

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director
Submitted to
The Library Board of Trustees
March 28, 2019

Staff Development Day

PCCLD staff gathered together at the Rawlings Library on Monday, February 2019, for its biannual staff development day. All libraries were closed to the public for Presidents Day but library employees worked together in training sessions to improve skills. Sessions included employee recognitions as well as topics about PCCLD's future, library advocacy, Koha, safety and security training, new employee orientation, merchandising, community engagement, and public speaking.

Read Out Loud

The 10th annual Read Out Loud program occurred on February 20-21. Author Debbie Dadey, who has authored 166 books that have sold 43 million copies, was featured along with her work *Vampires Don't Wear Polka Dots* the first volume in the popular *Bailey School Kids* series. 23 Pueblo-area schools with 3,517 participating. Ms. Dadey presented six programs for the students over two days. The project is coordinated by Maria Kramer, Youth Services Managing Librarian.



Koha

PCCLD implemented a new online library system in mid-December 2018. This transition was carefully planned over a number of months leading up to the "go live" date of December 17 2018, including intensive staff training sessions. Since then, the work of ensuring the services of the library continue to work well has been ongoing. The core staff team who led the transition for PCCLD gathered to celebrate with a special luncheon on March 15. These individuals include Jill Kleven, Daniel Gaghan, Lori Kozel, Deanna Herrera, Jan Reed, Regina Renee Ward, Cynthia Nicola, Chris Sturdy, and Peggy Bilger.

Special Collections and Museum Services

- InfoZone Museum Attendance: 5,203
- Total Gate Count: 4,712
- Total Adult Program Attendance: 239
- Total Juvenile Program Attendance: 252
- Total Program Attendance: 491

~ Public Service and Collection Development

- 1,035 items were counted used in Special Collections and 229 document delivery requests were filled.

~ Digitization

- Blake Hatton continues to work on material for the Rawlings exhibit and scanned several copies of newspapers, articles, and photographs for the exhibit. Hatton also worked on the CRAA collection and rehoused approximately 430 slides from the

collection in preparation for them to be digitized. The Colorado Daily Chieftain, 1900-1901, 3,300 pages have been added to the Colorado Historic Newspaper Collection. HC's National Digital Newspaper Project content, 1921 to 1922 was added.

~ Digital Memory Lab

- There were 17 sessions reserved for the Memory Lab in February, and 5 people attended the orientation on 2/7.
- Digital Collections Use – 3,261
- Colorado Weekly Chieftain – 696
- Colorado Daily Chieftain - 3,927
- Items in the digital collection – 6,627

~ Archives Projects

- Aaron Ramirez is working with volunteers to organize/arrange the Buckles collection and working with CSU-Pueblo interns to complete inventories of boxes of materials in the vault. Maria Tucker provided a tour of the vault to PCCLD Donors on 2/20. Maria Tucker and Aaron Ramirez provided interviews to students in archives class project.

~ Special Collections and Museum Services Programs

InfoZone Movies

- 8 Saturday and Sunday movies = 90
- 4 Wednesday adult movies = 27
- 1 Independent Film = 11
- 2 Special Screening sponsored by SCMS

2/2 Southeastern Colorado Genealogy Society Program – 25

2/5 Research session with Charlene Garcia Simms -2

2/8 and 2/15 Charlene Garcia Simms worked with CU Boulder, El Pueblo Museum and Steelworks Museum to provide a workshop on Latino History resources to 50 local educators. Maria Tucker presented on the Flood of 1921.

2/11 Hidden Figures by Health Solutions = 20

2/25 Fountain Creek Film Screening by the Sierra Club = 20

2/27 Research session with Noreen Riffe = 5

- 4 Fun Fridays Movie & Snacks = 48

Total Movie Attendance = 216

- SCMS Sponsored Events

2/16 AVAS, Raptor ID = 30

2/14, 2/28 Adult Zumba = 18

2/8, 2/15 Pueblo Latino History Project = 50

2/8, 2/22 Kids Zumba = 9

2/22 Fun Friday's STEM Activity; Dr Bhowmick = 33

2/22 Fun Friday STEM program, "What the Scoop?" was well attended with 25 kids and 8 adults. Dr. Bowmick engaged the kids as she talked about the science behind ice-cream making. In addition, she brought various chemicals to demonstrate of how to make chalk, and how to blow up a balloon using vinegar and baking soda.

- Passive Programs = 135

~Community use of InfoZone Theater

2/4 DoTERRA Essential Oils

2/5 Private

2/8 Pecha Kucha

2/13 Pueblo Community Resources

2/20 Wednesday Morning Club

2/20 Pueblo City Schools (D60)

2/21 ROL Lunch

2/23 Neighborhood Watch

2/25 Loveanation

2/25 Fountain Creek Film Screening by the Sierra Club

2/26 Alpha nu Delta

2/27 Pueblo Community Resources

~Exhibits

- Aaron Ramirez compiled, scanned, and copied interpretive texts for the Women's History Month exhibit.

Reference and Readers Advisory

~Adult Programs, Events and Displays

- Displays: Kirkus: The Best Fiction & Nonfiction of 2018, Black History Month Fiction & Nonfiction, The Wall (Game of Thrones), Read A-likes, Fall in Love with a Classic
- State Government Documents Monthly Usage: 24

- Coloring Café: 1535 coloring sheets were distributed this month
- Pueblo Storytellers: 21 participants
- Bullet Journal Club 2/2: 6 participants
- Pueblo Write Now 2/6 and 2/20: 9 participants
- To Dye For: Hand Towels 2/12: 20 participants
- Learn To Play the Guitar: Level 1 (2/13 and 2/27) - 17 Participants
- How to Grow Western Native Plants from Cuttings and Seeds 2/16 – 49 participants joined master native plants gardener Ed Roland and the CSU-Extension Office to learn how to germinate and grow a wide variety of western native plant species.



- Highlights from the new booklist to the Pueblo Chieftain
 - Non-fiction
 - Art Matters – Neil Gaiman
 - The Source of Self-Regard – Toni Morrison
 - Grateful American – Gary Sinise
 - Fiction
 - The Last Romantics – Tara Conklin
 - The Care and Feeding of Ravenously Hungry Girls – Anissa Gray
 - An Anonymous Girl – Greer Hendricks

~Hispanic Resource Center

- Exhibits
 - Mystic Storybook by local artist Eva Fatta
 - Sculptures by Wilber Arias

~Programs

- Bilingual Stories – Attendance for the month was 9
- Art4Healing Workshop 2/19 - These workshops, led by artist Maria Lopez, are to support emotional healing through art and creative expression for those living in pain, grief, fear or stress for ages 8 to adult.
- Children First – Maria Smyer partnered with Children First to host the 20th Resource Sharing Day on 2/22 at Rawlings. This is a conference for organizations that serve children in Pueblo. Judge Maes was the keynote speaker and 120 people were in attendance.



~Classes

- We have started our spring semester of English classes. Beginning classes are offered at Lucero on Mondays from 1:00 to 3:00 pm. Advanced English is taught at the Rawlings Library on Tuesdays from 6-8 p.m. and Intermediate English classes are offered on Wednesdays from 10 a.m. to noon at Rawlings. A new intermediate class has been added at the Giodone Library on Wednesdays from 1-3 p.m. Attendance for all classes this month was 102.
- We started our spring semester of Spanish classes on Saturday, 2/2. We have Conversational Spanish at 10:15 a.m. and Beginning Spanish at 12:15 p.m. every Saturday. Attendance this month was 69.

~Outreach

- FAFSA 2/2 – Maria Smyer partnered with the Financial Aide Department from CSU-P to offer a FAFSA workshop in English and Spanish. Attendance was 4.
- Chicano Archives Committee – On 2/26 Maria Smyer met with the Chicano Archives Committee at CSU-P. The committee has been working on oral interviews and an exhibit of the newspaper La Cucaracha.
- Continuum of Care – Maria Smyer attended the Continuum of Care meeting on 2/26 and passed out flyers for English classes.
- Catholic Charities - On 2/19 Maria Smyer met with the Parent Connects committee where she passed out flyers for English Classes.
- Maria Smyer will be coordinating the 2019 Latino Book Festival and was awarded a Friends of the Library grant to support this project.

~Adult Literacy Program

- Numbers
 - 32 tutors with approximately 35 learners
 - At least 209 total tutor volunteer hours
 - At least 127 in attendance for all tutoring sessions
 - 43 active COHS students and several potential COHS students in the prerequisite course

~Updates

- Adult Literacy
 - We had three new learner matches, new learners registered, and three new tutors joined our program.
 - Learners had many accomplishments, including: learning about American history, increased phonemic awareness, improved speaking, pronunciation, and reading skills, reading novels, and investigating next steps to study for the GED.
- COHS Program
 - Four more students were interviewed and awarded scholarships in the program.
 - A COHS meet-up was held on 2/21, with 10 in attendance
 - Susanna Johnson was awarded a Friends of the Library grant to support a spring graduation ceremony
- Outreach
 - Met with Scott Lambert from SEL Tutoring to share program goals and ideas for future collaboration
 - Participated in the Department of Education Adult Initiatives visioning meeting for area stakeholders
 - Participated in the Continuum of Care meeting for local human services providers

~Older Adult and Homebound Programs

- Homebound - Kathy Kearney visited staff meetings at Barkman and Lucero to provide program updates and explain how the program works. Kathy will be visiting other locations in March.
 - Active Customers – 35 (Six new customers added this month)
 - Active Volunteers – 14
 - Volunteer hours - 30
 - Total Circulations - 67
- StoryKeepers 2/2: 25 participants
- Hospice 101 on 2/13: 8 participants
- Memory Café Valentine Treats 2/14: 9 participants
- Memory Café Outreach @Richmond Apartments 2/15: 11 participants
- Amy Nelson met with Trystan Garcia from Sangre de Cristo Hospice on 2/27 to discuss future plans for promoting library events and services quarterly on the Senior Living Today radio show.
- Amy Nelson applied for a grant from the Next Fifty Initiative to support Senior Makerspace Kits and Creative Aging Art Workshops at the Rawlings Library. Grants will be awarded in late May.



~Computer Classes and Digital Training

- Open Learning Lab – 41 people attended Open Learning Lab for individual computer and technology instruction.
- Beginner's Capture the Flag Hacking Workshop with Secure Set Academy and Lori Kozel, 2/9 – 13 participants

~Idea Factory

- Total Idea Factory Program Attendance: 422
- 1 on 1 help: 3
- American Sign Language for Beginners with Dale Buterbaugh (4 sessions on Saturdays): 11
- Friday Maker Mania (seven sessions on Fridays, including programs with the Pueblo Zoo): 171
- Origami Odyssey (two sessions: 2/10 and 2/27): 8
- SoCo Makers Meetups (4 sessions on Thursdays): 8
- D60 Teacher Professional Development Training (2/1): 60
- La Veta Elementary School Tour (2/5): 37
- Prairie Winds Elementary School Tour (2/21): 68
- Southern Colorado Astronomical Society (2/21): 20
- The Felted Dog Presents: Fabulous Felted Valentines (2/12): 19
- Origami Valentines (2/13): 8
- Idea Factory Presents: Lotion (2/20): 12
- Use of Idea Factory Equipment: 4
- 3D Printing Requests: 10
- Thingiverse Views for February 2019: 1061
- Thingiverse Downloads for February 2019: 74

- Tech bar use: 115
 - Tech bar use has been, until now, calculated with metrics gathered when the Idea Factory first opened. Those metrics no longer accurately represent the amount of customers who actively engage in using the tech bar computers and software, so a new method of counting use is currently being developed, along with a better Idea Factory layout to promote use of the computers and software.



Debbie Dadey - our 2019 Read Out Loud author.

Youth Services

~YS-Sponsored Program Attendance - year over year

- February 2018 - 812
- February 2019 - 1,099
 - 35% increase

~Gains and Losses

- Our biggest gains came from centralized tween and teen kits, followed by attendance at our children's program, the Lego Party. The Lego Party is a new program, taking the place of our centralized Dr. Seuss event.
- The increase to Tween and Teen kit attendance is particularly encouraging. There were 21 kit requests this month from 7 locations, compared with 11 requests from only 4 locations in February of last year. Kits are also being used to support Fun Friday programming at the branches - very efficient in terms of both cost and staff time!

~YS-In-House Program Attendance - year over year

- February 2018 - 1,870
- February 2019 - 3,295
 - 76% increase

~Gains and Losses

- The biggest reason for this massive increase in attendance was the shift in the date of Read Out Loud. Last year, Read Out Loud took place in April.

~Centralized Programming

- Children's



Lego construction underway at Giodone.

- Lego Character Party to celebrate the release of the second Lego Movie - and our own abiding love of Lego - Kirsten Dees and the YSC designed the Lego Character Party, which included games, crafts, and of course, Lego construction.
 - Attendance: 180
 - Children's Attendance 2018: 87
 - 107% increase

Teen and Tween

- Tween

Cubelets and Legos	2/1	Idea Factory	10
Video Games	2/1	Barkman	20
Board Games	2/4	Barkman	15
Cubelets	2/5	Idea Factory	37
Board Games	2/8	Barkman	25



Hot Glue and Jewelry	2/15	Pueblo West	12
Video Games	2/15	Idea Factory	41
Perler Beads	2/21	Greenhorn	18
Ozobots	2/22	Lamb	9

- Teen

Board Games	2/7	Pueblo West	25
Bath Bombs and Body Scrubs	2/14	Pueblo West	25
Book Making	2/14	Greenhorn	3
Laser Tag	2/15	Pueblo West	27
Ukuleles	2/21	Pueblo West	10
Ozobots	2/22	Barkman	11

- Joint Tween/Teen

Perler Beads	2/7	Lucero	16
Candle Making	2/9	Greenhorn	10
Temporary Tattoos	2/13	Giodone	10
Buttons	2/22	Barkman	9
Card Games	2/26	Lucero	22
Harry Potter and Hot Glue	2/27	Lamb	30



- Tween/Teen Attendance: 385
 - Tween/Teen Attendance 2018: 223
 - 73% increase

~Centralized Storytimes

- SPELL – 376
- Storyreaders - 158
- Total Centralized: 1,099
- Centralized attendance 2018: 812
 - 35% increase

~Rawlings Events

- ReadOut Loud
 - This year, we hosted Debbie Dadey - author of the Bailey School Kids series. Participation was great! More details to follow in the Read Out Loud report.
- Attendance: 1,591
 - Food at the Library
 - D60 - 278
 - Friends – 143
- Rawlings Tween
 - Hangouts - 37
 - Valentine's Day Party – 40
- Rawlings Teen
 - Teen Night - 102
 - Dungeons and Dragons - 26
- Kids Club – 17
 - Pop-up Programs and Friday Fun. We painted rocks, played video games and made fluffy baby animals from pom-poms.
 - Attendance: 84



A message in teen art.

~Storytime

- Baby Storytime- 78

- Toddler Storytime - 123
- Preschool Storytime - 11
- Family Storytime - 104
- Preschool Storytime @ the Y - 206
- Read Dogs – 33
 - Total Storytime: 555
- Total Non-Centralized: 2,873
- Non-Centralized 2018: 1,232
 - 133% increase



Participants in the Read Out Loud Workshop at Columbian

~Visits, Outreach and Tours

- 2/1, 2/15 - Outreach at Center for Self-Reliance – 10
- 2/7 - Haaff Visit – 40
- 2/28 - Minnequa Storytime – 43
- 2/21 - Prairie Winds Tour Group - 68 (note: attendance split with RRA)
- 2/22 - Resource Sharing Day – 120
- 2/26 - ROL Visit to Columbian – 45
- 2/27 - D70 Family Night – 120
 - Attendance: 446

BARKMAN LIBRARY

- 9 in attendance for Preschool Storytime and Stories on the Fly
- 3 participants for Valentine Bingo
- 135 in attendance for outreach at Building Blocks and CSUP preschool Storytime visits
- 14 attendees for Chess Hangout
- 43 participants in Toddler Storytime
- 18 Attendees for TAB meetings and teen TAB Lock-in
- Packard Grant Programs organized and presented
 - 13 Participants for Cool Science with Steelworks
 - 8 participants for the Food and Nutrition Class
 - 25 participants for the Hair Dad
- Barkman Staff and YA hosted programs
 - 36 Participants for Crossword Search
 - 84 participants for Barkman Weekly Trivia
 - 15 attendees for Happy Little Trees Painting Hangout
 - 11 attendees for Board Game Lock-in
 - 8 attendees for "Creative Writing Workshop- Making Shapely Fiction"
 - 8 attendees for Barkman Book Discussion group
 - 150 participants for Candy Heart Jar Passive Program
 - 19 attendees for Lego Character Party
 - 54 participants for various children's crafts passive program
 - 34 attendees for the Crafty Needles Group
 - 239 participants for Adult Coloring & passive coloring Program
 - 111 attendees for the Afterschool Food Program with varying crafts
 - 105 snacks given away for the At-Risk Supper Program D60 Partnership
 - 43 in attendance for JA in A Day Outreach to Goodnight Elementary
 - 538 attendees for the exhibit "Black History Month" provided by Community Relations.

GIODONE LIBRARY

~Branch Goals

- Increase Key Results over last year
 - Circulation -7.1%, Visits -3.9%, Programming +120.5%, and Computer -5.5%
- Gain knowledge in their job, understanding of their community, and appreciation of their peers.

~Community Outreach

- 2/1 Fulton Heights Elementary – 25
- 2/1 Presentation on Connect Ed and Databases for D60 Science Teachers -44
- 2/8 SPELL Ascension Preschool- 42
- 2/14 SPELL Ascension Preschool- 32
- 2/19 to 2/21 Pueblo Regional Science Fair, and Maker Expo- Helped judged Science Fair projects, and had a Library outreach table at Maker Expo on Thursday – 270
- Giodone customers gain knowledge, community connections, and enjoy their time in the library through participation in the following programs:
 - 41 Programs, 651 participants

~Youth Programming

- Family Storytimes – 8 storytimes this month on both Thursdays and Fridays and occasional pop up storytimes with a total of 32 attendees

- 2/2 Online Gaming Club- Roblox – Due to customer request we've switched our monthly Minecraft program to Roblox, their new favorite game. – 6
- 2/13 Tween and Teen Drop In-Temporary Tattoos- Utilizing a YS teen kit we assisted tattooing our young customers! – 10
- 2/14 Valentine Cards – We decided next year to do this earlier as a passive program, not much turn out on the day of! – 4
- 2/15 Lego Characters Party- Great turnout for the YS sponsored program! – 22



- 2/16 Lego Robotics – David Paez led this program that I assisted with utilizing the Mindstorm kit from the Idea Factory. We had a boys vs. girls robot battle! – 5

~All Ages Programming

- 2/12 Family Craft Time- Valentine Sugar Scrub – All ages valentine program – 10

~Adult Programming

- Wednesdays – Intermediate English Classes - this was our first month - 22
- Fridays - Fireside Crochet – resumed weekly meetings of Fireside Crochet – 33
- 2/5 Giodone Book Club – This month we read and discussed Miss Kopp Just Won't Quit by Amy Stewart, and we had a live video chat with the author – 9
- 2/9 Computer Help - 3
- 2/19 Mesa Neighbors – Our very own Lori Kern presented on the contributions of African Americans in the Pueblo community. – 9
- 2/19 Sewing - Drawstring Pouch – 4
- 2/26 Sewing- Pillow Cases for Love – 4



~Passive Programming

- Coloring Sheets and Puzzles – 100; Black History Month Exhibit from Special Collections

~Avondale Satellite

- We had 184 visits, we've been announcing our programming every time we have our satellite day – 1050, which has helped increase attendance at the Avondale Maker Club – 66

GREENHORN VALLEY LIBRARY

~Youth & Family Programming

- Greenhorn Valley Library had a total of 145 children, tweens and teens participate in programs and community outreach during the month. The best attended youth program this month was Tween Perler Beads. Katherine decided to take advantage of the supplies and organized a Pop-up program the next day. As we continue to brainstorm ideas to provide programs that fit the community's needs, Pop-Up programs may become a regular part of GHV branch monthly offerings. Youth Friday programs will be expended due to a Friend's Grant that was approved this month. Working on purchasing supplies with these funds to support Family Friday Programs. We are working on Summer Reading programs and events.
 - Weekly Music and Movement Storytime - 23 participants
 - Family Fridays - 12
 - Whirligigs Passive - 12
 - Lego Character Party - 10



- Tween Perler Beads- 18
- Heart Valentine Passive - 10
- Teen Book Making - 3
- Shark Cootie Catcher - 11

- Movie Matinee - 16
- After School @ Beulah - 4
- Dr. Seuss Passives - 18
- Perler Pop-Up - 8

~Adult Programs

- Greenhorn Valley Library had 198 adult program participants in February. The most popular adult programs this month were History Night and Felted Dog. History night hosted Gregory Howell who talked about the steel and meat industries in Colorado. The GHV Book Club met for the second time and with the help of Tech Services we were able to provide copies of books for next month's discussion. This is a critical service as many participants (the group averages 15 patrons) struggled with checking out February's book *Of Mice and Men* because the district had only one copy. Adult programs were also awarded a Friend's Grant, which will support our professionally taught DIY programs like soap making, hydroponics, and felted projects.
- Play Pinochle at the Library- 82
- GHV Book Club - 12
- Learn First Aid Basics - 17
- Heart Chain Passive - 23
- Candle Making - 10
- History Night @ GHV - 19
- First Aid and CPR Certification - 7
- Felted Dog - 21
- Drop in Tech Help - 3
- Yoga- 4

~Exhibits & Displays



- Cuerno Verde Arts Council Local Artist Exhibit
- Black History Month and Black History Month Book Display
- Science Fiction: Past and Present Display
- Children's Materials on American Presidents
- Darker Side of Romance (Gothic Romances)
- "Love" in Title Display

~Meeting Room Use

- Organizations that used Greenhorn rooms this month: Volunteers for Community, Meadow Creek HOA, Greenhorn Valley 4H Club, Valley Backpackers, Rye Saddle Club, Children's Palace Learning Center, Lady Anglers, D70 School, Grace Cross Tutoring, Chamber of Commerce, Girl Scouts, Scrapbooking Club, Shakespeare Club and 68 private meetings in both small study rooms and the large community room.

LAMB LIBRARY

- Lamb provided programming for 366 patrons of all ages.
- Adult programming included Easy Fleece Hats, Heart Wall Art, and Paint and Pastries, which was attended by 65 patrons.
- 10 patrons received free legal advice at the Legal Clinic provided by Mr. Ric Morgan.
- Tuesday's Teen Hangout was attended by 42 teens. Attendees created Valentine's, Paper Roll Phone Holders, and Foam Bookmarks. Thirty tweens and teens joined together for Harry Potter's Fantastic Beasts celebration to create magic wands and play game.
- Lamb's lower level meeting room was reserved by the public for 31 events.
- Provided 4 story time programs to 49 toddlers, and 4 story time programs to 42 preschoolers.
- Homeworker Helper is offered every Tuesday at 3:30 to provide free homework support for local school kids.
- The weekly Friday Lunch and Activity program was attended by 48 school-aged students.
- Passive programs reached over 785 patrons. Activities included mazes, cootie catchers, doily valentines, coloring pages, bookmarks, origami, and crossword puzzles for all ages.

~Outreach

- Provided story time to 19 Beulah Heights Elementary students, and presented a Valentine Craft to 24 third grade students at Highland Park Elementary School.

LUCERO LIBRARY

~Programs

- 2/1 Balloon Animals – 35
- 2/5 Pretzel Bark – 14
- 2/6 Jenga – 6
- 2/7 Perler Beads – 16
- 2/8 Pottery – 29
- 2/12 Valentine Hearts – 15
- 2/13 Black Slime – 26
- 2/14 Voodoo Dolls – 20
- 2/15 Therapy Dogs – 26
- 2/15 Movie – 22
- 2/19 Paracord – 14
- 2/20 Bubble Blowing contest – 18
- 2/21 Rubber Band Bracelets – 11
- 2/22 Zumba – 10
- 2/26 Marbles – 5
- 2/27 Mardi Gras masks – 8
- 2/28 Lego Party – 21
- Outreach
- 2/12 Eastside Daycare – 45
- 2/19 Eva Baca Preschool – 15
- 2/19 Eastside daycare family night – 10
- 2/26 – 3DPrinter Training and Printing – 22
- 2/27 – Cardboard Construction – 15
- 2/28 – Bullet Journaling – 21
- Gang Prevention and Intervention
 - Program numbers 182
- Afterschool Nutrition Program served 467 meals

PUEBLO WEST LIBRARY

~Community Display Cases

- PW Women's League Game Night
- Girl Scout Cookie Display

~Exhibits

- Sit. Stay. Read Oil Painting Exhibit by Steve Mason
- Moonbeam Schuren Jewelry Exhibit
- Programs:
 - Pueblo West Library held a total of 117 scheduled programs and clubs with a total of 1979 participants.

~ADULT

- 1161 customers attended 72 adult programs, clubs and all age's events.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Chair Yoga	Wed, Thurs, Fri	197
Tech Talk	Mondays	9
Coffee and Coloring	1/23/2019	10
Pueblo West Genealogy Club	2/9/2019	11
The History Round Table: Feudal Japan	2/27/2019	6
The Hook Nook Crochet: Teddy Bear	2/21/19	20
Music Box Studio Reservations	February	3
Tai Chi	Wednesdays	32
Sew Happy: Heart Quilt	2/28/19	7
DIY Crafts: Bean Mosaic Art	2/20/19	25
Parkview Mobile Nurses Blood Screening	2/5/19	35
VITA Tax Assistance	Fridays	98

~YOUNG ADULT

- 332 teen and tween customers attended 20 programs.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Teen Hangout	February 2019	158
Teen Night	February 2019	60

Teen Movie Night	2/28/19	21
Teen Advisory Board	2/7/19	9
Teen Book Club	2/25/19	3
Full Moon Dungeons & Dragons	2/21/19	12
Swallows School Visit	2/20/19	30
Hot Glue Gun Charms	2/15/19	12
Laser Tag Lock in	2/15/19	27

~CHILDREN

- 486 children attended 25 programs.

Program	Date	Attendance
Toddler Storytime	February 2019	165
Kids Yoga	February 2019	53
Baby Storytime	February 2019	20
Family Storytime	February 2019	89
Lego Characters Party	2/23/19	45
Signing Stories	February 2019	30
Tetrahedral Kits at the Library Point	2/5/19	9
RMSER Daycare	2/13/19	75

~Study Room Usage:

- 494

FACILITIES

1. 289 Work orders completed
2. 70 Custodial work orders completed
3. Supported 5 snow days
4. Supported all employee training day
5. Upgrade lights in training room, outside of Ryals room, museum area
6. Upgraded employee entrances lighting
7. Started upgrade of emergency stairwell lighting
8. Installed new drinking fountain at PW
9. Trane completed repairs at Pueblo West
10. Installed over 40 thermostat covers at Pueblo West
11. Repaired lighting 622
12. Cleaning sorting and labeling custodial closets and storage
13. Repaired leaks and plumbing on the pond feature
14. Shampooed large spill on 2nd floor and spills in elevators
15. Worked on temperatures in different areas of Rawlings and Pueblo West
16. Paint study nooks at Pueblo West
17. Started reupholstering furniture
18. Rebuilt Water feature sand filter
19. Consolidated Fire and security from 3 vendors to 2
20. Completed Barkman's office area

HUMAN RESOURCES

- New Hires, Promotions and Lateral Moves:
 - Angel Rathell- New Hire, CSR, in Youth Services
 - Candace Alexander – New Hire, MHT, Giodone
 - Jonathon Estep – New Hire, Security Officer, Pueblo West
 - Jonathan Dagenais – Promotion from Substitute to MHT at Lamb
 - Rachel Packard – New Hire, MHT, Lamb
 - Michael Gonzales – Promotion to CSR – Library @ the Y/Lamb
 - Sonya West – New Hire, Executive Assistant
- Separations:
 - Jane Carlsen, Retirement
 - Sarah Meador, Voluntary Resignation
- Recruiting / Open Positions in February
 - Technology Trainer and Digital Resource Librarian in RRA – (Jennifer Tozer will start March 11)
 - Librarian – Part-Time, Lamb – (to replace Jennifer Tozer who is moving to RRA)
 - Substitute Staffing Pool – Level I substitute – part-time
 - Circulation Assistant

USER SERVICES

- Jill Kleven met with the Library Directors at Pueblo Community College and Colorado State University-Pueblo to see how the satellite libraries were working. Rhonda Gonzales at CSU-P reported that usage is high and they'd like to see blurays and less copies of fiction. Chris McGrath at PCC reported the same findings. Collection Development will fill those requests as well as providing a small popular nonfiction collection at each location.
- Jill gave a presentation on Hoopla to the Board of Directors at the February 28th meeting. She discussed the success of Hoopla as well as some strategies to improve electronic resource usage.

~Collection Development

- Theia Bravo, Rich Poll, and Elizabeth Flores all met with their individual branches as collection development liaisons. They discussed strategies to maximize circulations based on collection development. They will be visiting their specific location on a bimonthly basis.
- Elizabeth began ordering video game collections/systems for programming purposes. She has ordered collections for Giodone, Pueblo West, and Greenhorn.
- Jeff Clark from Midwest Tape met with Theia, Elizabeth and Jill to discuss Hoopla usage as well as promotional materials.

~Acquisitions

- Peggy Bilger is still working on getting Ingram up and running with Koha. In the meantime we are ordering a lot of patron requests through Amazon.

~ILS

- Daniel Gaghan continues to work on a few outstanding issues with Koha.
- Talking Tech was enabled at the beginning of February so customers are receiving phone notifications.
- Daniel was a winner of the 2018 4th Quarter WIZ award for his participation in the Koha migration.

~Circulation

- Jan Reed and Cynthia Nicola presented Koha Circulation training at Staff Day at two separate sessions.
- Regina Renee Ward and Jan were both recipients of the 2018 4th Quarter WIZ awards for their participation in the Koha migration.

STAFF DEVELOPMENT AND PROFESSIONAL DEVELOPMENT

- February 4, 2019
 - Maria Tucker (Special Collections) CATS Winter Workshop – Note: Maria attended as Chair and coordinated the event.
 - Kristen Dees (Youth Services) CATS Winter Workshop
 - Brigitta Lockman (Barkman) CATS Winter Workshop
- February 4, 2019
 - Paula Pryich (Giodone) CATS Winter Conference
 - Kimberly Sewell (Lamb) CATS Winter Workshop
 - Brigitta Lockman (Barkman) CATS Winter Workshop
 - Paula Pryich (Barkman) CATS Winter Workshop
- February 5, 2019
 - Paula Pryich (Giodone) Target Solutions/Computer Security Awareness
- February 6, 2019
 - Maria Tucker (Special Collections) presented at the Colorado Preservation Inc. Conference in Denver on developing museum exhibits in partnership with local university students. 2/7 Maria Tucker attended an Advocacy and Leadership workshop at the Colorado Preservation Inc. Conference in Denver.
- February 7, 2019
 - Natalie Gallegos (Youth Services) Web Forms Meeting with Idea Factory staff.
 - Maria Tucker (Special Collections) Meeting with Bright By 3
- February 8, 2019
 - Natalie Gallegos (Youth Services) Youth Mental Health First Aid Training
 - Jacque Carter (Youth Services) Youth Mental Health First Aid Training
- February 12, 2019
 - Diann Logie (Lucero) attended Boy's and Girl's Club meeting
 - Nicki Lawless (Lucero) attended Boy's and Girl's Club meeting
- February 13, 2019
 - Lorina Messenger (Giodone) Target Solutions/Computer Security Awareness
 - Lorina Messenger (Giodone) Target Solutions/Ethics in the Workplace
 - Diann Logie (Lucero) attended Pillar's meeting
 - Brigitta Lockman (Barkman) Youth Services meeting
 - Paula Pryich (Barkman) Youth Services meeting
- February 14, 2019
 - David Paez (Giodone) Getting Started with Reader's Advisory
- February 15, 2019
 - Paula Pryich (Giodone) Successful Libraries for Uncertain Times
- February 18, 2019
 - Deb Cherry (Giodone) Target Solutions/Ethics in the workplace
 - Maria Tucker (Special Collections) presented session at staff training day
 - Brooke Reideman (Youth Services) presented session at staff training day
- February 20, 2019

- Nicki Lawless (Lucero) attended Youth Committee meeting
- Marcus Bower (Barkman) Steering meeting
- Adrienne Berger (Barkman) Steering meeting
- February 21, 2019
 - Diann Logie (Lucero) attended Eastside Town Hall meeting
- February 25, 2019
 - Maria Tucker (Special Collections) Public Service Managers meeting
 - Deb Cherry (Giodone) Booklist – Everything coming up YA
 - Aaron Ramirez (Special Collections) attended Circulation Task Force meeting
 - Kendra Case (Lucero) attended Circulation Task Force meeting
- February 26, 2019
 - Maria Tucker (Special Collections) attended an ALA webinar entitled *Equity in Action*.
 - Maria Tucker (Special Collections) Friday Programming Meeting
 - Brooke Reideman (Youth Services) Teen Consultation with Brigitta Lockman (BA)
 - Chris Rivera (Lucero) attended Safety meeting
- February 27, 2019
 - Kirsten Dees (Youth Services) Storytime Observation with Brigitta Lockman (BA)
 - Brooke Reideman (Youth Services) RRA Meeting
 - Brooke Reideman (Youth Services) IDEA Con Planning meeting
 - Magi Wren (Youth Services) IDEA Con Planning meeting
 - Charlene Garcia Simms (Special Collections) attended the Roots Tech Conference in Salt Lake City.
 - Adrienne Berger (Barkman) Steering meeting
 - Alicia Griebel (Barkman) PSM meeting
- February 28, 2019
 - Charlene Garcia Simms (Special Collections) attended the Roots Tech Conference in Salt Lake City.
 - Maria Tucker (Special Collections) CTC Board meeting

THANK YOU MESSAGES

- Email from Giodone Library user, Carol Elkins.
 - "As a user of the Giodone Library branch, I would be devastated to lose what has become a hub of community activity. It isn't just access to books-most of my books are digital and don't require a trip to the library. It is the events that occur at the library that have become so important to me and to my community. I have given several presentations at Giodone and have partaken in several dozen more. It is one of the most effective ways I know of to share knowledge. As a senior citizen, Giodone programs are often the highlight of my month. Giodone Library's activities for children are equally important to our community youth.
- From comment form, Theresa Kosak, Lamb Library user.
 - "Diann and her staff open their hearts and facility to provide the food distribution for the needy. I attend library events here and the entire staff are so welcoming to all. This branch truly meets the needs of the community.
- Email from Barkman Library user, Anna Gray.
 - "Kudos to Alicia at Barkman for her new magazine recycling project! I have found inspiration (Yoga magazine) mandatory reading (The Economist) and something I would never otherwise have found (Recycling Trade magazine), none of which have I time to read or subscribe to. More important, though, are the recipe magazines that I recycle again to the tenants of my large apartment building: young people learning to cook for themselves, young married couples working out their own traditions, people with children, older couples who have time to experiment with new things, and still older people living alone with no one to suggest something new. This new project adds much to all of our lives. Thank you Pueblo Library District!

Respectfully submitted,
Jon Walker
Executive Director