

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director
Submitted to
The Library Board of Trustees
October 24, 2019

Reference and Readers Advisory

Numbers

- 21 active coaches
 - 3 New Learning Coaches
- 25 active learners
 - 6 New Adult Learners
- 3 New learner matches
- At least 197 total learning coach volunteer hours.
- At least 135 in attendance for all tutoring sessions.
- At least 35 learners and tutors in attendance at the ALP@PCCLD All Pueblo Reads Reading Group weekly meetings
- 32 active COHS students
- 8 COHS students on track to graduate before the end of 2019
- 24 additional COHS students expected to graduate in 2020

Updates: Adult Literacy Programs

1. COHS Program
 - a. Postponing Graduation to May/June of 2020
 - b. Looking into funding sources
 - i. Pueblo Workforce
 - ii. CDE Workforce Diploma Pilot Program
 - iii. CDE Grant AEFLA
2. Outreach - Building relationships to better serve our community
 - Pueblo West Branch Meeting
 - Youth Empowerment Council
 - Workforce
 - SEL
 - PCC GED Program
3. Changes/Updates
 - Aiming to bring back COHS in January 2020
 - Planning COHS Graduation
 - Focus on Diploma Program, Community Outreach, one-to-one learning coaches
 - Shift away from Digital Literacy leaving that to the Jenn Tozer, Tech Librarian to cover in her already successful "Open Lab" classes offered M-Thursday 12 - 2pm
4. Programs
 - Digital Literacy - Digital Workforce Ready
 - Attendance - Over the course of 7 weeks x 2 hours we only had 12 people in attendance total
 - All Pueblo Reads Reading Group/Book Club
 - Lovely Murrell from Lamb presented to our learners about her digital book club on Facebook using Hoopla as a source for digital versions of the All Pueblo Reads book and other monthly selections. Learners and Learning Coaches were excited to learn about these resources, especially the audiobook feature.
 - Attendance - 26 over 3 weeks

ALP @PCCLD All Pueblo Reads Reading Group

- Meets weekly in Brett Kelly Room A. We have created a community of readers who read and learn together. Today, in week 3, every single learner attempted to read a little bit with the group with just a little encouragement. We discuss the book and relate it to our own experiences and create meaning through our reading and discussion of Julia Alvarez's *Before We Were Free*, the young reader for the APR book.
 - Pictured here are 5 learners and 3 learning coaches (tutors). Vicenta (far left) is 87 and has published a book in Spain, but she attends one-to-one sessions with a learning coach to improve her English. She lived through the Franco dictatorship of Spain and has interesting and important insights for our group on what it is like to grow up under those oppressive conditions. Mary Horton (4th from the left) is attending

the reading group for the first time with her new learner, Leticia, a referral from Maria Smyer's English classes. Mary and Leticia hit it off and decided to attend the reading group together each week. Mary Horton lived in South America and loves to speak Spanish, so she is learning too. On the far right is Flor a learner who works with Carrie Heck, a long time ALP learning coach. To Carrie's right in the pink vest and blue sleeves is Berta, both of these learners - Berta and Flor - work with Carrie twice a week for about 4-5 hours learning English.

- Carrie invited a former learner to attend our group the week of October 17th, Angelina, pictured below with Berta. Angelina is a huge success story for the Adult Learning Program at PCCLD. Angelina studied English with Carrie Heck for several years and passed her citizenship test. She now has a full-time job with Mission Foods where she has been promoted several times. We were honored that she joined us today and shared her inspirational story with the group!



Idea Factory

- Total Idea Factory Program Attendance: 271
 - 1 on 1 help: 3
 - American Sign Language for Beginners with Dale Buterbaugh: 22
 - Origami Odyssey (two sessions: 10/13 and 10/23): 11
 - Creative Aging: Introduction to Photography (10/2): 15
 - Creative Aging: Photographing Faces (10/9): 8
 - Creative Aging: Photographing Landscapes (10/16): 11
 - Creative Aging: Editing Photographs (10/23): 8
 - Threadbenders (10/27): 7
 - Family Makes! Punched Can Luminaries (10/19): 5
 - The Idea Factory Presents: Cookies and Canvas (10/22): 13
 - The Idea Factory Presents: Make Tostones (10/29): Canceled due to weather
 - Outreach Visit to Pueblo Diversified Industries: Tin Can Pumpkins (10/17): 34
 - Maker Mania Fun Fridays Programming (4 sessions each Friday): 112
 - Use of Idea Factory Equipment: 5
 - 3D Printing Requests: 17
 - Thingiverse Views for October 2019: 588
- Thingiverse Downloads for October 2019: 105
- Tech bar use: 0 Tech bar computers are currently being repaired and updated by IT
- October marks the second month of Next 50 Creative Aging classes.
 - This month we hosted Jayme Benabides, and she was a wonderful teacher who gave a lot of excellent information, and had a great rapport with the students. These classes are made possible by the generous grant from Next 50.
- Fun Fridays this month were very well attended with the biggest hit being Scary Science, a joint program with Brooke Reideman.
- Cookies and Canvas: Beautiful Butterflies went well, although we sadly had to cancel the Idea Factory: Make Tostones program.
- 3D Printing has suddenly increased in popularity as well, but the interest in the Idea Factory Thingiverse files has begun to drop off.

Hispanic Resource Center

- HRC Exhibits



- The Art of Airbrushing
 - Airbrush art is a popular type of painting on numerous kinds of surface areas. Everything from skin, clothing, canvas and vehicles are utilized to reveal great works of art. Mike from Mike's Brush will be displaying his artwork on the 2nd floor of the Rawlings Library in September.
- Colors of the Southwest Exhibit
 - On display in our exhibit cases will be pieces from the Sangre de Cristo Arts Center Colors of the Southwest collection. This exhibit is part of our partnership with the Arts Center.

HRC Programming

- Bilingual Stories
 - We have Bilingual stories on Mondays at 10:30 am. Attendance for this month was 22.



- HRC Films
 - On October 3rd, I played the film Columbiana in the Infozone. On October 17th, I played The Curse of La Llorona. Attendance for both films was 16.
- English Program
 - We have started our spring semester of English classes. We have beginning classes at Lucero on Mondays from 1:00 to 3:00 pm that Jerry Vigil teaches. We have advanced on Tuesdays from 6:00 to 8:00 and intermediate on Wednesdays from 10:00 to 12:00 at Rawlings. We have a new intermediate class taught by Deb Cherry at the Giodone library on Wednesdays from 1:00 to 3:00 pm. Attendance this month was 61 not including Lucero's attendance.
- Spanish Classes
 - We have started our spring semester of Spanish classes on Saturday, Feb. 2nd. We have Conversational Spanish at 10:15 am. Beginning Spanish is at 12:15 pm. Barry Gonzalez is our volunteer that teaches these classes. Attendance this month was 18.

Outreach

- On Oct. 15th, met with Parent Connects and passed out flyers for the Day of the Dead Festival.
- October 2019 Homebound Services and Aging Adult Programs
- One volunteer resigned in October for health reasons.
- Homebound Services also welcomed a new customer.
 - Circulations 63
 - Customers 33
 - Volunteers 13
 - Volunteer hours 22

Aging Adult Programs

- StoryKeepers 10/5: 43
- Aging Without Borders Time to Get Your Ducks in a Row—Life's Plans and Papers Workshops: 18

Barkman Library

- Paula Pryich
 - 167 in attendance for outreach at Building Blocks, Haaff and Belmont Elementary and CSUP Preschool.
 - 25 attendees for Family Storytime.
- Brigitta Lockman
 - 41 attendees for Toddler Storytime
 - 12 Attendees for TAB meetings and teen TAB Lock-in.
 - 16 attendees for Halloween Nebula Jars.
 - 36 13 participants for passive Spooky Magnets.
- Barkman Staff and YA hosted programs
 - 84 participants for Barkman Weekly Trivia
 - 18 attendees for Happy Little Trees Painting Hangout
 - 13 attendees for Board and Video Game lock-in
 - 15 participants for passive Game Hangout
 - 13 participants for the Villain Party
 - 8 attendees for Barkman Book Discussion group
 - 8 attendees for Barkman author Visit David Wagner
 - 19 attendees for the CRAFT Community Reinforcement & Family Training
 - 17 attendees for the Crafty Needles Group.
 - 32 attendees for Chair Yoga
 - 267 participants for passive coloring Program and Adult Coloring
 - 31 attendees for Composting with Worms in partnership with Don Mims CO Worm Connections
 - 38 participants for the Chemistry Magic Show
 - 8 participants butterfly cell kites
 - 47 participants for Goodnight Parent PreSchool Outreach
 - 76 participants for the Afterschool Snack Program partnership with D60.
 - 4 attendees for the Villa Outreach
- Barkman Received 11 volunteer hours for October

Giodone Library

Branch Goals

1. Increase Key Results over last year
 - September – Circulation -11.2%, Visits -7.9%, Programming 24.3%, and Computer 3.7%
2. The Giodone Team gains knowledge in their job, understanding of their community, and appreciation of their peers.

Community Outreach:

- Fulton Heights Elementary – 22
 - SPELL Ascension Preschool- 32
 - SPELL Ascension Preschool- 21
 - Community Meeting – Pueblo Makes – Indoor Farming Program
 - Community Bookshelf – McHarg Park Avondale
 - Delivered 120 books to McHarg Park.
 - Vineland Middle School Hold Pick Ups – 2 for September
3. Giodone customers gain knowledge, familial and community connections, and enjoy their time in the library through participation in the following programs:

43 Programs, 1010 participants



Youth Programming

- Family Storytimes – hosted 9 storytimes this month on both Thursdays and Fridays and occasional pop up storytimes with a total of 35 attendees.
- Online Gaming Club- Roblox – Due to customer request we've switched our monthly Minecraft program to Roblox, their new favorite game. – 1, we're cancelling this program since we haven't been getting participation.
- Tween and Teen Drop In- Candle Making – 6

- Villian Party-17



All Ages Programming

- Haunted Escape Room -93 participants!



Adult Programming

- Wednesdays – Intermediate English Classes – 21
- Fridays - Fireside Crochet – Weekly meetings of Fireside Crochet – 18
- Giodone Book Club – This month we read and discussed "In the Time of the Butterflies" by Julia Alvarez - 9
- Beginning Beadwork – This month they made a pair of beaded butterfly earrings – 10
- Family Craft Time-Shell wind chime - 3
- Faux Metal Gecko – An extra craft program for All Pueblo Reads - 7
- Sewing- Stockings for Santa – 5
- Notable Women of Pueblo – Debbie Mulay from Pueblo Heritage Museum showcased their Woman of Pueblo parcelling dolls, and shared their stories. Very popular program! - 21

Passive Programming

- Coloring Sheets and Puzzles – 100
- Exhibit - 340

Avondale Satellite

- We had 171 visits, we've been announcing our programming every time we have our satellite day – 600, which has helped increase attendance at the Avondale Maker Club -67

Volunteers

- We had 2 High School volunteers this month with a total of 17.25 hours.

Greenhorn Valley Library

Youth & Family Programming

- Greenhorn Valley Library had a total of 543 children, tweens, teens, and families participate in programs and community outreach during the month of October. Friday video game mornings have remained popular as they continue to give children something to do when they aren't in school. Storytime and pumpkin painting were the most popular youth programs this month. Passive programs and programs that have open/extended time for patrons to participate, continue to be popular at the Greenhorn Library with families. We are currently working on planning four our winter programs as we expect patrons to come to the library more frequently as the weather keeps them from being outside.
 - Pumpkin Painting - 34
 - Ohlsen's Mini Horses - 27
 - Weekly Music and Movement Storytime - 49
 - Open Video Game Friday Mornings - 33
 - Harry Potter Night - 21
 - Cameo Creations - 21
 - Halloween Makeup Workshop - 18
 - Villain Party - 15
 - Movie Matinee - 5
 - All Pueblo Reads; Trip Around the World - 4
 - Video Game Pop-Up - 7
 - After School @ Beulah - 24
 - Halloween Color Sheets - 35
 - Halloween town outreach – 250



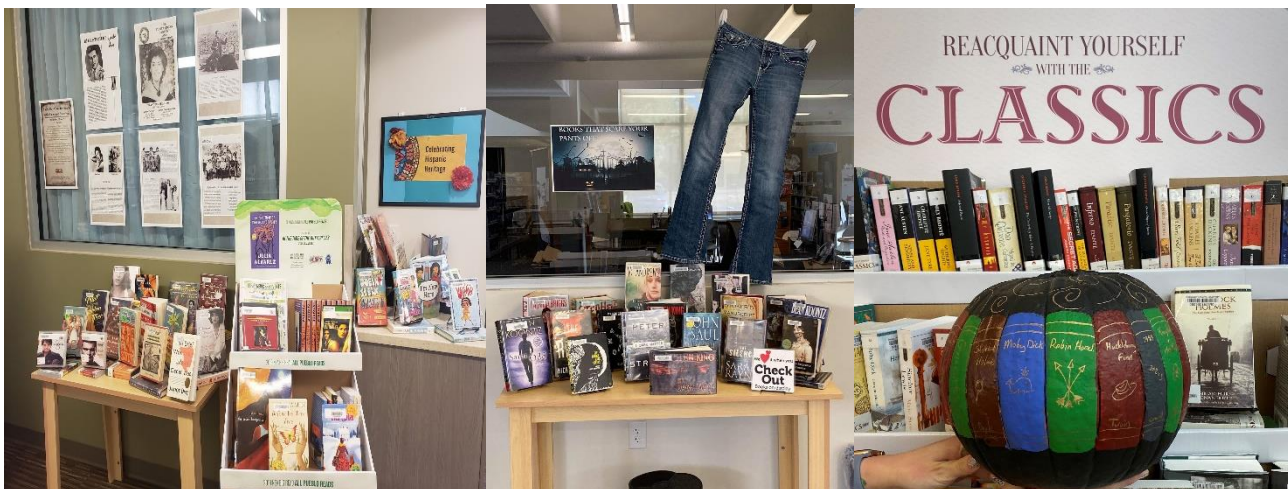
Adult Programs

- Greenhorn Valley Library had 142 adult program participants in October. The most popular adult programs this month were the Oatmeal Soap Workshop and Sip N' Stroke. Some of our most popular adult programs such as Greenhorn Valley Book Club and The Felted Dog had to be rescheduled due to the weather, but patrons were very understanding about the schedule change and are already excited to come and participate in the programs on their new dates.
 - Play Pinochle at the Library- 74
 - History Night - 12
 - Oatmeal Soap Workshop - 20
 - Sip N' Stoke- 30
 - First Aid/ CPR Training - 2
 - Drop in Tech Help - 4



Exhibits and Displays

- Visits to see the exhibits and displays = 280 in October
- Hispanic Heritage Month Exhibit and Display
- Books that will scare your pants off
- Historical Photography



Meeting Room Use

- Organizations that used Greenhorn rooms this month: Scrapbooking Club, Meadow Creek HOA, Greenhorn Valley 4H Club, GOAL Academy, Rye Saddle Club, Sangre de Cristo Hospice, D70 School, Chamber of Commerce, Girl Scouts, West Hatchet Association and 72 private meetings in both small study rooms and the large community room.

Lamb Library

- All Pueblo Reads activities were offered for all age groups and included Jazz in the Stacks featuring Kimberly Sewell and pianist, Denise Hood who entertained 102 attendees with traditional favorites and bossa beats. Artist Kate Fox instructed 24 attendees about Liliana Mera Lime and her iconic "Lime Dolls" to create their very own Lime Doll replicas. The Paint and Pastries group of 17 created a beautiful butterfly and 51 Fun Friday attendees celebrated Dominican culture with Zumba dancing and learned to prepare a Dulce de Coco. Lovely's Digital Book Club featured "In the time of the butterflies" and reached 56 impressions.



- Librarian Beth Moore provided 8 storytimes to 145 children and their caregivers for Toddler and Preschool Storytime. Children listened to stories, learned about the history of Dominican Republic with crafts and activities, explored sensory tools, and developed their fine motor skills by cutting with scissors.



Families explored heirlooms from the Sanchez family through an interactive Hispanic Heritage Grandmother Trunk from the History Colorado Center.

- Teen Hangout was attended by 53 teens who participated in a Monster Trivia competition, Nintendo Switch gaming, and Pumpkin Painting. 22 Tweens painted their own mini pumpkins.
- Friday Lunch was attended by 37 D60 students.
- Lamb's lower level meeting room was reserved for 23 sessions by the community. This meeting room is used for youth organizations, HOA board meetings, and family gatherings. The study room was utilized by 85 patrons.

Outreach & Teamwork

- Beth Moore and Kimberly Sewell attended the Sunset Park Fall Festival on Oct 3 (reached 77).
- Beth Moore visited Happyland Preschool on Oct 17 (reached 78).
- Beth Moore and Kimberly Sewell attended career day at Happyland Preschool Trike-a-Thon, Oct 23 (reached 135).

Library @ the YMCA

- Jacque Carter and Kimberly Sewell provided storytime to 213 children and their caregivers during the month of October.
- Passive programs (432 total) included Halloween coloring sheets, crafts, adult puzzle sheets, book bundles, and snap circuit activities.

Lucero Library

- Nicki Lawless (Youth Librarian) presented the following programs.

| | |
|--|----|
| ○ 10/1/19 Cardboard Creations (kit) | 14 |
| ○ 10/2/19 Paracord | 11 |
| ○ 10/3/19 Buttons | 21 |
| ○ 10/4/19 (Fun Friday) Birds of Prey | 25 |
| ○ 10/7/19 Karaoke | 16 |
| ○ 10/8/19 Your story (kit) | 2 |
| ○ 10/9/19 Perler Beads | 16 |
| ○ 10/10/19 Butterflies | 14 |
| ○ 10/11/19 (Fun Friday) Magic Show | 38 |
| ○ 10/15/19 Candle Making (kit) | 10 |
| ○ 10/16/19 Rubber Band Bracelets | 14 |
| ○ 10/17/19 Hamburger Cookies | 32 |
| ○ 10/18/19 Julie and the Atom (YS) | 22 |
| ○ 10/21/19 Rocket Making (kit) | 16 |
| ○ 10/22/19 Perler Beads | 14 |
| ○ 10/23/19 Model Magic | 24 |
| ○ 10/24/19 Hula Hoop | 11 |
| ○ 10/25/19 Villain Party (YS) | 4 |
| ○ 10/26/19 (Fun Friday) Paint N Bubbly | 29 |
| ○ 10/31/19 Tee Shirts | 9 |
- Jerry Vigil (POC full time) presented the following programs.

| | |
|------------------------|----|
| ○ Record Mobil | 9 |
| ○ Soda Jerk | 5 |
| ○ Hamburger Cookies | 10 |
| ○ Metal Butterflies | 25 |
| ○ Dia De Muertos Craft | 18 |
| ○ Metal Butterflies | 12 |
| ○ Dia De Muertos | 10 |
- Jessica Blaha (POC part time) makerspace programs.

| | |
|------------------------------|----|
| ○ 10/2 Robot Fingers | 20 |
| ○ 10/07 Penny Spinners | 6 |
| ○ 10/15 Create what you wish | 12 |
| ○ 10/22 Dot Art | 10 |
| ○ 10/23 Create what you wish | 10 |
| ○ 10/29 Candy Corn Catapult | 16 |
- Mark Salazar (Hardknox Gang Prevention and Intervention) 217

- Afterschool Nutrition Program: 372
- The Lucero Team meeting this month consisted of the following presentations or discussions:
 - Performance Reviews
 - Holiday and Personal Leave
 - Budget
 - Ballot 6B



Care and Share Food Distribution

Pueblo West Library

Community Display Cases:

- Through the Years: Pueblo West 50th Anniversary Display

Exhibit:

- David Yeter Photography Exhibit

Facilities

- Keypad locks were installed on both doors of the staff work room at PW. Window shade clings were installed in the story time room.

Study Room Usage:

- 479

Programs:

- Pueblo West Library held a total of 131 scheduled programs and clubs with a total of 1893 participants.

Adult

- 883 customers attended 73 adult programs, clubs and all age's events.

| Program | Date | Attendance |
|---|------------|------------|
| Chair Yoga | Wed, Thurs | 161 |
| Tech Talk | Mondays | 10 |
| Coffee and Coloring | 10/23/2019 | 1 |
| Pueblo West Genealogy Club | 10/12/2019 | 12 |
| The Hook Nook Crochet: Plastic Bag Yarn | 10/7/2019 | 7 |
| Parkview Nurses Blood Pressure Screening | 10/7/2019 | 22 |
| Senior Strength Training | Mondays | 48 |
| DIY Crafts: Burn Wooden Spoons | 10/16/2019 | 10 |
| Zumba | Tuesdays | 36 |
| Tai Chi | Wednesdays | 13 |
| Studio Time | September | 15 |
| "Food for Thought": | | |
| How Food Can Prevent Chronic Illnesses | 10/2/2019 | 56 |
| Home Computing 1965: Before the Microchip | 10/5/2019 | 6 |
| Merengue Dance Lesson | 10/24/2019 | 8 |
| Sip N' Stroke | 10/4/2019 | 13 |
| Sew Happy: Book/Device Sleeves | 10/24/2019 | 8 |

Young Adult

- 610 teen and tween customers attended 28 programs.

| <u>Program</u> | <u>Date</u> | <u>Attendance</u> |
|--------------------------------|-------------|-------------------|
| Pueblo West Chess Club | 10/9/2019 | 6 |
| Pueblo West Chess Club | 10/16/2019 | 6 |
| Pueblo West Chess Club | 10/23/2019 | 8 |
| Pueblo West Trivia | 10/5/2019 | 30 |
| Pueblo West Trivia | 10/12/2019 | 61 |
| Pueblo West Trivia | 10/19/2019 | 42 |
| Pueblo West Trivia | 10/26/2019 | 86 |
| Teen Hangout | 10/1/2019 | 18 |
| Teen Hangout | 10/2/2019 | 16 |
| Teen Hangout | 10/7/2019 | 25 |
| Teen Hangout | 10/8/2019 | 20 |
| Teen Hangout | 10/15/2019 | 15 |
| Teen Hangout | 10/16/2019 | 15 |
| Teen Hangout | 10/21/2019 | 15 |
| Teen Hangout | 10/22/2019 | 15 |
| Teen Hangout | 10/23/2019 | 15 |
| Teen Hangout | 10/29/2019 | 16 |
| Teen Night | 10/3/2019 | 30 |
| Teen Night | 10/10/2019 | 25 |
| Teen Night | 10/17/2019 | 21 |
| Teen Night | 10/24/2019 | 40 |
| Teen Movie Night | 10/31/2019 | 10 |
| Teen Advisory Board | 10/3/2019 | 6 |
| Full Moon Dungeons and Dragons | 10/17/2019 | 12 |
| Studio Time | 10/5/2019 | 6 |
| Teen Hangout | 10/9/2019 | 18 |
| Galaxy Shirts | 10/18/2019 | 10 |
| Laser Tag Lock In | 10/18/2019 | 23 |
| Total: 610 | | |

Children

- 400 Children attended 30 programs.

| <u>Program</u> | <u>Date</u> | <u>Attendance</u> |
|------------------|-------------|-------------------|
| Kids Yoga | 10/18/2019 | 5 |
| Kids Yoga | 10/25/2019 | 10 |
| Baby Storytime | 10/3/2019 | 2 |
| Baby Storytime | 10/10/2019 | 2 |
| Baby Storytime | 10/17/2019 | 2 |
| Baby Storytime | 10/24/2019 | 2 |
| Baby Storytime | 10/31/2019 | 2 |
| Family Storytime | 10/3/2019 | 13 |
| Family Storytime | 10/10/2019 | 10 |
| Family Storytime | 10/17/2019 | 10 |
| Family Storytime | 10/24/2019 | 11 |
| Family Storytime | 10/31/2019 | 3 |
| Clay Program | 10/26/2019 | 10 |
| Signing Stories | 10/7/2019 | 6 |

| | | |
|--------------------------------|------------|-----|
| Signing Stories | 10/21/2019 | 7 |
| Read Dog Read | 10/17/2019 | 25 |
| Swallows Charter Academy Visit | 10/22/2019 | 53 |
| SPELL: Children's Palace | 10/22/2019 | 20 |
| Total: | | 400 |

User Services

Director

- Jill Kleven attended the OCLC Futures Conference Oct 1st through 4th held in Phoenix, AZ. She met other OCLC Regional Delegates as well as moderated a session on Facilitating Change and Creating Staff Buy In.
- Jill gave a Staff Day presentation on the new catalog to Discover. Approximately 65 staff attended the session.
- Jill presented to the Friends of the Library Board on Oct 15th on the impact of the Friends Grant given to help fund the newly purchased classics collection and displays for each location.
- Jill had a phone call with Colorado College and CLIC, both systems using Koha. There are plans for collaboration with the ILL module in the future.
- Jill was asked to write a white paper on the Koha migration in the near future.

Collection Development

- The second round of classics that was ordered have started arriving to help supplement the first collection being loaned out.
- 1611 classroom copies of Before We Were Free were distributed to District 60 and 70 classrooms in support of All Pueblo Reads.

ILS

- The OCLC holdings update will be complete in November.
- Daniel Gaghan continues to work with Discover to refine any issues with holds or searching.
- Discover should be integrated with Paypal in November so customers can pay their fines online without being sent to the old Koha interface.

Circulation

- Reservations for meetings rooms in 2020 opened up on November 1st.
- The Circulation Supervisor Regina Renee Ward moved into the RRA Manager position. Interviews are currently being held to fill that position while Jill oversees the department.
- We are continuing to work with Wakefield & Associates on large balance collections.

Youth Services

No Report

Special Collections and Museum Services

- Infozone Monthly Attendance: 3,381
- Total Gate Count: 2,728
- Total Adult Program Attendance: 398
- Total Juvenile Program Attendance: 255
 - Total Program Attendance: 653
 - YTD Attendance: 43,036

Public Service and Collection Development

- 563 items were counted used in Special Collections.
- 340 document delivery requests were filled in October.
- 23 books from the circulating collection were checked out.
- There were 884 searches run on Ancestry.com and 58 sessions.

Genealogy and Special Collections

- Tabitha Davis is proofreading the 2011 obituary list and has completed entering the names from the 1914 obituary index into the online database.
- Tabitha Davis has completed the index for 22 of the volumes from John Korber's Business Building Index.

Digitization

- McCarthy Ledgers- 448 Pages
- 14 oral history tapes digitized- approximately 21 hours of audio

Digital Memory Lab (DML)

- Orientation Attendance- 5

- Sessions: 11
- Digital Collections Use – 2393
- Colo Weekly Chieftain- 561 page views, 43 searches of title
- Colorado Daily Chieftain - 7,415 page views, 327 searches of title
- Items in the digital collection- 10474
- ArchivesSpace - 82 users, 91 sessions

Archives Projects

- SERDA-SER trainee Bertha continue to rehouse WPA relief receipt files in acid free folders, creating an inventory in Excel. Approximately 2 linear feet.
- Phyllis Gardner is working on the arrangement and finding aid for the Ed Simonich collection, including preservation of photo materials.
- Georgine Booms continues to process the Bill Buckles collection, entering information into ArchivesSpace. Now into box 9 for a total of 9 linear feet processed.
- Anne Whitfield and Fran Cosyleon continue to create descriptions of 35mm slides found in the Colorado Rock Art Association archive, Bill Buckles collection.
- Advertised the Sally Cole Collection digital materials with flyers placed in all registrant packets at the Colorado Archaeological Society annual meeting, September 12.
- Aaron Ramirez held an archives primer class to 20 attendees on staff day. Resulted in Community Relations ordering scans from institutional slides collection.
- Provided images to Colorado Public Radio re: President Wilson's visit and last speech in Pueblo
- Aaron Ramirez Consulted with Dagmar Haney from the Pueblo German Club on a future donation of club materials.
- Aaron Ramirez met with library student for tour and advising on assignment on special collections.
- Processed the Rye Women's Club collection (PCCLD.MSS.038) approximately 5.2 linear feet.

Special Collections and Museum Services Programs

- InfoZone Movies

| | | |
|------------------------------|-----|------------------------------------|
| 8 Saturday and Sunday movies | 92 | |
| 4 Wednesday Adult movies | 28 | |
| 1 Independent Film | 2 | |
| 4 Fun Friday Movies | 47 | |
| 1 Special Screening | 18 | (Partnership with The Sierra Club) |
| ○ Total Movie Attendance = | 187 | |

SCMS Sponsored Events

- The Corn Mother Reception and installation of five women to this project from Pueblo, took place October 4, with attendance of 128.
 - This program was planned over 14 months between Charlene Garcia Simms, Dr. Renee Fajardo-from Metropolitan State University in Denver and Todd Pierson, professional photographer, and goes along with an exhibit of 48 Corn Mothers on 4th floor from September 12 - November 30 when the exhibit will come down and moved for a showing in March 2020 at CSU-Pueblo.
- October 5 - Southeastern Colorado Genealogical Society - monthly program 20 people in attendance.
- Colorado Poet Laureate Bobby LeFebre, October 8. 28 people in attendance. This was made possible through a "Friends of the Library" grant.
- Colorado Standards program which is limited to attendance in conjunction with Education Department, Dr. Marjorie McIntosh, CU-Boulder. 23 people were in attendance on October 11 and October 12.
- Angel Vigil presented on October 26 portraying Mariano Medina, a pioneer mountain man and merchant who is considered the founder of Loveland, Colorado. 35 people were in attendance.
- Adult Zumba - 10/10 & 10/24: 21
- Oct 20 Red Moon Night: An epistolary telling of one family's encounters with La Llorona, 53 people were in attendance.
 - Total SCMS Events Attendance = 284

School tours

- St John Neumann 27 students 6 adults

Passive Programs

- 126

Community usage of InfoZone Theater for October 2019:

- Oct 1 Kathleen's Tupperware

- Oct 2 Pueblo Community Resources
- Oct 9 Pueblo Community Resources
- Oct 15 CASA of Pueblo
- Oct 16 Pueblo Community Resources
- Oct 30 Pueblo Community Resources
- Oct 31 Pro Life Colorado

Exhibits

- Corn Mother Exhibit on 4th floor from September 12 - November 30.
- Exhibit by Denver Artist, Rogelio Quinones on Red Moon Night, a novel about La Llorona and other sirens in folk tales around the world. The exhibit was set up on October 30 and will be taken down November 10.

Facilities

1. 283 Work orders completed
2. 43 Custodial work orders completed
3. Fire Safety Technology Trends webinar 10-1-19
4. Bell and Gosset More Motor Solutions and Savings webinar 10-22-19
5. Support staff day
6. Supported 3 snow days
7. Repair/modify Lucero trash gate
8. Repaired AMH machine Rawlings
9. Had AHU #1 cold water piping repaired
10. Albert attended Trane Preventive & Predictive Maintenance
11. Continue to install LED lighting currently working on the second floor non-fiction
12. Installed door locks on PW employee area
13. Modified PW electric floor boxes
14. Repairing 2 of Barkman's HVAC units
15. Continuing installing new carpet at Barkman
16. Attended Rawlings threat assessment
17. Had to break into PW safe
18. Had 9 chairs reupholstered
19. Supported APR kick off
20. Supported Jazz in the stacks
21. Blew out sprinkler systems
22. Painted and modify Amy's new office
23. Supported IT conference
24. Got snow equipment ready for winter
25. Repaired Jon's restroom
26. Replaced exec. Conference room table glass

Meetings & Trainings:

- | | |
|-------|---|
| 10/1 | Stephanie Cannon (Giodone) Networking: A Survival Guide for Introverts, webinar |
| 10/4 | Beth Moore (Lamb) CLEL Conference in Denver |
| | Diann Logie (Lucero) Care & Share Distributions |
| 10/8 | Paula Pryich (Barkman) Pcard Training |
| | Alicia Griebel (Barkman) Pcard Training |
| | Nicki Lawless (Lucero) Performance Appraisal workshop |
| 10/9 | Brigitta Lockman (Barkman) YS meeting |
| | Paula Pryich (Barkman) YS meeting |
| | Beth Moore (Lamb) YS meeting |
| | Diann Logie (Lucero) Pillars meeting |
| 10/10 | Terri Daly (HR) preparing for the new W4 – 1 hour |
| | Loretta McDaniel (HR) preparing for the new W4 – 1 hour |
| | Terri Daly (HR) Pcard Training – 1 hour |
| | Sonya Fetty (DO) Pcard Training – 1 hour |
| | Loretta McDaniel (HR) Pcard Training – 1 hour |
| | Brigitta Lockman (Barkman) Pcard Training |
| | Beth Moore (Lamb) Pcard Training |
| | Lori Kozel (Lamb) Pcard Training |

Diann Logie (Lucero) Pcard Training
 10/12 Brigitta Lockman (Barkman) CRAFT Hands-on Learning for Kids STEAM Workshop with Children First
 Lori Kern (Giodone) Tools for Building Skills with your Patrons and Staff, webinar
 Nicki Lawless (Lucero) STEM ECE workshop
 10/18 Diann Logie (Lucero) Care & Share Distributions
 10/23 Jennifer Slawson (Barkman) Nesbitt
 Kimberly Sewell (Lamb) Pcard Training
 10/24 Terri Daly (HR) Clear Co. Analytics Forum – 1 hour
 Loretta McDanie (HR) Clear Co. Analytics Forum – 1 hour
 10/25 Blake Hatton (Special Collections) Society of Rocky Mountain Archivists Conference
 Aaron Ramirez (Special Collections) Society of Rocky Mountain Archivists Conference

Thank You Messages

- “Dear Jon Walker, I am moved to express my appreciation of all the free activities offered by the Library District. What a wonderful opportunity for all of us! Thank you, Jan Fausnaugh

Respectfully submitted,
 Jon Walker
 Executive Director