

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES

WORK SESSION AGENDA

2:00pm, Tuesday, January 18, 2022

NOTICE REGARDING COVID-19: This meeting will be conducted online only in order to adhere to COVID-19 social distancing precautions due to the current high spread of the disease locally. An online link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. Discussion Items

1. Annual Meeting of PCCLD Board of Trustees (estimated time: 25 minutes)

OVERVIEW: The Board Trustees will hold its annual meeting on January 27, 2022, with the following items for action:

A. Election of Officers

The Bylaws provide "The annual meeting shall be held at the time of the regular meeting in January. Officers shall be elected at the annual meeting." The officers to be elected are President and Vice President.

B. Selection of 2022 Board Meeting Dates, Times, and Locations

The Bylaws provide that "The date, hour, and location of the meetings shall be set by the Board at its annual meeting." A recommended calendar of meetings is included in the Board packet.

C. Posting 2022 Board Meetings Notices

The Trustees takes action at its annual meeting to designate location of the official posting of notice of PCCLD Board of Trustees' meetings. The current practice is to designate the community bulletin board at the Rawlings Library at 100 E. Abriendo Avenue, Pueblo, Colorado, and the PCCLD website at www.pueblolibrary.org as the two public places for posting of public notice of meetings for the PCCLD Board of Trustees, and that all regular and special meeting notices will be posted at least 24 hours prior to scheduled meetings and designate the Executive Director as the Board's representative to answer all questions about all postings.

D. Affirmation of Ethics Statement

By policy, "individual members of the Board of Trustees shall annually sign the Ethics Statement adopted by the Board of Trustees." A copy of the statement will be provided for individual review and signature. Signed copies are to be returned to the Secretary to the Trustees.

E. Board Committees

The Board annually reviews committee appointments at the annual meeting. Recent committees include Legislative and Government, Audit, Board Development, and Executive Director Evaluation.

2. 2022 PCCLD Annual Plan (estimated time: 15 minutes)

OVERVIEW: Jon Walker (Executive Director) will present a review and recommendation for PCCLD's 2022 Annual Plan.

3. 2021 Budget Amendment Hearing (estimated time: 10 minutes)

OVERVIEW: Alexandria Romero (Director of Finance) will present recommendations for a budget amendment hearing regarding PCCLD's 2021 General Fund.

4. Freegal (estimated time: 10 minutes)

OVERVIEW: Jill Kleven (Director of User Services) will present a recommendation for payment of \$31,700 payment to Library Ideas for subscription to Freegal Music. This requires Trustee approval since it exceeds \$25,000.

5. Self-Checkout Equipment (estimated time: 10 minutes)

OVERVIEW: Jill Kleven (Director of User Services) will present a recommendation for procurement of self-checkout kiosk equipment for the Rawlings Library. This requires Trustee approval since it will exceed \$25,000.

6. Board Assessment (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees' annual self-assessment will be discussed.

7. Executive Director Evaluation (estimated time: 5 minutes)

OVERVIEW: The Trustees will discuss the Executive Director evaluation that is due to be completed in February.

8. Executive Session (estimated time: 20 minutes)

OVERVIEW: Pursuant to section 24-6-402(4)(b) and (4)(e), Colorado Revised Statutes, the Trustees will conduct an executive session for the purpose of discussing legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding a request from the PCCLD Trustee Joint Appointment Committee of the Pueblo Board of County Commissioners and Pueblo City Council for the shortening of PCCLD Trustee terms.

9. Executive Session (estimated time: 20 minutes)

OVERVIEW: Pursuant to section 24-6-402(4)(b) and (4)(e), Colorado Revised Statutes, the Trustees will conduct an executive session for the purpose of discussing legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding a request from the PCCLD Trustees to enter into a Property Tax Increment Revenue Agreement regarding the proposed Mitchell Park South Urban Renewal Plan.

IV. ADJOURNMENT

Estimated total meeting time: 2 hours

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, January 27, 2022. *This meeting will be conducted online only in order to adhere to COVID-19 social distancing precautions due to the current high spread of the disease locally. An online link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org*