
Recommendation for Request for Proposal of Laptop Vending Solution

— Rawlings Renovation Project —

Project Overview

PCCLD solicited proposals from qualified vendors to provide 48 laptop bays in three separate locations including 12 in a youth-focused area, 12 in a teen-focused area, and 24 in an adult-focused area. In addition to the four kiosks, PCCLD is seeking the cost for a five year service agreement to include annual licensing, support, and maintenance. Laptop vending solutions would minimize the staffing resources needed to manage a laptop borrowing program and would empower customers to self-manage computer use at the library.

RFP Committee included Robert Childress, Director of IT; Crystal Talley, Technology Trainer & Digital Resource Librarian; and Jill Kleven, Director of User Services.

Timeline

- RFP issued 8/27/21
- On site visits and questions due 9/17/2021
- Proposals due 9/30/2021
- Board approval (pending) 10/28/2021
- Contract awarded 10/29/2021
- Project installation 3/2021



Scoring Rubric

- Features & Functionality - 35%
- Cost - 30%
- Customer Service/Support - 20%
- Implementation Plan - 10%
- Reference Checks - 5%



Pricing Proposals

	Laptop Bays + 1st Year	Years 2-5 Maintenance	Total Cost
Laptops Anytime	\$119,566.50	\$61,066.00	\$180,632.50
D-Tech	\$106,780.00	\$48,000.00	\$154,780.00



Committee Notes

Features & Functionality- Laptops Anytime provides memory wipes and factory resets of devices upon return. This will minimize staff time. With D-Tech, customers would have to plug in the laptops and close the door to verify the laptop is checked in. Both systems would function like a self checkout machine and adhere to ILS rules.

Laptops- D-Tech does have a wider variety of devices that would be compatible with their units.

Refresh Program- Laptops Anytime provides a free refresh of machines after 5 years. This includes everything associated with the kiosk minus any new laptops we would purchase.

Customer Service/Support- Laptops Anytime is offering both onsite and online training at the time of installation. D-Tech is only offering online.

Final Recommendation

-Based on refresh program and less staff management of equipment, the recommendation is to award the contract to Laptops Anytime.

