

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director
Submitted to the Library Board of Trustees
On January 23, 2019

Barkman Library

- 135 in attendance for outreach at Building Blocks, Haaff, Belmont Elementary and CSUP Preschool
- 19 attendees for Family Storytime.
- 13 attendees for Cinnamon dough Ornaments
- 26 attendees for Toddler Storytime
- 28 attendees for Passive Christmas Decorations program

Barkman Staff and YA hosted programs

- 140 participants for Barkman Weekly Trivia
- 18 attendees for Happy Little Trees Painting Hangout
- 6 attendees for Board and Video Game lock-in
- 11 attendees for TAB lock-in
- 34 participants for passive Game Hangout
- 23 attendees for Crafty Needles
- 25 Mosaic Pendants Glass Class for adults
- 16 attendees for the Holiday Cookie Swap Program
- 15 participants for Make a Gingerbread House
- 9 attendees for Barkman Book Discussion group
- 10 attendees for the CRAFT Community Reinforcement & Family Training
- 25 attendees for Chair Yoga
- 156 participants for passive coloring Program and Adult Coloring
- 125 participants for the M&M count Guessing Game hosted by Linda Pacheco
- 28 attendees for Christmas Ornaments
- 77 participants for the Afterschool Snack Program partnership with D60

Barkman Received 4 volunteer hours.

- 555 in attendance for Exhibit "Christmas Holidays Photos, History and Crafts."

Giodone Library

Branch Goals

1. Increase Key Results over last year
 - a. November – Circulation -12.9%, Visits -11.3%, Programming 14.3%, and Computer -4.5%
 - b. Calls Answered for District: 371
2. The Giodone Team gains knowledge in their job, understanding of their community, and appreciation of their peers.

Community Outreach:

- Fulton Heights Elementary – 23
- SPELL Ascension Preschool- 36
- Vineland Middle School Coffee and Curriculum – Teacher hosted coffee, and talked to parents and teachers about library resources. – 3
- Community Bookshelf – Delivered 25 books to McHarg Park.
- Vineland Middle School Hold Pick Ups – info is too late for this report.
- 3. Giodone customers gain knowledge, familial and community connections, and enjoy their time in the library through participation in the following programs:

- 22 Programs, 227 participants

Youth Programming

- Family Storytime's – 6 storytime's this month on both Thursdays and Fridays and occasional pop up storytime's with a total of 21 attendees.
- Polar Express Party – Crafts, Movie, Book, and visit from Santa! – 30



- Cinnamon Dough Ornaments – Making ornaments out of cinnamon dough. – 5
- Make a Gingerbread House – Kids were invited to make a Gingerbread house – 20



Adult Programming

- Pour Me Another Cup: Mystical Writing to Illuminate Your Soul – Author talk – 7
- Beginning Beadwork - Stocking Earrings – 8
- Family Craft Time-Warmth for Veterans – Made fleece blankets, and then donated them to the Veteran's Home off of Troy in Pueblo. – 3
- Christmas Ornament Weaving – 3
- Fireside Crochet Holiday Party– Had a party instead of a weekly meeting this month. – 10
- Snowy Jar Luminaries – Created luminaries from upcycled jars. -2

Passive Programming

- Coloring Sheets and Puzzles – 100
- Rob Huff Photography Exhibit – 250

Video Game System

- 42 customers played our Nintendo Switch
 - The games that were played include: Fortnite – 12, Mario Kart – 8, Super Smash Brothers – 2, and Minecraft 1

Avondale Satellite

- We had 139 visits, we've been announcing our programing every time we have our satellite day – 600, which has helped increase attendance at the Avondale Maker Club -59

Volunteers

- 2 volunteers this month with a total of 9 hours.

Lamb Library

Adult Programming

- Legal assistance was provided to 10 community members by Attorney Ric Morgan's Free Legal Clinic. This service is offered virtually every first Friday of the month.
- Kimberly Sewell, Program and Outreach Coordinator, led 46 adult members to create holiday decorations such as a rustic wood burnt holiday ornaments and a needle felted Santa sculpture.



Show and Tell: This gentleman shared his vintage fine wood art wood burning tool he built for the Lewis Tool and Supply Company in Loveland Colorado!

Youth Programming

- Storytime Beth Moore provided 6 storytime activities for 82 children and their caregivers. Storytime is offered each Wednesday and Friday.
- Teen Hangout is offered every Tuesday after school and was attended by 50 teens who created hot cocoa ornaments, Harry Potter inspired crafts, and played Ukuleles.
- Tween Hangout was attended by 33 preteens who played games and make crafts. Beth Moore facilitated Hour of Code for tweens to learn basic computer science and coding activities on Chromebooks.
- History Hullabaloo was attended by 15 youth and their caregivers. Youth explored the Middle Ages with Beth Moore, Librarian, by making a catapult, designing a family coat of arms, and grinding peppercorn to make *poudre dounce*, a sweet powder made of ginger, sugar, cloves, cinnamon, and nutmeg.



- Petting Zoo & Holiday Crafts was attended by 137 family members. Wishing Star Farm's traveling petting zoo visited the Lamb branch. Kids also frosted cookies, painted ornaments, and strung popcorn for a rustic-style holiday celebration.



Wishing Star Petting Zoo



Frosting Cookies

- Friday Lunch was attended by 53 youths. D60 provides nutritious sack lunches each week at the Lamb branch.
- Saturday's Family Program was attended by 62 kids and family members to make their annual Gingerbread House. 15 stayed to watch a Grinch Christmas movie.



Gingerbread House Decoration Party

- Exhibit Beth Moore, Librarian, created a World War 1 display utilizing the WW1: Lessons and Legacies Poster Exhibition provided by the Smithsonian Institution. The display focused on Christmas Truce and was the discussion topic for Armchair Historians program.



Outreach & Teamwork:

- Lovely Murrell was accepted to present "Let's get digital: how to bring your programs online" at the upcoming spring 2020 CLiC workshop. Her session is based on Lovely's Digital Book club and will provide ideas to library staff on how to implement digital platforms into their library programming. Congratulations Lovely!
- Kimberly Sewell provided two SPELL visits to Beulah Heights Elementary on December 17 to 30 students.
- Highland Park Elementary visited the Lamb branch on December 18. Students learned how to check out and return books, listened to stories, and designed a winter wonderland craft. Attended by 102 students, parents, and school staff.
- Lamb's lower level meeting room was reserved for 19 sessions and the study room was utilized by 59 patrons.



Special Moment: Grandfather playing chess with his teen grandson at the Lamb branch over Christmas break.

Lucero Library

Jerry Vigil (POC full time) presented the following programs.

- 12/05/19 Winter pot people: 20 patrons
- 12/12/19 Pour Paint Ornaments: 17 patrons
- 12/19/19 Hot Coco a go-go: 14 patrons
- 12/12/19 winter pot people: 10 patrons
 - Total participation: 61
- Jessica Blaha (POC part time) makerspace programs.
- 12/2 Perler Beads – 20
- 12/3 Para-cord – 15
- 12/4 Shrinky Dinks – 25
- 12/ Christmas Cards – 15
- 12/11 Button Making – 35
- 12/18 Gingerbread Houses - 82
 - Total participation: 192

Makerspace Programs

- 12/5 Open Creative-pipe cleaners, beads, and jewelry - 10
- 12/6 Para-cord - 10
- 12/6 Sewing Machine-pillows - 6
- 12/23 Gingerbread Houses - 20
- 12/27 Gum Drop Bridge Challenge – 16
- 12/30 Peppermint Tower - 20
 - Total participation: 82

Passive Programs

- Christmas Foam Ornaments - 25
- Poster Stickers - 87
- Christmas Tree Ornaments - 91
- Felt Mouse - 57
- Build a Snowman - 21
- Snowflake - 17
- Reindeer - 24
- Snowman - 16
 - Total participation: 338
- Mark Salazar (Hardknox Gang Prevention and Intervention) 192
- Books a la Cart: Valarie Sanchez and Chris Rivera delivered 1285 items
- Afterschool Nutrition Program: 224

LUCERO 5TH ANNIVERSARY AND GUERRERO STOCKING GIVE AWAY CELEBRATION



CARE AND SHARE FOOD DISTRIBUTION AND SANTA VISIT



LUCERO GINGERBREAD HOUSE PROGRAM



POT PEOPLE PRESENTED BY JERRY VIGIL



Pueblo West Library

Community Display Cases

- Pueblo West Model Railroad Club train display

Exhibits

- Kevin Kock Oil Paintings
- Mo Keenan-Mason mini-paintings in display cases

Study Room Usage

- 449

Programs

- Pueblo West Library held a total of 101 scheduled programs and clubs with a total of 1,677 participants.

Adult

- 1,184 customers attended 63 adult programs, clubs and all age's events.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Chair Yoga	Wed, Thurs	160
Tech Talk	Mondays	14
Pueblo West Genealogy Club	12/14/2019	10
The Hook Nook Crochet: Ornaments	12/5/2019	3
Parkview Nurses Blood Pressure Screening	12/2/2019	14
Senior Strength Training	Mondays	89
DIY Crafts: Holiday Soap Making	12/11/2019	70
Zumba	Tuesdays	8
Advanced Tai Chi	Mon, Wed	23
Studio Time	Monthly	2
Sew Happy: Christmas Casserole Carrier	12/12/2019	9
Acrylic Pour Painting with Judy Hoover	12/12/2019	15
Gingerbread House Program	12/21/2019	89
Conversational English Classes	December	8

Young Adult

- 303 teen and tween customers attended 16 programs.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Pueblo West Trivia	12/7/2019	10
Pueblo West Trivia	12/14/2019	21
Pueblo West Trivia	12/21/2019	30
Pueblo West Trivia	12/28/2019	40
Teen Hangout	12/2/2019	10
Teen Hangout	12/3/2019	16
Teen Hangout	12/4/2019	15
Teen Hangout	12/9/2019	25
Teen Hangout	12/10/2019	15
Teen Hangout	12/11/2019	15
Teen Hangout	12/17/2019	20
Teen Hangout	12/18/2019	13
Teen Night	12/5/2019	18
Teen Night	12/12/2019	35
Teen Advisory Board	12/5/2019	8
Full Moon Dungeons and Dragons	12/12/2019	12
Total:		303

Children

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Toddler Storytime	12/3/2019	12

Toddler Storytime	12/10/2019	15
Toddler Storytime	12/17/2019	11
Toddler Storytime	12/3/2019	16
Toddler Storytime	12/10/2019	19
Toddler Storytime	12/17/2019	12
Kids Yoga	12/13/2019	7
Kids Yoga	12/27/2019	8
Baby Storytime	12/5/2019	6
Baby Storytime	12/12/2019	0
Baby Storytime	12/19/2019	2
Baby Storytime	12/26/2019	2
Family Storytime	12/5/2019	12
Family Storytime	12/12/2019	15
Family Storytime	12/19/2019	5
Family Storytime	12/26/2019	5
Signing Stories	12/2/2019	4
Signing Stories	12/9/2019	6
Signing Stories	12/23/2019	3
Signing Stories	12/30/2019	3
Read Dog Read	12/19/2019	15
SPELL: Children's Palace	12/20/2019	12
Total		190

User Services

Circulation

- Bree Pappan was hired to fill the 16 hour shift left by Evelyn Lile. The circulation staff is complete with no vacancies.
- The large balance collection program is ready to roll out on January 6th. Appropriate changes to the welcome brochures, library fee schedule, and library borrowing rules have been updated.

Collection Development

- The collection development team were able to fill patron requests throughout December.

ILS

- Koha upgraded to version 19.05 on December 14th.

Director

- Jill Kleven presented contracts from the following to the Board of Trustees at their work session held on December 10th; Bywater Solutions, RFIDLS, and Bibliotheca. All contracts were approved for 2020.
- Jill was awarded Bywater Solutions Librarian of the Month for November 2019.
- 100 tablets and 25 hotspots were ordered through T-Mobile. Those will be deployed in the first quarter of 2020.

Special Collections and Museum Service

Total Document Delivery Requests: 284

- Obituaries – 276
- Ask Us – 5
- Other - 4

Microfilm used in November – 154

Total Non-cataloged Items used in November: 289

- Photos - 243
- Archival Boxes - 1
- Newspaper clippings - 31
- Biography files - 11

- Sanborn maps - 3

Total Cataloged Items used in November: 288

Reference Books - 287

Reference Maps - 1

- SCLOAN books checked out - 41
- SCLOAN books/media used – 209
- Ancestry.com searches - 1091
- Ancestry.com Sessions - 85

Volunteer projects:

- Charlene has been working with Carol to cut out the newspaper articles and dating them for our vertical files. She has also been helping to make bibliography lists on EXCEL.

Genealogy and Special Collections

- We had 65 people attend the historical presentation on the Sand Creek Massacre presented on December 11 by Jeff Broome.
- We had 40 people attend the presentation on the Olmec culture, Return of the Jaguars, on December 19 presented by Eduardo Griego.
- We will continue to partner with the Southern Colorado Genealogy Society every first Saturday for their program. There were 22 people in attendance for their program on January 4.

Facilities

1. Work orders completed - 230
2. Custodial work orders completed - 33
3. Completed Barkman carpet, need to complete hallway tile
4. Replaced broken glass at Lucero
5. Completed another 110 light fixtures Rawlings
6. Installed outlet at circulation desk
7. Supported 3 snow days
8. Added security light to Lucero trash area and Library at the Y exterior drop box.
9. Completed reupholstering all new chairs from Pikes Peak Library
Plus 6 black lounge chairs from Rawlings.
10. Event setups – 33

Youth Services



Dreidel, dreidel, dreidel!! A volunteer from Temple Imanuel teaches patrons to play the dreidel game.

YS-Sponsored Program Attendance - year over year

- December 2018 - 1,134
- December 2019 - 1,119
 - 1% decrease

Gains and Losses

- Centralized teen programming increased, while tween programming decreased - again, this will require some investigation. The centrally-funded Gingerbread House program continues to have a robust following District-wide.

YS-In-House Program Attendance - year over year

- December 2018 - 1,459
- December 2019 - 1,183
 - 19% decrease

Gains and Losses

- Once again, teen program attendance more than doubled - reflecting the excellent groundwork laid by our departing Teen Librarian Brooke Riedeman. The decrease comes from a few factors. In 2018, YS provided professional development at Central High School as well as two outreach storytime's that we did not provide this year. Mostly, however, a Friends grant in 2018 enabled us to provide snacks during Winter Break. Over 300 people attended those snack programs. We did not receive a similar grant this year, and so could not provide a snack program - but perhaps budget should be set aside for it in 2020.

Centralized Programming



Some tasting may have occurred at the Barkman gingerbread house making.

Family and Children

- Gingerbread Houses
 - Youth Services sponsored a District-wide gingerbread house extravaganza, promoting family bonding, experimentation and perseverance.
 - Attendance: 395

All-Ages Kit Use

Dress Up	12/5	Barkman	7
Play-Doh	12/13	Giodone	5
Mini Games	12/16	Barkman	9
Play-Doh	12/17	Barkman	13

Video Games	12/20	Idea Factory	58
-------------	-------	--------------	----

- Centralized storytime's - 468
- Teen and Tween
- Tween

Campout	12/4	Lamb	17
Gingerbread Houses	12/18	Lucero	40
Card Games and Mini Games	12/19	Greenhorn	6

- Teen

Ukuleles	12/3	Lamb	13
Candle Making	12/12	Pueblo West	35
Harry Potter	12/17	Lamb	21

- Tween/Teen Joint Program

Art and Shrinky Dinks	12/12	Greenhorn	9
Laser Tag	12/27	Greenhorn	23

- Total Centralized: 1,119
 - Centralized Attendance 2018: 1,134

Rawlings Events



Angel Rathell helps families make woven paper journals for Kwanzaa.

Handmade Holiday

- Youth Services took part in the Rawlings Etsy Craft Fair by offering opportunities for youth to make handmade gifts.
 - Tween/Teen - Soap Making – 42
 - Children/Family - Card Making – 32
 - Attendance: 74

Diverse Holiday Programming

- As part of an effort to better represent the diversity of Pueblo, YS offered Kwanzaa and Hanukkah programming this year with help from community members.
 - Kwanzaa Karamu – 63
 - Happy Hanukkah – 67
 - Attendance: 130



Magi Wren helps families make thumb pianos for Kwanzaa.

- Kids Club – 32
- Afterschool Food – 184
- Play Date – 3
- Pop-up Programs
- Families made snowflakes and reindeer.
 - Attendance: 43

Rawlings Tween

- Hangout – 39
- Glow Party – 32
- Pop-ups - 6

Rawlings Teen

- Teen Advisory Board – 4
- Hangout – 99
- Dungeons and Dragons – 35
- New Year's Eve Bash - 10

Storytime

- Baby Storytime – 34
- Toddler Storytime – 111
- Family Storytime – 90
- Storytime at the Y – 234
 - Total Storytime: 469
 - Total Non-Centralized: 1,160
 - Non-Centralized 2018: 1,283



Tweens glow it up at the Rawlings Glow Party.

Visits, Outreach and Tours

- 12/2 - First Preschool Storytime - 23
 - Attendance: 23

Below: The Gingerbread Gallery!





Our tweens were too cool to be seen making gingerbread houses.



But this little elf wasn't!

Reference and Readers Advisory

ALP@PCCLD - December 2019

- This table shows the growth in our program in 2019 - Happy New Year!

All 2018-2019 Data

Row Labels	Count of Title	Sum of Attendance
2018	35	891
Adult Literacy	1	265
Adult Literacy Advisory Board	3	
Adult Literacy Resource Walk-Through for Tutors	1	10
Adult Literacy Tutor Meet and Greet	1	15
Adult Literacy Tutor Training	1	35
Colorady Bluesky Enterprises Adult Literacy Enrich	24	284
DOC Presentation, Adult Literacy	2	67
Monthly Adult Literacy Tutor Sessions	2	215
2019	35	1737
Adult Literacy - Digital Workforce Ready!	10	19
Adult Literacy @PCCLD Tutor Sessions	3	247
Adult Literacy Outreach	5	215
Adult Literacy Tutor Gathering	2	17
ALP - All Pueblo Reads Reading Group	3	29
ALP@PCCLD - ALCs meeting attendance	1	100
ALP@PCCLD - LC Meeting & Orientation	1	8
Monthly Adult Literacy Tutor Sessions	10	1102
Grand Total	70	2628

Adult Learning Program at Pueblo City-County Library District

- 20 active coaches
 - 2 New Learning Coaches
 - 2 tutors exited the program
- 27 active learners
 - 6 new learners
 - 2 learners exited the program
- At least 89 total learning coach volunteer hours.
- At least 56 in attendance at all tutoring sessions.

- At least 18 new program inquiries
 - 10 for GED or HSE opportunities
- 23 active COHS students
- 21 total graduates in 2019!
 - 10 since June of 2019
- 5 who are very close to completion
- 9 students who we expect will graduate by June of 2020
- 29 scholarships to offer for 2020

Meetings & Trainings:

- 12/3 Natalie Gallegos (YS) Webinar: Setting Goals
 Terri Daly (HR) Year End Best Practices – 1 hour
 Loretta McDaniel (HR) Year End Best Practices – 1 hour
- 12/4 Sherri Baca (Finance) Governmental Accounting & Auditing Update – 8 hours
- 12/5 Maria Kramer (YS) Influencing Change Workshop
 Sherri Baca (Finance) Payroll Year End Readiness & Preparation – 1 hour
- 12/6 Alex Romero (Finance) Not-for-profit & Governmental Accounting Update – 8 hours
- 12/7 Alicia Griebel (Barkman) CLEL Bell Chair Meeting
- 12/10 Sherri Baca (Finance) Tax Planning Development under the Current Law – 4 hours
- 12/11 Brigitta Lockman (Barkman) YS Meeting
 Paula Pryich (Barkman) YS Meeting
 Maria Kramer (YS) Communities that Care Strategic Meeting
- 12/17 Maria Kramer (YS) Materials Handling Team: Problem Items Process Meeting
 Karen Frank (YS) Materials Handling Team: Problem Items Process Meeting
 Loretta Dilorio (YS) Materials Handling Team: Problem Items Process Meeting
 Sherri Baca (Finance) E-rate Training - 1 hour
 Alex Romero (Finance) E-rate Training - 1 hour
- 12/18 Jennifer Slawson (Barkman) Nesbitt Meeting
 Marcus Bower (Barkman) Steering Meeting
 Maria Kramer (YS) United Way Gram Meeting
- 12/19 Maria Kramer (YS) Greenhorn Manager Candidates Meeting
- 12/20 Sherri Baca (Finance) Government & Non-Profit Annual Update – 8 hours
- 12/30 Jacque Carter (YS) SPELL Training Meeting
 Kristen Dees (YS) SPELL Training Meeting
- 12/31 Darlene Sherwood (Finance) Paperless Processes for Sage 100 – 1 hour

Thank You Messages

- From State Senator Lois Court via email to Jon Walker
 Congratulations on your successful ballot measure. I'm happy to have played whatever part I did in helping your library get the support it needs to continue serving the people of Pueblo.
 In our ongoing efforts to address the fiscal mess in our constitution during the upcoming 2020 Session, Senator Tate, Representative Esgar and I will be introducing a ballot measure to repeal the Gallagher Amendment. We frankly don't expect it to move forward to the ballot, but we intend to respect the input we received from you and so many others by continuing this conversation.
 Thank you for letting me know that you feel that my work helped with your success. Keep up your good work for the people of Pueblo.

Respectfully submitted,
 Jon Walker
 Executive Director