

**PUEBLO CITY-COUNTY LIBRARY DISTRICT**  
**Report of the Executive Director – October 2021**  
**Submitted to the Library Board of Trustees**  
**November 18, 2021**

**Barkman Library**

**In-Person/Outdoor Programs**

- **Family Story times** **Hannah/Ashley**  
 Five Friday family story times provided mostly by Ashley.  
 Weekly Attendance: 10/1, 13      10/8, 5      10/15, 1      10/22, 3      10/29, 5
- **Switch Hangout** **Hannah/Ashley**  
 Hang out at the Barkman Branch and play some video games on the Nintendo Switch!  
 10/1/21, 2:00-3:00pm      Attendance: 2  
 10/8/21, 2:00-3:00pm      Attendance: 3  
 10/15/21, 2:00-3:00pm      Attendance: 3
- **D60 Supper and Fun!** **Hannah/Ashley**  
 Suppers provided by District 60, crafts and games were planned in conjunction with the meals.  
 10/1/21, 3:00-3:30pm      Attendance: 13  
 10/8/21, 3:00-3:30pm      Attendance: 20  
 10/15/21, 3:00-3:30pm      Attendance: 6  
 10/22/21, 3:00-3:30pm      Attendance: 13  
 10/29/21, 3:00-3:30pm      Attendance: 6
- **Northstar Digital Literacy Skills** **Hannah**  
 10/1/21-10/31/21      Total Attendance for October: 24  
 10:00-11:30am      Tuesdays, Upgrade Your Computer Skills  
 10/5, 4      10/12, 4      10/19, 4      10/26, 6  
 2:00-3:30pm      Wednesdays, Open Lab  
 10/6, 1      10/13, 1      10/20, 1  
 10:00-11:30am      Thursdays, Proctored Tests  
 10/7, 1      10/14, 1      10/21, 1
- **Teen Lock-In: Among Us Pumpkin Painting** **Hannah/Marcus**  
 10/1/21, 6:00-8:00pm  
 Attendance: 5
- **Barkman Book Club Discussion** **Ashley**  
 10/11/21, 5:30pm  
 Attendance: 1
- **Giant Games** **Hannah/Ashley**  
 10/13/21, 4:00-5:00pm  
 Attendance: 6

## Passive Programs

- Barkman Trivia Marcus  
10/1/2021-10/31/2021  
Marcus created weekly trivia that could be done at the main service desk.  
Attendance: 44

## Kits2Go

### Total Kits Provided in October: 147

Including outreach: 214

Kit2Go: Artober 10/1/21-10/31/21 Attendance: 18/25	Tween/Teen	Rachel Packard/BK
Kit2Go: Food Fun 10/4/21-10/17/21 Attendance: 25/25	Youth	YS
Kit2Go: DIY Patch 10/4/21-10/31/21 Attendance: 6 /15	Tween/Teen	YS
Kit2Go: Fall Fun 10/18/21-10/31/21 Attendance: 25/25	Youth	YS
Kit2Go: Bat-Tastic Bifocals 10/22/21-10/29/21 Attendance: 10/10	Youth	Hannah
Kit2Go: Mid-Autumn Moon Cakes 10/1/21-10/31/21 Attendance: 13/13	Youth	Ashley
Kit2Go: Chocolate 10/1/21-10/31/21 Attendance: 50/50	All Ages	YS/RA
Outreach Kit2Go: Bat-Tastic Bifocals 10/22/21 Attendance: 40/40	Youth	Hannah
Outreach Kit2Go: Hand Spider Puppets 10/28/21 Attendance: 27/27	Youth	Hannah

## Economic Development

Hannah is instructing and providing a weekly Open Lab for the Northstar Digital Literacy Skills Class. Rebecca McGhee is providing weekly proctoring opportunities as well. As the students' progress through this class, they are learning valuable technology skills to help in their careers and job searches. Once students pass a proctored assessment, they are provided a certificate that they can add to their resume to prove their knowledge.



## Outreach

- **CSU-Pueblo Preschool SPELL Drop Off** **Hannah**  
Thu Oct 7, 10:00am - Hannah dropped off the Bears SPELL kit provided by Youth Services to the CSU-Pueblo Preschool/Child Care Center for use that month.  
Attendance: 50
- **Catholic Charities - Parents as Teachers Program** **Hannah**  
Fri Oct 22, 11:00am-12:30pm - Hannah joined the Parents as Teachers Group Connection meeting at Mauro Farms. She read a story time to the children and distributed the Bat-Tastic Bifocal Kits2Go. She also had a table with information about the library. Many parents were interested in and picked up information about ALP, the English classes, and All Pueblo Read's companion book.  
Attendance: 92



- **Haaff Preschool Storytime**

**Hannah**

Sat Oct 28, 9:50am-10:50am - Hannah read a storytime to Haaff's preschool classes, which included two books, songs, and a fingerplay. She also distributed the Hand Spider Puppet Kits2Go.  
Attendance: 27

## **Training, Conferences, & Continuing Education**

- **Hannah Moody-Goo - Branch Librarian**

All Staff Development Day

Mon Oct 4

- **Ashley Minnich - P&O Specialist**

All Staff Development Day

Mon Oct 4

CLEL Colorado Library of Early Literacy Conference

October 6-8

## **Miscellaneous**

### **Volunteers**

Josa Barcomb

Total Hours for October: 1.5

Mon October 18, 2021, 3:30-5:00pm

### **Mobile Vaccination Clinic**

Thu October 21, 2021 1:00-6:00pm

### **Curbside**

11 patrons were served via curbside services in the month of October.

### **Meeting and Study Room Use for October**

88 Patron Bookings

34 Staff Bookings for Program use

### **Other Staff Meetings and Training**

- Alicia Griebel (Mgr.)  
PSM: 10/25/2021
- Kendra Maxwell  
Steering Committee 10/21 & 10/26/2021
- Ruby Vigil  
Nesbit Committee 10/20/2021

### **The Staff Meeting on October 4<sup>th</sup>**

- Congratulations to Hannah for the gaming grant. This will be very exciting and very new for all of us.
- October 1-15<sup>th</sup> = Yearly evaluations. Please have them finished by the 15<sup>th</sup> of October.
- KN95 masks available for staff use. I use lasts up to 1 week of wear.

### **Hannah & Ashley Updates**

- Courier Pickup schedule as of now= Sun-Friday. Totes need to be ready to go for the Courier Monday-Friday morning and packed and ready Saturday night for Sunday Pickup/drop off. The 8-5 shifts will remain the same due to sometimes not having an MHT in the morning and to keep from confusing scheduling times.
- Saturday 12-6 shifts for MHT's will continue for now.

- Holidays are a' coming! Vacation Leave requests please be sure to write them in the book.
- MHT's – Issues, troubles, good things? Questions?
- Other- Tai Chi Jim update.

### **Brainstorms from a D&D game session**

T.R.A.P.S. (noun) = Tome retrieval and placement specialists.

See also

L.I.B.R.A.R.I.A.N. (adjective) = Liberated information base researching acquisitioned regional intercontinental affiliated news.

## **Giodone Library**

### **Calls Taken**

Jan. 625, Feb. 337, March- 366, April- 286, May- 245, June – 455, July- 485, August – 363, September – 399, October 368

### **Epic Books giveaways over the summer**

Teen: 60

Chapter Books: 95

Easy Readers: 97

Board Books: 5

### **Book Display – Scary Movies & Books by Candace, All Pueblo Reads Cookbooks**





## Community

- 10/13 Sandy had Outreach Appointment with Media Tech at County High discussing database usage, connect Ed, and Kanopy Performing Rights.
- 10/24 Sandy at Mineral Palace Park on 24<sup>th</sup> – 158
- 10/28 Sandy – County High Connect Ed Orientation -31
- Avondale – Started going back to Avondale on Mondays 3-5. – 51  
10/18
- Lorina delivered 100 books to McHarg Park Community Shelf
- Vaccination Clinic – October 7<sup>th</sup> & 28<sup>th</sup> (cancelled mechanical trouble on bus)

## Programming

### • Youth

Preschool storytimes Monday's at 11am– 14

### Youth Kits:

Kit2Go:

ARTober 2021 – 20

Hispanic Heritage Craft Kit -25

DIY Halloween Patch Kit – 15

Fall Fun – 25

Food Fun – 25

Dia de los Muertos – 14

Mix & Match Crafts – 40

- **Adult**  
Lorina hosted 2 adult crafting classes:
  - Lorina's Crafts Halloween wreath – 19
  - Lorina's Crafts Bat Cat – 22
- **Rawlings Sponsored Adult Programs:**
  - RRA – Maria Smyer teaching ESL Intermediate English on Thursdays – 14
  - Special Collection Kit What would we do without chocolate? – 39
  - O'Neal Hobbs Baseball Exhibit – 195
- **Crochet Club**  
Meets weekly on Fridays, hosted by Kayci and Sandy, with a total of 29 for the month.
- **Giodone Book Club** – Read Frontier Follies by Ree Drummond - 7

## Branch Training

Staff are tracking trainings here -

<https://docs.google.com/spreadsheets/d/1B0B3Vf4o3tyibDcZGU4yqv7G1avPh4gN99aZ0omDTeU/edit?usp=sharing>

10/05/2021	Kayci	Ec. Development - National Skills Coalition's next Fireside chat conversation with Commerce Secretary Gina Raimondo
10/06/2021	Sandy	CLEL Preconference: Reimagining School Readiness
10/07/2021	Sandy	The Work of Childhood: Promoting Play in the Library
10/08/2021	Sandy	Supporting Beginning Readers
10/08/2021	Kayci	Training Frontline Workers- Vignettes
10/08/2021	Picture Books	Author Panel
9/28-9/30	Sandy	Code of Ethics- Equitable Service and Access
9/28-9/30	Sandy	Code of Ethics- Excellence in the Profession
9/28-9/30	Sandy	Code of Ethics- Intellectual Freedom
9/28-9/30	Sandy	Code of Ethics- Intellectual Property
9/28-9/30	Sandy	Code of Ethics- Personal Interests vs Professional Duties
9/28-9/30	Sandy	Code of Ethics- Private Interests and the Public Good
9/28-9/30	Sandy	Code of Ethics- Respect, Fairness and Good Faith
9/28-9/30	Sandy	Code of Ethics- Right to Privacy
9/28-9/30	Sandy	Conflict Resolution for Managers
9/28-9/30	Sandy	Fighting Fake News Causation vs. Correlation
9/28-9/30	Sandy	Novelist Plus- Book Recommendations
09/29/2021	Sandy	Onboarding PPCLD
10/15/2021	Candace	Readers' Advisory Service
10/16/2021	Candace	Design for Learning 1 - Orientation
10/21/2021	Kayci	PLA webinar Bridging Workers' Digital Skills Gaps through Libraries
10/23/2021	Stephanie	Traumatic Brain Injury: Invisible Cause of Homelessness
10/23/2021	Stephanie	My Kids aren't picking good books at the library. What do I do?
10/26/2021	Sandy	Library Safety and Security
10/28/2021	Stephanie	Helping your ADHD or Dyslexic Child Love Reading
10/04/2021	Stephanie	CLEL online conference
10/30/2021	Stephanie	Bridging Workers' Digital Skills Gaps Through Libraries



## Meetings

- Kayci - Watched recording of PIC & PSM meeting
- Sandy – PIC meeting
- Candace & Lesley – Nesbitt

## Economic Development

- 10/19 Kayci – Pueblo Makes Meeting - How can Pueblo makers make money?
- 10/21 Kayci – PLA webinar Bridging Workers' Digital Skills Gaps through Libraries  
<https://docs.google.com/spreadsheets/d/1Eavu3MeZ6Z3mfR0prTaEBwaUHp5bVTRFLWEIsmnpS8I/edit#gid=114929705>

## Painting Pumpkins for Nesbitt



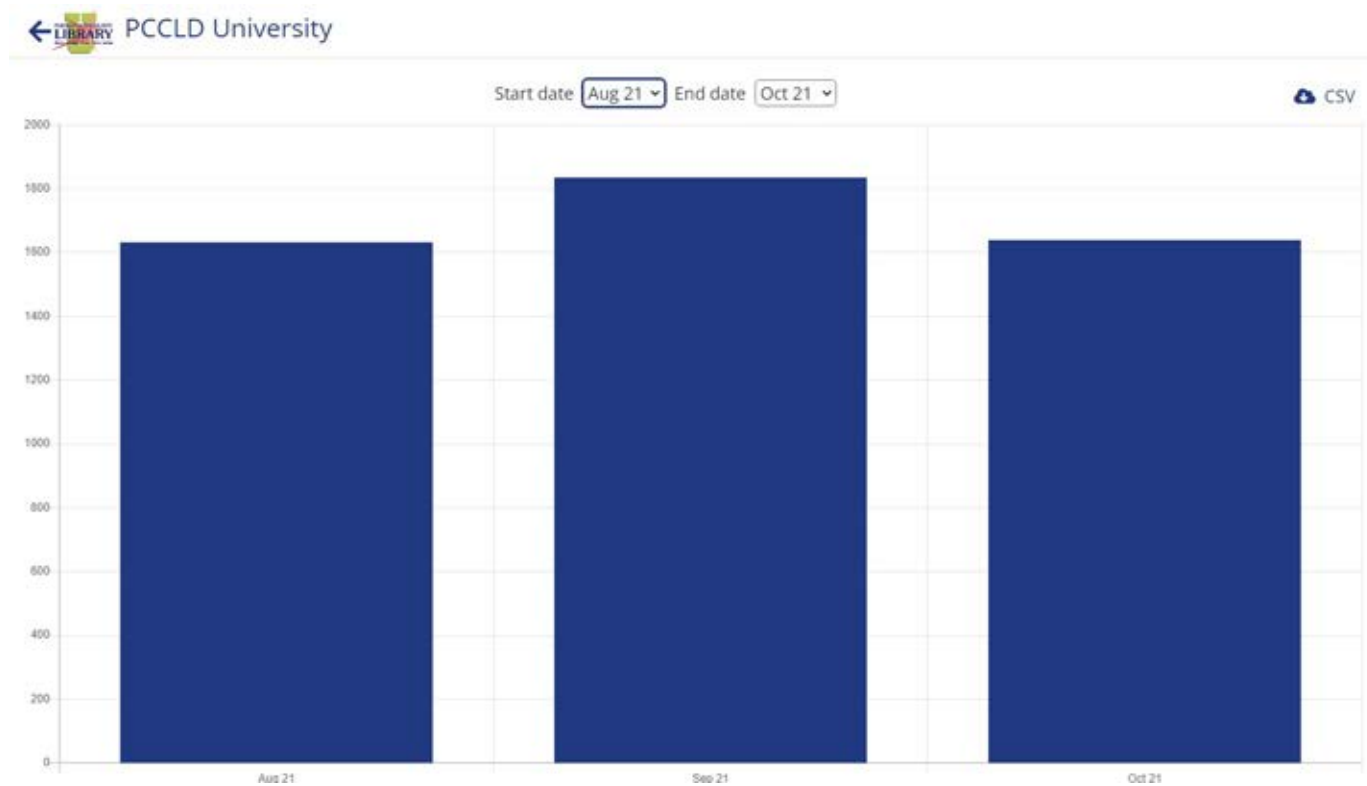


## Kayci's Training work

Collaborated with Nicki and Daniel to create a Library Card Cheat Sheet based on a suggestion from Linda, uploaded it to Niche and the Portal. Uploaded courier arrival time to Niche, and the Portal. Renamed PIC and Security Class to Library Safety and Security to encourage all staff to feel like this is a class for them too.

Click the following link for usage stats from Niche Academy...

<https://docs.google.com/spreadsheets/d/16UiweO-yfKxHG3PPh65gRlqjizXWJGQR/edit?usp=sharing&ouid=105737530738076522049&rtpof=true&sd=true>



## Greenhorn Valley Library

### YOUTH PROGRAMMING

Ongoing programming:

Music and Movement Storytime every Tuesday morning.

Teen Night every Thursday afternoon/evening.

Friday mornings are for Video Games.

### ADULT PROGRAMMING

- Sip n Stroke, 10/2, 10 participants
- Beginner's Yoga w/ Ashley 10/13 (4), 10/20 (3)
- Damon Runyon Movie Matinee, Guys and Dolls 10/16



### **FAMILY PROGRAMMING**

Family Craft activity every Friday afternoon  
 Laser Tag Lock-in 10/22, 13 participants  
 FARMily 10/22, 10 participants

- Kits 2 Go:
  - Trolls Fun 12 Juvenile
  - Food Fun 25 Juvenile
  - Fall Fun 25 Juvenile

### **OUTREACH PROGRAMMING**

Rye Elementary: Reading Pays, All Pueblo Reads.

Halloween Town 10/31 500 participants.  
 Special Thanks to Katherine MacLeod for saving Halloween!



Baking/making Cupcakes



Not at all scary ginger-people



Candy Land was on everyone's "must see" list.



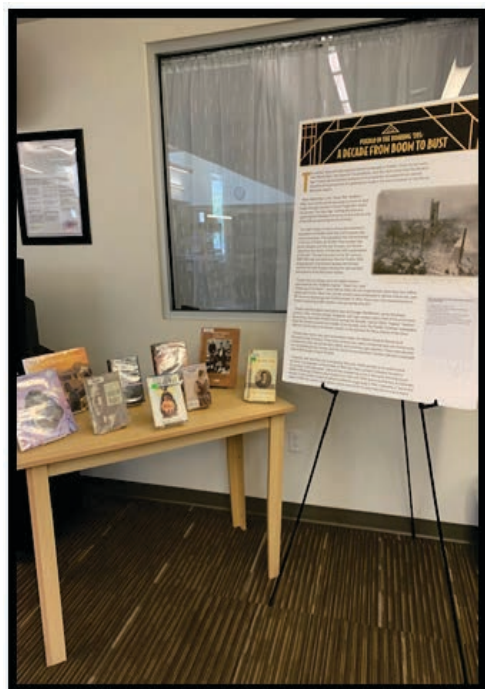


### **EXHIBITS AND DISPLAYS:**

Photography by local artist, Al Trujillo. Our Exhibit attendance for October is 173.

Roaring 20s Travelling Exhibit attendance for October is 173.

Here are a few pictures of the many displays for October.





We continued a passive Halloween themed scavenger hunt and coloring activity with over 40 participants.

### CALL CENTER

The Greenhorn library fielded 249 calls while serving as Call Center on Mondays, Wednesdays, and Saturdays in October.

### ECONOMIC DEVELOPMENT PROGRAMS AND ACTIVITIES

Learn about Social Security from a Local Financial Expert:  
And informative presentation by David Dame, Financial Services Professional.  
October 14th and 21<sup>st</sup>. The classes were offered, no one registered.

### BEULAH SATELLITE LIBRARY

Date	Number of visitors
10/5	24
10/12	23
10/19	24
10/26	32

## Lucero Library

### Librarian--Jerry

In person programming

Age: Teen /Tween

Description: After School is Cool

# participants: 400

In person programming

Age: Teen /Tween

Description: Risley Reading Club

# participants: 60

All Pueblo Reads Program

Age: Teen/ Tween

Description: Candy Sushi

# participants: 30



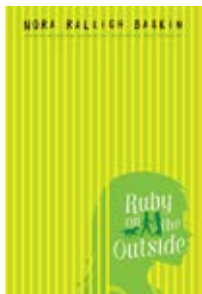
Virtual programming

Age: All Ages

Description: Tales from the stacks (Ruby on the outside)

#views: 80

Photo:



Community outreach

Name of agency: Centro Del Quinto Sol

Purpose: Trunk or Treat Event

Number: 500+





## Jessica Full Time POS

### Adult In-person programming:

#### Any Book Club

Age: Adult

Description: The Any Book Club (ABC) meets twice a month to share stories about their recent reads. Each adult member gets to review the books they've read recently so others can learn about what's great and, sometimes, what's not!

Total # participants: 2

#### Crafty Crew

##### Pocket Sized Scare-rariums

Adult patrons participate making their own unique pocket sized scare-rariums.

# participants: 15

Photo:



#### Halloween Gnomes

Adult patrons participate making their own Halloween gnomes

# participants: 18

Photo:



#### Outreach

Name of agency/person: Oakshire

10/20/2021 Activity: Halloween Craft

# participants: 4



### **Adult Virtual programming**

Age: Adult

Description: Spicy Art: Let's get inspired to make art with spices. This program is inspired by the All Pueblo Reads book Flavor by Yotam Ottolenghi.

# Views: 59

Age: Adult

Description: This month's Spice Club is inspired by the All Pueblo Reads book, Flavor by Yotam Ottolenghi. The two spices that were highlighted were Aleppo chile and rose harissa. Several patrons have said they truly love the sampling and inspiration of cooking with new spices. They cannot wait to see what they can try next.

# kits: 15 (samples of Aleppo chile and rose harissa in 1 oz. cups.

#views: 23

Photo:



### **Britt Part Time POS**

In person programming

Age: Juvenile/Tween/Teen

Description: Mini Spooky Wreaths

# participants: 16

Photo:



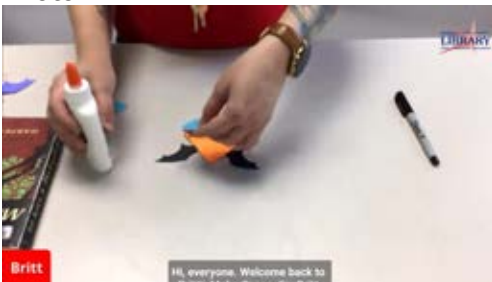
Age: Tween  
Description: Poetry Club  
# participants: 12  
Photo:



Age: Juvenile/Tween/Teen  
Description: Construct It! after school (multiple days)  
# participants: 31  
Photo:



Virtual programming  
Age: Juvenile/Tween/Teen  
Description: Animal Corner Bookmark  
#views: 22  
# kits: 16  
Photo:



Age: Juvenile/Tween/Teen  
Description: Magnet Gems  
#views: 8  
# kits: 16  
Photo:



Age: Juvenile/Tween  
 Description: Puffy Ghost  
 #views: 36  
 # kits: 32  
 Photo:



Age: Juvenile/Tween/Teen  
 Description: Mud Pudding with Worms  
 #views: 19  
 # kits: 22  
 Photo:



Age: Juvenile/Tween  
 Description: Hanging Spider  
 #views: 26  
 # kits: 16  
 Photo:



## Community outreach

Name of agency: Risley Academy of Innovation

Purpose: Decorate the Bulletin Board to promote Poetry Club and the library



## Game system

Number of participants: 151

## Lunch program

Number of lunches: 387 meals

## Books a la Cart

Name of agency(ies)

Total number 810

## Passive Programs (take and makes)

Total:160

Photos:



**Dia de los Muertos Display: Valarie Sanchez puts together a yearly Dia de los Muertos display that the community interacts with---it's amazing!**





## Lucero Team Pumpkin Decorating Contest-The Mitten animals



## Live Event: Your Words Have Power Storyteller

## Lamb Library

### JEN TOZER (Branch Manager)

#### Vaccination Clinics

- 10/20

#### Meetings/Trainings

- 10/19: Embedding Evaluation
- 10/20: MHT interviews
- 10/21: Monthly meeting with Sherri
- 10/25: PSM meeting
- 10/26: MHT interviews
- 10/28: Embedding Evaluation
- 10/29: MHT interviews

## Exhibit of the Month: Steel/Energy Exhibit in partnership with Special Collections

**Exhibit attendance: 272**







## JENNIFER SULLIVAN (Librarian/Asst. Manager)

### Programs

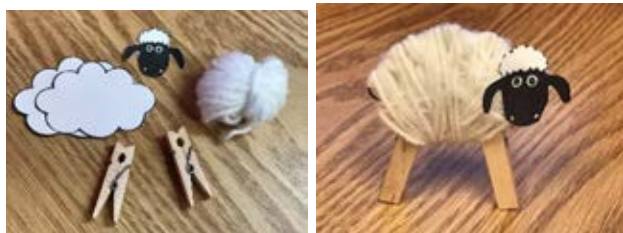
This month the D60 lunch service on Fridays finally got started, so I was finally able to begin the "Fun Friday" kids' programming that includes an activity (STEM, arts & crafts, games, etc.) followed by a take-home lunch. Currently I am doing the program in-person, but may switch to take-home kits if the number of Covid cases and rate of transmission continues to rise.

### Storytimes

- October 1, Family Storytime: Things That Go, 3 attended
- October 6, Toddler Storytime: Fall, 12 attended
- October 8, Family Storytime: Fall, 10 attended



- October 13, Toddler Storytime: Lambs/Sheep, 8 attended
- October 15, Family Storytime, Lambs/Sheep, 12 attended



- October 20, Toddler Storytime: Monsters, 12 attended
- October 22, Family Storytime: Monsters, 4 attended

- October 27, Toddler Storytime: Pumpkins, 8 attended



- October 29, Family Storytime: Halloween, 4 attended

### Other Kids' Programs

- October 1, Kids' Hangout: Game Day, 10 attended
- October 8, Kids' Hangout: Kitchen Chemistry, Yeast (APR tie-in), 12 attended



- October 13, Tween Hangout: Strawberry DNA Extraction (APR tie-in),



- October 15, Kids' Hangout: Pumpkin Painting, 9 attended



- October 22, Kids' Hangout: Kitchen Chemistry (APR tie-in), Red cabbage pH indicator, 7 attended



- October 29, Kids' Hangout: Spooky Science, 9 attended





## Displays

- "Play with Your Food"; Kitchen chemistry, food science, and cookbooks, APR tie-in (Kids)
- Hispanic Heritage month (J fic & bios)
- Ghost Stories (J fic)
- The Art & Science of Food, APR tie-in, (adult non-fic)



## Exhibit

- Staff Creative Exhibit, Lamb staff contributed items from various creative outlets, including acrylic brush and pour paintings, watercolors, digital illustration, and writing in order to encourage patrons to experiment and find their own creative outlets through library programs and materials.

Exhibit attendance: **272**



## Training

- October 13, Relighting Your Programming Fire: Combating Job-Related Burnout And Guilt To Make Programming Fun Again, webinar
- October 25, The Magic of Music and Movement in Early Childhood Education webinar

**D60 Lunch Program** – 55 kids participated this month

## RACHEL PACKARD (Program & Outreach Coordinator)

### Programs

#### Youth

- Tween Hangout Oct 6 : Art night - 10
- Tween Hangout Oct 13: Science- 12
- Teen Hangout Oct 19: Switch Night - 3
- Tween Hangout Oct. 27: Halloween craft- 4
- Artober 2021 Oct 1-31 2021
- Teen/ tweens ages 9-18
- 36 Registrants
- 90 kit2go's given out



#### Adult

- POV film screening Farmsteaders Oct 7th - 3
- Virtual Craft: Drawing 101 Oct 21: 15 kits 42 views
- Halloween Movie Night: The Addams Family Oct 28th - 6

## Displays

- Artober and Food Trucks & Books



## MARY KRATZ (Customer Service Representative)

**Gate Count: 5447**

**Meeting Room Use:** used **31** times for non-library functions

**Study Room Use:** **24** people

**Volunteer Hours: 14.25**

**Legal Clinic attendance: 12**

**Curbside Pickups: 11**

**AWE: 117**

**Meetings: Nesbitt**

**Displays: Happy Halloween**



## LOVELY MURRELL (Customer Service Representative)

**Social Media stats**

**Page followers (72) and likes (62)** remain the same as last month. It's not surprising though. I spent a lot of time working on my yearly review and didn't post nearly as much as I usually do. I'm sure the stats will go up as I return to regular posting.



## Displays

I did a general horror display that seemed to have a good check out rate. This was the only display I had... well not if you count the Halloween pumpkin flower display.



## Book Bundles: One check out and no requests

I made two book bundles in October and one checked out. It was *"Scary books on the big screen"* geared towards middle school age. It had four books in it; Bunnicula, Night Books, A Babysitter's Guide to Monster Hunting, and Goosebumps Slappy's World.

I thought it would be a good idea to have something for the kids who might not be allowed to read "grown up" scary books. Also all of the books I picked have film and movie adaptations. This theme has been very popular and I've used it in several iterations and it has been successful every time.

I didn't have any book bundle requests this month.

## Book Club: 28 October Witchmark by C.L. Polk

Published	Post	Type	Targeting	Reach	Engagement	Post
10/26/2021 1:18 PM	Join us as we discuss our last book of the year, Witchmark, a gateway	Book	US	29	0	<a href="#">Boost Post</a>
10/26/2021 3:01 PM	Join us as we discuss our last book of the year, Witchmark, a gateway	Book	US	0	0	<a href="#">Boost Post</a>
10/27/2021 4:44 PM	See how you're all coming along with Witchmark? Did you know it was	Book	US	0	0	<a href="#">Boost Post</a>
10/30/2021 4:44 PM	Fall is the perfect time to get in to a good book. Whether it's audio	Book	US	12	0	<a href="#">Boost Post</a>
10/30/2021 5:44 PM	October's book is the first in a series and the library has them all in print	Book	US	13	0	<a href="#">Boost Post</a>

## MIKE GONZALES AND PAULA BRANDIMARTE (Customer Service Representatives) LIBRARY @ THE Y

- The Library @ the Y saw **888** patrons in October, which is an average of about **35/day**.
- For passive programs, they gave out **354** coloring sheets and **1** kit to go to children and **23** puzzles to adults. The Y also fielded **113** calls while serving as the Call Center.
- The Y had an October display featuring the All Pueblo Reads book, other cookbooks, and Halloween books.



Paula Brandimarte researched and designed a **"History of the YMCA"** exhibit which is now on display at the Library at the Y! The exhibit attendance for October was 39.



## Pueblo West Library

### **Community Display Cases**

Tutankhamun Display

### **Exhibit**

October's exhibit reservation was a no-show.

## Programs

Pueblo West Library held a total of 97 programs, club meetings and Kits2Go with a total of 1587 participants.

<b>Title</b>	<b>Date</b>	<b>Age group</b>	<b>Total attendance</b>
Mystery Book Club	21-Oct	Adult	7
Daylight Book Club	6-Oct	Adult	12
PW Book Club	25-Oct	Adult	11
History Round Table	28-Oct	Adult	2
Local Author Book Talk with Professor Brad Bowers	14-Oct	Adult	10
Advanced Tai Chi	Mon/Wed	Adult	19
Beginning Tai Chi	Mon/Wed	Adult	9
Senior Movement & Stretch	Mon/Wed/Fri	Adult	57
Chair Yoga	Tues/Thurs	Adult	82
Adult Craft Series: All Pueblo Reads Wood Burning	13-Oct	Adult	8
Recording Studio Time	October	Adult	11
Genealogy Program Off site	2-Oct	Adult	7
Pueblo West Genealogy Club	9-Oct	Adult	6
PW Amateur Radio Club	16-Oct	Adult	11
Southern Colorado Water Color Society	7-Oct	Adult	12
Society for Creative Anachronism Weekly Meeting	27-Oct	Adult	26
Sports Card Collectors Club	1-Oct	Adult	1
Mahjongg Club	Tuesdays	Adult	21
Swedish Weavers	Mondays	Adult	17
Economic Development: Resume & Job interview help	October	Adult	2
Job Search Support	October	Adult	2
Tech Talk	October	Adult	5
Damon Runyon Movie Screening	23-Oct	Adult	2
Vaccination Clinic	29-Oct	Adult	# pending
Vaccination Clinic	8-Oct	Adult	# pending
All Pueblo Reads Kickoff	1-Oct	Family	24
Story Time	Thursdays	Juvenile	19
Preschool Story time	Thursdays	Juvenile	36
Time for Tots : In Person	Tuesdays	Juvenile	119
Jammie Story time Live	Thursdays	Juvenile	390
Coloring pages	October	Juvenile	100
Teen Hangout	Mon-Thurs	Teen	56
Virtual Dungeons and Dragons	9-Oct	Teen	7
Daylight Dungeons and Dragons	25-Oct	Teen	10
Full Moon Dungeons and Dragons	16-Oct	Teen	18
			1119

## October Kits2Go

What would we do without Chocolate Kit2Go	October	Family	150
BOOtiful Treat Tube Favor Kit2Go	October	Family	25

Kit2Go: Fall Fun	October	Juvenile	50
Kit2Go: Food Fun	October	Juvenile	50
Kit2Go: Fun With Food	October	Juvenile	50
Make Your Own Patch Kit2Go	October	Juvenile	15
Toddler Craft Kit To Go	October	Juvenile	48
Preschool Kits2Go	October	Juvenile	80
			468

## **Economic Development**

PW contributed to the community's economic development by providing job search support to two customers, resume writing and job interview help to two customers and technology help to 5 customers.

## **Reference and Readers Advisory**

### **Crystal - Digital Resource/Tech Trainer**

#### **Trainings/Meetings**

- Transforming Cultures of Nice - Webinar
- Libraries as Community Anchors - Webinar
- Attended virtual All Staff Day

#### **Programs/Tasks**

- 10/5/21 - Computer Basics: Components and How to Use Them (7 attendees)
- 10/12/21 - Computer Basics: Online Safety (6 attendees)
- 10/26/21 - Computer Basics: All About Gmail (6 attendees)
- Created and submitted Recommended Lists for November (Kanopy, Hoopla, Freegal)
- Assisted patrons with various technology issues, such as Hoopla, Kanopy, Microsoft products, etc, by phone, email and in person.
- 7 one-on-one appointments for device tutoring
- AskUs
- Research assistance requests
- 6 Notary appointments completed
- Worked with Jill and Robert on laptop lending RFP's
- Worked on Annual Review





## Hoopla Picks for October!

**Family Friendly**

**"A Very Brave Witch" (2007) (G) (Children's)**

One Halloween, a little witch decides she'd truly like to see what this special night is about. As soon as she makes a new friend, she discovers how much fun trick-or-treating with humans can be. Playfully narrated by Elle Fanning, with music by David Mansfield. Directed by Virginia Wilkos.

Click [here](#) to watch on Hoopla!

**"Click, Clack, Bo!" (2010) (NR) (Children's)**

Farmer Brown does not like Halloween. So he draws the shades, puts on his footy pajamas, and climbs into bed. But do you think the barnyard animals have any respect for a man in footy pajamas? No, they do not. For them, the Halloween party has just begun. And we all know these critters far prefer tricks over treats. There are big surprises in store for Farmer Brown!

Click [here](#) to watch on Hoopla!

**"Haunted House, Haunted Mouse" (2011) (NR) (Children's)**

Four little Gumball's Chocolate House is stunned as he watches goblins and skeletons and ghosts collect candy. He wants to go trick-or-treating too, so when the little bitty ghost drops her sack, Mouse scrambles inside. Now he's in for a harrowing Halloween adventure!

## Kanopy Picks for October!

**"Lost Worlds of South America" (2012) (Documentary)**

As one of only six places on earth where civilization arose spontaneously, South America offers insight into how human societies formed. Discover the knowledge of more than 12 seminal civilizations.

Click [here](#) to watch on Kanopy.

**"The Italian Americans" (2010) (Documentary)**

The Italian Americans reveals the unique and distinctive qualities of one immigrant group's experience, and how these qualities, over time, have shaped and challenged America.

Click [here](#) to watch on Kanopy.

**"Island Roots: A Filipino-American Story" (2007) (Documentary/Short)**

In the late 1920's and early 1930's thousands of young Filipinos emigrated to the United States in search of a better future.

Click [here](#) to watch on Kanopy.

**"Screaming Queens: The Riot at Compton's Cafeteria" (2000) (Documentary)**

Screaming Queens tells the story of the first known act of violent resistance to the social oppression of queer.

## SPOOKY STAFF PICKS

**"Children of the Corn" (1984) (R) (Horror)**

A young couple find themselves stranded in the rural town of Gaffin, Nebraska, where they encounter a mysterious religious sect of children. But nowhere in town are there any adults. The horror grows to a blood-curdling climax as the two new visitors learn the horrifying secret behind the prospering corn fields. Based on the short story by Stephen King.

Click [here](#) to watch on Hoopla!

**"The House of the Devil" (2009) (R) (Horror)**

Desperate for quick cash, college sophomore Samantha takes a babysitting job in the isolated mansion of the creepy Ulan family, unaware that a nightmare of unspeakable fear and torment awaits her when the ultimate evil is unleashed at midnight. From writer/director Ti West comes this acclaimed demonic thriller that's an unerring return to late '70s/early '80s classic horror.

Click [here](#) to watch on Hoopla!

## Freegal Music Picks for October!

**"I Put a Spell On You" - Screamin' Jay Hawkins**

Click [here](#) to download from Freegal!

**"Feed My Frankenstein" - Alice Cooper**

Click [here](#) to download from Freegal!

**"Devil Went Down to Georgia" - Charlie Daniels Band**

Click [here](#) to download from Freegal!

**"Spoke Through the Tulip" - Tiny Tim**

Click [here](#) to download from Freegal!

**Adult Learning Program - October 2021**  
**Rebecca McGhee**

<p><b>Adult Literacy, Numeracy, GED Prep One-to-One coaching numbers</b></p> <ul style="list-style-type: none"> <li>• 9 active coaches</li> <li>• 2 active learners</li> <li>• At least <b>16 total coaching hours</b></li> <li>• <b>New Learners - 0</b></li> <li>• <b>New Matches - 0</b></li> </ul> <p><b>Total Attendance: 8</b></p>	<p><b>Career Online High School numbers</b></p> <ul style="list-style-type: none"> <li>• 16 active COHS students in attendance</li> <li>• 3 Graduates in the last 30 days</li> <li>• 10 in attendance with administrator for scholarship and extension scholarship interviews</li> <li>• 6 in attendance with administrator for coaching support virtually and in-person</li> <li>• 10 new inquiries</li> <li>• 6 new assessments</li> <li>• 1 new scholarship awarded, 2 extension scholarships awarded</li> </ul> <p><b>Total Attendance - 56</b></p>
<p><b>Adult Learning Library Weeding Project and New materials purchases completed. We used 2/3 of the total budget for digital books since adult learners typically have smartphones they know how to use quite well. We also used some of these funds to purchase the Northstar Digital Literacy program.</b></p>	<p><b>Other Programs:</b></p> <p><b>Referrals: 4 GED coaching sessions and referrals</b></p> <p><b>TRiO Referral - 0</b></p> <p><b>Other:</b></p> <p><b>Northstar Digital Literacy - 29</b></p> <p><b>Total Attendance: 33</b></p>

**Total Program Attendance of at least 97**

**\*Webinars \* Trainings \* Meetings \* Outreach \* Special Projects\***

- **10/05/21** Northstar Digital Literacy attendance this week x3 for class, lab, and proctoring
- **10/06/21** Scholarship interview Isabelle M. x2 attendance
- **10/06/21** Scholarship interview Jamie S. x2 attendance
- **10/12/21** Northstar Digital Literacy attendance this week x3 for class, lab, and proctoring
- **10/14/21** Northstar Digital Literacy Users Group x21 in attendance PD
- **10/18/21** Transforming Cultures of Nice: Free Training
- **10/19/21** Attended training for the Pilot for the CLIFF Dashboard - Career Ladder Identifier and Financial Forecaster (CLIFF). The CLIFF Dashboard is an informational dashboard that shows how public assistance losses intersect with local in-demand career paths.x5 in attendance PD
- **10/19/21** Gale Meeting to learn about their High School diploma offering vs. COHS 2 in attendance
- **10/19/21** scholarship interview Jenna F. COHS x2 attended
- **10/22/21** "Teaching Adults: One Resource. Many Uses. Webinar"
- **10/21/21** "Bridging Workers' Digital Skills Gaps through Libraries" Webinar
- Met w/Tonya Lewis Adult Services Librarian of Charlotte Mecklenburg Library System Re: Northstar Digital Literacy
- **10/26/21** NorthStar Digital Literacy Last Class and Celebration! x7 in attendance
- **10/27/21** Northstar Digital Literacy Getting Started Virtually
- **10/29/21** Extension Scholarship Interview Amanda F. x2 in attendance

- **10/29/21** Coaching support one-to-one COHS student Senovio T. x2 in attendance
- **10/29/21** COHS Graduation Meetings one-to-one @rawlings support and info for college Brooklyn V. and Cheyenne B.

**ALP@PCCLD offered the Northstar Digital Literacy Classes** in collaboration with the Barkman Assistant Branch Librarian, [Hannah Moody-Goo](#). The student demographic varied widely and included young professionals as well as an aging population. We offered a class which consistently had 6 attendees each week, an open lab which varied in attendance, and a day for proctoring of tests so that attendees could earn certificates to show what they know. Beginning in January of 2022 Northstar will be offered as an exclusively virtual option for students already enrolled in and attending computer classes offered by our district Digital Resources and Technology Librarian, Crystal Talley, or those who wish to learn on their own. The RRA team believe this will provide supplemental learning opportunities as well as a chance for adult learners to gain new skills, upskill, or reskill for better jobs. The certificates prove learned skills, a big selling point for employers. Additionally, the Northstar virtual learning platform is written at an 8th grade level and provides scaffolded learning opportunities for every level of reader offering a more inclusive option for new adult readers and English language learners. In 2022 Crystal Talley will provide technology support for Northstar and the Adult Learning Administrator will manage registrations and data collection of learner growth. We look forward to making this a district wide initiative and reaching more learners in 2022.





## Idea Factory Monthly Report: October 2021

### Programs

- 10/9- Fiber Frenzy Felting Club @ Lucero: 12 attendees
- 10/13- Creative Concepts: Build a Kitchen Terrarium- 1 attendee
- 10/15- Maker Mania: Science is Awesome! (virtual program): 35 views
- 10/16- Family MAKES! Spooky Stitches- 6 attendees
- 10/20- Creative Concepts: Dollar Store Terrariums (virtual program): 108 views
- 10/22- Farm to Table with We Are FARMily @ GHV: 10 attendees
- 10/29- Maker Mania: Science is Awesome! (virtual program)- 18 views

### Meetings, Trainings, and Community Outreach

- 10/4- Virtual All Staff Development Day
- 10/6- Gifted and Talented Night at South Park Elementary (with Sandy Hudock): 40 attendees
- 10/7- WATB with Regina Renee
- 10/12- CAMP Meeting with Jane Fraser, Emily Gradisar, and Karen Fogelsong
- 10/19- CAMP Meeting with Jane Fraser, Emily Gradisar, and Karen Fogelsong
- 10/19- Monthly Pueblo Makes meeting
- 10/20- Quarterly PIC Meeting
- 10/21- Outreach Class at Pueblo Diversified Industries: 26 attendees

### Other

- The Idea Factory was awarded a \$10,000 grant from the Next 50 Initiative to fund creative programs for people over 50 in 2022!
- The new discovery layer for the Idea Factory webpage is live
- 2 branches requested Idea Factory materials for in-person maker programs
- Sharon is working with a tween sibling group to help them create 3D print pieces for a board game they're developing
- 6 notary appointments taken

### Thingiverse Statistics

- Views: 0
- Downloads: 92





## **Hispanic Resource Center October 2021 Report**



### **HRC Programming**

#### **SRP: Maria's Kitchen**

Trejo's Tacos: Recipes & Stories from L.A. by Danny Trejo - Carnitas = 3 views (total 17)

Rawlings Library Facebook Live Lime and Coconut Potato Gratin = 32 views

Rawlings YouTube Lime and Coconut Potato Gratin = 5 views

#### **Bilingual Storytime**

Bears Are Big / Osos Son Grande by Douglas Florian = 2 views (10 total)

#### **Cuentos en Español/Spanish Storytime**

Ivo y los Lobos by Brenda Legoretta = 1 view (8 total)

**Total Virtual views: 43 *views***

#### **English Language Program**

The week of Sept. 13th, we resumed our English classes. We offer Beginning, Intermediate and Advanced classes at three different library locations; Lucero, Barkman and Giodone. Our students are from all over the world and excited to learn English. Total attendance for the classes was 33, this does not include Lucero's attendance.

**Total Hispanic Resource Center Programming: 76**

### **Outreach**

#### **Día de los Muertos Around Pueblo**

I was connected to different organizations around town: CSU-P, Buell Children's Museum, El Pueblo History Museum, Pueblo Heritage Museum, Center for Health Progress and Impact Youth Initiative with the Pueblo Arts Alliance Studio. Each year we have events for the city of Pueblo to celebrate Día de los Muertos and for the first time, we combined our information for one big poster that will be shared throughout the city. YS and I have been working on Kits to go for Rawlings, Lucero, Barkman and Giodone.

### **Chicano Archives Committee**

The Chicano Archives Committee was informed about the status of the candidates for the new Atzlan Center. The candidates have been chosen and we are waiting to hear from one of them. We will also be having a special meeting to meet the president of CSU-P on Nov. 12th.

### **Parent Connects Committee**

On Oct. 19th, I met with the Parent Connects Committee. I updated them on our library programs, Rawling's renovation, English Classes, and Dia de los Muertos.

### **Thad Stelter - RRA Program and Outreach Specialist**

Programs for October

-Will be moving virtual programs to Wednesday mornings.

- Food Time! Wok Basics (Virtual), October 6, 2021
  - 38 Views
- To Dye For - Aprons (In Person @ Lamb), October 26, 2021
  - 8 Participants
- To Dye For - Aprons (Virtual), October 27, 2021
  - 117 Views

New Books Sent to the Pueblo Chieftain (Selections)

-Fiction

- *Sankofa* - Chibundu Onuzo
- *Oh William!* - Elizabeth Strout
- *The Lincoln Highway* - Amor Towles

-Non-Fiction

- *The Storyteller* by Dave Grohl
- *Please Don't Sit on My Bed in Your Outside Clothes* - Phoebe Robinson
- *Carnival of Snackery* - David Sedaris

## **OCTOBER 2021 HOMEBOUND SERVICES**

### **CIRCULATIONS**

52 NEW

51 RENEWALS

**TOTAL CIRCULATIONS 103**

- **Customers 16**
- **Volunteers 9**
- **Volunteer hours 12**

### **North of Fifty**

- Pageviews 50
- Unique pageviews 13

## **User Services**

### **DIRECTOR**

- Proposals were submitted for the laptop lending solutions and Laptops Anytime was awarded the contract. Expected installation of the four kiosks is March 2022. The proposal included a five-year free refresh all of kiosks as well as technical support that will save staff time.
- The installation of the new basement level AMH has been pushed back to December. Jill Kleven worked on getting a new staff training schedule for Circulation and Rawlings MHTs.
- Jill submitted a proposal to ALA for presenting on the Reading Pays program along with Nick Potter, Amy Nelson, and Alex Romero.
- There have been ongoing issues with our collection agency, Wakefield & Associates. Jill is working with Nicki and others to resolve these issues so our collected fines will be more accurate.
- There have been several vacancies and staff members out sick so substitutes have been working a lot. Jill has been working directly with managers at Lamb and Barkman to make sure these shifts are covered.
- Nicki Lawless, Jennifer Tozer, Nick, and Jill have been working with the State Library on their Embedding Evaluation project. This project measures the outcomes of the community of the Reading Pays initiative. This project will continue through March 2022.

### **COLLECTION DEVELOPMENT**

- Weeding efforts continue at all libraries, especially at Rawlings in preparation for the collection moving during the renovation.
- Both Theia Bravo and Elizabeth Flores are beginning their end of year ordering as the spending cutoff is in late November.

### **ACQUISITIONS & CATALOGING**

- Peggy Bilger is working on creating a new record for hotspots in Koha. There will be one Verizon, one T-Mobile and one record for discarded/lost hotspots. This should eliminate staff and customer confusion when placing holds.
- Peggy continues to receive a lot of material from Special Collections that needs to be cataloged.

### **ILS**

- Daniel Gaghan has been working on switching out the old Verizon hotspots with new ones due to manufacturer error.
- Daniel has also been preparing staff for the Koha upgrade which will take place in November.

## **Special Collections and Museum Service**

### **Reference Statistics**

#### Obituaries, Document Delivery, Circulation, and Indexing

- Microfilm used: 158
- 48 obituary requests, 0 birth announcement, 3 Ask Us requests, 2 article requests completed - Tabitha D.
- 40 obituaries, 1 Ask Us, 1 article requests in progress - Tabitha D.

- 66 photo files used
- 0 archival boxes, 6 biography vertical files, 3 Colorado vertical files, 32 Pueblo vertical files used
- Western Research Ref-books: 163 City Directories: Census:
- SC-Loan checked out: 22; in-house uses: 74
- John Korber's Business Buildings binders indexed through Volume 55 - Tabitha D.
- Korber Biography binders scanned through Volume 21 (Q-Ri) - Tabitha D.

#### Digital Collections and Database Usage

- Ancestry.com searches - 4,763
- Ancestry.com sessions - 210
- CONTENTdm item views: 1,611
- CONTENTdm items: 10,881
- CONTENTdm
  - Users: 309
  - New Users: 288
  - Sessions: 368
  - Page views: 2,796
  - Virtual Exhibit page views: 91
  - CONTENTdm accessed from: U.S.A, Ireland, Canada, Switzerland, Germany, France
- Digital Public Library of America, Plains to Peaks Collective - Item views:0, Click throughs: 0, Users: 0, Sessions: 0
- Colorado Historic Newspaper Collection
  - Colorado Weekly Chieftain - page views: 410, title searches: 86
  - Colorado Daily Chieftain - page views: 3,211, title searches: 86
  - ArchivesSpace - Users: 74, Sessions: 91, Session Duration Avg.: 5m 47s

## **Archives**

### **Archives Projects**

Blake continued processing of the CRAA collection, entering information into ArchivesSpace while Cecily was on leave. Blake worked with SER volunteer Gaola to create an inventory spreadsheet of published works in the collection, to add to the finding aid in ASpace. Blake processed material in the photographic slides series, processing the entirety of the Buckles, Crandall, Foster, Murphy, and Wagner subseries, with work beginning on the Rudolph subseries. Approximately 50 of the published works have been added to Archivesspace, with APA citations created for each entry. Work has also begun on the box of AV and computer materials containing VHS and compact cassettes, DVDs, and compact discs, with 25 items from the box being entered.

### **Digitization**

Metadata for slides from Bill Buckle's collection within the CRAA collection is being created. 400 slides have been selected for upload to CONTENTdm and 240 slides have had metadata assigned so far.

A scrapbook detailing community efforts to create a public swimming pool has been digitized and will be placed on CONTENTdm.

### **Special Collections & Genealogy Reference**

Hosted 8 CSU-P journalism students, providing a tour and instruction on reference materials available to them. Used three stations: Ancestry @ computers, microfilm readers, and reading room for vertical and photo files.



Patron Tracy Bray spent time with Bree P. and Charlene S. on genealogy research on the Salazar's and Vigils of the San Luis area.

Charlene worked with Dustin Hodge to select materials for digitization and use in a documentary produced by Hodge's CSU-P students, on the Chicano movement in Pueblo. Charlene shared the United Mexican American Students digital file donated by Freddy Trujillo, and Blake showed Hodge newly digitized films by Carmen Arteaga documenting the Chicano Movement in Pueblo circa 1973.

Charlene continues working with Carolyn Lowrey, our volunteer, on transcribing oral histories. She has one last one in a six-part series before she starts on the Fry-Arkansas tapes.

Charlene and Hannah are catching up on the vertical files and now have the Pandemic clippings ready to go into our files which Tabitha will prepare and Cecily will handle the library files.

Arcadia publishing sent a \$231 royalty check so the Pueblo books are still selling.

Helped Rebecca Atkinson, author of an up and coming book on Cathay Williams with some details on Williams that are in a book in the vault plus other information.

Charlene is still working with students from CU-Boulder on the historic musicians of Pueblo.

470 bound volumes of newspapers inventoried by Bree P., including physical dimensions and notes on preservation concerns.

### **Infozone**

IZ attendance: YTD: N/A, IZ closed

Adult Zumba:

YTD Attendance: N/A, IZ closed

## **Programs & Exhibits**

### **Physical Exhibits**

We will be taking down the current exhibit on the third floor but may leave the indigenous paintings for Native American month and hang some more. Charlene has placed several books with Native American themes.

### **Virtual Programs**

Charlene worked with Edwardo Griego and Michelle on a program for Native American month in November about "Amaranth, the Forgotten food." It was filmed October 30 and aired November 3 at 6 p.m. It is a cooking demonstration on making Amaranth pancakes as well as a historical presentation.

Charlene and Meghan filmed a virtual program with Angel Vigil, storyteller, from Denver on "Stories from the Aztec world," on October 28 which aired November 4 at 6 p.m.

Charlene coordinated a teaching day with Genealogist, Maria Clara Martinez, on November 4 from 10 a.m. until 4 p.m. She will be at the library helping individuals with their genealogy. All COVID precautions will be required.

**10/22** - 4-5pm - Lizzie Borden...Took an Axe, or did she? A Living History Portrayal by Leslie Goddard. Coordinated by Bree Pappan and facilitated by Blake Hatton. **72 views**

**10/21** - 6pm *Colorado Owls with Mark Yaeger* Views: 85  
Mark Yaeger showcased Colorado Owls with his paintings and illustrations interspersed with spectacular photos by Ron Drummond and Pearle and Clif Smith.

**10/27** - 6pm *Pueblo Art Walk: Celeste Velazquez* Views: 638  
This episode featured the paintings and levee murals of local artist Celeste Velazquez.

### **Virtual Exhibits**

***Total Views:***

IZ Exhibits page: 32  
Pueblo RoaringTwenties: 3  
IZ Archived: 18  
Muramoto: 6

### **Hispanic Resource Center October 2021 Report**



### **HRC Programming**

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### **Día de los Muertos Around Pueblo**

I was connected to different organizations around town: CSU-P, Buell Children's Museum, El Pueblo History Museum, Pueblo Heritage Museum, Center for Health Progress and Impact Youth Initiative with the Pueblo Arts Alliance Studio. Each year we have events for the city of Pueblo to celebrate Día de los Muertos and for the first time, we combined our information for one big poster that will be shared throughout the city. YS and I have been working on Kits to go for Rawlings, Lucero, Barkman and Giodone.

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The Chicano Archives Committee was informed about the status of the candidates for the new Atzlan Center. The candidates have been chosen and we are waiting to hear from one of them. We will also be having a special meeting to meet the president of CSU-P on Nov. 12th.

### **Parent Connects Committee**

On Oct. 19th, I met with the Parent Connects Committee. I updated them on our library programs, Rawling's renovation, English Classes, and Dia de los Muertos.

## **Volunteer Hours**

**Georgine Booms: 8.75 hrs**

**Fran Cosyleón: 8 hrs**

**Gaola Greer (SER CSEP): 121 hrs**

**Anne Whitfield: 8.25 hrs**

**Carolyn Lowry: 16**

**TOTAL: 162 hours**

## **Professional Development**

### **Professional Development**

Blake completed the series of classes on PBcore, a metadata schema used to describe audiovisual resources.  
Bree:

10/4 - All Library Staff Day

10/7 - THC - 1pm. Beyond the Dinosaur Hall: Welcoming Young Children and their Adults into your museum.

10/13 - Niche Academy, 12pm (watched at a later time) Relighting your programming fire: Combatting Job-Related Burnout and Guilt to make programming fun again.

10/21 - Library 2.0, 1-4pm (watched at a later time) Libraries as Community Anchors

## **Youth Services**

This month Youth Services had a spooktacular time doing Halloween outreach events at Healthy Halloween, Zoo Boo, and Fright Night at the Riverwalk. We saw some amazing costumes and made some ghoulish new friends.



A beautiful fall day at Zoo Boo.

This month we officially began handing out Kits 2 Go for all ages. Two families came in on October 1st right when the library opened because they were so excited about the new kits and were eager to take them home! Once again we ran out of all of our kits for all ages before the end of the month. They are greatly enjoyed and children of all ages can't wait to see what the next kit will be.



Miss Jacque hanging out with Wonder Woman and Mac & Cheese.



## **Patron Comment**

Hello to all,

I just wanted to comment on the Kits-To-Go for the kids. I picked up my Sugar Skull Kit today and saw how much time, effort, and the elaborate planning that went into that kit. Just like the Gingerbread Kits, the Halloween kits and all of the other special crafts that are given out to the children. I have granddaughters that are homeschooled and they aren't exposed much to crafts.

Despite having moved the Youth Services, as always, the library and staff exceed expectations. I thank you for all the library does for its patrons.

Blessings💖

Theresa Kosak

Virtual Program Views - 465

Kits2Go - 738

Centralized Kit Use- 16

Outdoor Events and Outreach- 3,512

In Person Programs- 55

Passive Programs- 12

Total October- 4,798

Total September- 1,285

## **Detailed Breakdown**



## **Virtual Programs**

10/5- Jacque- Family Storytime- 37

10/12- Kirsten- Family Storytime- 67

10/19-Jacque- Family Storytime- 160

10/26- Kirsten- Family Storytime- 201

Total: 465



The "fangtastic" Boo Crew at the Pueblo Zoo showing off their fangs.

### **Outdoor Programs and Outreach**

10/23-Amy, Jacque, Ciara- Zoo Boo - 1108

10/26-Kirsten- Healthy Halloween-120

10/30-Jacque, Kirsten-Fright Night at the Riverwalk- 2,000

Total: 3,228



3 Blind Mice at Fright Night at the Riverwalk

### **In Person Programs**

10/5- Ciara- Teen Hangout- 5  
10/6- Natalie- Tween Hangout- 2  
10/7- Ciara- Teen Hangout- 8  
10/12- Ciara-Teen Hangout-5  
10/13- Natalie- Tween Hangout- 2  
10/14- Ciara- Teen Hangout- 5  
10/19- Ciara- Teen Hangout- 5  
10/20- Natalie- Tween Hangout- 3  
10/21-Ciara- Teen Hangout- 7  
10/26-Ciara-Teen Hangout- 5  
10/27-Natalie- Tween Hangout- 5  
10/28-Kirsten- Teen Hangout- 3  
Total: 55

### **Passive Programs**

10/9-Kirsten- Kids Craft Activity-12

### **SPELL Storytime Kit Drop Off**

Total: 284

### **Centralized/Kits2Go - Youth**

In October, YS provided the following kids kits for the branches, filled with fun activities and crafts: Food Fun and Fall Fun.

Barkman - 50  
Giodone -50  
Greenhorn- 50  
Lamb - 100  
Lucero- 50  
Pueblo West - 100  
Rawlings - 100  
Total: 500

### **Centralized/Kits2Go - Tween/Teen**

In October, YS provided the following kits for the branches, filled with fun activities and crafts: Artober and Make Your Own Patch.

Barkman - 24  
Giodone - 35  
Greenhorn- 15  
Lamb - 50  
Lucero- 20  
Pueblo West - 20  
Rawlings - 74  
Total: 238

### **Centralized Kits Used by Branches**

10/5 Art Kit at Lamb- 0  
10/6 Art Kit at Lamb- 10  
10/13 Giant Games at Barkman- 6  
Centralized Kit Use: 16

### **Meetings & Trainings:**

10/1 Ciara- Youth Development Seminar  
10/4 Kirsten, Ciara, Natalie, Jacque, Magi, Karen, Ona - Staff Day  
10/5 Jacque- Kiwanis Meeting  
10/5 Ciara- Outreach Series Webinar  
10/5 Kirsten- PCCLD Children's Exhibit Meeting  
10/6 Kirsten, Ciara, Natalie, Jacque, Magi, Ona, Karen- YS Meeting  
10/6 Ciara, Natalie - Dec Program Meeting  
10/7 Kirsten, Ciara- SLJ Day of Dialog  
10/7 Ciara- Suicide Prevention Coalition of Pueblo County  
10/8 Ciara- Suicide Memorial Tree  
10/8 Jacque- Meeting Cara Pueblo Mall  
10/11 Ciara- Meeting Angela Sillas-Green  
10/13 Kirsten, Natalie, Jacque Ciara- YS Meeting  
10/13 Ciara, Jacque- Idea Con Meeting  
10/13 Kirsten Relighting Your Programming Fire  
10/13 Kirsten, Jacque- Program Meeting  
10/15 Ciara- LGBTQ+ Work Group  
10/18 Ciara, Kirsten-Program Meeting  
10/18 Natalie- Transforming Cultures Webinar  
10/19 Ciara-SoCoYoGo Meeting  
10/19 Ciara- Outreach Series Webinar  
10/19 Kirsten, Natalie- Program Meeting  
10/20 Kirsten- EPIC Meeting  
10/20 Kirsten- CLEL Project Reading Meeting  
10/21 Kirsten, Ciara- PIC Meeting  
10/22 Kirsten-Children's Exhibit Meeting  
10/25 Kirsten- PECC Meeting  
10/25 Kirsten- PSM Meeting  
10/26 Ciara- Outreach Series Webinar  
10/27 Natalie- SJIG

### **Facilities**

#### **Work Order Statistics**

- 171 Work Orders completed.
- 49 Custodial work orders completed.

#### **Lamb**

- Inspected support beams for damage.

#### **Pueblo West**

- Completed Trane upgrade.

#### **Rawlings**

- Supported construction.
- Repaired pump 5 control.
- Repaired sump pump level rods.
- Emptied water feature for the Fall.
- Completed annual window cleaning.



### **Other Duties/Projects**

- Completed annual fire inspections throughout the district.
- Continued to support Covid supplies.
- Repaired doors at Pueblo West, Lucero, and Rawlings.
- Supported All Pueblo Reads.
- Shut down and blew out sprinkler systems.
- Prepared the tractor for winter.

### **IT Department**

- 1) October Help Tickets completed/closed – 88
- 2) IT Replacement Plan project (continues)
- 3) Internal IT Health Security Assessment (begins)
- 4) Establish BGP with primary ISP
- 5) Request IP range 24 block from provider for failover
- 6) Other renovation specific side projects/continuity of services (continuation)
- 7) Domain controller server updates/patches

### **October 2021 PCCLD Computer Use**

Location	SAM Sessions			Wireless - EST			
	Internet	Express	Hrs Used	Devices	Sessions	Data xfer (MB)	Hrs Used
Barkman	817	57	497:10:58	928	5708	661408.91	1376:32:00
Giodone	339		110:58:52	134	7298	67711.14	209:56:00
Greenhorn	83		28:50:39	92	3991	34806.63	119:36:00
Lamb	653	39	391:50:34	184	959	123808.23	1036:31:00
Lib @ Y	47		28:27:20	76	199	8329.53	222:56:00
Lucero	335		248:50:56	315	6950	140433.46	409:30:00
Pueblo West	431	0	245:22:52	388	3643	102192.71	776:00:00
Rawlings				902	12809	558768.84	1292:52:00
RRA	992	0	606:07:06				
Microfilm	0		0:00:00				
Sp.Coll	29		23:26:42				
Youth	101		45:08:34				
<b>TOTAL</b>	<b>3827</b>	<b>96</b>	<b>2226:14:33</b>	<b>3019</b>	<b>41557</b>	<b>1697459.45</b>	<b>5443:53:00</b>

### **October 2021 PCCLD Library Total Calls**

Barkman Public Services Incoming Calls	485
Call Center 411	466
Giodone	52
Greenhorn	34
Lamb Public Services Incoming Calls	299
Lucero	51
Pueblo West Public Services Incoming Calls	396
Rawlings Adult Services Incoming Calls	182
Rawlings Circulation Incoming Calls	55

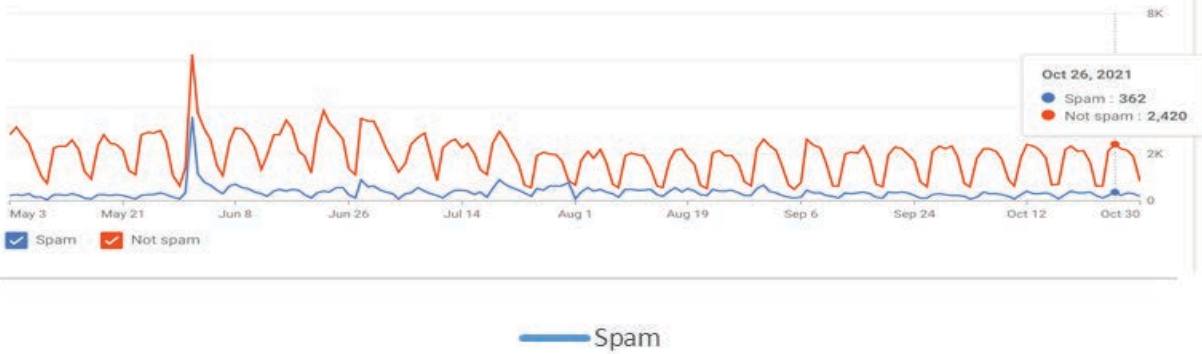
Rawlings Special Collections Incoming Calls	69
Rawlings Youth Services Incoming Calls	25
YMCA (Huntgroup 412)	120
<b>Total</b>	<b>2234</b>

### October 2021 PCCLD Incoming Mail/Spam

<b>Date</b>	<b>Spam</b>	<b>Not spam</b>
Oct 1, 2021, 1:00:00 AM MDT	239	1890
Oct 2, 2021, 1:00:00 AM MDT	174	733
Oct 3, 2021, 1:00:00 AM MDT	88	598
Oct 4, 2021, 1:00:00 AM MDT	147	1799
Oct 5, 2021, 1:00:00 AM MDT	367	2213
Oct 6, 2021, 1:00:00 AM MDT	308	2227
Oct 7, 2021, 1:00:00 AM MDT	296	2122
Oct 8, 2021, 1:00:00 AM MDT	243	1781
Oct 9, 2021, 1:00:00 AM MDT	177	896
Oct 10, 2021, 1:00:00 AM MDT	91	628
Oct 11, 2021, 1:00:00 AM MDT	258	1870
Oct 12, 2021, 1:00:00 AM MDT	395	2422
Oct 13, 2021, 1:00:00 AM MDT	300	2317
Oct 14, 2021, 1:00:00 AM MDT	294	2173
Oct 15, 2021, 1:00:00 AM MDT	346	1822
Oct 16, 2021, 1:00:00 AM MDT	248	650
Oct 17, 2021, 1:00:00 AM MDT	89	692
Oct 18, 2021, 1:00:00 AM MDT	265	2177
Oct 19, 2021, 1:00:00 AM MDT	396	2346
Oct 20, 2021, 1:00:00 AM MDT	345	2121
Oct 21, 2021, 1:00:00 AM MDT	328	2155
Oct 22, 2021, 1:00:00 AM MDT	352	1640
Oct 23, 2021, 1:00:00 AM MDT	209	629
Oct 24, 2021, 1:00:00 AM MDT	101	618
Oct 25, 2021, 1:00:00 AM MDT	224	2141
Oct 26, 2021, 1:00:00 AM MDT	362	2420
Oct 27, 2021, 1:00:00 AM MDT	237	2240
Oct 28, 2021, 1:00:00 AM MDT	330	2147
Oct 29, 2021, 1:00:00 AM MDT	278	1888
Oct 30, 2021, 1:00:00 AM MDT	201	812
Oct 31, 2021, 1:00:00 AM MDT	98	653
<b>Totals</b>	<b>7786</b>	<b>50820</b>

## EMAIL/SPAM

Inbound email: spam



## October 2021 PCCLD Patron WIFI Printing:

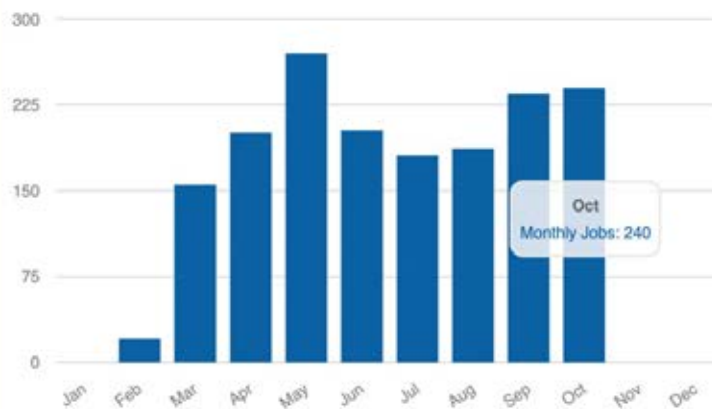
### PuebloCO



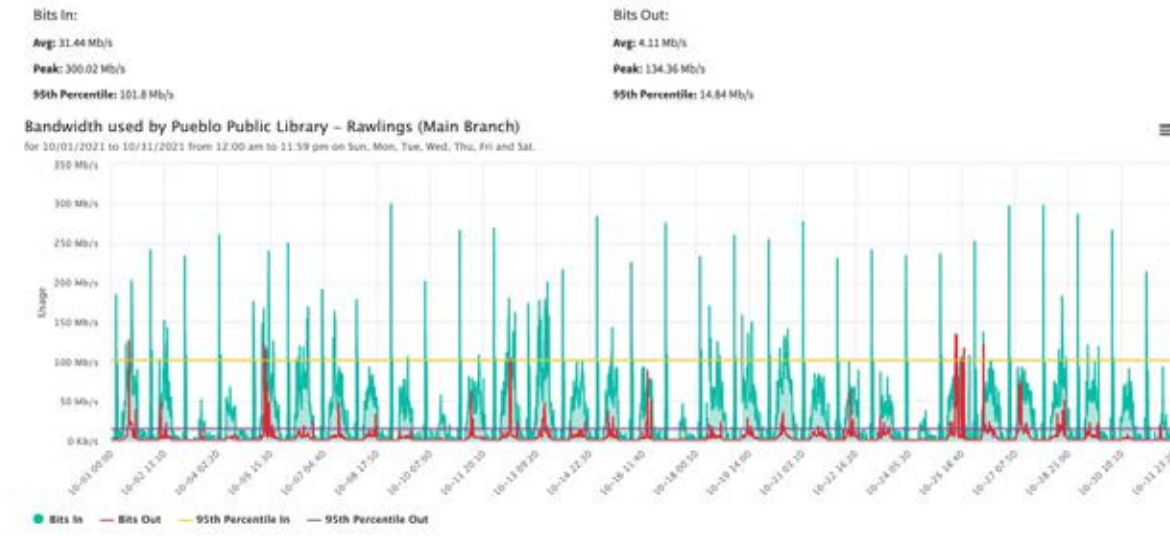
→ Total Files



→ Jobs Per Month



## October 2021 PCCLD Data Usage:

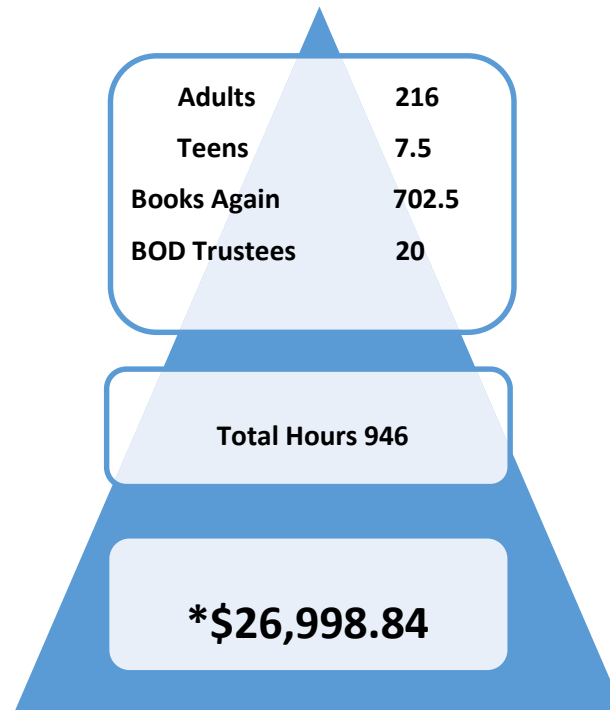


## Volunteer Hours

### Volunteer Services Monthly Report – October 2021

Submitted by Kristin McLaren

**PCCLD Volunteer estimated hours for the month of October.**



\*(Estimated by Independent Sector's figure of \$28.54/hour for each volunteer hour contributed).

### Volunteer of the Month

Due to Covid-19 a volunteer of the month was not selected.



## Human Resources and Finance

<b>10/31/2021</b>	<b>TRAININGS - WEBINARS - CONTINUING EDUCATION - SEMINARS</b>				
<b>Date</b>	<b>Name of Training</b>	<b>Provided By</b>	<b>Employees In Attendance</b>	<b>Time</b>	
10/21/2021	LeadFit #4a	COCPA	Alexandria Romero	4 hours	
10/22/2021	LeadFit #4b	COCPA	Alexandria Romero	4 hours	

Respectfully submitted,  
Jon Walker  
Executive Director