

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION AGENDA
2:00pm, November 10, 2020

The meeting will take place via teleconference due to the current COVID-19 public health crisis. An interactive public session with social distancing protocols in place will be hosted in the Ryals Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. Discussion Items

1. **2021 Preliminary Budget** (estimated time: 20 minutes)
OVERVIEW: Alexandria Romero (Controller) will provide an update report on the preliminary 2021 PCCLD Annual Budget. A public hearing on the proposed budget will follow at the November Regular Trustees' meeting and the Trustees will be asked to adopt a 2021 budget, set the mill levy, and appropriate sums of money for the 2021 budget in December.
2. **Lease-Purchase Financing** (estimated time: 10 minutes)
OVERVIEW: The Trustees approved a resolution on October 13 authorizing lease-purchase financing to provide for certain improvements to the Rawlings Library. An update report will be provided.
3. **PCCLD Strategic Planning** (estimated time: 20 minutes)
PCCLD's current strategic plan expires this year and a new plan is under development. Sherri Baca, Associate Executive Director, will provide an update report on the new plan.
4. **Revision of Policy Relative to Colorado's Equal Pay for Equal Work Act** (estimated time: 10 minutes)
OVERVIEW: There have been changes to state law in Colorado necessitating revisions to PCCLD employment policies. Terri Daly, Human Resources Director, will provide a report and recommendations.
5. **Audit Engagement** (estimated time: 10 minutes)
OVERVIEW: The Clifton Larson Allen audit engagement letter for PCCLD's 2020 financial records will be presented for discussion.
6. **2021 Holiday Dates** (estimated time: 10 minutes)
OVERVIEW: The Board will review proposed 2021 holiday closures. The Trustees will be asked to approve 2021 scheduled holiday closures in December.
7. **2021 Trustee Meeting Dates** (estimated time: 10 minutes)
OVERVIEW: The Board will review proposed Trustee 2021 meeting dates and locations. The Trustees will be asked to approve their 2021 meeting dates and locations in January 2021.

8. **Board of Trustee Appointment** (estimated time: 10 minutes)
OVERVIEW: The current Library Trustee appointment process will be reviewed for discussion.
9. **Pueblo Library Trustee Election of Officers** (estimated time: 10 minutes)
OVERVIEW: The PCCLD Trustee officer election process will be reviewed. Officer elections take place at the annual meeting in January.

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 50 minutes