

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – February
Submitted to the Library Board of Trustees
March 24, 2022

Barkman Library

February 2022 Programming & Outreach Report
Completed by Evelyn Lile and Alicia Griebel

In-Person Programs

- Bath Salts for Adults: Participants: 6
- Food & Fun in partnership with D60: 35
- Tween/Teen Make Your Own Button: Participants: 5



Virtual Programs

- Virtual/Hybrid Storytime: Attendance: 5



Passive Programs

- Nintendo Switch Family Gaming time: 27 participants
- Barkman Trivia : "Name That Flower" : 12 participants

Kits2Go

- | | |
|--|---------|
| • Adults-Chinese Festival Good Luck Charms | 32 kits |
| • Tween/Teens- Murder Mystery | 23 Kits |
| • Kids- Love and Friendship | 25 Kits |
| • Kids- Bead Fun | 25 Kits |

Total Kits Provided in Feb.: 105

Outreach

- Spell Kit Drop Off to CSUP Preschool
- Haaff Elementary Preschool Storytime: 20 attendees

Displays

- All Pueblo Grows
- Banned Books
- Black History Month for Kids
- Cozy Winter Reading: Cozy Mysteries

Miscellaneous

- Mobile Vaccination Clinic February 24
- Over 8000 masks were given away to the public.
- Meeting Room Use
 - 25 bookings by staff
 - 48 bookings by patrons

Curbside Services

- 8 patrons were served with completed curbside services in February.

Training, Conferences, & Continuing Education

Alicia Griebel-Manager

- 02/21/2022 All Staff Day
- 02/25/2022 Newspaper Serial Check-in meeting with Daniel Gaghan TS.
- 02/28/2022 PSM

Brigitta Meyerhofer- Librarian

- 02/21/2022 All Staff Day
- 02/22- 02/23/2022 Onboarding with Niche Academy and Manager Training

Debbie Payne

- 02/25/2022 Niche Academy
 - Onboarding
 - Webinar: Library Violence Prevention and De-escalation

Evelyn Lile-Program & Outreach Coordinator

- 02/09/2022 YS Meeting
- 02/16/2022 Nesbitt Meeting
- 02/16/2022 Steering Committee Meeting
- 02/21/2022 All Staff Day
- 02/24/2022 Webinar: Library Violence Prevention and De-escalation: NICHE Academy

Marcus Bower- CSR

- 02/21/2022 All Staff Day

Kendra Maxwell- MHT

- 02/22/2022 Webinar: Library Violence Prevention and De-escalation: NICHE Academy

Kim Baltazar- MHT

- 02/18/2022 Webinar: Library Violence Prevention and De-escalation: NICHE Academy
- 02/21/2022 All Staff Day

Barkman Library Staff Meeting February 2022

- Terri Daly Pay for Performance Presentation
- Mask distribution Wednesday 16th and Saturday 19th
- All Staff Day February 21st is virtual- Does everyone have access to the necessary technology for full participation?
- Sharps container in the staff restroom for anyone who needs to use it.
- Courier Route arrival time to BK will be between 10:30-12:30pm
- Notary Service participation, seeking 1 full time and 1 part-time staff member.
- Winter Reading
- Our Librarian/Assistant Manager Brigitta Meyerhofer and CSR, Debbie Payne, will be starting with us on the 21st and 28th.
- Collection development updates
 - Collection Shifting
 - Audio Books

- From November 2021 to February 2021 items found and cleaned from Barkman shelves by staff totaled **169** items:
 - Discarded items: 124
 - Lost Items from Missing Lists: 4
 - Lost Holds: 2
 - 39 patron accounts saved:
 - Claims Returned: 10
 - Still checked out to patron: 11
 - Billed/Lost to patron: 18

Giodone Library

Calls Taken

- December 310
- January 619
- February 589

Community

- We gave out masks and rapid tests to the community, and they were highly sought after!



Circulation Outreach

- Delivered 81 books to local schools (North Mesa, South Mesa, Pleasant View, PSAS Fulton Heights, and Vineland Middle) from Tech Services. Please add to Giodone's circulation.
<https://docs.google.com/spreadsheets/d/1BzKUfRIXbRZSxs925-dd6Q1bI4mMhY0UjZXcQTn4HB8/edit?usp=sharing>

SPELL Storytime (Ascension) –

- We dropped off a Storytime Kit for preschool. – 39

Grants

- Sandy applied and received the #PlantWildflowers grant for \$1000, and Kayci applied and received the Growing Readers Together grant for \$1000.

IDEA Activities

- Webb Advisory shared details of their initial review of Diversity practices at the district with all staff. Book Club read Wild Women and the Blues for African American History Month. Underground Railroad Quilt Kit which was featured on KOAA news. Chinese New Year crafts.

Displays

Blind Date with a Book Display by Sandy



Picture Book Theme for February – Love by Stephanie



Snow is Falling Books Are Calling Display by Lesley



Avondale

- Lorina hosted an afterschool craft time at Avondale on Mondays 3-5pm. – 32

Vaccination Clinic

- Thursday, February 17 2022

Exhibits

- Gina Polluck – Love – 206
- SPCD Roaring 20's – 206
- Tumbling Block Quilt - 206

Programming

Youth

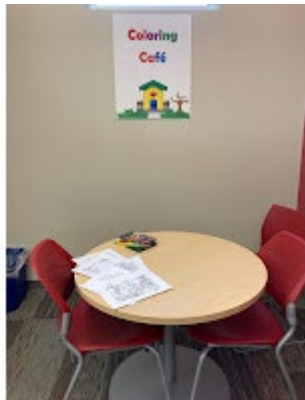
- Preschool story times Monday's at 11am & Saturdays at 10:30– 30
- After School Movie Night: Spider-Man: Into the Spider-Verse - 4
- Immigration Legacy Trunk Presentation -4

Youth Kit2Go

- Kit2Go: Teen/Tween Solve a Murder Mystery -15
- Kit2Go: Bead Fun -25
- Kit2Go: Chinese New Year Crafts – Lorina - 60
- Kit2Go: Rainbow Wreath- Lorina - 20
- Kit2Go: Danish Paper Heart Basket – Sandy -51
- Kit2Go: Love and Friendship - 25

Adult:

- **Special Event** – The Bad Old Days of Colorado Author Talk -9
- **Crochet Club** meets weekly on Fridays, hosted by Kayci and Sandy - 29
- **Book Club** – We discussed Wild Women and the Blues -5
- **ESL** – Intermediate ESL Wednesdays with Maria and Sandy – 10
- **Pueblo Community Resources** – Lorina is hosting an Adult Special Needs group that is coming weekly to the library on Tuesdays for a movie and a craft. - 13
- **Coloring Café** – Lesley set up a Coloring Café at the back of the library -24



Kit2Go

- Beaded Heart Sun catcher -20
- Quilts and the Underground Railroad - 20

Branch Training

Staff are tracking trainings here -

<https://docs.google.com/spreadsheets/d/1B0B3Vf4o3tyibDcZGU4ygv7G1avPh4gN99aZ0omDTeU/edit?usp=sharing>

- | | | |
|--------------|---------------|--|
| • 2/3/2022 | Candace | Excel for Librarians |
| • 2/4/2022 | Candace | Disaster Response |
| • 02/08/2022 | Kayci & Sandy | Notary Training & Exam |
| • 2/12/22 | Stephanie | Teaching Literature Without Curriculum |
| • ? | Lorina | Rawlings opening and closing procedures |
| • ? | Lorina | Smile! First Amendment Audits & Public Libraries |

- 2/21 Lorina, Stephanie, Sandy, Kayci, Lesley All Staff Day
- 1/13/2022 Sandy Plan a Campaign to Draw People Back into Your Libraries
- 1/20/22 Sandy Program Censorship and Challenges
- 2/25/22 Sandy Relax, Relate & Reflect: Preparing for and Responding to Material & Programming Challenges
- 2/25/22 Sandy Alternatives to Accelerated Reading & Reading Counts
- 2/27/22 Sandy Freedom to Read Roundtable

Meetings

- Kayci Lead CAL EDI meetings, attended PSM meeting
- Sandy YSC Meeting
- Lesley & Candace Nesbitt Meeting, cancelled because of Snow Day

Kayci's Training work

<https://docs.google.com/spreadsheets/d/16UiweO-yfKxHG3PPh65gRlqizXWJGQR/edit?usp=sharing&ouid=105737530738076522049&rtpof=true&sd=true>

- Helped Terri organize all staff day, and organized the District Update presentation and slide show.
- Presented on Office Trips at All Staff as part of our Safety Training Initiative.
- Participated in the Cost Containment Workers comp meetings, and created a Drive and Spreadsheet to track Safety Training compliance.
- Worked with Jan at Rawlings to trouble shoot issues viewing content on Niche and discovered it was a Google Account issue when she couldn't view documents shared straight from Google Drive.
- Preparing for a Sub Training on March 3rd.

Greenhorn Valley Library

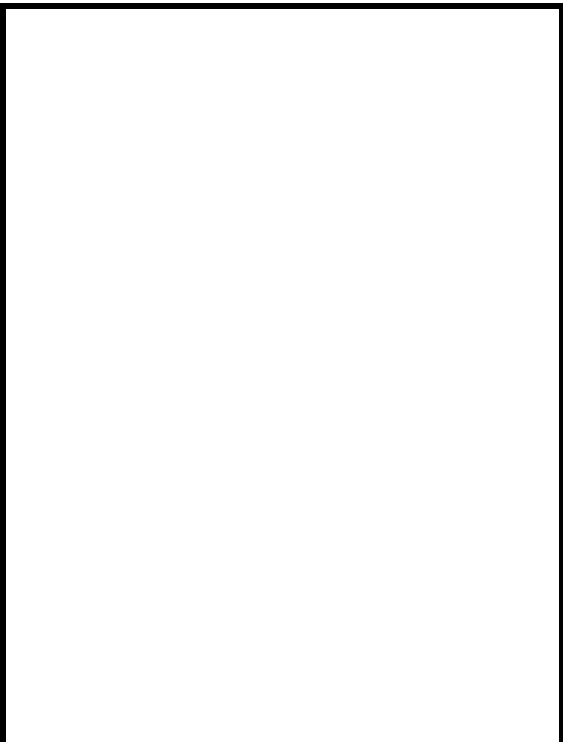
YOUTH PROGRAMMING

- Ongoing programming-
- Music and Movement Storytime Tuesday mornings.
- Teen and Adult Craft Night Thursday afternoons/evenings.
- Friday mornings are reserved for Video Games.

ADULT PROGRAMMING

- Sip n Stroke, 14 participants
- Beginner's Yoga w/ Ashley on Wednesday evenings





Adult Winter Reading Program --

to go with the winter scape out the window

FAMILY PROGRAMMING

- Family Craft activity every Friday afternoon
- Saturday Movie Matinee: Black Panther
- Kits 2 Go:
 - Bead Fun
 - Love and Friendship
 - Solve a Murder Mystery
 - I Love to Read

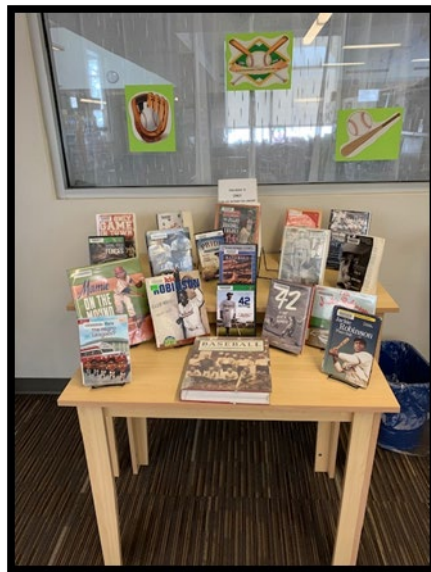
OUTREACH PROGRAMMING

Assisted the 5th Grade teacher at Rye Elementary by curating around 50 books for Women's History Month



EXHIBITS AND DISPLAYS

The History of Pueblo Baseball is on display and received 152 viewers in February



African-American Baseball History





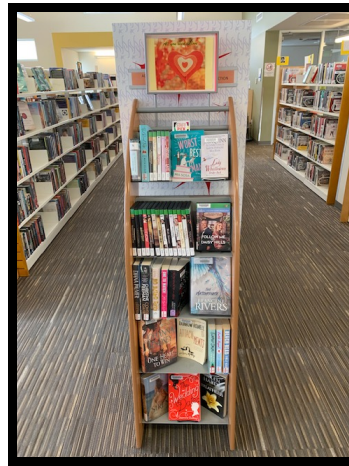
Black History Month displays throughout the library



- Our passive Black History Month themed scavenger hunt and coloring activity had over 40 participants.



Bruce Willis movies



All you need is Love



Ways to love your heart

CALL CENTER

The Greenhorn library fielded 297 calls while serving as Call Center on intermittent Mondays, Wednesdays, and Saturdays in February.

ECONOMIC DEVELOPMENT PROGRAMS AND ACTIVITIES

None this month.

BEULAH SATELLITE LIBRARY

Date	Number of visitors
2/1	22
2/8	27
2/15	27
2/22	28

Lucero Library

Jerry Vigil – Librarian

In-person programming

- Name of program: **Maker Monday**

Number of participants: 68

Description of program: We are building a Lego tree house kit. Students are writing about the experience as we build.



- Name of program: **HardKnox Chess**

Number of participants: 55

Description of program: I assist and Mark Salazar teaches students how the game of chess relates to the game of life.



- Name of program: **Media Wednesday**

Number of participants: 68

Description of program: Students get the opportunity to play Video Games and watch Anime on the large screen in the community room. Along with a craft this month we did Shrinky Dinks, and Mini Canvas Art.



- Name of program: **HardKnox Chess**

Number of participants: 35

Description of program: I assist and Mark Salazar teaches students how the game of chess relates to the game of life.



- Name of program **Fri-yay**
Number of participants: 39

Description of program Children get to choose the activity they would like to do on Fridays. I give them the opportunity to select what they would like to do from past activities. Some options include giant games, movies, art, or continue the Lego build.



- Name of program ESL Classes/ beginning english class
Number of participants: 6

Description of program: I teach english as a second language to the community on mondays from 1-3.

Outreach

Name of agency(ies)

Talked with Matt Ryfic (Creatures Crew- Urban Art): Possible Art Classes in the summer.

- Matt will come in and meet with us. He has been out of state for most of the month.

The Impossible Players regarding potential partnership for programs or classes.

- Waiting to hear back from them. May have to go a different route.

Started to attend CTC meetings.

- I have selected the outreach portion of this group. I am excited to be a part of this community group.

Public notary Training

- Completed Training and Exam

Jessica Blaha - Full Time Program & Outreach Specialist

Virtual programming

- Name of program: **Crafty Crew Cozy Tiger Mug Sleeve**

Number of kits: 20

Number of Views: 32

Description of program: I was inspired to combine the theme of cozy from our winter adult reading program with Chinese New Year's. Thus I created this unique cozy tiger mug sleeve for our patrons. The kits included felt, pattern, and fleece to make their own mug sleeve. I would note that our patrons loved this program.



- Name of program: **Crafty Crew Bird Seed**

Number of kits: 22

Number of Views: 16

Description of program: I love to incorporate random fun facts with any of my programming. Did you know that February is National Bird Feeding Month? This kit provided adults with materials to make their bird treats in order to celebrate National Bird-Feeding Month. They received a recipe with the pre-measured birdseed and gelatin that was needed.



- Name of program: **Crafty Crew Cozy Yarn Bird**

Number of kits: 20

Number of Views: 32

Description of program: For this program patrons had the opportunity to create a simple but adorable bird out of yarn. Each kit received 3 samples of yarn and felt.



- Name of program: **Crafty Crew Cozy Sugar Scrub**

Number of kits: 20

Number of Views: 14

Description of program: Patrons have the opportunity to make a simple sugar scrub with ingredients provided, along with recipes of other add-ins.



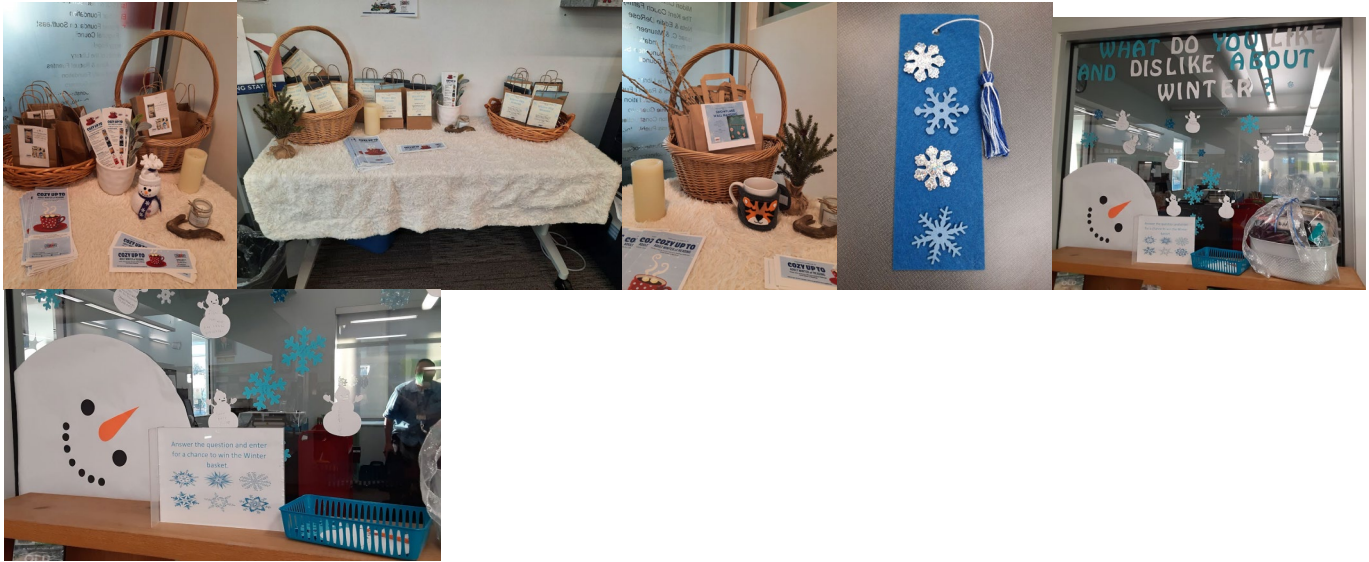
Outreach

Name of agency(ies)

Other

- Winter Reading 2022- Adults Kits to go

Total number: 95



Tina Martins Gonzalez - Part Time Program & Outreach Specialist

In-person programming:

- Name of program: Free Draw

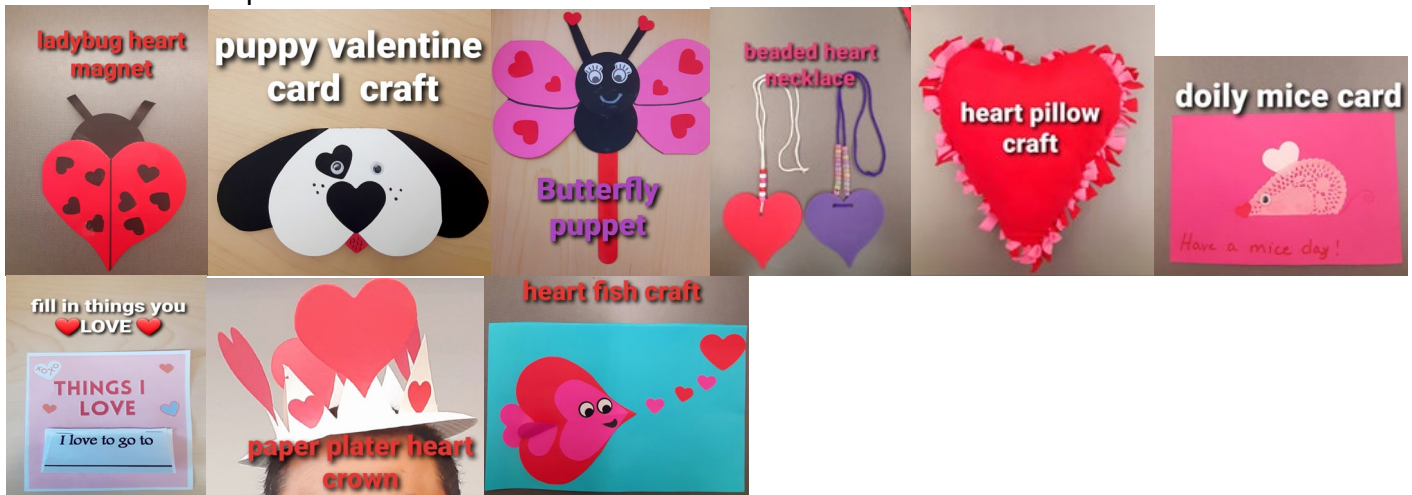
Number of participants: 8

Description of program: Gather students and other patrons to the Makerspace table to draw with black or white paper and assorted colored pencils. Sit and draw, talk and watch a cartoon or listen to music on a laptop.



Take and makes (passives)

Total number 352 passives



- I love my library because.... 35



Other

- Display: Exploring Steel: Energy and the West Explore how the history of mining, steel, and electricity production are intertwined, through this traveling exhibit, brought to you by Xcel Energy.
- A limited number of Kits2Go will be available throughout February. 130 Kits

Staff Meeting

- Kristi facilitated a listening activity to better inform staff on using good listening skills
- Discussed upcoming programs and ideas
- Talked about security concerns

Lamb Library

JENNIFER TOZER (Branch Manager)

Vaccination Clinics

- 2/2 & 2/23

Meetings/Trainings

- Job Coaching with Ben Leichtling: 2/2, 2/9, 2/17, 2/23
- Librarian Interviews: 2/2, 2/3, 2/14, 2/15, 2/24
- Lamb Staff Meeting: 2/9
- Unattended Children Webinar: 2/11

- Supervisor Training: Tips for Managers: 2/11
- Embedding Evaluation Presentation Meeting: 2/16
- Monthly Meeting with Sherri: 2/16
- Leadership Meeting: 2/25
- Notary Certification: 2/28
- PSM Meeting: 2/28

Displays

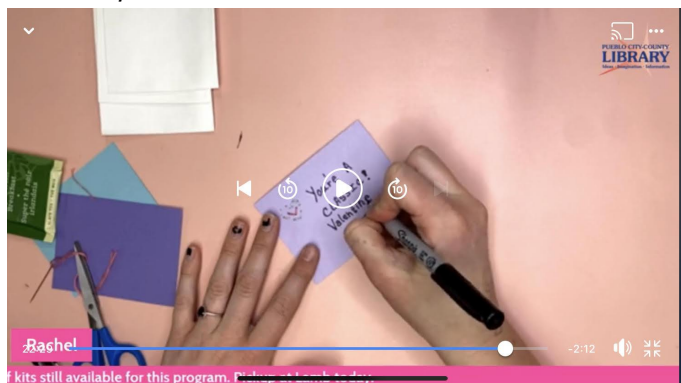
Blind Date with a Book & Cozy Coat Drive (featuring Eileen)



RACHEL PACKARD (Program & Outreach Coordinator)

Adult Programs

- 2/3 POV: Whose Streets? - 4
- 2/10 Adult Craft: Valentine Cards- 25 kits



Teen/Tween Programs

- 2/1 Teen Night: Board Games - 3
- 2/8 Teen Night : Among Us V-day Cards - 3

- 2/9 Tween Night : Among Us V-day cards - **13**
- 2/15 Teen Night: Pokemon - **3**
- 2/16 Tween Night: Pokemon -**3**
- 2/22 Teen Night: Switch - **3**



Fun Fridays/ D60 Lunches

2/11 - **12**

2/18 - **12**

2/25 - **10**



Storytimes

2/9 Toddler - **6**

2/11 Family - **9**

2/16 Toddler - **3**

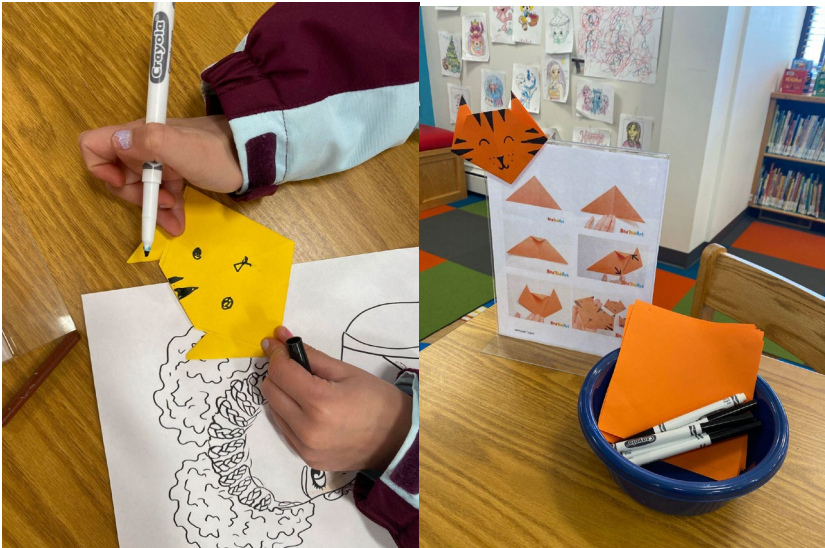
2/18 Family - **12**

2/25 Family - **8**



Passives

- Coloring sheets - **250**
- Tiger Origami- **100**



Centralized Kits2Go

- Love and Friendship - **50**
- Bead Fun - **50**
- Solve a Murder Mystery- **20**

Meetings

- 2/7 Teen/Tween Committee
- 2/9 Youth Services Committee
- 2/9 Lamb Staff Meeting

Displays

- YA Anti-Valentine's day
- Black History Month
- Lunar New Year- Tigers



Exhibit

- Kimberly Sewell's Printmaking: 306



MARY KRATZ (Customer Service Representative)

- **Gate Count: 6116**
- **Meeting Room Use:** used **26** times for non-library functions
- **Study Room Use: 24** people
- **Volunteer Hours: 9.5**
- **Legal Clinic attendance: 8**
- **Curbside Pickups: 13**
- **AWE: 69**
- **Meetings:** Lamb Staff Meeting
- **Notary Services: 4**
- **Adult Displays:** Romance Books You Won't Be Able to Put Down, Valentine Movie Night, Cozy Mysteries
- **Passive:** Valentine Word Search: **58**



LOVELY MURRELL (Customer Service Representative)

Display

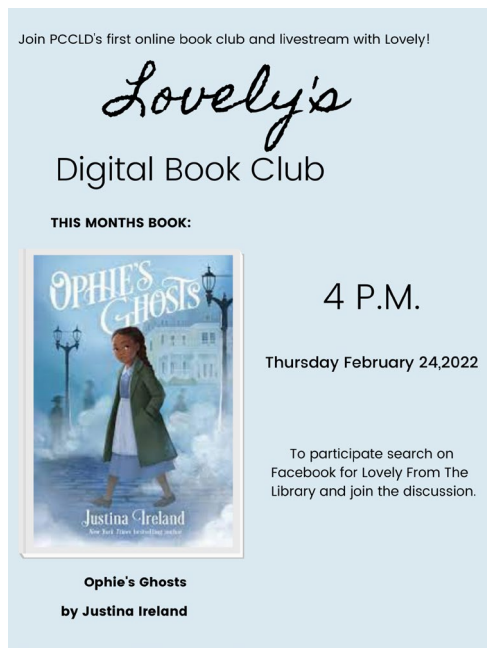
- **Black History & Book Bundles**



Book Club

- Ophie's Ghosts

This is the flier I designed for the book club. I also made some smaller handbills too. I reached 37 people with the live stream and had 14 engagements.



LISE CHRISTOFFERSON (Material Handler)

Display: The Earth Stirs



CAROL PEREA (Material Handler)
Display: Banned Books & Hoopla



MIKE GONZALES AND PAULA BRANDIMARTE (Customer Service Representatives)
LIBRARY @ THE Y

The Library @ the Y saw **1027** patrons in February during the 21 days they were open, which is an average of about **49/day**. For passive programs, they gave out **304** coloring sheets and **31** puzzles to adults. The Y also fielded **193** calls while serving as the Call Center.

Displays: Netflix (Bridgerton) & Black History Month



Pueblo West Library

Heather Wilder – Branch Manager

Community Display Cases

- 1922: One Hundred Years Ago

Exhibit

- February Art Exhibit: Mariam Neff Origami Sculptures

Programs:

Pueblo West Library held a total of 96 programs, club meetings, and Kits2Go with a total of 1951 participants.

Title	Date	Total attendance	Age group
Vaccination Clinic	Feb 18 2022		Adult
Art Exhibit: Mariam Neff	Feb 01 2022	427	Family
VITA Tax Preparation	Fridays	73	Adult
Chair Yoga	Tu/Th/Fri	77	Adult
Beginning Tai Chi	Mon/Wed	7	Adult
Advanced Tai Chi	Mon/Wed	13	Adult
Senior Movement & Stretch	Mon/Wed/Fri	98	Adult
Daylight Book Club	Feb 09 2022	13	Adult
Mystery Book Club	Feb 17 2022	7	Adult
Pueblo West Book Club	Feb 28 2022	8	Adult
Beginning English Class / Clase de Ingles	Mondays	10	Adult
Adult Craft Series	Feb 09 2022	30	Adult
PW Amateur Radio Club	Feb 19 2022	20	Adult
Pueblo West Genealogy Club	Feb 12 2022	12	Adult
Tech Talk	Mondays	6	Adult
Swedish Weavers	Mondays	19	Adult
Seniors MAKE! Craft Program	Feb 23 2022	22	Adult
Economic Development	February	24	Adult
Mahjongg Club	Tuesdays	20	Adult
Preschool Storytime	Thursdays	26	Juvenile
Coloring Pages	February	100	Juvenile
Time For Tots: In Person	Tuesdays	68	Juvenile
Jammie Storytime Live	Thursdays	408	Juvenile
Teen Hangout	Mon-Thur	80	Teen
Full Moon Dungeons and Dragons	Feb 19 2022	7	Teen
Daytime Dungeons and Dragons	Mondays	17	Teen
Sports Card Collectors Club	Feb 04 2022	1	Teen Adult
		1593	

February Kits2Go

Winter of Reading: Beginner Knit Hat Kit2Go
Blush Love: Mini Hugs-n-Kisses Box and Card
Kit2Go
Kit2Go Teen/Tween: Solve a Murder Mystery
Kit2Go: Bead Fun
Preschool Kits2Go
Toddler Kit2Go
Kit2Go: Love and Friendship

16 Teen|Adult
25 Teen|Adult
15 Teen
50 Juvenile
62 Juvenile
140 Juvenile|Family
50 Juvenile
358

Economic Development

PW contributed to the community's economic development by providing technology help to 24 customers.

Outreach

- On February 23, 2022, I held my first monthly Seniors MAKE! program at the Cappella Assisted Living Facility. The residents enjoyed the soap making craft and really liked having a practical thing that they could take with them after the program.





- Beth Moore delivered two Story Time Kits with books, musical instruments and crafts to Children's Palace Daycare. (The kits were delivered to the daycare for the staff to use rather than doing in-person story times at the daycare since they are not allowing outside visitors at this time.)
- This month I visited two PW churches, Oasis Christian and Majestic Baptist, to introduce myself, explain what programs we are currently offering and drop off program flyers, posters, bookmarks, and newsletters.

Reference and Readers Advisory

Idea Factory Monthly Report: February 2022

Programs

- 2/9/2022: Creative Aging: Intro to Loom Knitting Parts 1&2 (virtual program- 64 views)
- 2/11/2022: Creative Aging: Fiber Frenzy (@ GHV- 9 attendees)
- 2/24/2022: Creative Aging: Bath Salts and Tea (@ Barkman- 6 attendees)
- 2/25/2022: Maker Mania: Roses and Shamrocks (virtual program: 19 views)

Meetings, Trainings, and Community Outreach

- 2/1/2022: Pueblo School for the Arts and Sciences Virtual Science Fair Judge
- 2/21/2022: All Staff Development Day
- 2/24/2022: RRA Monthly Staff Meeting
- Monthly Outreach Kit to Pueblo West- Melt and Pour Soap

Other

- 8 Notary appointments

Thingiverse Statistics

- Views: 0
- Downloads: 86

Crystal - Digital Resource/Tech Trainer

Trainings/Meetings

- Staff Development Day - 2/21/22
- RRA Department Meeting - 2/24/22

Programs/Tasks

- Created additional virtual reading lists and materials for Winter of Reading (March lists)
- Created and submitted Recommended Lists for March (Kanopy, Hoopla, Freegal)
- Assisted patrons with various technology issues, such as Hoopla, Kanopy, Microsoft products, etc, by phone, email and in person.
- 7 one-on-one appointments for device assistance
- AskUs
- Research assistance requests
- 2 Notary appointments completed

FEBRUARY 2022 HOMEBOUND

- CUSTOMERS 20
- VOLUNTEERS 9
VOLUNTEER HOURS 20
- CIRCULATIONS
NEW 94
RENEW 73
TOTAL CIRCULATIONS 167

OTHER PROGRAMS

- NORTH OF FIFTY ONLINE
PAGEVIEWS 52
UNIQUE PAGEVIEWS 17
- NOTARY APPOINTMENTS 6

Thad Stelter - RRA Program and Outreach Specialist

Programs for February

- Food Time! Sweet and Sour Pork (Virtual), February 3, 2022
 - 30 Views
- To Dye For: In-Person (@Lamb) February 10, 2022

- 5 Participants
- To Dye For: Ice Dye (Virtual) February 24, 2022
 - 81 Views

New Books Sent to the Pueblo Chieftain (Selections)

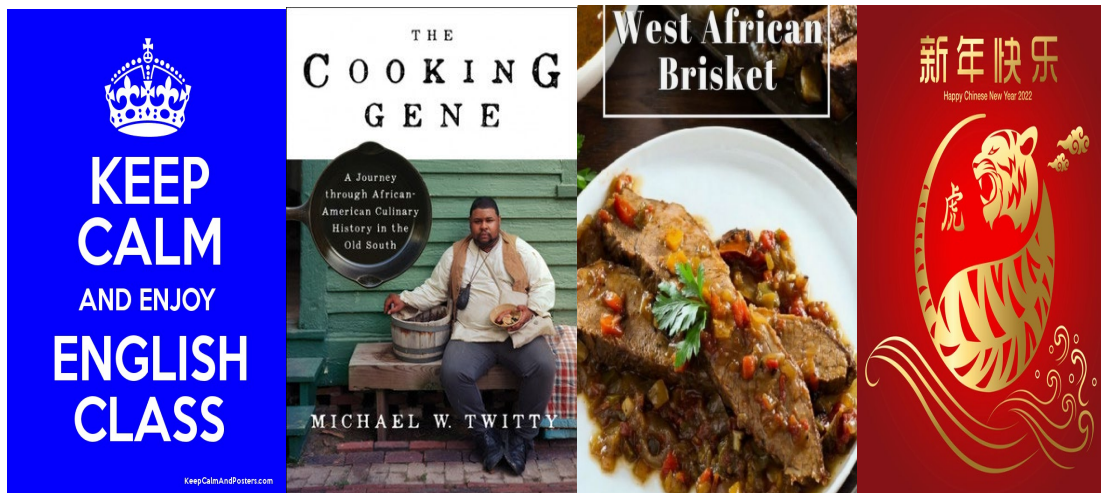
-Fiction

- *When I'm Gone, Look for Me in the East* - Quan Barry
- *The Paris Apartment* - Lucy Foley
- *Recitatif* - Toni Morrison and Zadie Smith

-Non-Fiction

- *Civil Rights Queen* - Tomiko Brown-Nagin
- *Angela Davis: An Autobiography* - Angela Davis
- *Watergate* - Garrett M. Graff

Hispanic Resource Center February 2022 Report



HRC Programming

SRP: Maria's Kitchen

- On Demand: Juevos Rancheros = 2 views (total 12)
- Rawlings Library Facebook Live Baked Brie = 35 views
- Rawlings Library YouTube Baked Brie = 9 views
- On Demand: Tortilla Soup = 6 views
- Rawlings Library Facebook Live: Winter Reading with The Cooking Gene: West African Brisket = 36 views

Total = 88 views

Bilingual Storytime

- Walk and See 1,2,3 / Caminar y Ver 1,2,3 by Rosalind Beardshaw = 2 views (total 12)

Cuentos en Español/Spanish Storytime

- Duerme, Niño, Duerme by Laura Herrera = 2 views (total 16)

Total Virtual views: 92 views

Kits to Go - Chinese Lunar New Year

On Feb. 1st, the HRC offered Chinese New Year kits in celebration of the year of the tiger. They contained an adult watercolor fan craft, Chinese zodiac information, decorations, green tea and almond cookies. Total kits given out were 20.

Family Tree University

On Feb. 7th, I was able to take a 4 week course in Family Tree University on Ancestry.com.

English Program Expansion

This year we had an opportunity to expand our English Program with the help of two amazing volunteers that have worked in our classes before. We currently have 5 classes in 5 different locations. Mondays we have Beginning classes at the Pueblo West and Lucero Libraries. Tuesday night's we have an Advanced class at the Barkman Library. Wednesdays we have Intermediate classes at the Giodone and Lamb Libraries. Total attendance is 60.

Total HRC Hybrid Program Attendance: 172

Outreach

Chicano Archives Committee

On Feb. 8th, the Chicano Archives Committee met. We discussed the exhibit at the CSU-P library for La Cucaracha, a Chicano newspaper that was published in Pueblo. This is an exhibit that Juan Espinosa and the committee has been working on for several years. We discussed oral history projects, a list of Chicano murals in Pueblo and an upcoming dedication ceremony for 3 members we have lost over the last 2 years.

Continuum of Care Committee

On Feb. 22nd, I missed a meeting with the Continuum of Care Committee. I did send everyone a flier for our English classes.

Parent Connects Committee

On Feb. 15th, I met with the Parent Connects Committee. I updated them on our library programs, the English classes and the renovation.

Adult Learning Program - February 2022

ALP@PCCLD - [Rebecca McGhee](#)

Adult Literacy, Numeracy, One-to-One:	Career Online High School numbers:
<ul style="list-style-type: none">• 9 willing coaches• 2 active coach• 2 active learners• Volunteer Hours - 4	<ul style="list-style-type: none">• 19 - active COHS students in attendance• 0 - Graduates in the last 30 days• 5 - COHS Support/Check-in Meetings

<ul style="list-style-type: none"> • New Inquiries - 8 • New Matches - 1 <p>Attendance: 24</p>	<ul style="list-style-type: none"> • 6 new surveys & 1:1 coaching sessions • 1 Part One: Prerequisite Completed • 1 Scholarship Interviews • 1 enrolled in the 30 day probationary • 1 Scholarship awarded <p>Attendance: 43</p>
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ALP and COHS Coaching Admin Support

- 02.01.2022 ALP 1:1 Volunteer Inquiry
- 02.02.2022 ALP 1:1 literacy
- 02.08.2022 COHS 1:1 Scholarship Interview
- 02.09.2022 ALP 1:1 New learning coach interview
- 02.10.2022 ALP 1:1 literacy
- 02.10.2022 ALP 1:1 Proctoring inquiry
- 02.11.2022 ALP 1:1 literacy
- 02.17.2022 GED/COHS 1:1
- 02.17.2022 COHS 1:1 HSE
- 02.22.2022 GED 1:1 HSE
- 02.22.2022 COHS/GED 1:1
- 02.22.2022 ALP 1:1 literacy
- 02.22.2022 COHS 1:1 (UniteUs referral)
- 02.25.2022 COHS 1:1
- 02.25.2022 ALP 1:1 literacy

Community Outreach, Meetings, Program Updates, and Collaborations (31 in attendance)

- 02.02.2022 Pueblo's Future is Better Together - Workforce Board Meeting
- 02.03.2022 Spring Institute Meeting regarding WDPP funding w/ bill HB 22-1009 (x3)
- 02.03.2022 [Katherine Keegan - CDLE](#) Regarding Voxy EnGen Pilot (x2)
- 02.03.2022 PHEF regarding program updates and support. (x2)
- 02.09.2022 GED/SEL Updates internal meeting
- 02.10.2022 Northstar Library Users Group
- 02.16.2022 Steering Committee
- 02.17.2022 Month Check-in with Regina Renee
- 02.23.2022 Stakeholder Meeting w/ Representative Gray HB22-1009 (x18) represented PCCLD's interest in the WDPP funding for adult education, specifically, HSE funding for diploma and GED programs
- 02.23.2022 Pueblo's Future is Better Together Committee (x6)
- 02.24.2022 Pueblo Catholic Charities outreach program updates w/ Guadalupe and Crystal
- 02.24.2022 RRA Department Meeting
- 02.28.2022 PSM Meeting - PLA practice presentation for feedback before PLA

Professional Development

02.08.2022 Northstar Digital Literacy In-Service Training
02.21.2022 Staff Development Day

ALP Attendance Total: 98

User Services

DIRECTOR

- The laptop vending kiosks from Laptops Anytime have arrived in conjunction with the renovation. IT and Jill Kleven will be doing testing on the laptops in preparation for the installation later this summer.
- Jill began working with Daniel Gaghan and Robert Childress on specifications for the new self checks from FE Technologies. The six new units are set to arrive in July.
- Jill gave presentations on Staff Development Day on Connect Ed, Embedding Evaluation for Reading Pays, and the 2021 materials budget.
- Eight new substitutes were hired with an onboarding date set for early March.
- Jill met with Theia Bravo, Elizabeth Flores, Kristi Roque, Val Sanchez, and Kirsten Dees to discuss the new processes for separating material for Books Ala Carte and Books in the Park. Theia and Elizabeth will be separating and organizing materials for both groups.
- Jill, Nick Potter, Jennifer Tozer, and Nicki Lawless met with their Embedding Evaluation advisors Linda Hofschire and Rebecca Teasdale to finalize their presentations they will be giving at the wrap up Institute in March.

COLLECTION DEVELOPMENT

- The district has been surpassing the set monthly Kanopy budget because of its high usage. A new budget without a cap will be how it is moving forward.
- Elizabeth and Theia have organized the new Outreach room in order to keep weeded material organized.
- Elizabeth and Theia continue to order for the Rawlings Refresh for the collection.

ACQUISITIONS

- Peggy Bilger worked on getting new state park passes for 2022 out into Circulation.
- Peggy and Daniel met with the Special Collections department to discuss serials and a new process for cataloging materials.

Special Collections and Museum Service

Reference Statistics

Obituaries, Document Delivery, Circulation, and Indexing

- Microfilm used: 144
- 63 obituary requests, 3 Ask Us requests, 1 article requests completed - Tabitha D.
- 69 obituaries and 2 Ask Us requests in progress - Tabitha D.
- 4 photo files used
- 3 archival boxes used
- 24 biography vertical files, 7 Colorado vertical files, 23 Pueblo vertical files used
- Western Research Ref-books: 32 Reference Maps: 5
- SC-Loan checked out: 16; in-house uses: 33
- John Korber's Business Buildings binders indexed through Volume - Tabitha D.
- Korber Biography binders scanned through Volume - Tabitha D.

Digital Collections and Database Usage

- Ancestry.com searches - 3,931
- Ancestry.com sessions - 181
- CONTENTdm item views: 2,173
- CONTENTdm items: 11,295
- CONTENTdm
 - Users: 308
 - New Users: 287
 - Sessions: 376
 - Page views: 3,969
 - Virtual Exhibit page views: 20
 - CONTENTdm accessed from: U.S.A, France, Ireland, Australia, Canada, Germany
- Digital Public Library of America, Plains to Peaks Collective - Item views: 2, Click throughs: 3, Users: 3, Sessions: 5
- Colorado Historic Newspaper Collection
 - Colorado Weekly Chieftain - page views: 403, title searches: 44
 - Colorado Daily Chieftain - page views: 3,348, title searches: 206
 - ArchivesSpace - Users: 91, Sessions: 113, Session Duration Avg.: 3m 41s

Western Research & Genealogy

The search continues for a new Special Collections & Genealogy Librarian. 2 candidates have been scheduled for second round interview presentations, and 1 second round interview presentation scheduling is pending.

Archives

Archives Projects

Collections processed (or re-processed) in February and available in ArchivesSpace:

- [Phillips Crusaders Boys Military Band Collection](#)
- [Joseph Merrill Civil War Collection](#)
- [Rye Women's Club Collection](#)
- [Nolan Land Grant Deeds](#)
- [Telephone Directories](#)
- [Arkansas Valley Audubon Society Collection](#)
- [Keep Pueblo Beautiful Collection](#)
- [Pueblo County Medical Society](#)

Cecily presented to the staff at Pueblo West about the SCMS department and our services. More presentations and an online component will be coming later this year.

Digitization

Dr. Jonathan Rees from CSU Pueblo requested three maps to be digitized for a project that he is working on. These maps were digitized, digitally reconstructed, and delivered to Dr. Rees.

Volunteers from the Colorado Rock Art Association went through the material uploaded from the Bill Buckles collection to make minor additions to the descriptors on CONTENTdm. Work to facilitate their suggestions is ongoing.

Blake Hatton has been researching digital preservation strategies to synthesize a workflow for the department that will bring SCMS in line with professional best practices for digital preservation. He has completed a preliminary draft of his proposed strategies for the department.

Work has begun creating metadata for and uploading the Carmen Arteaga films to CONTENTdm that were digitized by this department.

Programs & Exhibits

Physical Exhibits

- "Picturing Women Inventors" - A Smithsonian poster exhibition. (Feb 4-28)
- "Pillars of Creation Tactile Panel"; Celebrating Hubble's 25th Anniversary (Feb 1-28)
- "Featured Artist; Cherie Martensen" (Feb 1-4)
- "Celebrating Black History Month; Pueblo Community Leaders - Ruth Steele, MLK Jr., and the Lincoln Home" (Feb 1-28)

Virtual Programs

"Raptor ID with Debbie Barnes" - Saturday Feb. 19 @ 11am - facilitated by Blake Hatton

Arkansas Valley Audubon Society presents Raptor Identification. Colorado has 18 non-rare species of diurnal raptors. Join Debbie Barnes for this information-packed program explaining how to identify Colorado's eagles, hawks, falcons and kites.

28 views

Virtual Exhibits

Total Views: 54

- Roaring 20s : 9
- Muramoto: 24
- Flood: 21

Youth Services

- Kits 2 Go for diverse age groups continue to be in high demand.
- We handed out all 50 of the Love & Friendship kits within 4 days.
- YS is busy planning the Summer Reading program line-up and ordering books for reading incentives.
- Ciara had their first Teen Advisory Board meeting with 9 teens attending. The group is very engaged and the teens are excited to plan their own programs.
- Ciara and Natalie also had their first Tween/Teen Committee meeting and it went really well. There were a lot of great ideas for partnering for programs!

Virtual Program Views - 452

Kits2Go - 687

Centralized Kit Use- 0

Outdoor Events and Outreach- 323

In Person Programs- 63

Passive Programs- 60

Total February- 1,585

Total January- 1,314



At Storytime today with Miss Jacque we read: Would You Rather Be a Princess or a Dragon?

Detailed Breakdown

Virtual Programs

- 2/1- Jacque- Family Storytime- 242
- 2/8- Kirsten- Family Storytime- 68
- 2/15-Jacque- Family Storytime- 65
- 2/22- Kirsten- Family Storytime- 77

Total: 452

Outdoor Events and Outreach

- Feb SPELL Kit Drop Off- 323



In Person Programs

- 2/1- Ciara-Teen Hangout- 7
- 2/2- Natalie-Tween Hangout- 0 Snow Day
- 2/3 -Ciara-TAB- 9
- 2/3- Ciara-Teen Hangout- 9
- 2/8- Ciara- Teen Hangout- 9
- 2/9- Natalie- Tween Hangout- 0
- 2/10-Ciara-Teen Hangout- 4
- 2/15- Ciara-Teen Hangout- 3
- 2/16-Natalie- Tween Hangout- 2
- 2/17-Ciara- Teen Hangout- 8
- 2/22- Ciara Hangout- 6
- 2/23-Natalie- Tween Hangout- 0 Snow Day
- 2/24-Ciara- Teen Hangout- 6

Total: 63

Passive Programs

- 2/14 Valentine Crafts- 60

Total: 60



Jellyfish craft from Bead Fun Kids Kit 2 Go.

Centralized/Kits2Go - Youth

In February, YS provided the Love & Friendship and Bead Fun Kit 2 Go for kids.

Barkman - 50

- Giodone - 50
- Greenhorn- 50
- Lamb - 100
- Lucero- 50
- Pueblo West - 100
- Rawlings - 120

Total: 520



Henry's beautiful jellyfish.

Centralized/Kits2Go - Tween/Teen

In February, YS provided the Solve a Murder Mystery Kit 2 Go. Also created an Art and Valentines Kit 2 Go for Rawlings only.

- Barkman - 20
- Giodone - 15
- Greenhorn- 15
- Lamb - 20
- Lucero- 15
- Pueblo West - 15
- Rawlings - 67

Total: 167

Centralized Kits Used by Branches

- No Centralized Kits Used

Centralized Kit Use: 0

Meetings & Trainings

- 2/1 Kirsten-Barriers to Library Use Webinar
- 2/2 Amy, Kirsten, Ciara, Natalie, Jacque, Magi, Karen, Ona- Staff Meeting
- 2/2 Kirsten- CLEL Project Ready Meeting
- 2/3 Ciara- Suicide Prevention Coalition of Pueblo County Meeting
- 2/7 Natalie and Ciara- Teen/Tween Committee Meeting
- 2/9 Kirsten, Ciara, Natalie, Jacque-YSC Meeting
- 2/15 Ciara- SoCoYoGo Meeting
- 2/15 Kirsten- Supporting School Readiness Webinar
- 2/16 Kirsten-EPIC Meeting
- 2/16 Kirsten- CLEL Project Ready Meeting
- 2/16 Ciara- Steering Committee Meeting
- 2/18 Ciara- LGBTQ+ Work Group
- 2/22 Kirsten- School Readiness in the Library and Beyond Webinar
- 2/28 Kirsten-PECC Meeting
- 2/28 Kirsten- PSM Meeting

Facilities

Work Order Statistics

- 176 Work Orders completed.
- 23 Custodial work orders completed.

Lamb

- Cleaned out roof drains.

Lucero

- Replaced hot water heater, mixing valve and circulation pump.

Rawlings

- Received lap top machines.
- Cleaned out Tech Services storage.
- Continued to work with contractor on renovation.
- Moved items from second floor.

Other Duties/Projects

- Helped IT with cables at 622.
- 3 snow days.
- Distributed government supplied masks to branches for public.
- Replaced stolen mirrors on PCCLD vans.
- Repaired facilities shop garage door.
- Ran "the great plant giveaway".
- Dealt with stolen PCCLD trailer.
- Cleared out 622 storage area.

IT Department

- 1) February Help Tickets completed/closed – 65
- 2) IT Replacement Plan project (continued)
- 3) Finance/General Citrix Image Update(s)
- 4) Finalize Staff User Data move/permissions on new server
- 5) Prep/Update ISP for BGP/Failover Configuration
- 6) Server Room Battery Backup Maintenance Completed
- 7) Other renovation specific side projects/continuity of services (continuation)
- 8) Domain controller server updates/patches- February

February 2022 PCCLD Computer Use

Location	SAM Sessions			Wireless - EST			
	Internet	Express	Hrs Used	Devices	Sessions	Data xfer (MB)	Hrs Used
Barkman	1572	88	908:30:12	661	3861	1212474.1	705:04:00
Giodone	1706		535:53:12	144	9479	89835.28	112:19:00
Greenhorn	172		57:49:23	134	6388	241276.76	107:17:00
Lamb	1097	32	650:15:57	349	2079	330510.98	628:15:00
Lib @ Y	174		52:51:46	339	1392	31994.16	344:39:00
Lucero	435		311:19:49	279	7985	110516.48	189:43:00
Pueblo West	846	0	496:30:22	485	5359	363051.67	436:30:00

Rawlings				824	17915	896582.62	609:46:00
RRA	2102	0	1380:07:30				
Microfilm	40		12:05:53				
Sp.Coll	87		48:49:29				
Youth	346		217:34:54				
TOTAL	8577	120	4671:48:27	3215	54458	3276242.05	3026:16:00

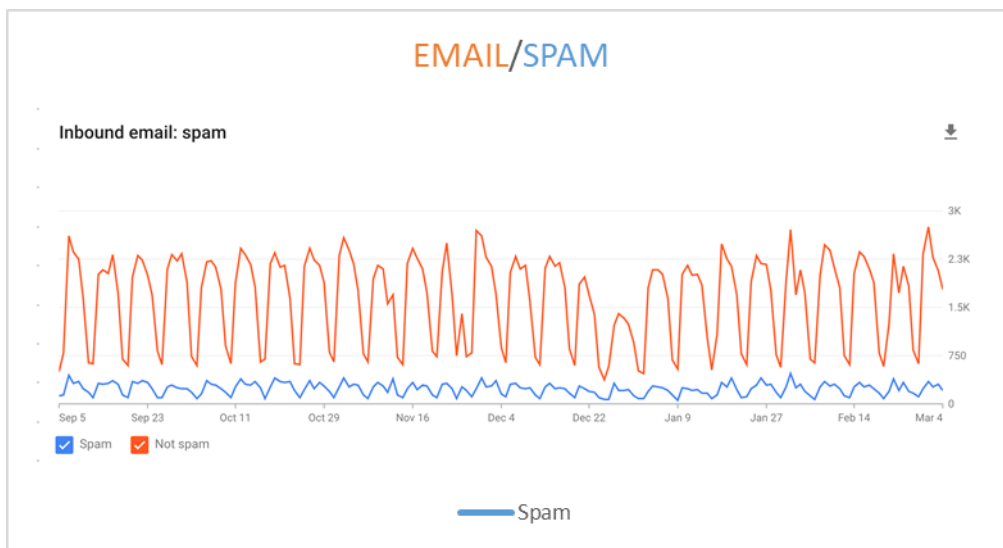
February 2022 PCCLD Library Total Calls

Barkman Public Services Incoming Calls	485
Call Center 411	474
Giodone	59
Greenhorn	27
Lamb Public Services Incoming Calls	335
Lucero	84
Pueblo West Public Services Incoming Calls	402
Rawlings Adult Services Incoming Calls	200
Rawlings Circulation Incoming Calls	98
Rawlings Special Collections Incoming Calls	50
Rawlings Youth Services Incoming Calls	9
YMCA (Huntgroup 412)	86
Total	2309

February 2022 PCCLD Incoming Mail/Spam

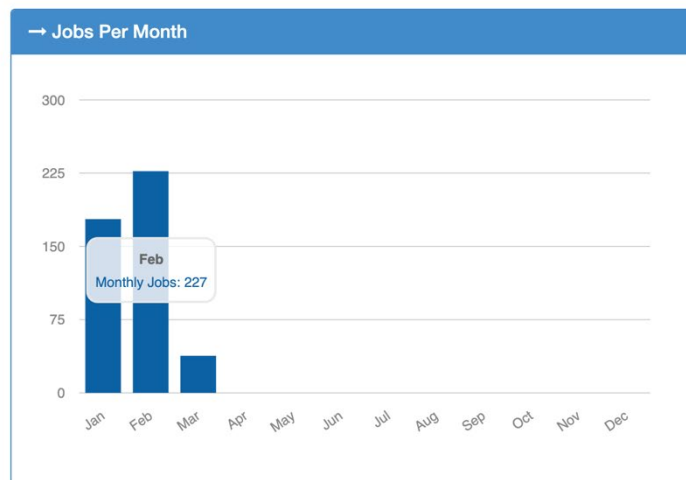
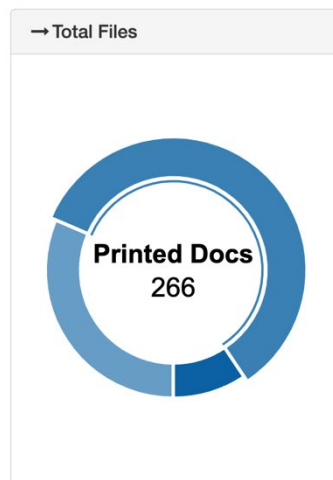
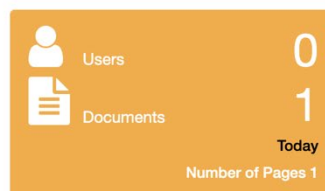
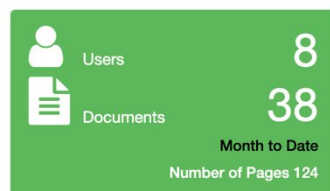
Date	Spam	Not spam
Feb 1, 2022, 1:00:00 AM MST	472	2708
Feb 2, 2022, 1:00:00 AM MST	253	1699
Feb 3, 2022, 1:00:00 AM MST	302	2086
Feb 4, 2022, 1:00:00 AM MST	196	1726
Feb 5, 2022, 1:00:00 AM MST	131	692
Feb 6, 2022, 1:00:00 AM MST	69	636
Feb 7, 2022, 1:00:00 AM MST	261	1995
Feb 8, 2022, 1:00:00 AM MST	353	2466
Feb 9, 2022, 1:00:00 AM MST	283	2393
Feb 10, 2022, 1:00:00 AM MST	311	2114
Feb 11, 2022, 1:00:00 AM MST	235	1803
Feb 12, 2022, 1:00:00 AM MST	123	747
Feb 13, 2022, 1:00:00 AM MST	91	605
Feb 14, 2022, 1:00:00 AM MST	258	2027
Feb 15, 2022, 1:00:00 AM MST	337	2360
Feb 16, 2022, 1:00:00 AM MST	264	2294
Feb 17, 2022, 1:00:00 AM MST	288	2097
Feb 18, 2022, 1:00:00 AM MST	232	1884
Feb 19, 2022, 1:00:00 AM MST	160	790
Feb 20, 2022, 1:00:00 AM MST	79	590
Feb 21, 2022, 1:00:00 AM MST	194	1245

Feb 22, 2022, 1:00:00 AM MST	388	2330
Feb 23, 2022, 1:00:00 AM MST	214	1726
Feb 24, 2022, 1:00:00 AM MST	327	2142
Feb 25, 2022, 1:00:00 AM MST	196	1833
Feb 26, 2022, 1:00:00 AM MST	161	829
Feb 27, 2022, 1:00:00 AM MST	105	624
Feb 28, 2022, 1:00:00 AM MST	240	2338
Totals	6523	46779



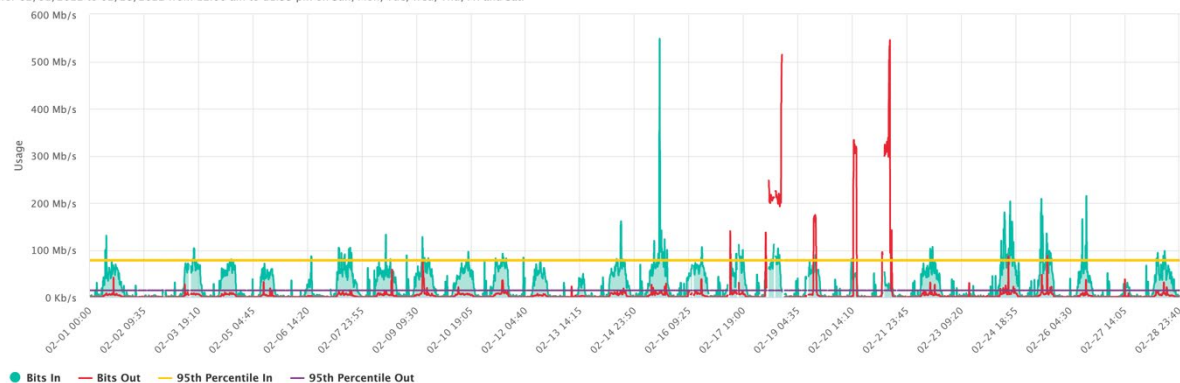
February 2022 PCCLD Patron WIFI Printing

PuebloCO



February 2022 PCCLD Data Usage

Bandwidth used by Pueblo Public Library – Rawlings (Main Branch)
for 02/01/2022 to 02/28/2022 from 12:00 am to 11:59 pm on Sun, Mon, Tue, Wed, Thu, Fri and Sat.

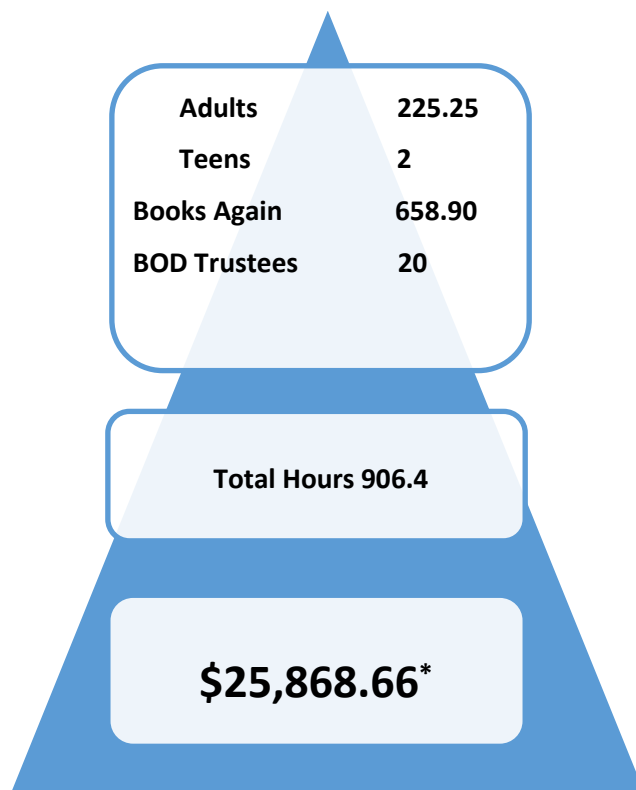


Volunteer Hours

Volunteer Services Monthly Report – February 2022

Submitted by Kristin McLaren

PCCLD Volunteer estimated hours for the month of January.



*(Estimated by Independent Sector's figure of \$28.54/hour for each volunteer hour contributed).

Volunteer of the Month

Due to Covid-19 a volunteer of the month was not selected.

Human Resources and Finance

2/28/2022	TRAININGS - WEBINARS - CONTINUING EDUCATION - SEMINARS			
Date	Name of Training	Provided By	Employees In Attendance	Time
2-17-2022	Leadership Pueblo	Greater Pueblo Chamber of Commerce	Alexandria Romero	8 hours
2-23-22	Tax Increment Finance 101	Downtown Colorado Inc.	Alexandria Romero	3 hours
2-16-22	Authentic Leadership: Leading with Purpose and Intent	Special Districts Association	Terri Daly	2 hours

Respectfully submitted,
Jon Walker
Executive Director