

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
WORK SESSION AGENDA**

**February 18, 2020, 2:00 p.m. – Rawlings Library (Ryals Room)**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

**III. WORK SESSION DISCUSSION ITEMS**

**A. Greenhorn Valley Library Manager** *(estimated 5 minutes)*

Jennifer Tozer will be introduced as the new manager of Greenhorn Valley Library.

**B. Financial Report** *(estimated 15 minutes)*

The January 2020 PCCLD financial report will be provided by Sherri Baca, Associate Executive Director.

**C. 2020 Property Disposal Request** *(estimated 10 minutes)*

According to policy, "In January of every year, a disposal of property request form will be submitted to the Board of Trustees so that a broad determination can be made to donate or discard weeded collection materials, which are considered to be fixed assets in the aggregate, as well as to dispose of miscellaneous surplus furniture and equipment." The Board of Trustees will discuss the recommended 2020 Disposal of Property Request. It is recommended that the Trustees approve the 2020 Disposal of Property Request presented for the disposal of discarded collection materials as designated retroactive to January 1, 2020.

**D. Capital Asset Procurement** *(estimated 15 minutes)*

The 2020 PCCLD Budget allocates funds for a replacement pickup truck. Alan Rocco, Facilities Superintendent, will present a proposal for this procurement. It will require Trustee approval as it exceeds \$25,000 in cost.

**E. Rawlings Library** *(estimated 20 minutes)*

Sherri Baca, Associate Executive Director, will provide a report on the Rawlings Library renovation financial plan.

**F. Universal Services School and Libraries Program Grant** *(estimated 20 minutes)*

Robert Childress, Information Technology Director, will provide recommendations for telecommunications equipment procurement as part of the Rawlings Library renovation project and the Universal Service Administration Company federal eRate grant program.

**G. Executive Session** *(estimated 20 minutes)*

The Trustees will enter into Executive Session for the purpose of discussing a personnel matter with respect to the Executive Director pursuant to C.R.S. 24-6- 402(4)(f)(I). The involved employee has been notified of this Executive Session and given the opportunity to have the matter discussed in open session.

**H. Outstanding Women Awards** *(estimated 5 minutes)*

PCCLD's Outstanding Women Awards are scheduled and an update report will be provided on Trustee nominations for recognition.

**V. ADJOURNMENT**

Reminder: The Regular Board Meeting will be held on Thursday, February 27, 2018 at 5:30 p.m. in the Ryals room at Rawlings Library.

*ESTIMATED MEETING TIME: 1 hour 50 minutes*