

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
WORK SESSION AGENDA  
2:00pm, February 16, 2021**

**The meeting will take place via teleconference due to the current COVID-19 public health crisis. An interactive public session with social distancing protocols in place will be hosted at the Rawlings Library, 100 E. Abriendo, Pueblo CO**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. Discussion Items**

- 1. PCCLD COVID-19 Service Response** (estimated time: 15 minutes)  
OVERVIEW: An update report on PCCLD's COVID-19 service response will be presented.
- 2. 2021 Property Disposal Request** (estimated time: 10 minutes)  
OVERVIEW: The Board of Trustees annually make a broad determination to donate or discard weeded collection materials, which are considered to be fixed assets in aggregate, as well as dispose of miscellaneous surplus furniture and equipment. The Board of Trustees will discuss the recommended 2021 Disposal of Property Request. It is recommended that the Trustees approve the 2021 Disposal of Property Request presented for the disposal of discarded collection materials as designated retroactive to January 1, 2021.
- 3. Board Assessment** (estimated time: 15 minutes)  
OVERVIEW: Results of the Board of Trustees' self-assessment will be discussed.
- 4. Master Facilities Plan Update** (estimated time: 15 minutes)  
OVERVIEW: Sherri Baca, Associate Executive Director, and Alexandria Romero, Director of Finance, will provide an update report on the PCCLD Master Facilities Plan.
- 5. Internet Service Provider** (estimated time: 15 minutes)  
OVERVIEW: PCCLD has issued an RFP for Internet Service Provider services in alignment with federal eRate grant requirements. A procurement recommendation will be presented to the Trustees for discussion. This procurement requires Trustee approval as it exceeds \$25,000.
- 6. Executive Session** (estimated time: 30 minutes)  
OVERVIEW: The Board of Trustees will enter into Executive Session for the purpose of discussing a personnel matter with regard to the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I). The involved employee has been notified of this Executive Session and given the opportunity to have the matter discussed in open session.

## **IX. ADJOURNMENT**

Estimated total meeting time: 1 hours 40 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, February 25, 2021, via teleconference. An interactive public session will be hosted with social distancing protocols in place at the Rawlings Library, 100 E. Abriendo, Pueblo CO.