Recommendation for Request for Proposal for Self Checks

Rawlings Renovation Project

Project Overview

PCCLD solicited proposals from qualified vendors to provide six new self-checks at the Rawlings Library. In addition to the self-checks, PCCLD is seeking the cost for a five year service agreement to include annual licensing, support, and maintenance. This project is also coupled with a future self-check replacement plan for Barkman and Lucero's upcoming renovations. Vendors were asked to guarantee the same price for six additional self-checks in 2023.

RFP Committee included Nicki Lawless, Circulation Supervisor; Daniel Gaghan, ILS Administrator; Robert Childress, Director of IT; and Jill Kleven, Director of User Services.

Timeline

-RFP issued 12/17/2021

-On site visits and questions due 1/10/2022

-Proposals due 1/13/2022

-Recommendation to Board 1/18/2022

-Board approval (pending) 1/27/2022

-Contract awarded 1/28/2022

-Anticipated project installation 6/1/2022

Scoring Rubric

Affordability of proposed solution over five years- 35%

Suitability of solution and ability to meet basic functionality requirements-30%

Quality of user experience for patron and staff-20%

Service, support and warranties provided to the library-10%

Vendor experience and capabilities-5%

Pricing Proposals

	Self Checks	Years 2-5 Maintenance	**Total**
Bibliotheca	$55,952	$19,540	**$75,492**
D-Tech	$47,202	$11,160	**$58,362**
FE Technologies	$49,152	$16,800	**$65,952**
MK Solutions	$52,640	$18,359	**$70,999**
Tech Logic	$56,410	$15,331	**$71,741**

Committee Notes

-**Tech Logic** had the second highest cost and didn't meet all of the technical requirements.

-**D Tech** had the lowest cost but there were two different machines proposed. If we went with the higher end machine, bid would have been higher. Support is international.

-**Bibliotheca** has a proven track record at PCCLD, but had the highest cost.

-**MK Solutions** is smaller company not in as many libraries. Was middle of the road with pricing. They do have a 98% success rate.

-**FE Technologies** had a lot of features including econtent integration, gold level of service, an alert to allow staff to know when machine isn't working, and 95% success rate. One of the lower priced options.

Cumulative Scores of Committee

	Bibliotheca	D-Tech	FE Tech	MK Solutions	Tech Logic
Cost	3.15	5.25	4.9	4.9	3.15
Requirements	4.8	3.9	4.8	4.5	3.6
User Experience	3	2.6	3.2	2.8	2.4
Service/ Support	1.4	1.2	1.5	1.5	1.4
Vendor Experience	.85	.6	.8	.6	.7
Total	**13.2**	**13.55**	**15.2**	**14.3**	**11.25**

Final Recommendation

Award proposal to FE Technologies pending an upcoming demo. They have a proven track record in the industry, work with Koha libraries, and work with other local library districts which is great for support. Installation and onsite training will take place in early June. If satisfied with machines and service, they will provide self checks for Barkman and Lucero.

Questions??