas" clauses that explain the importance of the library in the Pueblo County community and the City of Pueblo. *(At this point Bart Miller went through each "whereas" clause and read them with explanation to the Board of Trustee members. The first explanation was for the Resolution that will be submitted to the County Commissioners for approval. Sonya West left to make copies of the Resolution that the Board of Trustees is asked to adopt.)* The Resolutions are very similar and talk about similar issues. Basically the County Commissioners have their own format and that is the biggest difference between the two Resolutions. The Resolution to the County Commissioners is also a little bit simpler format than the Resolution you will be asked to adopt. The title is different as to adhere to the County Commissioners' format. This Resolution talks about how your library is organized under the State Library Law of the Colorado Revised Statute. It also acknowledges that the library is mainly supported by property tax revenue. There is also general information about how the library provides services for everyone in Pueblo County. Next you will see that it also states that you all have adopted a Resolution requesting that the Pueblo County Commissioners adopt this Resolution that you are looking at right now. The other Resolution is the

one that we will talk about in a few minutes. The final statement on this Resolution just talks about the fact that under the library law 24-90-112(1)(b)(III) C.R.S. which requires you to request from the County Commissioners to place the question on the ballot. The Resolution ends with the standard clause stating that the County Commissioners are authorizing and directing this ballot question to be placed on the ballot. Finally, your ballot question right below that section mirrors the question that will be in your Resolution to approve.

Marlene Bregar

Just in my editing mind, in Section 1 of the "therefore be it resolved", toward the end of the first page under number 1 it reads "for submission to the registered electors residing within the library to be included on the ballot for the November 5, 2019 coordinated election". I would hope that would be the library legal services as it is referred to earlier in the document?

Bart Miller

Yes, I think if you go back up to the first "whereas" clause it is listed that way. I can go ahead and add that to the section you are referring to. In fact, I will add that in right now as we are talking about it. Good catch, thank you. What I would like to do now is run through the ballot question itself. I want to point out that some key parts of the ballot question are required by TABOR article 10 section 20 under the Colorado Constitution. *(Bart Miller read over the proposed ballot question and discussed any questions from Board Trustees.)* I want to note that the \$1,119,921 number may change once the numbers come back from the County Assessor. So that first clause is basically what TABOR requires you to put in these measures. Then in the parenthesis you will see that we put in "resulting in an annual tax increase not to exceed \$4.29 in 2020 or \$0.36 cents per month for each \$100,000 of actual residential valuation". That is mainly there to give people additional information so that they can figure out the impact. Also with their election materials prior to the election, they will get a TABOR notice. That will have additional revenue information that voters will be able to use to access the impact of this on them. The TABOR notice will also contain pro and con statements which are written by proponents of this particular ballot measure as well as opponents who may come forward.

Lyndell Gairaud

Underneath the ballot issue on number one, it says "developing special programs for kids that help them read ..." I would like it to say "children" instead of "kids". Then on number 5 it says "evolving with new technology like offering e-books..." and I would think that should say "such as". That is just what sounds better to me. Also under number 6 I do not understand why it concludes with a question mark?

Bart Miller

The reason it concludes with a question mark is because this is a ballot question.

Marlene Bregar

I also have one more question. If you go back up to the first paragraph that says "when Pueblo County retires a library bond measure authorized by voters in 1999, for purposes of maintaining library services, included but not limited to"... in that sentence I know that there is a comma there, but it almost sounds like what is listed here as the purposes are what the purposes of what was voted on in 1999. Is there a way to reword that to make clear that this is what we are going to use the new money for and it is not related to the bond measure in 1999?

Bart Miller

I think that Jon Walker and I would have to put our heads together and figure that out.

Jon Walker

When we first started looking at this many months ago, we were hopeful that we could talk about this not as a tax increase. So when we came to the conclusion legally that it had to be stated with that initial phrase "shall library taxes be increased", in trying to offset that we put in this phrase to try to soften the idea of raising taxes. *(Discussion on ideas to change the phrase and make it clearer continued between Bart Miller and Board Trustees.)*

Doreen Martinez

In the TABOR notice that is going to go out, who would have to submit the pro and con questions? Also, within that TABOR notice is that were we could clarify that this is a continuation instead of a tax increase?

Bart Miller

Yes. Steve Welchert might want to add in terms of who writes the pro and con statements, but regarding the other part of your question, yes. It will be very clear to people who read the full TABOR notice of exactly what is going on.

Steve Welchert

I will draft a pro statement. On the con side, if multiple people submit cons statements on the library question the clerk will take all of those and narrow them to a statement. So they won't all appear if more than one is submitted. Regarding the question earlier to change the word from kids to children, the reason we use the term kids is because it is the same term we used from our poll earlier in the year. Also, we try to use language the way people talk. Our thought on using the term kids is to encompass a wider age group. For instance, teenagers are rarely referred to as children. I am open to changing if however the Trustees want it changed, but I wanted to explain to you the reason we use the word kids. *(Discussion amongst Trustees.)*

Bart Miller

We will change "like" to "such as" under number 5. Under TABOR you have the right to bump up your mill levy slightly for refunds and abatements that the county may grant to property owners each year. So what we are saying with the last statement on this page is that this mill levy rate is going to be subject to adjustment for those refunds and abatements as well as actual valuation used to determine assessed valuation. That allows you to adjust the mill levy if under the Gallagher Amendment the assessor continues to lower the residential assessment rate. So that is the clause that allows you to adjust for Gallagher. The rest of the Resolution is really just boilerplate statements for the County Commissioner. *(Switched to second Resolution that was handed out and referenced it.)* This Resolution is the one that you all are going to adopt. The "whereas" clauses on this Resolution are a little more descriptive in terms of what you are actually doing with the mill levy. The county's mill levy is a little bit higher than 0.6, so we decided it would be easier for voters to deal with the mill levy at 0.6 instead of 0.603. In reality that .03 is not that much money.

Jon Walker

So the idea is that saying 0.6 looks smaller than 0.603. From an optics perspective it is better to list it at 0.6 rather than 0.603. It is a very minimal increase, but voters may see it as more.

Bart Miller

In the 6th "whereas" clause I actually point out that the mill levy increase you are asking for is slightly less than what the tax payers are paying today in library taxes. The "whereas" clause after that is just stating that we will be asking the Board of County Commissioners to submit the question itself to the voters which is required by the library law. As with the previous Resolution we discussed, the clauses that follow are standard boilerplate statements required. *(Bart Miller allowed time for discussion amongst Trustees and answered questions as needed.)* Most citizens will not be reading this Resolution, they will be reading the TABOR notice which will contain the ballot question. If you look two above the "therefore now let it be resolved" clause it talks about the intergovernmental agreement with the County Clerk and Recorder that you will be entering into agreement with in August. If you decide at your regular meeting next month to go forward and ask the County Commissioners to set this ballot question, we will then inform the County Clerk and Recorder that you are going to be part of the coordinated election in November. So that is basically what that "whereas" clause is covering. *(Bart Miller read over the 11 points at the end of the Resolution.)* The final page is just the signature page. Exhibit A is the wording for the ballot question. Since we made changes with the wording on the first Resolution, those changes will also be reflected here and the ballot question will be consistent. The number listed of \$1,119,921 may get adjusted very slightly with the final valuation for assessment numbers.

Jon Walker

This is a proposal for you as Trustees to review. I am not recommending that you take any action on this in June. It is our recommendation that you weigh this and consider it. If you want to provide feedback I am certainly

receptive to that. If any is received, I will bring it back to the Trustees to discuss before there would be any final changes made. If you decide that this is something that you want to put on the ballot, then I would suggest that you take that action in July.

Doreen Martinez

Thank you Jon Walker, Bart Miller and Steve Welchert for getting this information to us. I would like to propose that we set this as an action item at the July work session.

Bart Miller

Thank you very much for considering this and letting us help you. I am open to any feedback or questions you may have.

B. Audit Report

Alison Slife, Certified Public Accountant from CLA, will provide an audit report regarding PCCLD 2018 financial statements.

(Sherri Baca handed out the 2018 Comprehensive Annual Financial Report with two letters from CLA. Alison Slife presented from a power point slide show.)

Alison Slife

I will be covering hi-lights from the documents that were just presented to you. Certainly as I am discussing the different aspects from the report, feel free to chime in if you have questions or comments. We did just have a meeting with the audit committee, and we covered all of this information. There are different tabs in the document you have to help guide you. The first one is the Introductory Section. This is basically two different letters from management to you all as well as the citizens that read this as well as users of this report. If you skip down into the Financial Section on page 19, you will see the Independent Auditors Report. The good news is at the top of page 20. This talks about the ultimate results of the audit. The ultimate results of this audit is a clean opinion or unmodified opinion which is the best opinion that the district can get. So congratulations to the district for achieving that result. Next part to look at is titled Emphasis of Matters. The next section is titled Correction of an Error. In working with management we realized that certain portions of the net pension liability were incorrect. So through that analysis and discussion with management, there was a restatement that was required to get those amounts correct. The good news is that the impact of that correction was actually on the positive, so it did increase your net position or equity number as of the beginning of the year. So we just had to show that in our audit opinion. Otherwise, no other adjustments to note. The next tab is Management's Discussion and Analysis. This is the opportunity for management to discuss what changed during the year. Really it is the narrative of what happened throughout the year. This section is not audited, but we are required to review it for consistency and check to see that the numbers agree with the audited numbers. It is a good summary of the year. The next section is the Basic Financial Statements. These are the financial statements that we offer our auditing opinion over. This is the ultimate culmination of what happened over the year. At the very bottom of this statement you will see net position at the end of year. Basically this is what is left over at the end of the year. You will see that the majority of your net position is tied up in capital assets. I also want to go over briefly page 32. This is your statement of activities for the year. Here at the very top you can see that this financial statement starts with expenses because the purpose of the district is to provide services to its citizens and users of the Library Districts facilities. Then you can see all the different program expenditures. Then you will see the section that lists property taxes which supports the libraries services. Page 35 shows your revenues and expenditures. The next section is the Notes to Basic Financial Statements. This section is really the explanation behind the numbers. If you are curious about different accounting policies, summaries of accounting policies, what the Library District is invested in or what kind of cash is being held, debit information as well as all of the net pension information, that is all disclosed within this section. Next is the Supplemental Information tab. Probably the most relevant is on page 74, which is the Budget to Schedule for General Fund. You have probably seen similar information to this in your monthly board packets. This is the same form but for the whole year. The last section is the Statistical Section. This section has a lot of really good historical context. There is a ten year presentation of a lot of this information. It is not just financial information, it is demographic and general community information as well. This section is not audited because it is a lot of non-financial information. It is certainly a good area if you are looking for trends that happened over the year. Any questions?

Fredrick Quintana

Phil Mancha, Marlene Bregar and I were able to attend the audit committee meeting, and you just gave a really good overview of what we learned in that meeting. I cannot say enough how proud we are of our financial team. Thank you for your presentation.

Sherri Baca

I would just like to add that CAFR is not required for government organizations to publish, it is more voluntary. We are ten years into producing a CAFR and I am hoping that this particular one is an award winning version. I will submit it on behalf of the district to the Government Finance Association and then the office of the State Auditor requires that we file this with them as well. I also wanted to say how appreciative I am for working with our new audit firm. *(Alison Slife took a few minutes to read the two letters from CLA to the Trustees.)*

Frederick Quintana

I would recommend that we add this as an action item for the Thursday board meeting to accept this audit report.

C. Master Facilities Plan

Dennis Humphries, Principal with Humphries-Poli Architects, will review PCCLD's Master Facilities Plan.

(Dennis Humphries had a handout for Trustees to reference as well as a Power Point slide show.)

Dennis Humphries

What we have done today is we have consolidated the Rawlings study and the branch studies into one document. The Rawlings study was presented at your February board meeting and then we presented in May on the branches. So this is a summary of all of the above. There is a wealth of information and history in this document I have provided. I would like to give an overview of where we are. We went through a very extensive visioning process for the Rawlings Library and we brought in a number of outside constituents. We had seven meetings, and recently two public meetings to solicit ideas, thoughts and comments. On the six branch libraries, we dealt directly with the managers of the facilities. Those managers have gotten comments from users, and are there to observe what goes on in their libraries and what the deficiencies might be. We also worked with Jon Walker and the district leadership to make sure that there was some consistency in the six branches. Our process was to ask these people who came to the meetings what was important about their community, favorite parts of the library, what to change and what not to change in the libraries. Some of the comments we heard were the importance of outdoor spaces, having smaller group areas, maker spaces, places for performances and crafts, etc. One of the other things we did, was to look at each one of the buildings. There was a property condition assessment that was completed in December and is included in the handout provided to you. In the Rawlings facility we commissioned a mechanical study to evaluate a little more detail about the life expectancy and condition of the mechanical system which is now approaching 20 years old. We did some similar studies for the branch libraries. *(At this point, Dennis Humphries went through his slide-show and handout to describe recommended changes and upgrades to each library branch to include Rawlings Library. Each presentation included a sketch of the project.)* Again, these are all ideas, not intended to be final design. Just ideas on how to enhance current spaces.

Phil Mancha

Regarding the last presentation on Pueblo West Library, what is the function going to be in the space you talked about that is currently the foyer to the library?

Dennis Humphries

Right now that space is purely a lobby. So as we talked to staff at Pueblo West Library, they indicated that sometimes as the teens come in they tend to "camp out" there. So we thought that if we made it a more active space by putting in an alcove that would have seating or tiered type seating, it would better utilize that space. Again, just an idea not necessarily final design.

Lyndell Gairaud

I think that is a good idea, it is currently just a big empty space. By making that change it would offer seating for patrons to use when waiting to meet someone before going into the library or a place for patrons to wait for a ride when leaving. I think this change would just make it more accommodating because currently it seems pretty cold and barren when you walk in.

Dennis Humphries

I think it is a space that needs more programs to happen in it and to be better utilized. *(Discussion amongst board members continued regarding the lobby in Pueblo West Library.)* So if this master plan goes forward, at that point we would go through a full design process that would engage public input and further information from staff. So the question becomes, "how much does all this cost?" We have been going through the plans for the Rawlings Library and presented it as being about ten million dollars over when we presented in February. We have gone through with the leadership of the district and looked at what costs have already been planned for in regard to replacement of carpeting or replacement of some lighting or replacement of furniture throughout the libraries. We found that a lot of these items have already been budgeted replacement items over so many years. For Rawlings, we started at four million and then we jumped to over 10 million, but have been able to scale it down. Now what we are showing is about 8.3 million. One other thing that came out of one of the public meeting was a suggestion that our budgeted contingency fund was probably a little low, which we agreed. We have increased the contingency to 10 percent, so we have about a half million dollars of contingencies. Contingency meaning when we open the ceiling and we find something up there that we didn't know needed to be fixed or something that we didn't know might exist. Now on the branches, we were given a suggested budget for each branch. So we allocated to each branch within those budgets. Rawlings Library was given a 4 million dollar budget, but the community stated they wanted more improvements. Our suggestion is that the Rawlings Library be renovated first and the branches would follow suit. However, that is something that can be evaluated at a later date. It does not have to be put in place as a hard line today. So this sums up our master plan process for the entire district to include all seven facilities. I will now ask for any questions. I know that this is a lot to digest, but some of it has been presented over past months as well. So there shouldn't be a lot of surprises here. The good news is that we found how we can do Rawlings a little more cost effectively.

Lyndell Gairaud

Thank you for the great presentation, you are always very clear and understandable. It has been a tremendous amount of work to get this all organized, so thank you.

Doreen Martinez

How much are we expanding the vault for the archives?

Dennis Humphries

I don't have the exact square footage, but it is approximately a 50% increase. I would also like to say thanks to staff, leadership and you as Trustees. Hearing your comments inspires us to think about things that we had not considered. That is what this whole purpose of presenting these idea to you, staff and community is for, to get feedback and further ideas. It is not finished until it is built, so there are lots of opportunities to enhance these plans. Again, thank you so much for the opportunity.

Doreen Martinez

May I suggest that we swap items D and E? We have Gilbert Ortiz here from the County Clerk and Records office, and I would like to give him an opportunity to speak and then we can move onto the employment policies update.

D. County Elections

Gilbert Ortiz, Pueblo County Clerk & Recorder, will speak about Pueblo County election processes. *(Gilbert Ortiz provided two handouts to Trustees and presented from a slide show.)*

Gilbert Ortiz

The two handouts I have provided are a 2017 election bill and a timeline fact sheet for the election process. I want to thank you for being partners in all the elections that I run especially on even years. You have been a huge help, especially at the Lamb Library, Barkman Library, Giodone Library and Pueblo West Library. If you look at the first

sheet I gave you, it explains the timeline of what you would need to get done ahead of time. If you submit your request to be added to the ballot early, it does not bind you, it just will let us know that you are planning to be added to the ballot. What that will start, is for us to prepare an intergovernmental agreement between the county and the Library Board. I have a couple of questions for you. Is it a TABOR issue that you are putting on the Ballot?

Jon Walker

It is a TABOR issue.

Gilbert Ortiz

So TABOR issues also starts the TABOR booklet. On the handout you will see the date 9-21-2019, that is the last day to submit the pros and cons. You would have to give us your TABOR language well before that date so that we could get it inside the booklet. Then you will have to post that you are accepting pros and cons for the TABOR question. People can then submit those and after that we will send those to our attorneys and they will consolidate the pros and cons into one statement. At that point it is put into the TABOR booklet and we distribute the booklet.

Doreen Martinez

Once the pros and cons are given to you, are we allowed to see the statement before it is printed?

Gilbert Ortiz

No, once it is submitted it is completely handled on our side. We would then send those TABOR booklets out one per household. Let's say there are eight voters in one household, they would just get one TABOR booklet. You are liable for those costs. If you look at the 2017 Coordinated Election handout, you will see the word LEDS, you will see what the TABOR books cost. That includes the printing and the mailing. We also allow for you to have copies here at the library to handout. The 2017 handout is a bill that was generated when everything with the election was complete. Those numbers will change for any and all different circumstances for the 2019 election. It just gives you a rough idea of costs associated. We only run all mail ballots in Colorado now. There will be one polling location at 720 North Main Street for people to pick up ballots. We will mail out 100,358 ballots to the registered active voters in Pueblo County. The designated election official (DEO) is someone that you appoint to be the contact person with me during the election.

Marlene Bregar

Back to this 7-26-2019 date, can we take formal action to just say that we are going to participate in the coordinate election so that we get on the list without doing the whole Resolution to the county?

Jon Walker

I believe that is correct, and I will follow up with Bart Miller after this meeting to verify that. As you know, we are discussing this ballot question and the Resolution that goes along with that. That may be adopted later in July, but the idea is that there would be movement towards a formal election which might be taken in June. That would all be in alignment with that July 26th due date.

Gilbert Ortiz

I don't think that it is required to have a Resolution. I have seen Special Districts just send the clerk a note with the signature of the president with a heads up that they will be participating in the election. So I don't think it needs a Resolution. I don't see a Resolution very often, usually it is just a letter from the president saying we are going to do this.

Doreen Martinez

It sounds like we need to clarify this as it sounds different than what Steve Welchert explained to us. After that clarification we can set it as a potential action item at the next meeting.

Gilbert Ortiz

I think the reason that people don't do it by Resolution is because it is non-binding. So I can't hold you to paying your share of the election if you end up not participating. Also, keep in mind that TABOR issue questions are very

difficult on Special Districts because there is a lot of laws you must follow as far as campaigning and where to spend the money. I would just remind you to listen to your attorneys and know what your position is and how you are representing the board when you are out there speaking on certain issues because you could get the Special District in a lot of trouble. So listen to your attorneys, listen to the ethics part of the argument to what your position is on the board. What Pueblo County does, is we take everything off of your hands, we handle the election according to Title I. You are able to lean on our office and save some money in the long run as we run the Special District elections in line with the regular November elections. One last thing, on the bottom close to the end of the handout I gave you, there is a canvas of votes at the end of the elections. You will be asked for a participant for that part. Usually it is the designated election official (DEO) that does that, but we invite everybody to come. Our elections are very straight forwarded and audited. You are putting your ballot question in good hands. Are there any other questions?

None

E. Employment Policies

Terri Daly, PCCLD Human Resources Manager, will discuss PCCLD employment policies.

Terri Daly

I have not gotten any feedback on the Employment Policies changes that I presented last month, so I assume no news is good news.

Doreen Martinez

I have had a chance to look at the changes and I just want to say thank you very much. Number one for setting it up the way you did. And second for taking the time to explain your set-up to us. It really was clear and concise to be able to see and understand the changes you proposed. You did a very thorough job with great explanation. I know that wasn't an easy feat. We very much appreciate all your hard work on this.

Lyndell Gairaud

I agree with Doreen, you did a great job and made this very easy for us to review.

Fredrick Quintana

Yes, same from me. All explanations were clear and so there was no need to send feedback.

Terri Daly

What we are planning is to have a roll out to employees next. On the very back there is an acknowledgement of receipt for employees to sign. We will have employee meetings that employees can come to and go over the changes. At that time they will sign the acknowledgment of receipt. For employees that cannot make it to the meeting, we will have an electronic version listed on the portal and I will send copies to employees if they request that. Our goal is that every employee review the employment policies and sign the acknowledgment of receipt.

Doreen Martinez

Are there any other questions or comments? As none are noted, I would like to suggest we set this as an action item to accept the changes as presented at next Thursdays meeting.

Terri Day

I want to tell you one change I did make after you were presented with the changes last month. Based on the feedback about the domestic partner coverage to the bereavement leave, I did go ahead and add that.

F. Legal Services

An update report and recommendations will be made concerning PCCLD General Legal Counsel services.

(Doreen Martinez thanked Kate Shafer for all her dedication and work to the PCCLD Board interim during this transition.)

Fredrick Quintana

We had received six RFP responses. All responses were very good and well done. *(Fredrick Quintana referenced a handout of scoring sheets from the interview conduction with the top two law firms.)* The handout that Jon Walker just gave you shows initial scoring and then interview scores. *(Fredrick Quintana went over the handout with the Trustees.)* The recommendation of the interview committee would be to extend an offer to Gradisar, Trechter, Ripperger & Roth.

Doreen Martinez

Thank you to the committee for all your time and work in choosing a law firm. It would be my suggestion that this be set for an action item at our next meeting next Thursday.

Fredrick Quintana

Doug Gradisar and Tony Perko would be listed as the main attorneys. Kate Shafer stated she will always be available to help if needed in the future.

G. Pueblo Library Foundation

A recommendation for approval of a new member to the Board of Directors for the Pueblo Library Foundation will be presented.

(A copy of the applicants' application was provided to the Trustees.)

Jon Walker

One of the responsibilities of the Board of Trustees is to accept applications and recommendations for Board of Directors for the Pueblo Library Foundation, as well as the approval authority for that recommendation. There are a few different categories for those Board of Directors. Some as you know come from the Library Trustees, and Lyndell Gairaud is currently serving in that capacity for example. Some come from the Friends of the Library, we have members serving from that as well. Then some are general, and in this case, Iris Clark would be coming from that category. She would be filling an at-large representative seat on the Board of Directors for the Pueblo Library Foundation. I have met Iris Clark, she has spent time in the library here, and she would be a great addition to the Board of Directors to the Pueblo Library Foundation. It is the recommendation that the Board of Trustees take action to approve Iris Clark to the Pueblo Library Foundation.

Lyndell Gairaud

I would also like to suggest that we make this recommendation an action item at the next meeting.

IV. ADJOURNMENT

Reminder: The Regular Board Meeting will be held on Thursday, June 27, 2019 at 5:30 p.m. at the Rawlings Library in the Ryals room.

Adjourned at: 4:51 p.m.

Respectively Submitted By:

Sonya West

Executive Assistant/Board of Trustee Secretary