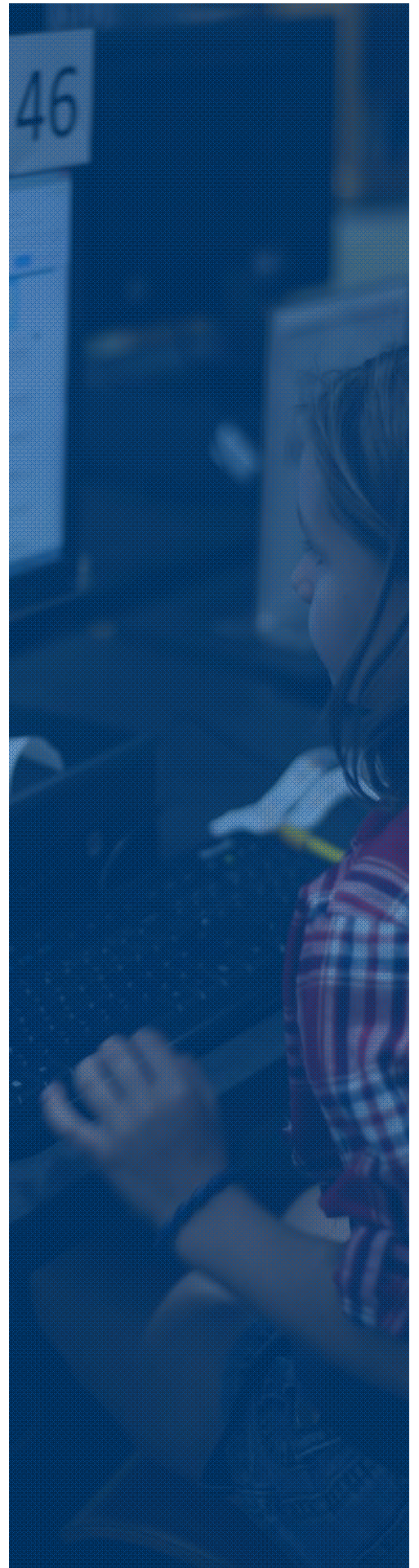


Comprehensive Annual Financial Report

For the year ended December 31, 2019

Pueblo City-County Library District

100 E. Abriendo Avenue | Pueblo, CO
81004 www.pueblolibrary.org



PUEBLO CITY-COUNTY LIBRARY DISTRICT

Finance Office

**100 E. Abriendo Avenue
Pueblo, Colorado 81004**

**COMPREHENSIVE ANNUAL
FINANCIAL REPORT**

For the fiscal year ended December 31, 2019

Board of Trustees

Doreen Martinez, President
Stephanie Garcia, Vice President
Marlene Bregar, Trustee
Lyndell Gairaud, Trustee
Dustin Hodge, Trustee
Philip Mancha, Trustee
Frederick Quintana, Trustee

Executive Director

Jon Walker

Prepared by:

Sherri L. Baca, CPA, CPFO
Associate Executive Director

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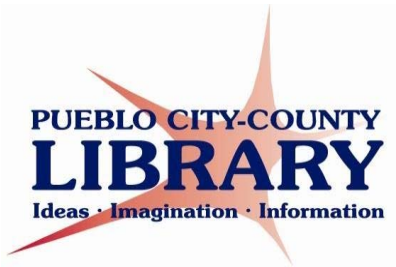
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Rawlings Library

Barkman Library

Giodone Library

Greenhorn Valley Library

Lamb Library

Library @ the Y

Lucero Library

Pueblo West Library

**Community Satellite
Libraries:**

Avondale Elementary

Beulah School

Library at the U

PCCLD at PCC

June 8, 2020

Board of Trustees

Pueblo City-County Library District
100 E. Abriendo Avenue

Pueblo, CO 81004

Dear Trustees:

I am pleased to submit to you the Comprehensive Annual Financial Report (CAFR) for the Pueblo City-County Library District for the year ended December 31, 2019.

This is the eleventh year that an annual financial report has been submitted to you in CAFR format, in accordance with the guidelines of the Government Finance Officers Association (GFOA). The required components of a CAFR include all of the financial statement data as historically reported, as well as a Management Discussion and Analysis Section, a Statistical Section, which includes eighteen exhibits of information on financial trends, revenue capacity, debt capacity, demographic and economic information, and operating information, and more expanded information in the letters of transmittal.

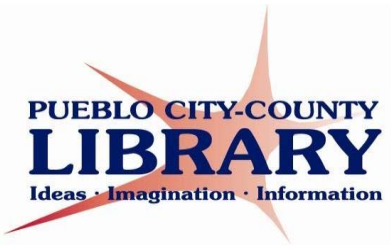
We submitted our 2009 – 2018 CAFR documents for review to the GFOA, and we were pleased and honored to receive the GFOA Award of Financial Reporting Achievement for each of these documents. It is our intent to submit the 2019 CAFR document to the GFOA for review as well, where a panel of financial professionals will critique the document for thoroughness, accuracy, and presentation.

Thank you for your review of this document and for your continuing support and guidance.

Sincerely,

Jon Walker
Executive Director

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Pueblo, CO 81004-4232

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**Community Satellite
Libraries:**

Avondale Elementary

Beulah School

Library at the U

PCCLD at PCC

June 8, 2020

To the Members of the Board of Trustees and the Citizens of the Pueblo City- County Library District:

I am pleased to submit to you the Comprehensive Annual Financial Report (CAFR) of Pueblo City-County Library District (the District) for the year ended December 31, 2019. This report was prepared by the Finance Office to provide citizens, investors, grantor agencies and other interested parties with information on the financial condition of the District. It has been prepared in accordance with generally accepted accounting principles for governmental units as defined by the Governmental Accounting Standards Board (GASB), and meets the requirements of the State of Colorado Auditor's Office.

To the best of our knowledge, the enclosed information is accurate in all material respects and is reported in a manner that presents fairly the financial position and results of operations of the District. The accuracy of the District financial statements and completeness and fairness of their presentation is the responsibility of District management. The District maintains a system of internal accounting controls to ensure that assets are safeguarded against loss, and that financial records are properly maintained and can be relied upon to produce accurate financial statements.

Colorado State Statutes require an annual audit by independent certified public accountants. This requirement is being met through engagement of the firm of CliftonLarsonAllen LLP. to audit the 2019 financial statements of the District. The independent auditors' examination is conducted in accordance with generally accepted auditing standards and provides an independent assessment that helps assure fair presentation of the District's financial position and results of operations. The auditors' report on the basic financial statements is included in the financial section and reflects an unmodified opinion.

PROFILE OF THE GOVERNMENT

Governmental Structure

The District, established on July 15, 1968, by joint resolution of the Pueblo City Council and the Pueblo Board of County Commissioners, is considered to be a “Library District” which is a separate legal entity, and was created through Colorado State Statute (C.R.S. 24-90-110). The District is not considered to be a component unit of either the City of Pueblo or of Pueblo County, Colorado, and is financially, managerially and operationally independent, and meets the guidelines of GASB Statement No. 14, as amended by GASB Statement 39, The Financial Reporting Entity. The District does currently recognize one discretely presented component unit for inclusion in these financial statements, the Pueblo Library Foundation. Pueblo City-County Library District provides library service to all residents of the City and County of Pueblo, and the Foundation exists solely to provide support for those efforts.

There are seven library buildings in the District service area, which covers approximately 2,414 square miles. Six of these buildings are branch libraries: Frank & Marie Barkman Library, Frank I. Lamb Library, Greenhorn Valley Library, Tom and Anne Marie Giodone Library, Patrick A. Lucero Library, and Pueblo West Library. The main library, Robert Hoag Rawlings Library, is located downtown in a facility of approximately 109,000 square feet. The fourth floor of the Rawlings Library houses a news museum, the InfoZone, which is operated by District staff. The District also maintains two satellite libraries in local elementary schools, as well as the Library @ the Y, a small facility in the YMCA building, opened in November 2009. Administrative and support departments, including the Executive Director’s office, Human Resources, Community Relations/Development, Finance, Technical Services/Collection Development, Information Technology, Public Services, and Facilities are all housed together in the Rawlings Library. In 2018, PCCLD added two satellites, located at Colorado State University-Pueblo and Pueblo Community College, respectively.

The District’s Board of Trustees consists of seven members. The members are appointed to five- year terms of office by the Board of Pueblo County Commissioners and the City Council of Pueblo. Each term is renewable; there are no term limits. The District’s Board convenes at monthly meetings, monthly work sessions, and at any special meetings when they are necessary. Although Board members are prohibited by law from receiving compensation for their services as trustees, they may be reimbursed for necessary travel, training or miscellaneous expenses.

Motto, Mission, Vision, Goals and Objectives

MOTTO

Ideas, Imagination & Information

MISSION

We serve as a foundation for our community by offering welcoming, well equipped and maintained facilities, outstanding collections, and well-trained employees who provide expert service encouraging the joy of reading, supporting lifelong learning and presenting access to information from around the world.

VISION

Books and Beyond

KEY RESULTS (GOALS)

- ❖ The number of library books and other materials checked out.
- ❖ The quantity of customers visiting PCCLD libraries.
- ❖ The size of attendance at library programs and events.
- ❖ The volume of use of library digital services.

The Key Results goals have been established in support of the Mission statement. We consider them critical to sustaining the organization's health, well-being, strength, viability, growth, and success, and in keep with the overarching aim to provide the best possible public library service for the community.

The annual objectives identified to meet these goals comprise the Annual Plan, which is summarized in the Plans for the Future section of this letter.

Major Initiatives

In 2019, we continued our focus on achieving four key results. The key results included:

- 2,140,691 checkouts.
- 1,217,888 visitors.
- 282,536 program participants.
- 2,057,227 digital uses

In 2019, we were pleased to announce the District was recognized in the results of the twelfth annual *Library Journal* Index of Public Library Service as a Three Star Library. The *LJ* Index, as it is known, rates U.S. public libraries based on key results measures and is among the most prestigious recognitions nationally for public libraries. The 2019 *LJ* Index derives from data recently released by the Institute of Museum and Library Services. 6,333 U.S. public libraries qualified to be rated in the *LJ* Index of Public Library Service. There are only 261 Star Libraries. This places the Library District in the top 3.5 percent of all libraries nationally. This recognition also affirms the dedication to planning, accountability, and service of those involved with the District in recent years plus strong support from the community.

The District recently received the prestigious 2018 National Medal for Museum and Library Service. This follows the District's receipt of the *Library Journal's* renowned Star Library award in 2016, 2017, 2018 and 2019, which places the local public library among the top three percent of all public libraries in the United States. In addition, PCCLD beat out more than 100 nominated public libraries from across the country to be selected on March 5, 2018, as "America's Best Library" by Engaging Local Government Leaders in a "people's choice" competition by getting the most votes from its supporters. These types of recognitions affirm the dedication to planning, accountability, and service by those who are intimately involved in the work of the district plus strong support for the institution from the community.

The fifth full year of operation in 2019 brought success to the three newest branch libraries in the district. Construction of each of the new libraries was completed late in 2014. The new libraries are now permanent community centers within their respective and distinct neighborhoods. The Greenhorn Valley Library serves the mountain communities in far southern Pueblo County. The Tom L. and Anna Marie Giodone Library is located in the historically agricultural area east of the City of Pueblo. The Patrick A. Lucero Library is situated in a socio-economically depressed neighborhood on Pueblo's east side. Each of the three libraries continues to meet or exceed expectations for community impact. The new libraries, along with existing five full-service libraries and four satellite locations—including the two new college campus satellites—now provide the Library District service area with a total of twelve public library outlets serving a population of over 160,000 people. These outlets are supplemented with outreach programs, including Books in the Park, the Homebound Program, and other services offered outside library buildings and in collaboration with partnering organizations.

The library continued to invest in information technology in 2019. Planned upgrades to the data network in the form of new servers were completed in 2019. There was also investment in the digitization of significant historical works of local significance, such as the scanning into computer format of early editions of the local newspaper of record dating from the mid-nineteenth century. The library district Board of Trustees engaged the public in considering a ballot initiative to continue a modest mill levy to support public libraries in Pueblo County. In the November 2019 election, Pueblo County voters passed ballot item 6B by a nearly 60% affirmative vote to continue 0.6 mill—funding which will be used for the purchase of new books and library materials, to refresh library locations and to continue the great work of the District. With this in mind, the District completed work on a District-wide master facility plan. The assistance of an architectural design firm was engaged to provide conceptual designs for refreshing all library locations over a 10-year period. Each of these endeavors strengthens the District's ability to fulfill its mission of providing access to information, support for literacy and lifelong learning.

Cultural and educational programs and library collections constitute a significant component of the District's service to the community. All ages are engaged with these activities as part of the library's role to provide lifelong learning opportunities for members of the community. These include books and other library materials, computers, plus Chautauqua-style events, school programs, movies and lectures, reading clubs and author presentations, early literacy activities.

English Language Learning, citizenship classes, information technology lessons, maker projects, and more. Summer Read Club participation continued to enjoy a high level of participation as did All Pueblo Reads, a signature library project that featured in 2019 the very popular book *In the Time of Butterflies* (1994) including local public appearances by the Julia Alvarez. Other programs with special focus in 2019 included the proceeds from grant funds to enhance literacy efforts aimed at young readers and adults; special work in socio-economically challenged areas to work on gang intervention; community impact of ConnectED, a program that was expanded in 2018 to provide a public library account for all students enrolled in the local community college and charter schools; and other formal contracts to collaborate with the Sangre de Cristo Arts Center, the American Library Association, Colorado State University-Pueblo, the Colorado State Library, and Pueblo Community College, among others.

Finally, 2019 saw the evaluation of current processes and operating contracts for legal services, a purchase card program, and a market wage study. After considerable effort to complete requests for proposals, the district executed new contracts for these services.

Plans for the future

PCCLD completed work on a new long-range strategic plan in 2015, which was officially adopted early in 2016. This new plan concentrates our attention on six areas of focus for the district:

1. Create young readers
2. Strengthen community partnerships
3. Bridge the digital divide
4. Data-driven planning
5. Serve the whole family at all stages of life
6. Lifelong learning begins with staff

Our 2020 Annual Plan identifies a number of objectives for the District to sustain our impressive key results and provide emerging emphasis on the new areas of strategic focus. These are based on the four key results as identified on page 10. These objectives were developed with input from the Board of Trustees, Managers and Supervisors, the Employee Steering Committee, and annual planning and budgeting requests submitted by individual branch and department teams.

Objectives that constitute new initiatives for the year in support of the key results and strategic focus areas are listed below.

- I. Accomplish revision and expansion of Finance policies so PCCLD's guiding practices are current and up-to-date.
- II. Adopt policy aligned with new state legislation to better protect library user personal information.
- III. Carry out the recent library market wage study by beginning to make salary adjustments in order to better ensure that PCCLD attracts and retains the best and the brightest employees.
- IV. Commence the implementation of the PCCLD master facilities plan (*Pueblo City-County Library District: Library Facilities Master Vision*) to ensure library physical facilities are kept fresh and up-to-date in support of contemporary library services.
- V. Complete building security assessments using Homeland Security standards in order to better ensure safe library environments.
- VI. Conclude design and fabrication of the *Exploring Steel, Energy and the West* museum exhibit development utilizing Xcel Energy grant funds, and commence traveling exhibition.
- VII. Conduct an analysis of the costs and benefits of going "fine free," ceasing or limiting overdue materials fines to reduce access barriers to Library District services.
- VIII. Consolidate Information Technology servers and continue to expand utilization of Cloud services in order to lower costs, improve performance, and better guarantee reliability.
- IX. Continue to foster Maker or "learning by doing" activities within the library District in support of lifelong learning.
- X. Design and conduct a capital fundraising campaign.
- XI. Develop the pilot PCCLD Online University into a primary method for staff development so Library District employees have ready access to current practices.
- XII. Evaluate the current credit card merchant process and implement changes to PCCLD's fee collection program to ensure it is current and cost effective.
- XIII. Examine the collection inventory maintenance processes and address changes to improve accuracy of library catalog of holdings.

- XIV. Execute foundational revision to pieces of the Library District's marketing efforts in order to better promote programs and services.
- XV. Explore use of improved ILL modules to improve PCCLD Inter-Library Loan services and increase user access to books and materials.
- XVI. Finish updating Information Technology policies so guidance is current and up-to-date.
- XVII. Implement a PCCLD smartphone app to increase access to library services and programs.
- XVIII. Increase PCCLD's support for the Friends of the Library and Books Again bookstore.
- XIX. Investigate a consortium catalog with Pueblo School District 70.
- XX. Plan for future provision of excellent local library services by formulation and adoption of a new PCCLD strategic plan.
- XXI. Refresh specific fund assets in accordance with PCCLD needs and the Capital Replacement Plan.
- XXII. Return materials expenditures to fifteen percent of budgeted operational costs by spending more on books and provide increased access.
- XXIII. Review and update the Use of Materials and Collection Development Policies of the Library District.
- XXIV. Revise the telecommunications network topology with consideration for improved reliability and flexibility.
- XXV. Revitalize the *All Pueblo Reads* books selection process to create greater community engagement.
- XXVI. Seek funding from the Colorado Department of Education and/or the Colorado Department of Higher Education to build capacity for sustaining and growing the successful PCCLD Career Online High School pilot project to help local adults finish high school.
- XXVII. Test and implement a texting application to expedite employee notification in the event of emergency closures or related operating hours changes.

- XXVIII. Update the PCCLD Information Technology Capital Replacement Plan to ensure appropriate future upgrades and support for critical IT systems.
- XXIX. Utilize information from the recent library election to analyze strengths and weaknesses in library programs and services.
- XXX. Support the Pueblo Library Foundation's expansion of its Leadership Institute with support from local philanthropic organizations in order to foster development opportunities for Pueblo County youth.
- XXXI. Work with the Pueblo Latino Chamber of Commerce and other partners to administer the Southern Colorado Youth Entrepreneurship Series (SoCo YES!) to foster and encourage a culture of entrepreneurship and achievement among young people in the region.

FACTORS AFFECTING FINANCIAL CONDITION

The District has established a 20-year Library Equipment Replacement Plan, as well as a 10-Year Financial Projection spreadsheet, to demonstrate use of available funding to provide the collections, facilities, staffing, and technology needs that have been identified. The Library Equipment Replacement Plan is budgeted in the Capital Project Fund, which is funded through annual transfers from the general fund. In 2019 a transfer of \$200,000 was made, and long range plans include ongoing transfers in subsequent years to maintain sufficient resources for future repairs and replacement.

Long-range financial planning is the focus of the 10-Year Financial Projection, which includes assumptions for revenues, expenditures and fund balances for both the General and Capital Projects funds. This projection is updated a minimum of two times a year – once following the audited financial statements, and again following the approval of the budget. This document is used extensively to project capital projects, ongoing commitments for new programs or services, impact of personnel initiatives, revenue forecasting, and the ongoing impact of those plans on the fiscal health of the District. In planning for the current capital building projects, the 10-Year Financial Projection was evaluated in depth to determine that the initial and ongoing costs of these projects could be supported by current and on-going revenues.

Management's Discussion and Analysis

Specific details of the overall economy for Pueblo County are highlighted in the Management's Discussion and Analysis section of this document. A narrative of specific financial outcomes, discussion of governmental and business activities, debt and capital assessment statistics, economic conditions and information about how to contact the District's financial management can be found in this presentation.

Internal Controls

The District has a number of policies and procedures which govern the operations of the District to ensure effective cash management, compliance with governmental accounting regulations, and good business practice. The objectives of these policies and procedures are commensurate with our District-wide goals to effectively manage the current assets and resources of the District. The oversight responsibilities for the financial operations of the District rest with the Board of Trustees. Each month the Board is provided detailed financial information, prepared by the Finance staff, including financial statements, balance sheets, and summary information and disbursements reports for each fund. The financial report is an agenda item, presented by the Associate Executive Director, and subject to a vote for approval. The Board is responsible for all budgetary resolutions and approvals, and for setting the mill levy annually. The Board is also responsible for approval of any real estate transactions, bonded debt, borrowing of funds, and major contracts. The Executive Director has the authority to negotiate and sign regular operational contracts, and to approve expenditure of funds.

Segregation of duties is a guiding principle in the Finance Office. For example, the staff members who count the cash and prepare the deposit slips do not take the deposits to the bank, nor are they authorized to record the deposits in the accounting system. Only the Controller and the Associate Executive Director are authorized to initiate wire transfers or banking transactions.

The Controller approves payment of invoices and journal entries. The accounting system is carefully set up to allow rights for certain functions to the appropriate staff members only. Bank reconciliations are processed by the Controller, and the Associate Executive Director reviews and initials them to indicate agreement.

Limitations of the internal controls can occur internally due to the size of the Finance Office. Segregation of duties and careful identification of roles and permissions in the accounting software system have been carefully identified and implemented, but in a small office where cross-training and covering for other tasks is often essential, sometimes the internal controls are compromised for the greater need to get the checks out, or make the deposit in a timely manner, or process the payroll expediently. We do have processes for checking procedures after the fact, although timeliness is often not possible due to other responsibilities.

Cash collection is accomplished through self-check terminals in all locations, reducing the amount of cash collected directly by staff throughout the District. As a result of a current systems upgrade, the finance office can remotely monitor the terminals and their cash activity. A locked bag collection process is in place to move funds to the main library for reconciliation and bank deposit preparation. The minimal amount of cash collected at each library location for the sale of items and small transactions which can't be processed through self-service is also sent to the main library. The accuracy and oversight of cash collections has been enhanced by these methods.

AWARDS AND ACKNOWLEDGMENTS

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Pueblo City-County Library District for its comprehensive Annual financial report (CAFR) for the fiscal year ended December 31, 2018. This was the tenth year that the government has received this prestigious award. In order to be awarded a Certificate of Achievement, the government published an easily readable and efficiently organized CAFR. A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the GFOA requirements for excellence and we are submitting it for review to determine its eligibility for another certificate.

I would like to express my appreciation to the Library District Finance Office staff, Alexandria Romero, Darlene Sherwood, Patricia Sanchez, and Loretta McDaniel, who have consistently and accurately contributed to the efficient operation of the Finance Office. I would also like to extend special thanks to the dedicated professionals at CliftonLarsonAllen LLP., our external auditing firm.

Finally, I wish to thank Jon Walker, Executive Director, and the members of the Board of Trustees for their leadership and support.

Respectfully submitted,



Sherri L. Baca, CPA, CPFO, Associate Executive Director

Pueblo City-County Library District

ADMINISTRATIVE TEAM

Jon Walker Executive Director
Sherri Baca..... Associate Executive Director
Sara Rose... Chief Operating Officer
Robert Childress.....Director of Information Technology
Nick Potter... Director of Community Relations and Development
Terri Daly.....Director of Human Resources
Jill KlevenDirector of User Services
Alexandria Romero..... Controller
Alan Rocco..... Facilities Superintendent

MANAGERS

Kayci Barnett Giodone Library Manager
Alicia Griebel.....Barkman Library Manager
Maria Kramer..... Youth Services Manager
Lori KozelLamb Library/Library @ Y Manager
Diann Logie Lucero Library Manager
Regina Renee WardReference/Readers Advisory Manager
Jennifer Tozer Greenhorn Valley Library Manager
Amy Nelson Special Collections and Museum Services Manager
Heather Wilder..... Pueblo West Library Manager



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Pueblo City-County Library District
Colorado**

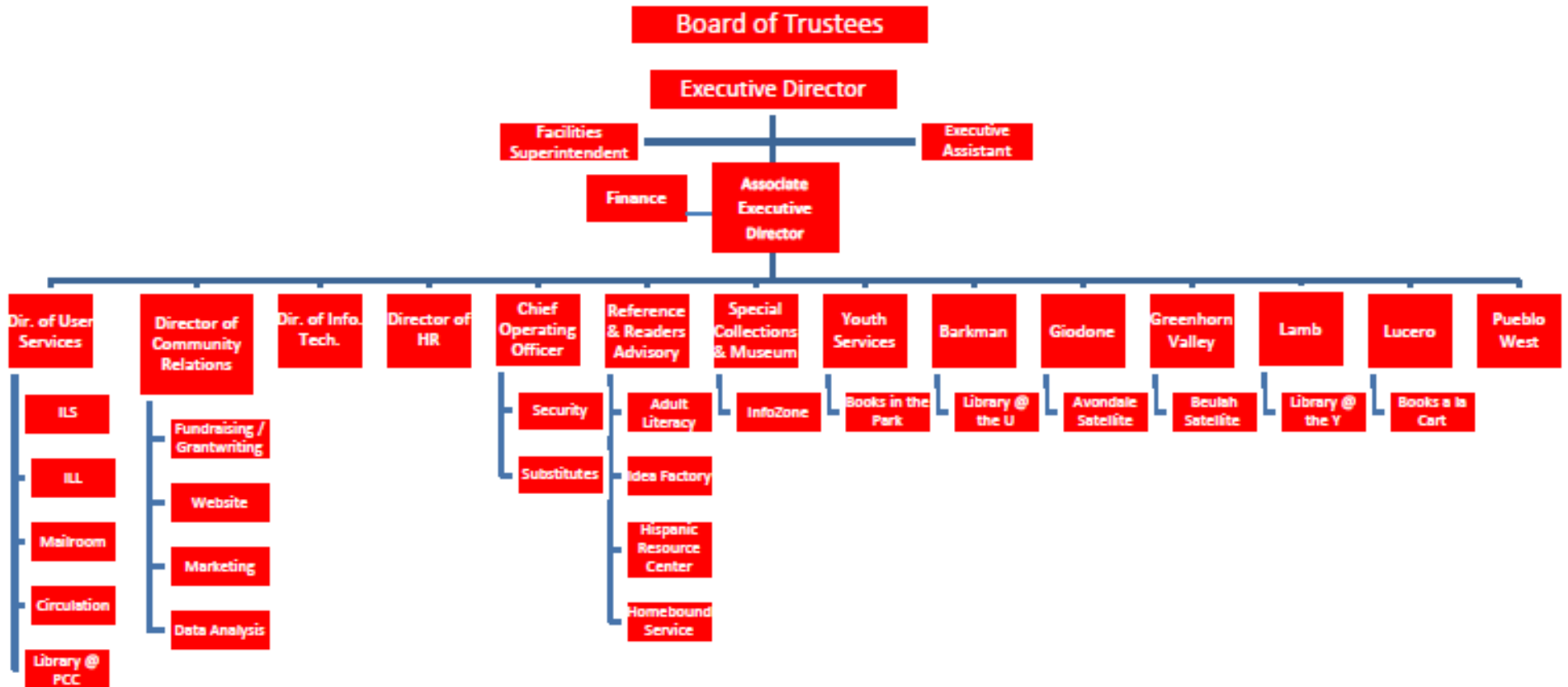
For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2018

Christopher P. Morill

Executive Director/CEO

ORGANIZATIONAL CHART



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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Pueblo City-County Library District
Pueblo, Colorado

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, and each major fund of the Pueblo City-County Library District (District), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit and each major fund of the Pueblo City-County Library District as of December 31, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

Change in Accounting Principle

Pueblo City-County Library District adopted the provisions of GASB Statement No. 84, Fiduciary Activities. As a result of the implementation of GASB Statement No. 84, Pueblo City-County Library District reported a restatement for the change in accounting principle, as described in Note 16. Our opinions are not modified with respect to the restatement.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, required pension information, required postemployment benefits other than pension benefits, and General Fund budgetary comparison information on pages 25-32 and 71-76 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pueblo City-County Library District's basic financial statements. The introductory section, supplementary information, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Board of Trustees
Pueblo City-County Library District

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Broomfield, Colorado
June 8, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

Within this section of the Pueblo City-County Library District (the District) annual financial report, the District's management is pleased to provide this narrative discussion and analysis of the financial activities of the District for the calendar year ended December 31, 2019. The District's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Financial Highlights

- The District's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$21,093,484 (net position) for the calendar year reported.
- Total net position is comprised of the following:
 - (1) Net Investment in Capital Assets of \$22,769,389 includes property, materials and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.
 - (2) Net position of \$1,150,201 is restricted by constraints imposed from outside the District such as debt covenants, grantors, laws, or regulations. Included in that amount is \$798,535 restricted for debt service.
 - (3) Unrestricted net position of (\$2,826,106) represents the portion available to maintain the District's continuing obligations to citizens and creditors. Unrestricted net position is negative due to the reporting of the net pension liability and the net other postemployment benefits (OPEB) liability. As of December 31, 2019, the District's proportionate share of the Colorado Public Employees' Retirement Association (PERA) net pension liability was \$7,780,649 and the District's proportionate share of the PERA net OPEB liability was \$652,981.
- The District's general fund reported total ending fund balance of \$2,893,649 this year. This compares to the prior year ending fund balance of \$2,546,405 showing an increase of \$347,244 during the current year.
- At the end of the current calendar year, total fund balance for all governmental funds were \$5,101,888 or 50.6% of total governmental fund expenditures.
- Overall, the District continues to maintain a strong financial position.

These financial highlights are explained in more detail in the "financial analysis" section of this document.

Overview of the Financial Statements

This Management Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The District also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the *Statement of Net Position*. This is the government-wide statement of position presenting information that includes all of the District's assets and liabilities and deferred inflows of resources and deferred outflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of Library District infrastructure, in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the District's net position changed during the current calendar year. All current year revenues and expenses are included regardless of when the District receives or pays cash. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on revenues provided by the District's taxpayers.

Both government-wide financial statements distinguish governmental activities of the District that are principally supported by property taxes. Governmental activities include general library operations.

The government-wide financial statements are presented immediately following this analysis.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the District's two major funds. Each fund is separately reported.

The District has the following fund type:

Governmental funds are reported in the fund financial statements and encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to assist in understanding the differences between these two perspectives.

The basic governmental funds financial statements are presented on pages 36-39 of this report.

Notes To The Basic Financial Statements - The accompanying notes to the basic financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the basic financial statements begin on page 40 of this report.

Required Supplementary Information - On page 75, the budget to actual comparison for the general fund is presented as required supplementary information. On pages 71 – 74, the net pension liability and net OPEB liability related schedules are presented as required supplementary information.

Supplementary Information - As discussed, the District reports major funds in the basic financial statements. The budgetary comparison for the capital projects fund is presented in a supplementary information section of this report beginning on page 78.

The District's net position at December 31, 2019 is \$21,093,484. The following table provides a summary of the District's net position:

	Government Activities			
	2019		2018	
	Amount	Percentage of Total	Amount	Percentage of Total
Assets:				
Current Assets	\$ 16,347,531	34.4%	\$ 14,018,846	30.4%
Capital Assets	31,154,663	65.6%	32,152,247	69.6%
Total Assets	47,502,194	100.0%	46,171,093	100.0%
Deferred Outflows of Resources	2,069,210	100.0%	1,138,294	100.0%
Liabilities:				
Current Liabilities	422,854	2.4%	358,171	2.1%
Long-term Liabilities	17,197,061	97.6%	16,669,924	97.9%
Total Liabilities	17,619,915	100.0%	17,028,095	100.0%
Deferred Inflows of Resources	10,858,005	100.0%	10,494,254	100.0%
Net Position:				
Net Investment in Capital Assets	22,769,389	107.9%	23,087,722	116.7%
Restricted	1,150,201	5.5%	1,167,930	5.9%
Unrestricted	(2,826,106)	-13.4%	(4,468,614)	-22.6%
Total net position	\$ 21,093,484	100.0%	\$ 19,787,038	100.0%

The District continues to maintain a high current ratio. The current ratio is a liquidity and efficiency ratio that measures ability to pay off short-term liabilities with current assets. To make the ratio more meaningful, property taxes receivable can be eliminated for governmental activities resulting in current assets of \$5,499,465. Current liabilities are \$1,185,635, including the current portion of long-term liabilities. As a result, the current ratio for the District overall is 4.64 to 1 at December 31, 2019 compared with 4.48 to 1 at December 31, 2018.

The District reported positive balances in total net position for governmental activities in the current and prior year. Net position increased by \$1,299,598 for governmental activities in the current year, including the effect of the change in the net pension liability. The District's overall financial position increased during fiscal year 2019 by 6.6%.

Approximately 65.6% of the District's total assets are comprised of capital assets at December 31, 2019 compared to 69.6% at December 31, 2018. The District uses these capital assets to provide services to its citizens.

The following table provides a summary of the District's changes in governmental activities net position:

	Government Activities			
	2019		2018	
	Amount	Percentage of Total	Amount	Percentage of Total
Revenues:				
Program:				
Charges for Services	\$ 130,484	1.2%	\$ 166,857	1.5%
Operating Grants	358,190	3.3%	423,724	3.9%
Capital Grants	88,244	0.8%	102,803	1.0%
General:				
Taxes	10,052,880	93.1%	9,950,157	92.4%
Other	173,251	1.6%	127,114	1.2%
Total Revenues	10,803,049	100.0%	10,770,655	100.0%
Program Expenses:				
Library Services	9,201,373	96.8%	11,540,317	97.3%
Interest on Long-term Debt	302,078	3.2%	320,525	2.7%
Total Expenses	9,503,451	100.0%	11,860,842	100.0%
Change in Net Position	1,299,598		(1,090,187)	
Beginning Net Position, as Restated	19,793,886		20,877,225	
Ending Net Position	<u>\$ 21,093,484</u>		<u>\$ 19,787,038</u>	

Beginning net position for 2019 was restated for implementation of GASB Statement No. 84, *Fiduciary Activities*, and to consolidate the previously reported nonmajor special revenue fund into the General Fund, as described in Note 16.

Revenues

The District is heavily reliant on taxes to support governmental operations. Taxes provided 93.1% of the District's total revenues in 2019, as compared to 92.4% in 2018. Total revenues were consistent in 2019 compared to 2018, with the slight increase in total revenue of \$32,394 relating primarily to increased collection of specific ownership taxes relating to vehicle purchases.

Also, note that program revenues cover only 5.3% of governmental operating expenses. This means that the District's taxpayers and the District's other general revenues fund 94.7% of the governmental activities. As a result, the general economy and the changes in both residential and commercial property values have a significant impact on the District's revenue streams.

Expenses

As a single-purpose governmental entity, there is really only one function of the Pueblo City-County Library District, and all internal departments serve to support that function – library service to the public. The only functional category segregated for purposes of the Statement of Activities is interest expense, relating to the debt service of the Certificates of Participation.

The 2019 interest on long-term debt amounted to 3.2% of the total District expenses. Depreciation expense of \$1,591,469 on the District's capital assets is included in total expenses.

Financial Analysis of the District's Funds

Governmental Funds

Governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$5,101,888 in 2019. Of this year-end total, \$2,271,131 is unassigned, indicating availability for continuing District service requirements. The total fund balance at the end of 2018 was \$4,610,882. The increase in fund balance from 2018 to 2019 is \$491,006 attributable to an increase in specific ownership taxes and moderate capital spending.

Nonspendable fund balance of \$297,016 is available only for prepaid items. The restricted fund balance includes \$314,320 emergency reserve requirement pursuant to the TABOR constitutional amendment, \$26,164 contributed by the Rawlings Foundation and available only for upgrades and maintenance of the InfoZone museum, \$4,161 in distributions from the Chamberlain Fund to purchase books and equipment, \$7,021 in contributions restricted to employee activities, and \$823,812 restricted for debt service. Committed fund balance of \$1,353,985 holds Replacement Plan funding for future building, equipment and technology upgrades and improvements. Assigned fund balance contains the remainder of the fund balance for the Capital Projects Fund that is not committed to the Replacement Plan which is designated for future capital expenditures. The unassigned fund balance holds the remainder of funds available for operating the library. The total combined fund balance represents 49.5% of annual combined expenditures. This is a very healthy fund balance, and exceeds the Pueblo City-County Library fund balance policy requirement to maintain 20% of annual operating expenditures in unrestricted fund balance. For 2019, that percentage is 36.0%

General Fund

The general fund is the District's primary operating fund and the largest source of day-to-day service delivery. The general fund balance at December 31, 2019 is \$2,893,649, an increase of \$347,244 from the previous year.

Expenditures show a decrease of \$60,754 or (0.6%) over the prior year. This decrease relates primarily to decreased expenditures for books and audiovisual materials. The only capital assets that are budgeted and expensed out of the general fund are collection items – books and audiovisual materials.

Capital Projects Fund

The capital projects fund holds all expenditure activity for purchase of capital assets through the library replacement plan, including furniture, fixtures, and equipment, major building repair and improvements, and computer equipment. Purchase of land, construction of buildings and related expenses are also included in this fund, as well as renovations and upgrades to the InfoZone News Museum located on the fourth floor of the Rawlings Library.

Fund balance at December 31, 2019 is \$2,208,239, an increase of \$143,762. This increase reflects the activity within the Library Replacement Plan, specifically a transfer from the general fund of \$200,000.

Budgetary Highlights – General Fund

Actual revenues were over budget by \$257,062 relating primarily to additional tax revenues received. Property tax revenues were over budget by \$27,154 relating to increased assessed valuation of properties within the District's boundaries. Specific ownership taxes were over budget by \$178,483 relating to greater tax revenue received for vehicle sales than the estimate by the District. Grants and contributions came in over budget by \$32,694 based on conservative estimates of contributions to be received. In total, revenue for 2019 came in above projections by 2.5%. In 2018, revenues exceeded the forecast by 3.3%.

All appropriated expenditures were under-spent by a total of \$65,267, or 0.6% of the budget. Payroll budget lines, including Salaries and Wages, PERA, and Employee Benefits were \$27,264 under budget due to cost containment by the District. Contractual Library Services expenditures were more than budget due to additional expenditures for a community engagement campaign. More detailed information about budget to actual comparisons can be found in the section entitled REQUIRED SUPPLEMENTARY INFORMATION, beginning on page 70.

The District budgeted for an excess of revenues over expenditures of \$24,915 and had actual excess of revenues over expenditures of \$347,244.

Capital Assets and Debt Administration

Capital Assets

The District's investment in capital assets, net of accumulated depreciation, for governmental activities as of December 31, 2019, was \$31,154,663. See Note 6 for additional information about changes in capital assets during the calendar year and outstanding at the end of the year. The following table provides a summary of capital asset activity:

	Governmental Activities		Percentage of Total	
	2019	2018	2019	2018
Non-Depreciable Assets:				
Land	\$ 2,216,490	\$ 2,216,490	95%	96%
Artwork and Collectibles	117,276	92,180	5%	4%
Total Non-Depreciable	2,333,766	2,308,670	100%	100%
Depreciable Assets:				
Buildings	34,785,534	34,785,534	78%	78%
Furniture and Fixtures	1,303,937	1,303,937	3%	3%
Vehicles	122,398	122,398	0%	0%
Computer Equipment	2,348,591	2,361,510	5%	5%
Other Equipment	92,796	92,796	0%	0%
Library Books and Audio Visual Materials	5,860,128	5,924,032	13%	13%
Total Depreciable Assets	44,513,384	44,590,207	100%	100%
Less Accumulated Depreciation	15,692,487	14,746,630		
Book Value - Depreciable Assets	28,820,897	29,843,577		
Percentage Depreciated	35%	33%		
Book Value - All Assets	\$ 31,154,663	\$ 32,152,247		

At December 31, 2019, the depreciable capital assets for governmental activities were depreciated 35%, as compared to 33% at December 31, 2018.

Long-Term Debt

On October 10, 2007, the District issued \$6,000,000 in Certificates of Participation with interest rates of 5.0% and 5.25%. The proceeds from the sale of the 2007 certificates financed the Pueblo West Library renovation and addition. In September of 2012, the District issued \$11,410,000 in Certificates of Participation to refund the original \$6,000,000 issue and secure an addition \$5,410,000 to design, build and furnish three new library buildings. The average coupon rate on the new issue is 3.281%, a significant savings over the 2007 issue, which translated to a savings of nearly \$1,000,000 over the repayment term. See Note 7 for outstanding long-term debt issues and annual requirements.

Economic Conditions Affecting the District

Information included in this section was compiled from several sources, including the Bureau of Labor Statistics, the Colorado Department of Labor and Employment, the US Dept. of Commerce, the Colorado Department of Local Affairs, and the Pueblo County GIS Department.

The population of Pueblo County was 160,630 in the year 2010 and increased to 167,117 in 2019, an increase of 4% in that 10-year span. Pueblo County's growth rate in 2019 was -0.02% lagging 1.6% behind the growth rate of the state of Colorado. Pueblo County is ranked 10th among the top ten most populous counties in Colorado.

In 2018, the unemployment rate in Pueblo, Colorado Metropolitan Statistical Area was 5.8%, but the average unemployment rate for 2019 decreased to 3.8%, which was higher than the state of Colorado and the national rate. The average unemployment rate in for Colorado in 2019 was 2.8%, and the national average unemployment rate was 3.7%. The Western Census Region of the United States, consisting of the 13 western most states, posted an unemployment rate of 4.2% to begin 2019 and had a 0.5% drop in unemployment during the year. The labor force in Pueblo at the end of December 2019 totaled 76,276—2.4% of the 3,148,766 in Colorado. This was comprised of 73,147 employed and 3,129 unemployed.

The American Community Survey (ACS) conducted by the US Census Bureau shows the median household income for Colorado was \$68,811 between the years 2014-2018. The median household income in Pueblo County was \$38,338. In this same time frame, the percentage of Pueblo County residents estimated to be below the poverty level is 23.7%; Colorado is at 9.6%, and the US statistic is 11.8%. In 2018, Colorado ranked 44th in the nation for the percentage of people who had incomes below the poverty line (\$25,465 for a family of four). Pueblo remains at a lower income level than most of the counties throughout the state. However, a bright spot continues to be Pueblo County's low cost of living. Livability.com is a website that celebrates America's best cities to live and visit. Pueblo has been listed in the top 10 best cities for Historic Preservation. Although these metrics are not scientifically or quantitatively measured, they do point to the fact that Pueblo is a solid community that is vigorous and viable. The top 8 reasons to move to Pueblo include: climate, outdoor recreation, local parks, Pueblo Riverwalk, Pueblo chilies, the Sangre de Cristo Arts Center, Colorado State University-Pueblo and affordable real estate. Typically, Pueblo ranks in the top 10 least expensive urban areas in the cost of living index—\$214,900 median price of homes currently listed for sale as reported by Zillow.com.

The District is funded primarily by property tax revenues, and 2018 was not a revaluation year for property taxes, so significant increases were not anticipated in 2019 property tax collections. Overall, property tax increased by .59% in 2019.

Overall, the economic health of Pueblo County is relatively stable. Perhaps the biggest indicator for Pueblo City- County Library District is the confidence and encouragement of our patrons, who continue to acknowledge and appreciate the services provided to them by our District.

Contacting the District's Financial Management

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations, and demonstrate the District's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the District's Finance Office at 100 E. Abriendo Avenue, Pueblo, Colorado 81004.

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**PUEBLO CITY-COUNTY LIBRARY DISTRICT
STATEMENT OF NET POSITION
DECEMBER 31, 2019**

	<u>Primary Government</u> <u>Governmental Activities</u>	<u>Component Unit</u> <u>Pueblo Library Foundation</u>
Assets		
Cash and Investments	\$ 4,257,885	\$ 245,856
Restricted Cash and Investments	823,812	-
Receivables:		
Accounts	120,752	1,375
Property Taxes	10,848,066	-
Prepaid Items	297,016	338
Capital Assets:		
Nondepreciable	2,333,766	-
Depreciable, Net	28,820,897	-
Total Assets	<u>47,502,194</u>	<u>247,569</u>
Deferred Outflows of Resources		
Loss on Debt Refunding	79,228	-
Deferred Pension Outflows	1,929,847	-
Deferred OPEB Outflows	60,135	-
Total Deferred Outflows of Resources	<u>2,069,210</u>	<u>-</u>
Liabilities		
Accounts Payable	273,044	1,268
Accrued Liabilities	124,533	-
Accrued Interest Payable	25,277	-
Noncurrent Liabilities:		
Due Within One Year	762,781	-
Due in More Than One Year	8,000,650	-
Net Pension Liability	7,780,649	-
Net OPEB Liability	652,981	-
Total Liabilities	<u>17,619,915</u>	<u>1,268</u>
Deferred Inflows of Resources		
Property Taxes	10,848,066	-
Deferred Pension Inflows	7,133	-
Deferred OPEB Inflows	2,806	-
Total Deferred Inflows of Resources	<u>10,858,005</u>	<u>-</u>
Net Position		
Net Investment in Capital Assets	22,769,389	-
Restricted for:		
Tabor Amendment	314,320	-
InfoZone Museum	26,164	-
Books & Equipment (Chamberlain Fund)	4,161	36,500
Employee Activities (Nesbitt)	7,021	-
Capital Projects	-	60,896
Debt Service	798,535	-
Other Foundation Programs	-	1,500
Unrestricted	(2,826,106)	147,405
Total Net Position	<u>\$ 21,093,484</u>	<u>\$ 246,301</u>

See accompanying notes to the financial statements

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2019**

Functions	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Position	
		Charges for Services, Sales and Fines	Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities	Component Unit
					Governmental Activities	Pueblo Library Foundation
Primary Government						
Governmental Activities						
Library Services	\$ 9,201,373	\$ 130,484	\$ 358,190	\$ 88,244	\$ (8,624,455)	\$ -
Interest on Long-Term Debt	302,078	-	-	-	(302,078)	-
Total Governmental Activities	\$ 9,503,451	\$ 130,484	\$ 358,190	\$ 88,244	(8,926,533)	-
Component Unit						
Pueblo Library Foundation	\$ 115,336	\$ -	\$ 88,958	\$ -	-	(26,378)
General Revenues						
Property Taxes Levied for Library Purposes					9,073,771	-
Specific Ownership Taxes					979,109	-
Investment Income					130,477	37,235
Miscellaneous					42,774	-
Total General Revenues					10,226,131	37,235
Change in Net Position					1,299,598	10,857
Net Position, Beginning of Year, as Restated					19,793,886	235,444
Net Position, End of Year					\$ 21,093,484	\$ 246,301

See accompanying notes to the financial statements

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2019**

	<u>General</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Assets			
Cash and Investments	\$ 2,817,287	\$ 1,440,598	\$ 4,257,885
Restricted Cash and Investments	-	823,812	823,812
Receivables:			
Accounts	94,185	26,567	120,752
Property Taxes	10,848,066	-	10,848,066
Prepaid Items	297,016	-	297,016
Total Assets	<u>\$ 14,056,554</u>	<u>\$ 2,290,977</u>	<u>\$ 16,347,531</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances			
Liabilities			
Accounts Payable	\$ 190,306	\$ 82,738	\$ 273,044
Accrued Liabilities	124,533	-	124,533
Total Liabilities	<u>314,839</u>	<u>82,738</u>	<u>397,577</u>
Deferred Inflows of Resources			
Property Taxes	10,848,066	-	10,848,066
Fund Balances			
Nonspendable - Prepaid Items	297,016	-	297,016
Restricted for:			
Tabor Amendment	314,320	-	314,320
InfoZone Museum	-	26,164	26,164
Books & Equipment (Chamberlain Fund)	4,161	-	4,161
Employee Activities (Nesbitt)	7,021	-	7,021
Debt Service	-	823,812	823,812
Committed - Library Replacement Plan	-	1,353,985	1,353,985
Assigned - Capital Projects	-	4,278	4,278
Unassigned	2,271,131	-	2,271,131
Total Fund Balances	<u>2,893,649</u>	<u>2,208,239</u>	<u>5,101,888</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 14,056,554</u>	<u>\$ 2,290,977</u>	<u>\$ 16,347,531</u>

See accompanying notes to the financial statements

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2019**

Amounts reported for governmental activities in the statement of net position are different because:

Total Governmental Fund Balances		\$ 5,101,888
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Capital assets used in governmental activities are not current financial resources and therefore are not reported at the fund financial reporting level

Total Capital Assets	\$ 46,847,150	
Less Accumulated Depreciation	<u>(15,692,487)</u>	31,154,663

Liabilities and related items are not due and payable in the current period and therefore are not reported in the funds.

Compensated Absences	\$ (298,929)	
Certificates of Participation	(8,215,000)	
Certificates of Participation Premium	(249,502)	
Accrued Interest Payable	(25,277)	
Net Pension Liability	(7,780,649)	
Net OPEB Liability	<u>(652,981)</u>	\$ (17,222,338)

Deferred outflows of resources used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.

Loss on Debt Refunding	79,228	
Pension Deferred Outflows of Resources	1,929,847	
OPEB Deferred Outflows of Resources	<u>60,135</u>	2,069,210

Deferred outflows of resources used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.

Pension Deferred Inflows of Resources	(7,133)	
OPEB Deferred Inflows of Resources	<u>(2,806)</u>	<u>(9,939)</u>

Total Net Position of Governmental Activities		<u>\$ 21,093,484</u>
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**PUEBLO CITY-COUNTY LIBRARY DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2019**

	<u>General</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Revenues			
Property Taxes	\$ 9,073,771	\$ -	\$ 9,073,771
Specific Ownership Taxes	979,109	-	979,109
Grants and Contributions	358,190	88,244	446,434
Fees, Fines and Sales	130,484	-	130,484
Investment Earnings	80,195	50,282	130,477
Miscellaneous	2,792	-	2,792
Total Revenues	<u>10,624,541</u>	<u>138,526</u>	<u>10,763,067</u>
Expenditures			
Current:			
Library Support	9,266,597	-	9,266,597
Capital Outlay	-	234,746	234,746
Debt Service:			
Principal	495,000	-	495,000
Interest	315,700	-	315,700
Total Expenditures	<u>10,077,297</u>	<u>234,746</u>	<u>10,312,043</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>547,244</u>	<u>(96,220)</u>	<u>451,024</u>
Other Financing Sources (Uses)			
Insurance Proceeds	-	39,982	39,982
Transfers In	-	200,000	200,000
Transfers Out	(200,000)	-	(200,000)
Total Other Financing Sources (Uses)	<u>(200,000)</u>	<u>239,982</u>	<u>39,982</u>
Net Change in Fund Balances	347,244	143,762	491,006
Fund Balances, Beginning of Year, as Restated	<u>2,546,405</u>	<u>2,064,477</u>	<u>4,610,882</u>
Fund Balances, End of Year	<u>\$ 2,893,649</u>	<u>\$ 2,208,239</u>	<u>\$ 5,101,888</u>

See accompanying notes to the financial statements

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2019**

A reconciliation reflecting the differences between the governmental funds net change in fund balance and change in net position reported for governmental activities in the statement of activities is as follows:

Net Change in Fund Balances - Total Governmental Funds	\$	491,006
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlay	\$ 593,885		
Depreciation Expense	<u>(1,591,469)</u>		(997,584)

Repayments of long-term debt are reported as expenditures in governmental funds, but the repayment reduces long-term liabilities in the statement of net position and do not affect the statement of activities		495,000
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Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position and does not affect the statement of activities. Governmental funds report the effect of premiums and similar items when debt is issued, whereas the amounts are deferred and amortized in the statement of activities.

Amortization of Loss on Debt Refunding	(6,602)		
Amortization of Premium	<u>19,193</u>		12,591

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. The decrease (increase) in these activities consist of the following:

Change in Accrued Interest Payable	1,031		
Accrued Compensated Absences	3,077		
Pension Expense	1,305,509		
OPEB Expense	<u>(11,032)</u>		<u>1,298,585</u>

Change in Net Position of Governmental Activities	\$	<u><u>1,299,598</u></u>
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**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 1 DEFINITION OF REPORTING ENTITY

The Pueblo City-County Library District (the District) was established July 15, 1968, through a joint resolution of the City of Pueblo and Pueblo County, Colorado. Prior to this time, the City of Pueblo was maintaining and operating a public library. On January 27, 1969, a resolution was passed ratifying the original resolution, and setting forth an agreement, which transferred use of the land, building, plants, equipment, facilities, books, periodicals, and other library materials to the District. Members of the Board of Trustees of the District are appointed by the City Council and the Board of County Commissioners. The Board of Trustees is comprised of seven members. Each year, the Board of Trustees certifies the mill levy to the Board of County Commissioners, who then levy taxes upon the area encompassed by the District.

The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. Although the Pueblo County Commissioners and the Pueblo City Council appoint the District Board of Trustees, neither entity is financially accountable for the District; therefore, the District is not a component unit of either the City or the County. Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units also may include organizations that are fiscally dependent on the District in that the District approves the budget, levies their taxes or issues their debt.

The Pueblo Library Foundation (the Foundation) was established to operate exclusively for charitable, scientific, literary or educational purposes for the benefit of the District, including providing resources for the development, maintenance and operation of the District to the extent not normally met by public funding. The Foundation's nine-member Board of Directors is appointed by the District's Board of Trustees. The Foundation is included in the District's financial statements as a discretely presented component unit. Separate financial statements for the Foundation may be obtained by contacting the District.

The mission of the District is to serve as a foundation for our community by offering welcoming, well equipped and maintained facilities, outstanding collections and well-trained employees who provide expert service encouraging the joy of reading, supporting lifelong learning and presenting access to information from around the world.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to government entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The most significant of the District's accounting policies are described below.

Basis of Presentation

The District's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the District as a whole. Individual funds are not displayed.

The statement of net position presents the financial position of the governmental activities of the District at year-end.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, which report fees, and other charges to users of the District's services; (2) operating grants and contributions, which finance annual operating activities; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. For identifying to which function a program revenue pertains, the determining factor for *charges for services* is which function *generates* the revenue. For *grants and contributions*, the determining factor is to which functions the revenues are *restricted*.

Taxes and other revenue sources not properly included with program revenues are reported as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

Fund Financial Statements

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. Fund financial statements are provided for governmental funds.

The major individual governmental funds are reported in separate columns.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Accounting - The District uses funds to maintain its financial records during the year. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The District only reports governmental funds.

Governmental Funds - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Fund liabilities are assigned to the fund from which they will be liquidated. The District reports the difference between governmental fund assets, liabilities, and deferred inflows of resources as fund balance. The following are the District's major governmental funds:

General Fund - The general fund accounts for all financial resources except those accounted for in another fund. The unassigned general fund balance is available to the District for any purpose provided it is expended or transferred according to the laws of Colorado.

Capital Projects Fund - The capital projects fund is used to account for financial resources to be used for the acquisition, renovation or construction of major capital facilities, as well as the acquisition of capital assets. Funding for the capital projects fund is primarily through transfers from the general fund and debt proceeds.

Measurement Focus

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net position. The statement of activities reports revenues and expenses.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared, which utilize the economic resources measurement focus. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the governmental fund statements.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund reporting level, governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of certain deferred inflows of resources, and in the presentation of expenses versus expenditures.

Revenues – Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded when the exchange takes place and in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, “available” means expected to be received within 60 days of year-end.

Revenues – Non-exchange Transactions

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, specific ownership taxes, grants, and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Property taxes are assessed in one year for the subsequent years’ budget. Recognition for the levy made in 2019 is revenue for the 2020 budget year. Therefore, a property tax receivable and deferred inflows of resources of an equal amount are reported in the financial statements at year-end.

Revenue from grants and contributions is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions also must be available (i.e., collected within 60 days of year-end) before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be susceptible to accrual: property taxes, specific ownership taxes, investment earnings and federal and state grants.

In the governmental fund financial statements (i.e., on the modified accrual basis), receivables that will not be collected within the available period are reported as deferred inflows of resources (i.e., they are measurable but not available) rather than as revenue.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. On the modified accrual basis, expenditures generally are recognized in the accounting period in which the related fund liability is incurred and due, if measurable.

Receivables

All receivables are reported net of an allowance for uncollectibles, where applicable.

Prepaid Items

Payments made to vendors for services that will benefit periods (e.g., insurance, rents, library services from other libraries) beyond year-end, are recorded as prepaid items using the consumption method by recording an asset for the prepaid amount and reflecting the expenditure/expense in the year in which services are consumed. At the fund reporting level, an equal amount of fund balance is nonspendable, as this amount is not available for general appropriation.

Capital Assets

General capital assets are those assets that result from expenditures in governmental funds. The District reports these assets in the governmental activities column of the government-wide statement of net position but does not report these assets in the governmental fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at the acquisition value on the date received. The District maintains a capitalization threshold of one thousand dollars except for library books and audio visual materials, which are all capitalized regardless of cost. Effective January 1, 2018, the capitalization threshold increased to \$5,000. Improvements to capital assets are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated except for land, construction in progress, and art and collectibles. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method except for library books and audio visual materials that use the group method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings	40 years
Furniture and Fixtures	10 years
Vehicles	4 years
Computer Equipment	4 years
Other Equipment	5 years
Computer Software	3 years
Library Books and Audio Visual Materials	5 years

The District capitalizes library books and audio visual materials. Annually, purchased additions are capitalized at cost and damaged and lost materials are deleted from the inventory, using average cost.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Compensated Absences

It is the District's policy to permit all employees to accumulate a limited amount of earned but unused sick leave, which can be carried over up to a maximum of 120 days. Pay-out of accrued sick leave upon termination was eliminated through a change to the policy effective on January 2, 2011. Vacation leave benefits are earned during the current year and up to 336 hours can be carried over. Any accumulation over this amount is lost. Sick and vacation leaves are earned based on years of service and job classification.

The vacation leave liability is reported in the government-wide financial statements. Governmental funds report this liability at the fund reporting level only "when due."

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported as liabilities in the government-wide financial statements. In the governmental funds, the face amount of debt is reported as other financing sources when issued.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of these funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year. Certificates of participation are recognized as a liability in the governmental fund financial statements "when due."

Debt Premium

In the government-wide statement of net position, debt premium is netted against debt payable. In the government-wide statement of activities, debt premium is amortized over the life of the debt using the straight-line method.

At the governmental fund reporting level, debt premiums and discounts are reported as other financing sources and uses, separately from the face amount of the debt issued.

Debt issuance costs are reported as current expenses or expenditures.

Pensions

The District participates in the Local Government Division Trust Fund (LGDTF), a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees' Retirement Association of Colorado (PERA). The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position, and additions to and deductions from the LGDTF's fiduciary net position have been determined using the economic resources measurement focus and the accrual basis of accounting, the same basis of accounting used by the LGDTF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Contributions to the LGDTF are made from the general fund.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Postemployment Benefits Other Than Pensions (OPEB)

District employees receive postemployment benefits other than pensions (OPEB) relating to the District's participation in the Health Care Trust Fund (HCTF) administered by the Public Employees' Retirement Association. For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the HCTF and additions to/deductions from the HCTF's fiduciary net position have been determined on the same basis as they are reported by the HCTF. For this purpose, the HCTF recognizes benefit payments when due and payable in accordance with benefit terms. Investments are reported at fair value. Contributions to the HCTF are made from the general fund.

Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Equity for the government-wide financial statements is classified as "net position."

Fund balance represents the difference between the current assets and current liabilities. There are four categories of Fund Balance, which are categorized for specific purposes. Nonspendable fund balances hold net resources that cannot be spent because of their form. Prepaid items fall into this category. Restricted fund balances have externally enforceable limitations on use. The Tabor Amendment for emergency reserves is categorized as restricted fund balance in the General Fund; contributions from the Rawlings Foundation, which are earmarked for upgrades to the InfoZone Museum, are restricted in the Capital Projects Fund; contributions to the Nesbitt Fund, and, distributions from the Chamberlain Fund are restricted in the General Fund. The required reserve for the Certificates of Participation is restricted in the Capital Projects Fund. Committed fund balances are internally designated by the District's Board of Trustees for a specific purpose. The Library Replacement Plan, shown as committed, represents the amount designated by the District's Board to replace or update capital assets. Assigned fund balances are internally designated by the District for a specific purpose. The remaining fund balance of the Capital Projects Fund is internally designated for future capital acquisitions. Unassigned fund balance represents the net resources in excess of the other spendable classifications.

In 2011, the Board of Trustees passed a fund balance policy which requires 20% of operating expenditures be maintained in the total fund balance at the end of the year. The District has not established a formal policy for its use of restricted and unrestricted (committed, assigned, and unassigned) fund balance. It is the District's practice that, if expenditures are incurred, the District uses restricted fund balance first if the expenditure meets the restricted purpose, followed by committed, then assigned amounts then unassigned amounts.

Net Position

Net position represents the difference between assets and liabilities and deferred inflows and outflows of resources. The net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on its use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net position is reported as unrestricted.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 3 CASH AND INVESTMENTS

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

At December 31, 2019, the District's cash deposits had a carrying balance of \$259,647. The Foundation has cash deposits with a carrying balance of \$41,241.

Investments of the District are limited by State statutes, commensurate with the District's investment policy, and may include:

- U.S. Treasury Obligations (bills, notes, and bonds)
- U.S. Government Agency Securities
- SEC Registered Money Market Mutual Funds
- Bankers' Acceptances of certain banks
- Commercial Paper limited to securities with highest rating category by at least two nationally recognized rating agencies at time of purchase
- Written Repurchase Agreements collateralized by certain authorized securities
- Local Government Investment Pools regulated under CRS 24-75-701

The District's investments at December 31, 2019, were as follows:

Investment Type	Rating	Investment Maturities (in Years)	Total
		Less Than 1	
Local Government Investment Pools	AAAm	\$ 4,822,050	\$ 4,822,050
Total		<u>\$ 4,822,050</u>	<u>\$ 4,822,050</u>

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

Fair Value Measurements

The District reports its investments using the fair value measurements established by generally accepted accounting principles. As such, a fair value hierarchy categorizes the inputs used to measure the fair value of the investments into three levels. Level 1 inputs are quoted prices in active markets for identical investments; Level 2 inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3 inputs are unobservable inputs. The District's investments in external investment pools are measured as net asset value (NAV). The Foundation had \$204,615 invested in various mutual funds as of December 31, 2019, which were valued using quoted market prices for identical assets in active markets and are classified within Level 1.

Interest Rate Risk

State statutes generally limit the maturity of investment securities to five years from the date of purchase, unless the governing board authorizes the investment for a period in excess of five years.

Credit Risk

State statutes limit certain investments to those with specified ratings from nationally recognized statistical rating organizations, depending on the type of investment.

Concentration of Credit Risk

State statutes do not limit the amount the District may invest in one issuer of investment securities, except for corporate securities.

Local Government Investment Pools

At December 31, 2019, the District had \$3,807,896 invested in the Colorado Local Government Liquid Asset Trust (Colostrust) Plus+ Fund, which is an external investment pool established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating the pool. The external investment pool is measured at the net asset value (NAV) per share, with each share valued at \$1.00. The pool is rated AAAM by Standard and Poor's. Investments of the pools are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments. There are no unfunded commitments, the redemption frequency is daily, and there is no redemption notice period.

At December 31, 2019, the District had \$323,279 invested in the Colorado Surplus Asset Fund Trust (CSAFE) Core Fund, which is an external investment pool established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating the pool. The external investment pool is measured at the net asset value (NAV) per share, with each share valued at \$2.00. The pool is rated AAAs by Fitch Ratings. Investments of the pools are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments. There are no unfunded commitments, the redemption frequency is daily, and there is no redemption notice period.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 3 CASH AND INVESTMENTS (CONTINUED)

At December 31, 2019, the District had \$690,875 invested in the Colorado Statewide Investment Pool (CSIP), which is an external investment pool established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating the pool. The external investment pool is measured at the net asset value (NAV) per share, with each share valued at \$1.00. The pool is rated AAAM by Standard and Poor's. Investments of the pools are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments. There are no unfunded commitments, the redemption frequency is daily, and there is no redemption notice period.

Cash and Investment Reconciliation

Reporting Level:	
Cash and Investments	\$ 4,257,885
Restricted Cash and Investments	823,812
Total	<u>\$ 5,081,697</u>

Per Note Disclosure Above:	
Deposits	\$ 259,647
Investments	4,822,050
Total	<u>\$ 5,081,697</u>

At December 31, 2019, the Capital Projects Fund held debt proceeds of \$823,812 restricted by the 2012 Certificates of Participation agreement for debt service.

NOTE 4 PROPERTY TAXES

Annual property taxes are levied by the Pueblo County Assessor's offices on assessed valuation as of January 1, and attach as an enforceable lien on the property at that time. Generally, property taxes are levied on December 15 for the subsequent year's operations. Taxpayers may pay property taxes in two equal installments. One-half of the taxes due will become delinquent March 1, after which date interest will be added as provided by law. The remaining half will become delinquent June 16. If the entire annual tax is paid on or before April 30, no interest is added.

NOTE 5 NOTE RECEIVABLE

At December 31, 2013, the District held approximately 8 acres of land available for resale. The land held for resale was reported at cost, of \$120,000. On January 31, 2014, the District sold the land for \$120,000. The District received \$60,000 in cash and entered into a \$60,000 non-interest bearing promissory note with the purchaser. Payments of \$12,000 are due annually on January 31, from 2015 through 2019. During the year ended December 31, 2019, the remaining balance of the promissory note was received by the District.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 6 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019, is summarized below.

	Balance 12/31/2018	Additions	Deletions	Balance 12/31/2019
Governmental Activities:				
Capital Assets, Not Being Depreciated:				
Land	\$ 2,216,490	\$ -	\$ -	\$ 2,216,490
Art and Collectibles	92,180	25,096	-	117,276
Total Capital Assets, Not Being Depreciated	<u>\$ 2,308,670</u>	<u>\$ 25,096</u>	<u>\$ -</u>	<u>\$ 2,333,766</u>
Capital Assets, Being Depreciated:				
Buildings	\$ 34,785,534	\$ -	\$ -	\$ 34,785,534
Furniture and Fixtures	1,303,937	-	-	1,303,937
Vehicles	122,398	-	-	122,398
Computer Equipment	2,361,510	18,563	31,482	2,348,591
Other Equipment	92,796	-	-	92,796
Library Books and Audio Visual Materials	5,924,032	550,226	614,130	5,860,128
Total Capital Assets, Being Depreciated	<u>\$ 44,590,207</u>	<u>\$ 568,789</u>	<u>\$ 645,612</u>	<u>\$ 44,513,384</u>
Total Capital Assets	<u>\$ 46,898,877</u>	<u>\$ 593,885</u>	<u>\$ 645,612</u>	<u>\$ 46,847,150</u>
Accumulated Depreciation:				
Buildings	\$ 9,690,364	\$ 754,109	\$ -	\$ 10,444,473
Furniture and Fixtures	1,090,877	36,036	-	1,126,913
Vehicles	94,488	8,411	-	102,899
Computer Equipment	2,120,234	95,756	31,482	2,184,508
Other Equipment	26,041	10,875	-	36,916
Library Books and Audio Visual Materials	1,724,626	686,282	614,130	1,796,778
Total Accumulated Depreciation	<u>\$ 14,746,630</u>	<u>\$ 1,591,469</u>	<u>\$ 645,612</u>	<u>\$ 15,692,487</u>
Book Value of Depreciable Capital Assets	<u>\$ 29,843,577</u>	<u>#####</u>	<u>\$ -</u>	<u>\$ 28,820,897</u>
Governmental Activities Capital Assets, Net	<u>\$ 32,152,247</u>	<u>\$ (997,584)</u>	<u>\$ -</u>	<u>\$ 31,154,663</u>

Depreciation expense was charged to the Library Services function.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 7 LONG-TERM DEBT

Certificates of Participation - The following is a summary of the outstanding long-term debt issue at December 31, 2019:

Year Issued	Purpose	Interest Rate %	Interest Due Dates	Issued Date	Maturity Date	Authorized and Issued
2012	Certificates of Participation	2.00 - 5.00	6/1, 12/1	9/27/2012	12/1/2032	\$ 11,410,000

On September 27, 2012, the District issued \$11,410,000 Certificates of Participation, Series 2012, to finance the acquisition and construction of three new library facilities and to refund the outstanding Certificates of Participation, Series 2007, originally issued to finance a portion of the construction of an addition to the Pueblo West Library. Interest payments are due semi-annually in June and December. Principal payments are due annually in December, through 2032.

Annual debt service requirements as of December 31, 2019, follow:

Year	Principal	Interest	Total
2020	\$ 510,000	\$ 303,325	\$ 813,325
2021	525,000	288,025	813,025
2022	540,000	272,275	812,275
2023	555,000	256,075	811,075
2024	570,000	239,425	809,425
2025-2029	3,245,000	807,775	4,052,775
2030-2032	2,270,000	159,913	2,429,913
Total	<u>\$ 8,215,000</u>	<u>\$ 2,326,813</u>	<u>\$ 10,541,813</u>

Changes in Long-term Debt - Changes in the District's long-term obligations consisted of the following for the year ended December 31, 2019:

	Balance 12/31/2018	Additions	Reductions	Balance 12/31/2019	Due Within One Year
Governmental Activities:					
Compensated Absences	\$ 302,006	\$ 271,545	\$ 274,622	\$ 298,929	\$ 233,588
2012 Certificates of Participation	8,710,000	-	495,000	8,215,000	510,000
2012 Premium	268,695	-	19,193	249,502	19,193
Total	<u>\$ 9,280,701</u>	<u>\$ 271,545</u>	<u>\$ 788,815</u>	<u>\$ 8,763,431</u>	<u>\$ 762,781</u>

The compensated absences liability will be paid from the general fund.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 8 OPERATING LEASES

The District has a lease for the Barkman Branch site for a term of ninety-nine years from April 1, 1990 to March 31, 2089, with a full rental of \$99, which was paid in 1990.

The District leases storage space under an agreement, which is classified as an operating lease. This lease had an initial period of ten years from November 1, 2001 to October 31, 2011, and has been renewed through December 31, 2021. Rent expense for the year ended December 31, 2019 was \$29,665, which included a reduction equal to the amount of real estate tax for the portion of the building occupied by the District. Future minimum lease payments under this agreement are as follows:

<u>Year Ended December 31,</u>	
2020	\$ 33,144
2021	33,144
Total	<u>\$ 66,288</u>

NOTE 9 NET INVESTMENT IN CAPITAL ASSETS

The “net investment in capital assets” amount reported on the government-wide statement of net position as of December 31, 2019, consists of the following:

Net Investment in Capital Assets:	
Cost of Capital Assets	\$ 46,847,150
Less: Accumulated Depreciation	<u>(15,692,487)</u>
Book Value	31,154,663
Capital Related Debt	(8,215,000)
Debt Premium	(249,502)
Loss on Debt Refunding	79,228
Net Investment in Capital Assets	<u>\$ 22,769,389</u>

NOTE 10 INTERFUND TRANSACTIONS

During the year ended December 31, 2019, the General Fund provided \$200,000 to the Capital Projects Fund to replenish the library replacement plan reserve.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN

The District participates in the Local Government Division Trust Fund (LGDTF), a cost-sharing multiple-employer defined benefit pension fund administered by the Public Employees' Retirement Association of Colorado ("PERA"). The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the LGDTF have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The Colorado General Assembly passed significant pension reform through Senate Bill (SB) 18-200: Concerning Modifications To the Public Employees' Retirement Association Hybrid Defined Benefit Plan Necessary to Eliminate with a High Probability the Unfunded Liability of the Plan Within the Next Thirty Years. The bill was signed into law by Governor Hickenlooper on June 4, 2018. A brief description of some of the major changes to plan provisions required by SB 18-200 for the LGDTF that were in effect on the LGDTF's December 31, 2018 measurement date are listed below. A full copy of the bill can be found online at www.leg.colorado.gov.

- Increases employee contribution rates for the LGDTF by a total of 2 percent (to be phased in over a period of 3 years starting on July 1, 2019).
- Modifies the retirement benefits, including temporarily suspending and reducing the annual increase for all current and future retirees, increases the highest average salary for employees with less than five years of service credit on December 31, 2019 and raises the retirement age for new employees.
- Member contributions, employer contributions, the direct distribution from the State, and the annual increases will be adjusted based on certain statutory parameters beginning July 1, 2020, and then each year thereafter, to help keep PERA on path to full funding in 30 years.
- Expands eligibility to participate in the PERA DC Plan to members of the Local Government Division hired on or after January 1, 2019. Beginning January 1, 2021, and every year thereafter, employer contribution rates for the LGDTF will be adjusted to include a defined contribution supplement based on the employer contribution amount paid to defined contribution plan participant accounts that would have otherwise gone to the defined benefit trusts to pay down the unfunded liability plus any defined benefit investment earnings thereon.

General Information about the Pension Plan

Plan Description: Eligible employees of the District are provided with pensions through the Local Government Division Trust Fund (LGDTF)—a cost-sharing multiple-employer defined benefit pension plan administered by PERA. Plan benefits are specified in Title 24, Article 51 of the Colorado Revised Statutes (C.R.S.), administrative rules set forth at 8 C.C.R. 1502-1, and applicable provisions of the federal Internal Revenue Code.

Colorado State law provisions may be amended from time to time by the Colorado General Assembly. PERA issues a publicly available comprehensive annual financial report that can be obtained at www.copera.org/investments/pera-financial-reports.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

Benefits provided: PERA provides retirement, disability, and survivor benefits. Retirement benefits are determined by the amount of service credit earned and/or purchased, highest average salary, the benefit structure(s) under which the member retires, the benefit option selected at retirement, and age at retirement. Retirement eligibility is specified in tables set forth at C.R.S. § 24-51-602, 604, 1713, and 1714.

The lifetime retirement benefit for all eligible retiring employees under the PERA Benefit Structure is the greater of the:

- Highest average salary (HAS) multiplied by 2.5% and then multiplied by years of service credit. The HAS is calculated as the average of the highest annual salaries associated with three periods of 12 consecutive months under PERA-covered employment.
- The value of the retiring employee's member contribution account plus a 100 percent match on eligible amounts as of the retirement date. This amount is then annuitized into a monthly benefit based on life expectancy and other actuarial factors.

In all cases, the service retirement benefit is limited to 100% of highest average salary and also cannot exceed the maximum benefit allowed by federal Internal Revenue Code.

Members may elect to withdraw their member contribution accounts upon termination of employment with all PERA employers; waiving rights to any lifetime retirement benefits earned. If eligible, the member may receive a match of either 50 percent or 100 percent on eligible amounts depending on when contributions were remitted to PERA, the date employment was terminated, whether 5 years of service credit has been obtained and the benefit structure under which contributions were made.

As of December 31, 2018, benefit recipients who elect to receive a lifetime retirement benefit are generally eligible to receive post-retirement cost-of-living adjustments in certain years, referred to as annual increases in the C.R.S. Pursuant to SB 18-200, there are no annual increases (AI) for 2018 and 2019. Thereafter, benefit recipients under the PERA benefit structure who began eligible employment before January 1, 2007 and all benefit recipients of the DPS benefit structure will receive an annual increase, unless PERA has a negative investment year, in which case the annual increase for the next three years is the lesser of 1.5 percent or the average of the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the prior calendar year. Benefit recipients under the PERA benefit structure who began eligible employment after January 1, 2007 will receive the lessor of an annual increase of 1.5 percent or the average CPI-W for the prior calendar year, not to exceed 10 percent of PERA's Annual Increase Reserve (AIR) for the LGDTF. The automatic adjustment provision may raise or lower the aforementioned AI for a given year by up to one-quarter of 1 percent based on the parameters specified C.R.S. § 24-51-413.

Disability benefits are available for eligible employees once they reach five years of earned service credit and are determined to meet the definition of disability. The disability benefit amount is based on the retirement benefit formula shown above considering a minimum 20 years of service credit, if deemed disabled.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure(s) under which service credit was obtained, and the qualified survivor(s) who will receive the benefits.

Contributions: Eligible employees and the District are required to contribute to the LGDTF at a rate set by Colorado statute. The contribution requirements are established under C.R.S. § 24-51-401, *et seq.* Eligible employees are required to contribute 8 percent of their PERA-includable salary. The employer contribution requirements are summarized in the table below:

	For the Year Ended December 31, 2019
Employer Contribution Rate ¹	10.00 %
Amount of Employer Contribution Apportioned to the health Care Trust Fund as Specified in C.R.S. § 24-51-208(1)(f) ¹	(1.02)%
Amount Apportioned to the LGDTF ¹	8.98 %
Amortization Equalization Disbursement (AED) as Specified in C.R.S. § 24-51-411 ¹	2.20 %
Supplemental Amortization Equalization Disbursement (SAED) as Specified in C.R.S. § 24-51-411 ¹	1.50 %
Total Employer Contribution Rate to the LGDTF ¹	12.68 %

¹ Rates are expressed as a percentage of salary as defined in C.R.S. § 24-51-101(42).

Employer contributions are recognized by the LGDTF in the period in which the compensation becomes payable to the member and the District is statutorily committed to pay the contributions to the LGDTF. Employer contributions recognized by the LGDTF from the District were \$517,049 for the year ended December 31, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources

At December 31, 2019, the District reported a liability of \$7,780,649 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017. Standard update procedures were used to roll forward the total pension liability to December 31, 2018. The District's proportion of the net pension liability was based on the District's contributions to the LGDTF for the calendar year 2018 relative to the total contributions of participating employers to the LGDTF.

At December 31, 2018, the District's proportion was 0.6188807129 percent, which was an increase of 0.0104211365 percent from its proportion measured as of December 31, 2017.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

For the year ended December 31, 2019, the District recognized pension expense of (\$1,305,509). At December 31, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Experience	\$ 325,333	\$ -
Changes of Assumptions or Other Inputs	-	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	1,013,262	-
Changes in Proportion and Differences Between Contributions Recognized and Proportionate Share of Contributions	74,739	7,133
Contributions Subsequent to the Measurement Date	516,513	-
Total	\$ 1,929,847	\$ 7,133

\$516,513 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	
2020	\$ 640,083
2021	156,546
2022	56,460
2023	553,112

Actuarial Assumptions: The December 31, 2017 actuarial valuation used the following actuarial cost method, actuarial assumptions, and other inputs:

Actuarial Cost Method	Entry Age
Price Inflation	2.40%
Real Wage Growth	1.10%
Wage Inflation	3.50%
Salary Increases, Including Wage Inflation	3.50 - 10.45%
Long-Term Investment Rate of Return, Net of Pension Plan Investment Expenses, Including Price Inflation	7.25%
Discount rate	7.25%
Future Post Retirement Benefit Increases:	
PERA Benefit Structure Hired Prior to January 1, 2007; and DPS Benefit Structure (Automatic)	2.00%
PERA Benefit Structure hired after December 31, 2006 (Ad Hoc, Substantively Automatic)	Financed by the Annual Increase Reserve

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

The revised assumptions shown below were reflected in the roll-forward calculation of the total pension liability from December 31, 2017 to December 31, 2018.

Future Post Retirement Benefit Increases:

PERA Benefit Structure Hired Prior to January 1, 2007; and DPS Benefit Structure (Automatic)	0% through 2019 and 1.5% Compounded Annually, Thereafter
PERA Benefit Structure hired after December 31, 2006 (Ad Hoc, Substantively Automatic)	Financed by the Annual Increase Reserve

Healthy mortality assumptions for active members reflect the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions reflect the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 73 percent factor applied to rates for ages less than 80, a 108 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 78 percent factor applied to rates for ages less than 80, a 109 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

The mortality assumption for disabled retirees was based on 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The actuarial assumptions used in the December 31, 2017 valuation were based on the results of the 2016 experience analysis for the periods January 1, 2012 through December 31, 2015, as well as, the October 28, 2016 actuarial assumptions workshop and were adopted by PERA's Board during the November 18, 2016 Board meeting.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016.

Several factors were considered in evaluating the long-term rate of return assumption for the LGDTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

As of the most recent adoption of the long-term expected rate of return by the PERA Board, the target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	30 Year Expected Geometric Real Rate of Return
U.S. Equity - Large Cap	21.20 %	4.30 %
U.S. Equity - Small Cap	7.42	4.80
Non U.S. Equity - Developed	18.55	5.20
Non U.S. Equity - Emerging	5.83	5.40
Core Fixed Income	19.32	1.20
High Yield	1.38	4.30
Non U.S. Fixed Income - Developed	1.84	0.60
Emerging Market Debt	0.46	3.90
Core Real Estate	8.50	4.90
Opportunity Fund	6.00	3.80
Private Equity	8.50	6.60
Cash	1.00	0.20
Total	<u>100.00</u>	

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

Discount Rate: The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employee contributions were assumed to be made at the member contribution rates in effect for each year, including the scheduled increases in SB 18-200. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law for each year, including the scheduled increase in SB 18-200. Employer contributions also include current and estimated future AED and SAED, until the actuarial value funding ratio reaches 103%, at which point, the AED and SAED will each drop 0.5% every year until they are zero. Additionally, estimated employer contributions included reductions for the funding of the AIR and retiree health care benefits. For future plan members, employer contributions were further reduced by the estimated amount of total service costs for future plan members not financed by their member contributions.
- Employer contributions and the amount of total service costs for future plan members were based upon a process used by the plan to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.
- The Annual Increase Reserve (AIR) balance was excluded from the initial fiduciary net position, as, per statute, AIR amounts cannot be used to pay benefits until transferred to either the retirement benefits reserve or the survivor benefits reserve, as appropriate. AIR transfers to the fiduciary net position and the subsequent AIR benefit payments were estimated and included in the projections.
- Benefit payments and contributions were assumed to be made at the middle of the year.

Based on the above assumptions and methods, the LGDTF's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return of 7.25 percent on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate determination does not use the municipal bond index rate, and therefore, the discount rate is 7.25 percent. There was no change in the discount rate from the prior measurement date.

Sensitivity of the County's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.25%) or one percentage-point higher (8.25%) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate Share of the Net Pension Liability	\$ 11,902,784	\$ 7,780,649	\$ 4,332,066

Pension Plan Fiduciary Net Position: Detailed information about the LGDTF's fiduciary net position is available in PERA's comprehensive annual financial report, which can be obtained at www.copera.org/investments/pera-financial-reports.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 11 DEFINED BENEFIT PENSION PLAN (CONTINUED)

Changes between the measurement date of the net pension liability and December 31, 2019

During the 2019 legislative session, the Colorado General Assembly passed HB 19-1217: *PERA Public Employees' Retirement Association Local Government Division Member Contribution Rate*. The bill was signed into law by Governor Polis on May 20, 2019, and eliminates the 2 percent increase in the contribution rate for members in the Local Government Division mandated by SB 18-200.

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

General Information about the OPEB Plan

Plan Description

Eligible employees of the District are provided with postemployment benefits other than pensions (OPEB) through the Health Care Trust Fund (HCTF) - a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan administered by the Public Employees' Retirement Association of Colorado (PERA). The HCTF is established under Title 24, Article 51, Part 12 of the Colorado Revised Statutes (C.R.S.), as amended. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. Title 24, Article 51, Part 12 of the C.R.S., as amended, sets forth a framework that grants authority to the PERA Board to contract, self-insure, and authorize disbursements necessary in order to carry out the purposes of the PERACare program, including the administration of the premium subsidies.

PERA issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.copera.org/investments/pera-financial-reports.

Benefits Provided

The HCTF provides a health care premium subsidy to eligible participating PERA benefit recipients and retirees who choose to enroll in one of the PERA health care plans, however, the subsidy is not available if only enrolled in the dental and/or vision plan(s). The health care premium subsidy is based upon the benefit structure under which the member retires and the member's years of service credit. For members who retire having service credit with employers in the Denver Public Schools (DPS) Division and one or more of the other four divisions (State Division, School Division, Local Government Division and Judicial Division Trust Funds), the premium subsidy is allocated between the HCTF and the Denver Public Schools Health Care Trust Fund (DPS HCTF). The basis for the amount of the premium subsidy funded by each trust fund is the percentage of the member contribution account balance from each division as it relates to the total member contribution account balance from which the retirement benefit is paid.

C.R.S. § 24-51-1202 et seq. specifies the eligibility for enrollment in the health care plans offered by PERA and the amount of the premium subsidy. The law governing a benefit recipient's eligibility for the subsidy and the amount of the subsidy differs slightly depending under which benefit structure the benefits are calculated. All benefit recipients under the PERA benefit structure and all retirees under the DPS benefit structure are eligible for a premium subsidy, if enrolled in a health care plan under PERACare. Upon the death of a DPS benefit structure retiree, no further subsidy is paid.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Eligibility to enroll in PERACare is voluntary and includes, among others, benefit recipients and their eligible dependents, as well as certain surviving spouses, divorced spouses and guardians. Eligible benefit recipients may enroll into the program upon retirement, upon the occurrence of certain life events, or on an annual basis during an open enrollment period.

PERA Benefit Structure

The maximum service-based premium subsidy is \$230 per month for benefit recipients who are under 65 years of age and who are not entitled to Medicare; the maximum service-based subsidy is \$115 per month for benefit recipients who are 65 years of age or older or who are under 65 years of age and entitled to Medicare. The basis for the maximum service-based subsidy, in each case, is for benefit recipients with retirement benefits based on 20 or more years of service credit. There is a 5 percent reduction in the subsidy for each year less than 20. The benefit recipient pays the remaining portion of the premium to the extent the subsidy does not cover the entire amount.

For benefit recipients who have not participated in Social Security and who are not otherwise eligible for premium-free Medicare Part A for hospital-related services, C.R.S. § 24-51-1206(4) provides an additional subsidy. According to the statute, PERA cannot charge premiums to benefit recipients without Medicare Part A that are greater than premiums charged to benefit recipients with Part A for the same plan option, coverage level, and service credit. Currently, for each individual PERACare enrollee, the total premium for Medicare coverage is determined assuming plan participants have both Medicare Part A and Part B and the difference in premium cost is paid by the HCTF or the DPS HCTF on behalf of benefit recipients not covered by Medicare Part A.

Contributions

Pursuant to Title 24, Article 51, Section 208(1)(f) of the C.R.S., as amended, certain contributions are apportioned to the HCTF. PERA-affiliated employers of the State, School, Local Government, and Judicial Divisions are required to contribute at a rate of 1.02% of PERA-includable salary into the HCTF.

Employer contributions are recognized by the HCTF in the period in which the compensation becomes payable to the member and the District is statutorily committed to pay the contributions. Employer contributions recognized by the HCTF from District were \$41,592 for the year ended December 31, 2019.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At December 31, 2019, the District reported a liability of \$652,981 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of December 31, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2017. Standard update procedures were used to roll forward the total OPEB liability to December 31, 2018. The District's proportion of the net OPEB liability was based on the District's contributions to the HCTF for the calendar year 2018 relative to the total contributions of participating employers to the HCTF. At December 31, 2018, the District's proportion was 0.047994201%, which was an increase of 0.000714132% from its proportion measured as of December 31, 2017.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

For the year ended December 31, 2019, the District recognized OPEB expense of \$11,032. At December 31, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Experience	\$ 2,370	\$ 994
Changes of Assumptions or Other Inputs	4,581	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	3,755	-
Changes in Proportion and Differences Between Contributions Recognized and Proportionate Share of Contributions	7,837	1,812
Contributions Subsequent to the Measurement Date	41,592	-
Total	\$ 60,135	\$ 2,806

\$41,592 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction in the net OPEB liability in the year ended December 31, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended December 31,</u>		
2020	\$	2,690
2021		2,690
2022		2,690
2023		5,299
2024		2,278
Thereafter		90

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Actuarial Assumptions

The total OPEB liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs:

Actuarial Cost Method	Entry Age
Price Inflation	2.40%
Real Wage Growth	1.10%
Wage Inflation	3.50%
Salary Increases, Including Wage Inflation	3.50 % in the aggregate
Long-Term Investment Rate of Return, Net of OPEB Plan	
Investment Expenses, Including Price Inflation	7.25%
Discount rate	7.25%
Health Care Cost Trend Rates	
Service-based Premium Subsidy	0.00%
PERACare Medicare Plans	5.00%
Medicare Part A Premiums	3.25% for 2018, gradually rising to 5% in 2025

Calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each actuarial valuation and on the pattern of sharing of costs between employers of each fund to that point.

The actuarial assumptions used in the December 31, 2017, valuations were based on the results of the 2016 experience analysis for the periods January 1, 2012 through December 31, 2015, as well as, the October 28, 2016, actuarial assumptions workshop and were adopted by the PERA Board during the November 18, 2016, Board meeting. In addition, certain actuarial assumptions pertaining to per capita health care costs and their related trends are analyzed and reviewed by PERA’s actuary, as discussed below.

In determining the additional liability for PERACare enrollees who are age sixty-five or older and who are not eligible for premium-free Medicare Part A, the following monthly costs/premiums are assumed for 2018 for the PERA Benefit Structure:

Medicare Plan	Cost for Members Without Medicare Part A	Without Medicare Part A
Self-Funded Medicare Supplement Plans	\$ 736	\$ 367
Kaiser Permanente Medicare Advantage HMO	602	236
Rocky Mountain Health Plans Medicare HMO	611	251
UnitedHealthcare Medicare HMO	686	213

The 2018 Medicare Part A premium is \$422 per month.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

In determining the additional liability for PERACare enrollees in the PERA Benefit Structure who are age sixty-five or older and who are not eligible for premium-free Medicare Part A, the following chart details the initial expected value of Medicare Part A benefits, age adjusted to age 65 for the year following the valuation date:

<u>Medicare Plan</u>	<u>Without Medicare Part A</u>
Self-Funded Medicare Supplement Plans	\$ 289
Kaiser Permanente Medicare Advantage HMO	300
Rocky Mountain Health Plans Medicare HMO	270
UnitedHealthcare Medicare HMO	400

All costs are subject to the health care cost trend rates, as discussed below.

Health care cost trend rates reflect the change in per capita health costs over time due to factors such as medical inflation, utilization, plan design, and technology improvements. For the PERA benefit structure, health care cost trend rates are needed to project the future costs associated with providing benefits to those PERACare enrollees not eligible for premium-free Medicare Part A.

Health care cost trend rates for the PERA benefit structure are based on published annual health care inflation surveys in conjunction with actual plan experience (if credible), building block models and heuristics developed by health plan actuaries and administrators, and projected trends for the Federal Hospital Insurance Trust Fund (Medicare Part A premiums) provided by the Centers for Medicare & Medicaid Services. Effective December 31, 2017, the health care cost trend rates for Medicare Part A premiums were revised to reflect the current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

The PERA benefit structure health care cost trend rates that were used to measure the total OPEB liability are summarized in the table below:

<u>Year</u>	<u>PERACare Medicare</u>	<u>Medicare Part A</u>
2018	5.00%	3.25%
2019	5.00%	3.50%
2020	5.00%	3.75%
2021	5.00%	4.00%
2022	5.00%	4.25%
2023	5.00%	4.50%
2024	5.00%	4.75%
2025+	5.00%	5.00%

Mortality assumptions for the determination of the total pension liability for each of the Division Trust Funds as shown below are applied, as applicable, in the determination of the total OPEB liability for the HCTF. Affiliated employers of the State, School, Local Government, and Judicial Divisions participate in the HCTF.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Healthy mortality assumptions for active members were based on the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions for the State and Local Government Divisions were based on the RP-2014 Healthy Annuitant Mortality Table, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 73 percent factor applied to rates for ages less than 80, a 108 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 78 percent factor applied to rates for ages less than 80, a 109 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

Healthy, post-retirement mortality assumptions for the School and Judicial Divisions were based on the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

- Males: Mortality improvement projected to 2018 using the MP-2015 projection scale, a 93 percent factor applied to rates for ages less than 80, a 113 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- Females: Mortality improvement projected to 2020 using the MP-2015 projection scale, a 68 percent factor applied to rates for ages less than 80, a 106 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

The mortality assumption for disabled retirees was based on 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The following economic and demographic assumptions were updated and used in the measurement of the obligations for the HCTF:

- Initial per capita health care costs for those PERACare enrollees under the PERA benefit structure who are expected to attain age 65 and older ages and are not eligible for premium-free Medicare Part A benefits were updated to reflect the change in costs for the 2018 plan year.
- The health care cost trend rates for Medicare Part A premiums were revised to reflect the then-current expectation of future increases in rates of inflation applicable to Medicare Part A premiums.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four of five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Several factors were considered in evaluating the long-term rate of return assumption for the HCTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

As of the most recent adoption of the long-term expected rate of return by the PERA Board, the target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	30 Year Expected Geometric Real Rate of Return
U.S. Equity - Large Cap	21.20 %	4.30 %
U.S. Equity - Small Cap	7.42	4.80
Non U.S. Equity - Developed	18.55	5.20
Non U.S. Equity - Emerging	5.83	5.40
Core Fixed Income	19.32	1.20
High Yield	1.38	4.30
Non U.S. Fixed Income - Developed	1.84	0.60
Emerging Market Debt	0.46	3.90
Core Real Estate	8.50	4.90
Opportunity Fund	6.00	3.80
Private Equity	8.50	6.60
Cash	1.00	0.20
Total	<u>100.00</u>	

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

Sensitivity of the District's Proportionate Share of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the District's proportionate share of the net OPEB liability, as well as what the District's proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease in Trend Rates	Current Trend Rates	1% Increase in Trend Rates
PERACare Medicare Trend Rate	4.00%	5.00%	6.00%
Initial Medicare Part A Trend Rate	2.00%	3.00%	4.00%
Ultimate Medicare Part A Trend Rate	3.25%	4.25%	5.25%
Proportionate Share of the Net OPEB Liability	\$ 634,950	\$ 652,981	\$ 673,721

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
 NOTES TO THE BASIC FINANCIAL STATEMENTS
 YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Discount Rate

The discount rate used to measure the total OPEB liability was 7.25 percent. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Updated health care cost trend rates for Medicare Part A premiums as of the December 31, 2018, measurement date.
- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law and effective as of the measurement date.
- Employer contributions and the amount of total service costs for future plan members were based upon a process used by the plan to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.
- Transfers of a portion of purchase service agreements intended to cover the costs associated with OPEB benefits were estimated and included in the projections.
- Benefit payments and contributions were assumed to be made at the middle of the year.

Based on the above assumptions and methods, the HCTF's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return of 7.25% on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability. The discount rate determination does not use the municipal bond index rate. There was no change in the discount rate from the prior measurement date.

Sensitivity of the District's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net OPEB liability, as well as what the District's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.25%) or 1-percentage-point higher (8.25%) than the current discount rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate Share of the Net OPEB Liability	\$ 730,629	\$ 652,981	\$ 586,600

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 12 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

OPEB plan fiduciary net position

Detailed information about the HCTF plan's fiduciary net position is available in the separately issued comprehensive annual financial report issued by PERA. That report can be obtained at www.copera.org/investments/pera-financial-reports.

NOTE 13 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District carries commercial insurance for the risks of loss, including worker's compensation and employee accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 14 TABOR AMENDMENT

In 1992, a constitutional amendment (commonly referred to as TABOR) was passed in the State of Colorado, limiting powers of public entities to borrow, tax and spend without a public vote. In November 1995, the voters in the District approved a mill levy increase for the District, effective in the 1996 budget year. The mill levy was increased from 3.5 mills to 5.25 mills. As part of the tax and revenue ballot question, public approval also was given to remove the revenues of the District from the spending and growth provisions set forth in the TABOR amendment.

It is the opinion of the District that the spending revenue limitations of the TABOR amendment do not apply to the District as a result of the passage of the ballot issue listed above.

TABOR requires local governments to establish emergency reserves. These reserves must be at least 3% of Fiscal Year Spending, excluding bonded debt service. Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

NOTE 15 TAX-EXEMPT STATUS

The Internal Revenue Service has determined the District to be a not-for-profit organization exempt from income taxes under Code Section 501(c)(3).

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019**

NOTE 16 RESTATEMENT OF NET POSITION

For the year ended December 31, 2019, the District adopted the provisions of GASB Statement No. 84, *Fiduciary Activities* (GASB no. 84). GASB No. 84 revises and establishes new financial reporting requirements for fiduciary funds. For the District, the fiduciary fund previously reported no longer qualified as a fiduciary fund and was consolidated into the beginning fund balance of the General Fund. In addition, the District merged the previously reported special revenue fund into the General Fund as of January 1, 2019.

The restatement of the prior period fund balance for the General Fund relating to implementation of the new standard and consolidation of the special revenue fund is shown below.

Fund Balance, December 31, 2018, as Previously Reported	\$ 2,538,607
Effect of combining the Special Revenue Fund as previously reported into the General Fund	950
Cumulative Effect of Application of GASB No. 84, Fiduciary Activities	6,848
Fund Balance, December 31, 2018, as Restated	<u>\$ 2,546,405</u>

The restatement of prior period net position for governmental activities relating to implementation of the new standard is shown below.

Net Position, December 31, 2018, as Previously Reported	\$ 19,787,038
Cumulative Effect of Application of GASB No. 84, Fiduciary Activities	6,848
Net Position, December 31, 2018, as Restated	<u>\$ 19,793,886</u>

NOTE 17 SUBSEQUENT EVENTS

Subsequent to year end, the World Health Organization declared the spread of Coronavirus Disease (COVID-19) a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, businesses, and communities. Specific to the District, COVID-19 may impact various parts of its 2020 operations and financial results including, but not limited to, costs for emergency preparedness and shortages of personnel. Management believes the District is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as these events occurred subsequent to year end and are still developing.

During the period from January 1, 2020 through June 8, 2020, both domestic and international equity markets have experienced significant declines. Any losses relating to the District's investment in external investment pools are not reflected in the financial statements as of and for the year ended December 31, 2019 as these events occurred subsequent to year end and are still developing.

REQUIRED SUPPLEMENTARY INFORMATION

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
LAST 10 FISCAL YEARS**

Fiscal Year	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Plan Measurement Date	December 31, 2018	December 31, 2017	December 31, 2016	December 31, 2015	December 31, 2014	December 31, 2013
District's Proportion of the Net Pension Liability	0.618880713%	0.608459576%	0.618627475%	0.659046464%	0.623946893%	0.618414314%
District's Proportionate Share of the Net Pension Liability	\$ 7,780,649	\$ 6,774,771	\$ 8,353,580	\$ 7,259,931	\$ 5,592,492	\$ 5,089,061
District's Covered Payroll	4,059,200	3,868,757	3,745,767	3,601,482	3,418,950	3,299,298
District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	191.7%	175.1%	223.0%	201.6%	163.6%	154.2%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	76.0%	79.4%	73.6%	76.9%	80.7%	77.7%

* The amounts presented for each fiscal year were determined as of December 31 based on the measurement date of the Plan. Information earlier than 2014 was not available.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
SCHEDULE OF DISTRICT PENSION CONTRIBUTIONS
LAST 10 FISCAL YEARS**

Fiscal Year	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Contractually Required Contribution	\$ 516,513	\$ 514,707	\$ 490,558	\$ 474,963	\$ 456,668	\$ 433,523	\$ 418,351	\$ 454,730	\$ 430,960	\$ 428,250
Contributions in Relation to the Contractually Required Contributor	<u>516,513</u>	<u>514,707</u>	<u>490,558</u>	<u>474,963</u>	<u>456,668</u>	<u>433,523</u>	<u>418,351</u>	<u>454,730</u>	<u>430,960</u>	<u>428,250</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered Payroll	\$4,073,446	\$4,059,200	\$3,868,757	\$3,745,767	\$3,601,482	\$3,418,950	\$3,299,298	\$3,586,203	\$3,398,736	\$3,377,365
Contributions as a Percentage of Covered Payroll	12.68%	12.68%	12.68%	12.68%	12.68%	12.68%	12.68%	12.68%	12.68%	12.68%

The amounts presented for each fiscal year were determined as of December 31.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
LAST 10 FISCAL YEARS**

Fiscal Year	<u>2019</u>	<u>2018</u>	<u>2017</u>
Plan Measurement Date	December 31, 2018	December 31, 2017	December 31, 2016
District's Proportion of the Net OPEB Liability	0.047994201%	0.047280069%	0.047488199%
District's Proportionate Share of the Net OPEB Liability	\$ 652,981	\$ 614,452	\$ 615,701
District's Covered Payroll	\$ 4,059,200	\$ 3,868,757	\$ 3,745,767
District's Proportionate Share of the Net OPEB Liability as a Percentage of its Covered Payroll	16.1%	15.9%	16.4%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	17.0%	17.5%	16.7%

* The amounts presented for each fiscal year were determined as of December 31 based on the measurement date of the Plan. Information earlier than 2017 was not available.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
SCHEDULE OF DISTRICT OPEB CONTRIBUTIONS
LAST 10 FISCAL YEARS**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Contractually Required Contribution	\$ 41,592	\$ 41,404	\$ 39,461	\$ 38,207	\$ 36,735	\$ 34,873	\$ 33,653	\$ 36,579	\$ 34,667	\$ 34,449
Contributions in Relation to the Contractually Required Contributor	<u>41,592</u>	<u>41,404</u>	<u>39,461</u>	<u>38,207</u>	<u>36,735</u>	<u>34,873</u>	<u>33,653</u>	<u>36,579</u>	<u>34,667</u>	<u>34,449</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered Payroll	\$4,077,674	\$4,059,200	\$ 3,868,757	\$3,745,767	\$3,601,482	\$3,418,950	\$3,299,298	\$3,586,203	\$3,398,736	\$3,377,365
Contributions as a Percentage of Covered Payroll	1.02%	1.02%	1.02%	1.02%	1.02%	1.02%	1.02%	1.02%	1.02%	1.02%

*The amounts presented for each fiscal year were determined as of December 31.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED DECEMBER 31, 2019**

	Original and Final Budget	Actual	Variance with Final Budget
Revenues			
Property Taxes	\$ 9,046,617	\$ 9,073,771	\$ 27,154
Specific Ownership Taxes	800,626	979,109	178,483
Grants and Contributions	325,496	358,190	32,694
Fees, Fines and Sales	126,000	130,484	4,484
Investment Earnings	64,740	80,195	15,455
Miscellaneous	4,000	2,792	(1,208)
Total Revenues	10,367,479	10,624,541	257,062
Expenditures			
Current:			
Salaries and Wages	4,226,973	4,262,274	(35,301)
PERA	590,095	560,852	29,243
Employee Benefits	639,766	606,444	33,322
Books, Periodicals, Non-print, Processing	1,339,419	1,306,960	32,459
Programs	183,363	199,259	(15,896)
Rental	29,077	29,665	(588)
Contractual Library Services	535,651	563,378	(27,727)
Treasurers' Fees	135,699	135,887	(188)
Office Supplies	73,762	74,552	(790)
Utilities and Insurance	555,954	540,287	15,667
Building Maintenance	453,000	420,571	32,429
Vehicle Maintenance	13,000	13,920	(920)
Community Relations	39,000	81,472	(42,472)
Postage and Shipping	35,000	25,893	9,107
Friends' Grants - Expenditures	39,885	32,044	7,841
Courier Service	950	2,197	(1,247)
Information Technology	441,270	410,942	30,328
Debt Service:			
Principal	495,000	495,000	-
Interest	315,700	315,700	-
Total Expenditures	10,142,564	10,077,297	65,267
Excess of Revenues Over Expenditures	224,915	547,244	322,329
Other Financing Sources (Uses)			
Transfer Out to Capital Projects Fund	(200,000)	(200,000)	-
Total Other Financing Sources (Uses)	(200,000)	(200,000)	-
Net Change in Fund Balance	24,915	347,244	322,329
Fund Balance, Beginning of Year, as Restated	2,540,155	2,546,405	6,250
Fund Balance, End of Year	\$ 2,565,070	\$ 2,893,649	\$ 328,579

See notes to required supplementary information

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
YEAR ENDED DECEMBER 31, 2019**

NOTE 1 – BUDGETARY INFORMATION

The District adopts an annual operating budget for all funds. The budgets are adopted on a basis consistent with GAAP.

The budget calendar is driven by Colorado State Statute (29-1-108(4), C.R.S.), as well as internal planning for completion of every phase. Typically the budget process begins in July, with analysis and updates to the Annual Plan to set objectives, goals, strategies and budgetary impact for all libraries and departments. This information becomes an intrinsic part of the overall budget process.

On or before October 15th the proposed budget is submitted to the Board of Trustees, a “Notice of Budget” is published in the newspaper, and copies of the proposed budget are distributed to all public libraries and posted on the District’s website so that the budget is available for public inspection and comment.

In November a public hearing is held, at a time and place identified in the published notice. The public is invited to provide budgetary comment until the December board meeting, at which time the budget will be formally adopted, funds appropriated, and the mill levy resolution passed. The December meeting is not scheduled until the final assessed valuation figures are received from the county assessor. The deadline for receipt of this information is December 10th. The certification of mill levy is due to the Board of County Commissioners by December 15th.

No later than 30 days following the start of the fiscal year, a certified copy of the adopted budget must be filed with the Division of Local Government.

The legal level of control (the level at which expenditures may not legally exceed appropriations) for each adopted annual operating budget is the individual fund level. Any change in the total budget for each fund requires approval of the Board of Trustees. Management is authorized to make transfers between line items within a fund. All unexpended annual appropriations lapse at year-end.

NOTE 2 – DISTRICT’S PARTICIPATION IN THE PUBLIC EMPLOYEES’ RETIREMENT ASSOCIATION (PERA)

There were no changes of benefit terms.

Changes in assumptions or other inputs were made during the December 31, 2016 valuation as follows:

- The long-term investment rate of return was reduced from 7.50 percent to 7.25 percent.
- The discount rate was reduced from 7.5 percent to 7.25 percent.
- Price inflation assumption decreased from 2.80 percent per year to 2.40 percent per year.
- Real rate of investment return assumption increased from 4.70 percent per year, net of investment expenses, to 4.85 percent per year, net of investment expenses.
- Wage inflation assumption decreased from 3.90 percent per year to 3.50 percent per year.
- Mortality rates were changed from the RP-2000 Combined Mortality Table for Males or Females was adjusted to the RP-2014 White Collar Employee Mortality Table.
- For disabled retirees, the mortality assumption was changed to reflect 90 percent of the RP-2014 Disabled Retiree Mortality Table.

SUPPLEMENTARY INFORMATION

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BUDGETARY COMPARISON SCHEDULE
CAPITAL PROJECTS FUND
YEAR ENDED DECEMBER 31, 2019**

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues			
Grants and Contributions	\$ 1,000,000	\$ 88,244	\$ (911,756)
Investment Earnings	30,000	50,282	20,282
Total Revenues	<u>1,030,000</u>	<u>138,526</u>	<u>(891,474)</u>
Expenditures			
<i>Capital Outlay:</i>			
InfoZone Expenditures	25,000	25,096	(96)
Information Technology	135,000	79,695	55,305
Furniture and Fixtures	63,000	15,738	47,262
Building Improvements	1,071,100	114,217	956,883
Total Expenditures	<u>1,294,100</u>	<u>234,746</u>	<u>1,059,354</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(264,100)</u>	<u>(96,220)</u>	<u>167,880</u>
Other Financing Sources			
Insurance Proceeds	-	39,982	39,982
Transfers In From General Fund	200,000	200,000	-
Total Other Financing Sources	<u>200,000</u>	<u>239,982</u>	<u>39,982</u>
Net Change in Fund Balance	(64,100)	143,762	207,862
Fund Balance, Beginning of Year	<u>2,128,723</u>	<u>2,064,477</u>	<u>(64,246)</u>
Fund Balance, End of Year	<u>\$ 2,064,623</u>	<u>\$ 2,208,239</u>	<u>\$ 143,616</u>

Pueblo City-County Library District, Colorado
Statistical Section (Unaudited)

This part of the Pueblo Library District's comprehensive annual financial report presents detailed information as a context for understanding this year's financial statements, note disclosures, and supplementary information. This information is unaudited.

Contents

Financial Trends Pages 80-84

These exhibits contain trend information that may assist the reader in assessing the Library District's current financial performance by placing it in a historical perspective.

Revenue Capacity Pages 85-88

These exhibits contain information that may assist the reader in assessing the viability of the Library District's most significant "own-source" revenue, property taxes.

Debt Capacity Pages 89-92

These exhibits contain information that may assist the reader in analyzing the affordability of the Library District's current levels of outstanding debt and the Library District's ability to issue additional debt in the future.

Demographic and Economic Information Pages 93-94

These exhibits present demographic and economic information intended (1) to assist users in understanding the socioeconomic environment within which the Library District operates and (2) to provide information that facilitates comparisons of financial statement information over time and among library districts.

Operating Information Pages 95-97

These exhibits contain service and capital asset indicators that can provide an understanding of how the information in the Library District's financial statements relates to the services the Library District provides and the activities it performs.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
GOVERNMENT-WIDE NET POSITION BY COMPONENT
(UNAUDITED)
LAST TEN CALENDAR YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Governmental activities										
Net investment in capital assets	\$ 27,066,385	\$ 26,602,810	\$ 25,640,514	\$ 25,454,927	\$ 26,573,350	\$ 25,898,666	\$ 24,197,032	\$ 23,696,771	\$ 23,087,722	\$ 22,769,389
Restricted	247,595	502,525	1,283,866	1,846,951	1,263,412	1,230,851	1,185,406	1,163,895	1,167,930	1,150,201
Unrestricted	3,671,115	4,063,850	4,057,682	3,386,592	2,537,967	(2,266,558)	(2,989,631)	(4,223,435)	(4,468,614)	(2,826,106)
Total	<u>\$ 30,985,095</u>	<u>\$ 31,169,185</u>	<u>\$ 30,982,062</u>	<u>\$ 30,688,470</u>	<u>\$ 30,374,729</u>	<u>\$ 24,862,959</u>	<u>\$ 22,392,807</u>	<u>\$ 20,637,231</u>	<u>\$ 19,787,038</u>	<u>\$ 21,093,484</u>
Governmental activities										
Net investment in capital assets	87.40%	85.30%	82.80%	83.00%	87.50%	104.20%	108.10%	114.80%	116.68%	107.95%
Restricted	0.80%	1.60%	4.10%	6.00%	4.20%	5.00%	5.30%	5.60%	5.90%	5.45%
Unrestricted	11.80%	13.00%	13.10%	11.00%	8.30%	-9.20%	-13.40%	-20.40%	-22.58%	-13.40%
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

Notes:

Accounting standards require that net position be reported in three components in the financial statements: net investment in capital assets; restricted; and unrestricted.

Net Position is considered restricted only when (1) an external parter, such as the State of Colorado or the federal government, places a restriction on how the resources may be used, or (2) enabling legislation is enacted by the Library District. There are no restrictions currently reported as a result of enabling legislation.

The District implemented GASB Statement No. 68 effective January 1, 2015. As of December 31, 2019, the District's proportionate share of the Net Pension Liability was \$7,780,649.

This amount is included in the unrestricted net position.

Data Source:

Applicable years' comprehensive annual financial report.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
CHANGES IN NET POSITION – GOVERNMENTAL ACTIVITIES
(UNAUDITED)
LAST TEN CALENDAR YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Expenses										
Governmental activities:										
Library Services	\$ 8,107,051	\$ 8,072,539	\$ 9,033,639	\$ 9,873,567	\$ 10,092,677	\$ 10,525,062	\$ 11,180,655	\$ 11,767,526	\$ 11,540,905	\$ 9,201,373
Interest	323,169	300,731	208,768	370,451	361,934	353,217	343,922	330,634	320,525	302,078
Total Expenses	<u>8,430,220</u>	<u>8,373,270</u>	<u>9,242,407</u>	<u>10,244,018</u>	<u>10,454,611</u>	<u>10,878,279</u>	<u>11,524,577</u>	<u>12,098,160</u>	<u>11,861,430</u>	<u>9,503,451</u>
Program Revenues										
Charges for services, sales and fines	106,945	117,282	214,279	218,008	167,693	175,254	176,275	143,137	166,857	130,484
Operating grants and contributions	143,263	124,947	41,714	101,277	61,692	173,836	171,644	404,966	423,724	358,190
Capital grants and contributions	-	143,998	192,918	184,603	554,721	192,577	4,333	16,000	102,803	88,244
Total Program Revenues	<u>250,208</u>	<u>386,227</u>	<u>448,911</u>	<u>503,888</u>	<u>784,106</u>	<u>541,667</u>	<u>352,252</u>	<u>564,103</u>	<u>693,384</u>	<u>576,918</u>
Net (Expense)/Revenue	<u>(8,180,012)</u>	<u>(7,987,043)</u>	<u>(8,793,496)</u>	<u>(9,740,130)</u>	<u>(9,670,505)</u>	<u>(10,336,612)</u>	<u>(11,172,325)</u>	<u>(11,534,057)</u>	<u>(11,168,046)</u>	<u>(8,926,533)</u>
General Revenues:										
Property taxes levied for library purposes	7,118,422	7,307,351	7,804,163	8,493,998	8,493,206	8,582,963	8,743,618	8,770,163	9,059,826	9,073,771
Specific ownership tax	626,834	612,037	623,435	644,217	670,065	719,445	752,678	879,432	890,331	979,109
Grants not restricted for specific purposes	-	-	-	136,729	-	-	-	-	-	-
Investment earnings	50,414	32,305	42,427	40,264	38,844	14,376	30,770	55,299	112,584	130,477
Miscellaneous	211,014	219,440	136,348	131,330	154,649	163,596	213,342	73,587	14,530	42,774
Total General Revenues	<u>8,006,774</u>	<u>8,171,133</u>	<u>8,606,373</u>	<u>9,446,538</u>	<u>9,356,764</u>	<u>9,480,380</u>	<u>9,740,408</u>	<u>9,778,481</u>	<u>10,077,271</u>	<u>10,226,131</u>
Change in Net Position	<u>\$ (173,238)</u>	<u>\$ 184,090</u>	<u>\$ (187,123)</u>	<u>\$ (293,592)</u>	<u>\$ (313,741)</u>	<u>\$ (856,232)</u>	<u>\$ (1,431,917)</u>	<u>\$ (1,755,576)</u>	<u>\$ (1,090,775)</u>	<u>\$ 1,299,598</u>

Data Source:

Applicable years' comprehensive annual financial report.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
CHANGES IN NET POSITION – GOVERNMENTAL ACTIVITIES
(UNAUDITED)
LAST TEN CALENDAR YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Expenses										
Governmental activities:										
Library Services	96.2%	96.4%	97.7%	96.4%	96.5%	96.8%	97.0%	97.3%	97.3%	96.8%
Interest	3.8%	3.6%	2.3%	3.6%	3.5%	3.2%	3.0%	2.7%	2.7%	3.2%
Total Expenses	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
Program Revenues										
Charges for services, sales and fines	42.7%	30.4%	47.7%	43.3%	21.4%	32.4%	50.0%	25.4%	24.1%	22.6%
Operating grants and contributions	57.3%	32.4%	9.3%	20.1%	7.9%	32.1%	48.7%	71.8%	61.1%	62.1%
Capital grants and contributions	0.0%	37.3%	43.0%	36.6%	70.7%	35.6%	1.2%	2.8%	14.8%	15.3%
Total Program Revenues	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
General Revenues:										
Property taxes levied for library purposes	88.9%	89.4%	90.7%	89.9%	90.8%	90.5%	89.8%	89.7%	89.9%	88.7%
Specific ownership tax	7.8%	7.5%	7.2%	6.8%	7.2%	7.6%	7.7%	9.0%	8.8%	9.6%
Grants not restricted for specific purposes	0.0%	0.0%	0.0%	1.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Investment earnings	0.6%	0.4%	0.5%	0.4%	0.4%	0.2%	0.3%	0.6%	1.1%	1.3%
Miscellaneous	2.6%	2.7%	1.6%	1.4%	1.7%	1.7%	2.2%	0.8%	0.2%	0.4%
Total General Revenues	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>

Data Source: Applicable years' comprehensive annual financial report

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
FUND BALANCE – GOVERNMENTAL FUNDS
(UNAUDITED)
LAST TEN CALENDAR YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
General Fund										
Reserved	\$ 477,034	(1) \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	1,621,260	-	-	-	-	-	-	-	-	-
Non-Spendable	-	179,303	341,545	258,766	314,462	339,831	248,138	347,412	367,039	297,016
Restricted	-	256,611	274,545	298,315	304,078	300,383	308,588	296,531	317,796	325,502
Committed	-	1,536,845	-	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-	-	-	-
Unassigned	-	1,113,436	3,207,149	2,722,465	2,292,000	1,909,373	1,986,593	1,993,523	1,853,772	2,271,131
Total General Fund	<u>\$ 2,098,294</u>	<u>\$ 3,086,195</u>	<u>\$ 3,823,239</u>	<u>\$ 3,279,546</u>	<u>\$ 2,910,540</u>	<u>\$ 2,549,587</u>	<u>\$ 2,543,319</u>	<u>\$ 2,637,466</u>	<u>\$ 2,538,607</u>	<u>\$ 2,893,649</u>
General Fund										
Percentage Change	89.20%	47.10%	23.90%	-14.20%	-11.30%	-12.40%	-0.20%	3.70%	-3.75%	13.99%
All Other Governmental Funds										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special Revenue funds	44,176	-	-	-	-	-	-	-	-	-
Capital Projects funds	2,151,470	-	-	-	-	-	-	-	-	-
Non-Spendable	-	-	-	-	-	-	-	4,301	-	-
Restricted - Capital Projects Fund	-	211,034	4,964,236	5,235,727	1,052,133	(2) 929,966	875,428	866,645	875,492	849,976
Restricted - Special Revenue Fund	-	34,880	38,657	653	3,201	502	1,390	719	950	(3) -
Committed - Capital Projects Fund	-	1,370,794	902,149	809,747	228,738	685,290	842,372	803,994	1,188,985	1,353,985
Assigned - Capital Projects	-	-	-	-	-	-	-	49,688	-	4,278
Unassigned	-	-	-	-	-	-	-	-	-	-
Total Governmental Funds	<u>\$ 2,195,646</u>	<u>\$ 1,616,708</u>	<u>\$ 5,905,042</u>	<u>\$ 6,046,127</u>	<u>\$ 1,284,072</u>	<u>\$ 1,615,758</u>	<u>\$ 1,719,190</u>	<u>\$ 1,725,347</u>	<u>\$ 2,065,427</u>	<u>\$ 2,208,239</u>
All Governmental Funds										
Percentage Change	-18.60%	-26.40%	265.30%	2.40%	-78.80%	25.80%	6.40%	0.40%	19.71%	6.91%

- (1) Implementation of new GASB 54 Fund Balance presentation. Prior designations are shown from 2002 - 2010; new presentation will be illustrated going forward.
- (2) Refunded 2007 debt; secured additional funding for construction of three new libraries - 2012 - 2014.
- (3) The Special Revenue Fund was combined with the General Fund beginning in 2019.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
SUMMARY OF CHANGES IN FUND BALANCE – GOVERNMENTAL FUNDS
(UNAUDITED)
LAST TEN CALENDAR YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Revenues										
Property taxes	\$ 7,118,422	\$ 7,307,351	\$ 7,804,163	\$ 8,493,998	\$ 8,493,206	\$ 8,582,963	\$ 8,743,618	\$ 8,770,163	\$ 9,059,826	\$ 9,073,771
Specific ownership taxes	626,834	612,037	623,435	644,217	670,065	719,445	752,678	879,432	890,331	979,109
Grants and contributions	229,180	95,595	210,574	351,941	616,413	366,413	175,977	420,966	526,527	446,434
Gifts and donations	28,842	173,350	24,058	26,065	-	-	-	-	-	-
Fees, fines and sales	106,945	117,282	193,857	179,897	167,693	175,254	176,275	143,137	166,857	130,484
Investment earnings	50,414	32,305	42,427	40,264	38,844	14,376	30,770	55,299	112,584	130,477
Miscellaneous	96,345	219,440	156,770	169,441	154,649	163,596	213,342	20,149	11,530	2,792
Total Revenues	8,256,982	8,557,360	9,055,284	9,905,823	10,140,870	10,022,047	10,092,660	10,289,146	10,767,655	10,763,067
Expenditures										
Library Support	7,321,230	7,372,276	7,859,313	8,061,612	8,931,838	9,001,086	9,042,955	9,074,883	9,337,351	9,266,597
Capital outlay	136,761	464,171	2,186,240	1,438,069	5,529,843	238,678	139,891	474,190	382,383	234,746
Debt issuance costs	-	-	122,131	-	-	-	-	-	-	-
Debt service principal	-	-	-	425,000	435,000	445,000	455,000	465,000	475,000	495,000
Debt service interest	311,950	311,950	224,197	383,750	375,250	366,550	357,650	344,000	334,700	315,700
Total Expenditures	7,769,941	8,148,397	10,391,881	10,308,431	15,271,931	10,051,314	9,995,496	10,358,073	10,529,434	10,312,043
Excess (Deficiency) of Revenues Over (Under) Expenditures	487,041	408,963	(1,336,597)	(402,608)	(5,131,061)	(29,267)	97,164	(68,927)	238,221	451,024
Other Financing Sources (Uses)										
Insurance proceeds	-	-	-	-	-	-	-	169,231	-	39,982
Debt issued	-	-	11,410,000 (1)	-	-	-	-	-	-	-
Debt Premium	-	-	383,853	-	-	-	-	-	-	-
Payments to Escrow Agent	-	-	(6,155,975) (1)	-	-	-	-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	3,000	-
Transfers in	382,952	-	100,000	1,341,500	203,500	392,000	200,000	275,000	575,000	200,000
Transfers out	(382,952)	-	(100,000)	(1,341,500)	(203,500)	(392,000)	(200,000)	(275,000)	(575,000)	(200,000)
Total Other Financing Sources (Uses)	-	-	5,637,878	-	-	-	-	169,231	3,000	39,982
Net Change in Fund Balances	\$ 487,041	\$ 408,963	\$ 4,301,281	\$ (402,608)	\$ (5,131,061)	\$ (29,267)	\$ 97,164	\$ 100,304	\$ 241,221	\$ 491,006
Debt services as a percentage of non-capital expenditures	4.26%	4.23%	2.81%	9.12%	8.99%	8.92%	8.87%	8.83%	8.34%	8.54%

(1) Certificates of participation were issued to refund 2007 debt and build three new libraries.

Data Source:

Applicable years' comprehensive annual financial report.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
PROPERTY TAX LEVIES AND COLLECTIONS
(UNAUDITED)
LAST TEN CALENDAR YEARS**

Fiscal Year Ended December 31,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy			Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy			Amount	Percentage of Levy
2010	7,071,319	7,118,422	100.67%	(1)	74,164	7,192,586	101.71%
2011	7,323,657	7,307,351	99.78%		4,339	7,311,690	99.84%
2012	7,832,972	7,800,388	99.58%		3,775	7,804,163	99.63%
2013	8,513,442	8,493,998	99.77%		3,161	8,497,159	99.81%
2014	8,515,249	8,493,206	99.74%		766	8,493,972	99.75%
2015	8,589,026	8,571,984	99.80%	(2)	(2,035)	8,569,949	99.78%
2016	8,750,818	8,728,727	99.75%		1,444	8,730,171	99.76%
2017	8,835,027	8,782,582	99.41%		(23,847)	8,758,735	99.14%
2018	9,059,013	9,036,343	99.75%		7,936	9,044,280	99.84%
2019	9,082,949	9,056,177	99.71%		352	9,056,529	99.71%

- (1) In 2010, and in previous years, taxes collected exceeded 100% of taxes levied, due to a tax sale held by the County in November. Proceeds of that sale were distributed to taxing entities, resulting in an increase over what was originally levied.
- (2) Collections in subsequent years can be negative due to cancellations, refunds, abatements or changes to the assessed valuation of properties within the taxing district.

Data Source:

Pueblo County Assessor and Office of Budget and Finance

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
DIRECT AND OVERLAPPING PROPERTY TAX RATES
(UNAUDITED)
LAST TEN CALENDAR YEARS
(PER \$1,000 OF ASSESSED VALUE)**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Direct										
Pueblo City-County Library District	5.413	5.268	5.293	5.258	5.262	5.255	5.282	5.288	5.271	5.865
Overlapping Governments										
Pueblo County	30.388	29.793	30.090	30.750	30.769	30.710	30.867	30.887	30.722	30.088
Library	0.734	0.624	0.514	0.404	0.294	0.184	0.074	0.000	0.000	0.000
Animal Shelter	0.555	0.455	0.355	0.255	0.155	0.055	0.000	0.000	0.000	0.000
City and Towns Rates										
Boone	14.466	15.621	15.867	16.613	17.397	17.397	17.397	17.397	17.397	16.629
Pueblo	15.633	15.633	15.633	15.633	15.633	15.633	15.633	15.633	15.633	15.633
Rye	6.888	6.972	6.972	6.972	6.972	6.972	6.972	6.972	6.972	6.972
School Districts										
Edison 54J	36.207	36.104	37.044	37.861	37.340	40.834	36.502	36.504	36.503	36.501
Fowler R4J	37.389	37.263	36.123	36.098	34.953	33.500	33.595	33.882	33.750	27.000
Pueblo 60	38.811	34.324	36.032	35.573	35.347	35.234	35.392	35.418	34.690	45.110
Pueblo 70	39.297	39.297	39.243	39.033	39.653	39.995	40.242	39.993	40.035	40.063
Improvement & Service Districts										
Avondale Water & Sanitation	10.641	10.641	10.641	10.641	10.641	10.641	10.641	10.641	10.641	10.641
Bandera Blvd. Special Improvement	5.000	3.000	3.000	3.000	3.000	3.000	3.000	3.000	3.000	3.000
Beulah Ambulance District	7.000	7.000	13.500	13.500	13.500	13.500	22.500	22.130	22.060	21.210
Colorado City Cemetery	1.071	1.071	1.071	1.071	1.071	1.071	1.071	1.071	1.071	1.071
Colorado City Metro	17.967	17.967	17.967	17.967	17.967	17.967	17.967	17.967	17.967	17.683
Edison Fire Protection District	9.000	9.000	9.000	9.000	9.000	9.000	9.000	9.000	9.000	9.000
Fowler Rural Fire	4.057	3.900	3.777	3.410	3.310	2.770	2.940	3.090	3.045	3.123
Lower Arkansas Valley Water Conservancy	1.502	1.502	1.502	1.503	1.503	1.503	1.503	1.503	1.503	1.503
Midway Ranches Fire Protection District	0.000	18.760	18.760	18.760	18.760	18.760	15.000	15.000	15.000	15.000
Pine Drive Water	14.352	15.115	15.196	16.348	15.999	15.369	15.060	14.677	14.814	13.507
Pueblo Rural Fire	24.268	24.268	24.268	24.268	24.268	24.268	24.268	24.268	24.268	24.268
Pueblo West Metro	20.193	20.193	20.193	20.193	20.193	19.838	20.239	20.216	20.230	20.230
Rye Fire	10.036	10.036	10.036	10.036	10.036	10.036	15.536	15.536	15.536	15.536
South Point Special Improvement	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000
Southeastern Water Conservancy	0.947	0.947	0.944	0.940	0.940	0.941	0.940	0.939	0.944	0.902
St. Charles Mesa Sanitation	4.250	4.250	4.190	4.250	4.250	4.019	4.250	3.930	1.500	1.500
Thunder Village Special District	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000
West Park Fire	5.433	5.433	5.433	5.433	5.433	5.433	5.433	5.433	5.433	5.500

Data Source:

Pueblo County Abstract of Assessment

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
 ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY
 (UNAUDITED)
 LAST TEN CALENDAR YEARS
 (IN THOUSANDS)**

Fiscal Year Ended December 31,	Vacant Unimproved Land	Residential Property	Natural resources	Commercial property	Industrial Property	Agricultural Property	Public Utilities	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Exempt Property Assessed Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
2010	\$ 75,388	\$ 626,002	\$ 2,959	\$ 298,026	\$ 185,283	\$ 10,332	\$ 152,191	\$ 1,350,181	\$ 5	\$ 10,376,477	\$ 129,829	13.01%
2011	63,728	592,631	2,690	301,583	243,564	11,635	343,290	1,559,121	5.268	11,353,178	152,654	13.73%
2012	62,804	596,087	2,685	300,801	226,488	11,222	469,730	1,669,817	5.293	11,154,788	155,686	14.97%
2013	53,676	564,333	2,986	303,331	217,626	12,901	513,052	1,667,905	5.258	10,894,765	163,999	15.31%
2014	52,973	569,106	2,948	303,058	221,464	13,055	518,630	1,681,234	5.262	11,053,408	163,795	15.21%
2015	50,853	593,218	2,878	303,355	240,991	15,788	516,128	1,723,211	5.255	11,349,117	168,456	15.18%
2016	50,591	600,069	3,002	307,413	225,716	18,565	514,857	1,720,213	5.282	11,154,895	167,045	15.42%
2017	49,557	618,206	2,906	309,696	212,005	23,679	544,930	1,760,979	5.288	12,280,492	166,539	14.34%
2018	47,329	628,204	3,310	322,609	213,698	25,207	535,489	1,775,846	5.271	12,685,454	165,656	14.00%
2019	48,625	734,182	3,289	337,137	218,237	26,828	538,479	1,906,777	5.865	14,311,607	171,306	13.32%

Notes:
 Property in Pueblo County is reassessed once every two years, in odd-numbered years. The county assessed residential property at various rates from 1997 at 10.35% to 2019 at 7.2% of actual value. All other property was assessed at 29% of actual value. Actual taxable value is obtained from the prior year Abstract of Assessment for the fiscal year for which levied. Tax rates are per \$1,000 of assessed value.

Source Data:
 Pueblo Abstract of Assessment

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
PRINCIPAL PROPERTY TAX PAYERS
(UNAUDITED)
CURRENT YEAR AND NINE YEARS AGO**

Principal Taxpayer	2019			2010		
	Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Public Service Co. of CO (Excel Energy Company)	\$ 238,407,000	1	12.50%	\$ 71,332,422	2	5.35%
Black Hills Colorado	84,355,800	2	4.42%	14,195,920	6	1.06%
GCC Rio Grande Inc.	53,834,430	3	2.82%	78,163,358	1	5.86%
Intermountain Rural Electric	49,340,200	4	2.59%			
Black Hills Colorado IPP LLC	43,104,000	5	2.26%			
EVRAZ (Rocky Mountain Steel Mills)	28,336,882	6	1.49%	24,032,996	4	1.80%
BNSF Railway Company	21,887,000	7	1.15%	11,958,200	7	0.90%
Vestas Towers of America, Inc.	21,690,478	8	1.14%	31,332,422	3	2.35%
Union Pacific Railroad	20,891,575	9	1.10%	11,364,300	8	0.85%
Wheel & Brake	16,887,178	10	0.89%			
Qwest Coporation (U.S. West Communications)				18,278,600	5	1.37%
Comcast of Colorado IV LLC				9,453,114	9	0.71%
Goodrich Corp/BF Goodrich Aerospace Co.				7,046,655	10	0.53%
Total Top Ten Principal Taxpayers	578,734,543		30.35%	277,157,987		20.78%
Total Assessed Valuation	\$1,906,776,371		100.00%	\$1,333,707,881		100.00%

Data Source:
Pueblo County Assessor's Office

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
LEGAL DEBT LIMIT INFORMATION
(UNAUDITED)
DECEMBER 31, 2019**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Assessed valuation	\$ 1,350,181,000	\$ 1,559,121,000	\$ 1,669,817,000	\$ 1,667,905,000	\$ 1,681,234,000	\$ 1,723,211,000	\$ 1,720,213,128	\$ 1,760,979,000	\$ 1,775,846,000	\$ 1,906,776,371
Debt limitation - 1.5% of total assessed value	\$ 20,252,715	\$ 23,386,815	\$ 25,047,255	\$ 25,018,563	\$ 25,218,510	\$ 25,848,165	\$ 25,803,197	\$ 26,414,685	\$ 26,637,690	\$ 28,601,646
Certificates of Participation (1)	\$ 6,000,000	\$ 6,000,000	\$ 11,410,000	\$ 10,985,000	\$ 10,550,000	\$ 10,105,000	\$ 9,650,000	\$ 9,185,000	\$ 8,710,000	\$ 8,215,000
Legal debt limit less COP debt	\$ 14,252,715	\$ 17,386,815	\$ 13,637,255	\$ 14,033,563	\$ 14,668,510	\$ 15,743,165	\$ 16,153,197	\$ 17,229,685	\$ 17,927,690	\$ 20,386,646
Total net debt applicable to the limit as a percentage of debt limit	30%	26%	46%	44%	42%	39%	37%	35%	33%	29%

Legal Debt Margin Calculation for Fiscal Year 2019

Assessed Valuation	<u>\$ 1,906,776,371</u>
Debt limitation - 1.5% of total assessed value	<u>\$ 28,601,646</u>
Debt applicable to limit: Certificates of Participation	<u>\$ 8,215,000</u>
Legal debt limit less COP debt	<u>\$ 20,386,646</u>

NOTE:

- (1) Certificates of Participation are not generally included as debt for purposes of calculating legal debt limits (Colorado Revised Statute 22-42-104). However, they are included here to present the most conservative analysis of debt allowable which remains available.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
RATIO OF OUTSTANDING DEBT BY TYPE
(UNAUDITED)
LAST TEN FISCAL YEARS**

Year Ended December 31,	Certificates of Participation (1)	Percentage of Personal Income (2)	Per Capita
2010	6,244,394	0.13%	38.87
2011	6,233,175	0.13%	38.54
2012	(3) 11,793,853	0.24%	73.06
2013	11,349,660	0.21%	70.35
2014	10,895,467	0.20%	67.54
2015	10,431,274	0.19%	63.76
2016	9,957,081	0.17%	60.30
2017	9,472,888	0.16%	56.90
2018	8,978,695	0.14%	53.59
2019	8,464,502	0.13%	50.53

NOTES:

- (1) In October of 2007, \$6,000,000 in Certificates of Participation were issued.
- (2) Personal Income data as reported by the Bureau of Economic Analysis, US Department of Commerce for Pueblo County, Colorado.
- (3) In September of 2012, \$11,410,000 in Certificates of Participation were issued; \$6,000,000 refunded old debt; additional \$5,410,000 to finance building of three new libraries.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR
CERTIFICATES OF PARTICIPATION TO GENERAL FUND EXPENDITURES
(UNAUDITED)
LAST TEN FISCAL YEARS**

<u>Year Ended December 31,</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total Debt Service</u>	<u>Total General Fund Expenditures</u>	<u>Ratio of Total Debt Service to Total General Fund Expenditures</u>
2010	(1) -	311,950	311,950	7,633,180	4.09%
2011	(1) -	311,950	311,950	7,684,226	4.06%
2012	(1) -	(2)	224,197	8,079,410	2.77%
2013	425,000	383,750	808,750	8,870,362	9.12%
2014	435,000	375,250	810,250	9,742,088	8.32%
2015	445,000	366,550	811,550	9,800,636	8.28%
2016	455,000	357,650	812,650	9,850,105	8.25%
2017	465,000	344,000	809,000	9,878,883	8.19%
2018	475,000	334,700	809,700	10,138,051	7.99%
2019	495,000	315,700	810,700	10,077,297	8.04%

NOTES:

- (1) In October of 2007, \$6,000,000 in Certificates of Participation were issued. The debt service for the first five years, 2007 through 2011, is interest only. In 2012 principal payments will be added. Final payment will be made in November 2031.
- (2) In September of 2012, the 2007 COPS issue was refunded through a new issue of \$11,410,000 to refinance the original debt and provide funds to build three new libraries.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
(UNAUDITED)
DECEMBER 31, 2019**

	Governmental Activites Debt	Percentage Applicable	Share of Overlapping Debt
Direct Debt			
Pueblo City-County Library District	\$ 8,464,502		
Overlapping Debt:			
City of Pueblo	\$ 15,772,107	100%	15,772,107
County of Pueblo	103,057,243	100%	103,057,243
Pueblo West Metropolitan District	360,210	100%	360,210
School District #60 - Pueblo City Schools	28,381,035	100%	28,381,035
School District #70	91,217,000	100%	91,217,000
Subtotal, Overlapping Debt			<u>238,787,595</u>
Total Direct and Overlapping Debt			<u>\$ 247,252,098</u>

Source: Individual governmental entities located within the geographic boundaries of Pueblo County.

The overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Library District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by residents and businesses of the County of Pueblo. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore is responsible for repaying the debt of each overlapping government. The overlapping percentage is estimated using taxable assessed property values by determining the portion of another governmental entity's taxable assessed value that is within Pueblo County's boundaries. All of the entities are located within the geographic boundaries of Pueblo County.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
DEMOGRAPHIC AND ECONOMIC STATISTICS
(UNAUDITED)
LAST TEN CALENDAR YEARS**

Year	Population	Personal Income (Thousands) (1)	Per Capita Personal Income	Education Level Percent High School Graduates	Median Age	School Enrollment	Unemployment Rate	<u>Commercial Construction</u>		<u>Residential Construction</u>	
								No. of Units	Estimated Costs (thousands)	No. of Units	Estimated Costs (thousands)
2010	160,630	4,712,429	29,552	77.7%	38.0	27,256	10.5%	38	38,058	209	43,270
2011	161,718	4,924,867	30,748	75.7%	37.5	26,848	10.2%	52	14,995	160	22,467
2012	161,422	5,085,250	31,637	73.3%	39.1	26,799	10.6%	38	67,185	180	34,808
2013	161,320	5,161,280	32,044	76.9%	39.3	27,247	9.6%	31	16,687	159	28,934
2014	161,875	5,478,029	33,937	77.3%	39.6	27,247	6.4%	74	32,653	147	26,169
2015	163,591	2,789,351	35,508	77.3%	38.0	27,247	4.9%	79	38,386	236	51,146
2016	165,123	5,975,250	36,250	73.9%	37.6	26,996	4.1%	101	40,621	273	47,047
2017	166,475	6,198,065	37,231	81.7%	38.8	26,771	4.6%	121	27,217	269	47,049
2018	167,529	6,384,007	38,348	88.8%	37.5	26,438	5.0%	110	31,174	465	72,187
2019	167,117	6,619,192	39,511	89.5%	39.6	25,326	3.6%	67	19,015	496	80,322

Data Sources:

Colorado Department of Local Affairs, Demography Section
 Colorado Department of Education, Enrollment
 Colorado Department of Labor and Employment
 Pueblo Regional Building Department

- (1) Data for years 2010-2018 has been updated using information from the Bureau of Economic Analysis, US Dept of Commerce.
 2018 Personal Income and Per Capital Personal Income are estimated reflecting the previous 10-yr trend.
 (2018 data is released beyond the publication date of this CAFR.)

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
TOP TEN PRINCIPAL EMPLOYERS
(UNAUDITED)
CURRENT YEAR AND TEN YEARS AGO**

Employer	2019			2010		
	Employees	Rank	% of Pueblo, CO (MSA) Total Employment	Employees	Rank	% of Pueblo, CO (MSA) Total Employment
Parkview Medical Center	3,100	1	4.07%	2,352	2	2.75%
Pueblo School District #60	1,759	2	2.31%	2,478	1	2.90%
School District #70	1,284	3	1.69%	1,100	4	1.29%
Walmart	1,135	4	1.49%			
Evraz Rocky Mtn Steel	1124	5	1.48%	1,035	7	1.21%
Pueblo County Government	1,095	6	1.44%	1,150	3	1.35%
Vestas Towers America, Inc.	967	7	1.27%			
St. Mary Corwin Hospital	829	8	1.09%	1,058	6	1.24%
Convergys Corp.	700	9	0.92%	685	8	0.76%
Target Corp.	700	9	0.92%			
City of Pueblo	683	10	0.90%	647	9	0.80%
Colorado Mental Health Institute				1,000	5	1.17%
Express Scripts				600	10	0.70%
Total	13,376		17.58%	12,105		14.17%

Data Source:

Pueblo County GIS Department
City of Pueblo
US Department of Labor, Bureau of Labor Statistics

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
MISCELLANEOUS STATISTICAL DATA
LIBRARY MATERIALS PURCHASED AND CIRCULATED
(UNAUDITED)
LAST TEN CALENDAR YEARS**

Fiscal Year	Number of Volumes Owned	Number of AV Items Owned	Total Items Owned	Acquisition Cost of Collections	Net Book Value of Collections (1)	Number of Items Circulated	Turn-over Rate (2)
2010	444,223	90,300	534,523	8,554,059	4,701,459	1,716,076	3.21
2011	(3) 403,581	82,076	485,657	8,187,221	4,971,027	1,680,454	3.46
2012	337,927	139,477	477,404	7,885,413	5,000,144	1,808,956	3.79
2013	331,451	143,501	474,952	7,892,222	4,994,625	1,640,626	3.45
2014	330,512	147,813	478,325	7,095,551	4,197,954	2,484,858	5.19
2015	349,807	132,979	482,786	7,100,007	5,436,319	2,918,125	6.04
2016	(4) 250,143	80,298	330,441	5,725,513	4,310,306	2,559,661	7.75
2017	262,516	82,209	344,725	5,883,536	4,289,059	2,530,790	7.34
2018	267,422	80,606	348,028	5,924,032	4,329,555	2,336,512	6.71
2019	268,952	74,760	343,712	5,884,667	4,063,351	2,140,691	6.23

NOTES:

- (1) GASB Statement 34 requires that capital assets be depreciated - this was implemented in 2003. Determination was made in 2008 that the District's collection of books and audi-visual materials is considered a capital asset, therefore subject to depreciation. Collections have an estimated useful life of 5 years. Net book value represents total acquisition cost of circulating materials less accumulated depreciation to date.
- (2) Turn-over rate is the number of times an item is checked out. This is an average of all publicly circulating items in the total collection
- (3) A major weeding project was undertaken in 2011 to clean up the collection and eliminate those materials that were no longer circulating. This resulted in an overall reduction in items owned, but vastly improved the circulation rate.
- (4) For the year ended December 31, 2017, prior year financial statements were restated to more accurately report library books and audio visual materials using information from the existing perpetual inventory system.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
MISCELLANEOUS STATISTICAL DATA
SCHEDULE OF SERVICE LOCATIONS
(UNAUDITED)
DECEMBER 31, 2019**

Libraries	Address	Owned (O) Leased (L)	Square Feet	Number of Employees (1)	Operating Budget
Barkman Public Library	1300 Jerry Murphy Rd. Pueblo, CO 81001	O	7,100	5.65	304,055
Lucero Library	1315 7th St. E. Pueblo CO, 81001	O	7,500	5.70	456,059
Greenhorn Valley Library	Cibola Drive Colorado City, CO 81019	O	7,500	4.30	371,754
Lamb Public Library	2525 W. Pueblo Blvd. Pueblo, CO 81005	O	10,500	5.90	308,257
Library @ the Y	3200 Spaulding Pueblo, CO 81008	L (2)	1,183	1.10	41,750
Giodone Library	24655 US Highway 50 E. Pueblo, Co 81006	O	7,500	4.30	358,993
Pueblo West Library	298 S. Joe Martinez Blvd. Pueblo West, CO 81007	O	28,500	7.30	945,716
Rawlings Public Library	100 E. Abriendo Ave. Pueblo, CO 81004	O	110,000	37.59	2,621,931

SUPPORT SERVICES:

Community Relations	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	5.50	\$ 456,557
Director's Office	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	2.00	\$ 320,992
Facilities Department	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	7.00	\$ 384,777
Finance Department	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	3.85	\$ 363,643
Human Resources Department	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	2.50	\$ 238,680
Information Technology Dept.	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3)	4.50	\$ 727,905
Technical Services Department	100 E. Abriendo Avenue Pueblo, CO 81004	O	(3), (4)	8.00	\$ 1,910,814

NOTES:

(1) Numbers of employees refers to total Full Time Equivalents (FTE), not actual numbers of employees. Since this is not a required statistical table, a full 10-year presentation of employees is not presented. It may be considered in future years.

(2) Located in the YMCA facility

(3) Square footage for this location is included in the Rawlings Library square footage number.

(4) Library collection of books and materials is included in Technical Services budget.

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
MISCELLANEOUS STATISTICAL DATA
CIRCULATION SUMMARY BY LOCATION
(UNAUDITED)
LAST TEN CALENDAR YEARS**

Fiscal Year	Rawlings Library	Barkman Library	Lamb Library	Pueblo West Library (1)	Lucero Library (4)	Greenhorn Valley Library	Giodone Librar	Library @ the Y (3)	Outreach Services (2)
2010	828,356	206,821	245,223	351,135	-	-	-	7,447	41,472
2011	843,987	206,527	244,687	360,124	-	-	-	8,256	45,154
2012	835,100	227,992	236,008	435,872	-	-	-	15,322	58,662
2013	852,309	187,662	194,040	330,983	-	-	-	19,428	56,204
2014	1,266,213	374,509	320,267	419,000	12,256	15,219	14,024	22,146	41,224
2015	1,384,593	364,176	340,384	423,633	183,369	89,114	109,071	23,785	-
2016	1,184,527	326,878	340,593	379,151	135,521	74,890	95,437	22,664	-
2017	(5) 1,145,521	324,639	343,472	382,476	124,453	78,993	108,739	22,497	-
2018	1,096,595	276,374	300,016	362,920	107,616	73,351	95,567	24,073	-
2019	1,066,623	240,175	257,267	324,507	84,466	66,831	83,164	17,658	-

NOTES:

- (1)** In 2009 the Pueblo West Library opened - formerly the White Library, it was expanded from 5,000 sf to 28,000 sf. The expansion was funded with Certificates of Participation issued in 2006. This facility was closed for several months in 2008 during construction, resulting in lower circulation.
- (2)** Outreach ended in 2014. Circulation numbers were absorbed in other areas as follows: Regent, a nursing home book depository until 2007; Books-in-the-Park, a summer outdoor reading and craft program, absorbed by Rawlings; Books-a-la-Cart, a mobile book delivery program introduced in 2009, absorbed by Lucero; and Homebound delivery service, absorbed by each respective branch.
- (3)** The Library @ the Y is a small branch located within the new YMCA building, which opened to the public in 2009.
- (4)** The Lucero, Greenhorn Valley and Giodone Libraries were all built and added in 2014. These buildings replaced seven of the Satellite locations, recorded in Outreach Services.