

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – January
Submitted to the Library Board of Trustees
February 24, 2022

Barkman Library

January Programming & Outreach Report
Completed by Evelyn Lile and Alicia Griebel

Children's Programming and Literacy Resource Presentation

ADK Teachers Sorority
01/24/2022

Attendance: 15

Virtual Programs

- **Tax Filing Readiness Presentation**
01/27/2022
Attendance: 3

Alicia Griebel

Passive Programs

- **Barkman Trivia**
1/1/2021-1/31/21
Marcus created weekly trivia that could be done at the main service desk.
Attendance: 15

Marcus Bower

Virtual/Hybrid Storytime

- Every Friday at 10:30am: Evelyn Lile
Physical Attendance: 4

Kits2Go

Total Kits Provided in Jan.: 100

Kit2Go:

- 1/1/2022-1/31/2021
Winter Fun for Kids
Attendance: 50
- 1/24/2022-02/02/2022
Chinese Lunar New Year
Attendance: 50

Training & Continuing Education

Evelyn Lile – Program & Outreach Specialist

- Youth Services Committee Meeting Wed January 12 from 8am to 9am

Miscellaneous

- **Mobile Vaccination Clinic**
Thu Jan. 13, 10:00-6:00pm
Thu Jan 27th 10-6pm
- **D60 Lunch Distribution**
Lunches Distributed: 24
- **Traveling Baseball Exhibit**
Attendees: 321

Curbside

- 1 Patrons were served via curbside services in the month of January.

Meeting Room Use

- 41 Patron Bookings
- 25 Staff Bookings for programs and Misc.

Staff Meetings and Training

- Alicia Griebel, Branch Manager
 - Budget Meeting 01/19/2022
 - PSM 01/24/2022
 - Curbside Mask N-95 Meeting 01/31/2022

Staff Meeting

The Staff Meeting on January 10th covered the following information:

- Happy Birthday Marcus!
- New 1st responder desk schedule starting January, quick review.
- District Plan - Meeting within the next week to evaluate staff goals
- KN95 masks available for staff use. I use lasts up to 1 week of wear on office door.
- WIZ Awards- Congratulations Ruby and Marcus!
- TS ready to receive duplicates again.
- Boosters- if you have received a booster or Covid vaccine, please be sure to take a photo of the card and send to Terri in HR. Net bus will be here on the 13th.
- Holds- See Daniels' email.
- Adult Winter Reading Program starting February 1st. More information to come.
- WEBB Advisory Group Survey for I.D.E.A- if you have not taken this yet, please do so asap.
- Down time/staff projects- collection maintenance, overview and shifting.
- MHT's – Issues, troubles, good things? Questions?
- Other? - Felicia, Limiting help, language, mask. Mngr, will address with patron as well.
- February Meeting, Online after All Staff Day on the 21st?
- Active Shooter Review Training
 - <https://www.cisa.gov/options-consideration-active-shooter-preparedness-video>
 - <https://emergency.unl.edu/shotsfired>

Giodone Library

Calls Taken –October 368, November 296, December 310, January 619

Community

- **Mask Give Away**

We gave out masks to the community, and they were highly sought after!



- **SPELL Storytime (Ascension)** – Kayci dropped off a Storytime Kit for preschool. – 39
- **IDEA Activities** – A book club member wished we had a Large Print option, so I reached out to Elizabeth Flores, and she will begin ordering a Large Print copy for our remaining books!
- **Avondale** – Lorina hosted an afterschool craft time at Avondale on Mondays 3-5pm. – We only were able to host 1 program this month because of program hiatus. - 17
- **Vaccination Clinic** – January 27th
- **Exhibit** -Exploring Steel: Energy and the West - 194

Programming

- **Youth**

- Preschool Storytime Monday's at 11am– We only hosted 3 because of the program hiatus - 5
- Kit2Go: Wintertime Snowy Owl – Sandy made this kit that used pinecones - 30

- **Youth Kit2Go:**

- Kit2Go: Sun Prints (Cyanotypes) – provided by Special Collections to go with the Excel Steel Exhibit. – 50
- Kit2Go: Winter Fun – 50

- **Adult**

- **Special Event** – Sandy's Hygge program made it on the cover of the Newsletter, and a section highlighting the books! With the direction to stop in person programs we made this program virtual – virtual attendance - 43 people reached
 - **Candle making kit** – Sandy created a kit that went with the program. -48



- **Crochet Club** meets weekly on Fridays, hosted by Kayci and Sandy, and because it takes little staff involvement we were able to keep this going even with a pause in programming. -20
- **Book Club** – We discussed The Book of Form and Emptiness by Ruth Ozeki. - 4

Training

Branch Training – Staff are tracking trainings here -

<https://docs.google.com/spreadsheets/d/1B0B3Vf4o3tyibDcZGU4yqv7G1avPh4gN99aZ0omDTeU/edit?usp=sharing>

- | | | |
|-------------|-------------------|---|
| • 1/11/22 | Stephanie | Instagram Basics for Libraries |
| • 1/15/22 | Stephanie | News You Can Use |
| • 1/20/22 | Kayci & Sandy | Adult and Intergenerational CAL training summit |
| • 1/24/22 | Stephanie & Sandy | CLEL open meeting to discuss CO SB22-004 |
| • 1/29/2022 | Stephanie | Smile! First Amendment Audits & Public Libraries |
| • 1/29/2022 | Candace | Health Happens in Libraries: Health Information Resources for Library Staff |

Meetings

- Kayci - CAL EDI meeting, attended PSM meeting
- Sandy – YSC Meeting
- Lesley & Candace attended Nesbitt Meeting

Economic Development

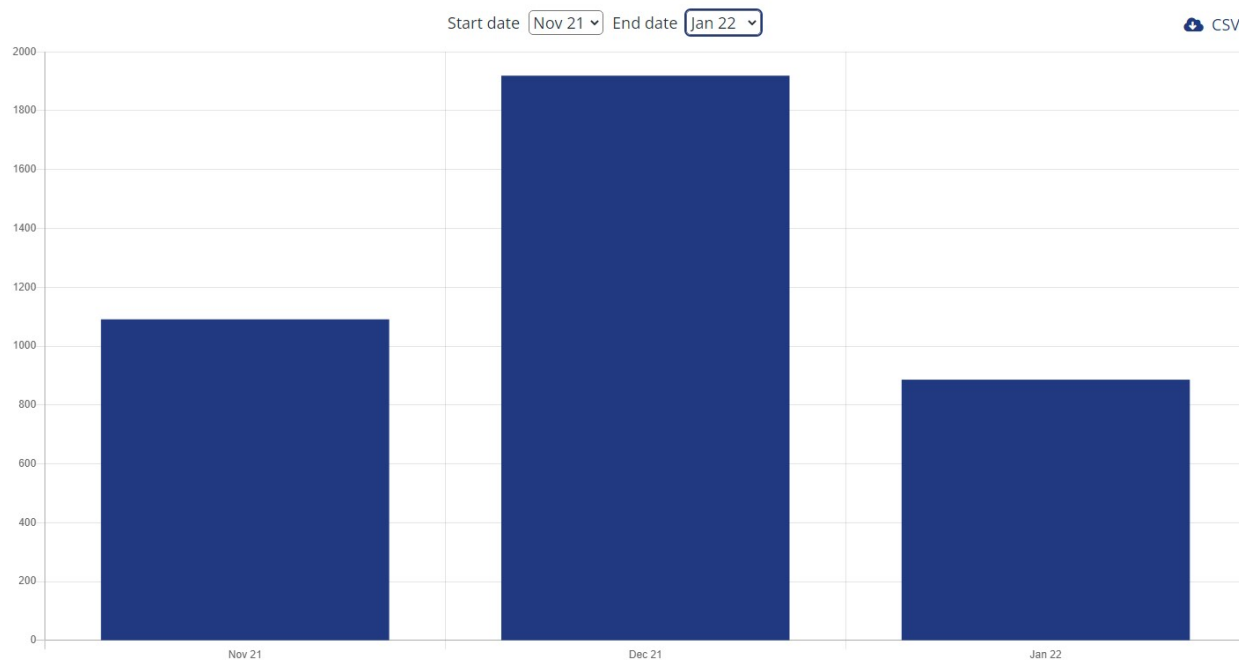
- Hosted a job fair for Progress Rail in our Study Room Jan. 24 & 26th from 10-5:30
- Thanks to a suggestion by Sandy, and Amy adding to our DART tracker, we were able to track more of the Economic Development Activity we do here at Giodone, which is assisting customers on the computer with resumes and job hunting.

Training

Kayci's Training work

- Set up Public Service Managers as the Supervisor of their team in Niche so that they can monitor and assign tutorials to their staff.
- Attended a Niche Training Conference on Jan 21st.

Tutorials accessed by staff in the last 3 months:



Greenhorn Valley Library

Programming

YOUTH PROGRAMMING

Ongoing programming-

Music and Movement Storytime Tuesday mornings.

Teen and Adult Craft Night Thursday afternoons/evenings.

Friday mornings are reserved for Video Games.

ADULT PROGRAMMING

- Sip n Stroke, 14 participants
- Beginner's Yoga w/ Ashley on Wednesday evenings



FAMILY PROGRAMMING

- Family Craft activity every Friday afternoon
- Ping Pong Tournament
- Saturday Movie Matinee: Luca
- Kits 2 Go:
 - Winter Fun
 - Snowflake Fun
 - Make Your Own Snow

OUTREACH

We are now members of the Greenhorn Valley Chamber of Commerce!!

EXHIBITS AND DISPLAYS

New Year! New Displays



What are your neighbors reading? Did you know Dolly Parton and Edgar Allan Poe share a birthday?



Goodreads top picks

Time Travel

Try something new in 2022

In Memoriam:



Our passive themed scavenger hunt and coloring activity had over 53 participants!



Lastly, happy squirrel appreciation day.

CALL CENTER

The Greenhorn library fielded 495 calls while serving as Call Center on intermittent Mondays, Wednesdays, and Saturdays in January.

ECONOMIC DEVELOPMENT PROGRAMS AND ACTIVITIES

We are now members of the Greenhorn Valley Chamber of Commerce.

BEULAH SATELLITE LIBRARY

Date	Number of visitors
1/4	22
1/11	18
1/18	23
1/25	23

Lucero Library

Librarian

In-person programming

Name of program: After School is Cool

Number of participants: 286

Description of program: Children come after and receive a supper to-go provided by D60. Students also receive a craft to-go provided by the Library.

Reading programming

Name of program: Risley Readers

Number of participants: 60

Description of program: Children are reading Race to the bottom of the earth Surviving Antarctica

Outreach

Name of agency(ies)

Talked with Matt Ryfic (Creatures Crew- Urban Art): Possible Art Classes in the summer

Talked with The Impossible Players regarding potential partnership for programs or classes

Full Time Program/Outreach Specialist: Jessica Blaha

In-person programming

Name of program: Adorable Pom Pom Penguin

Number of registered: 15

Description of program: Cancel

Name of program: DIY Book Star

Number of registered: 15

Description of program: Cancel

Virtual programming

Name of program: Crafty Crew - **Pinecone Owl**

Number of kits: 30

Views Online: 52

Description of program: Let's create a cute and unique Winter Pinecone Owl. Each kit included a pinecone, template, variety of felt, string, and wire.



Outreach

Name of agency(ies)

Oakshire Gardens Assisted Living -Cancel

Part Time Program/Outreach Specialist - New person to start February 7th

Game System

Number of participants: 20

Take and makes (passives)

Total number 302



Staff meeting

- Winter of reading update
- Discussed branch goals
- Planning discussion for 2022 programming

Other outreach

- Kristi met with teachers at Bradford and discussed a traveling librarian program and other ideas to work with Bradford students.
- Kristi reached out to Sara Martinez to make a plan for Jerry to work on the Communities that Care work group. This is a health department group that works on youth substance abuse issues.
- Kristi met with Nick and Sherri to discuss a health program

Lamb Library

JENNIFER TOZER (Branch Manager)

Vaccination Clinic

- 1/12

Meetings/Trainings

- Job Coaching with Ben Leichtling: 1/5, 1/12, 1/20, 1/26
- Librarian Visit: 1/7
- Winter Reading Meeting: 1/10
- Meet with Sherri: 1/12, 1/20, 1/28
- Webinar - Plan a Campaign to Draw People Back Into Your Libraries: 1/13
- PSM Meetings: 1/13, 1/24
- Webinar - Library Violence Prevention and De-escalation: 1/19
- Lamb Staff Meeting: 1/19
- Employee Goal Setting Meetings: 1/19, 1/20, 1/24, 1/31
- 2022 Budget Review: 1/20
- KN95 Meeting: 1/31

Displays

Top 10 New Year's Resolutions, Remembering Betty White (with coloring sheets)



RACHEL PACKARD (Program & Outreach Coordinator)

Programs

- 1/4 Teen Hangout - 4
- 1/5 Toddler Storytime - 2
- 1/5 Tween Hangout- 2
- 1/6 POV Film Screening - 4
- 1/7 Family Storytime - 5
- 1/7 Fun Friday & Lunch - 8
- 1/14 Family Storytime- 8
- 1/14 Fun Friday & Lunch - 4
- 1/25 St. Therese School Tour - 32



Exhibit: Kimberly Sewell Tarot Printmaking
Attendance: 280

Displays

Pen pal YA

Mindfulness Display

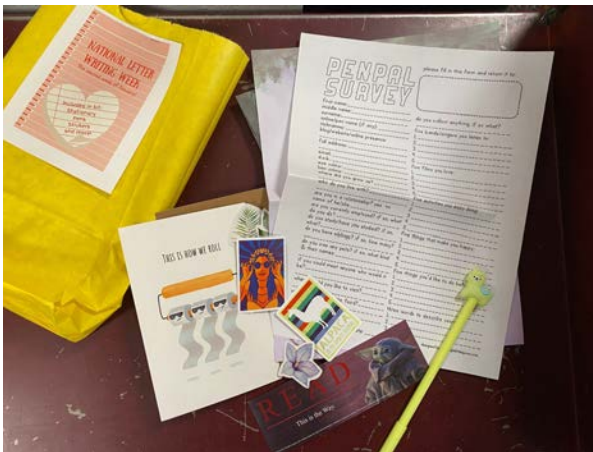


Kids Tales Around the World Display
American Girl: Josephina Display



Kit2Go

Teen/Tween National Writing Week Kit 50 kits
Centralized kit: Winter Fun 100 kits



MARY KRATZ (Customer Service Representative)

Gate Count: 5759

Meeting Room Use: used 29 times for non-library functions

Study Room Use: 18 people

Volunteer Hours: 8.5

Legal Clinic attendance: 8

Curbside Pickups: 4

AWE: 280 (Dec & Jan)

Meetings: Lamb Staff Meeting

Adult Displays: Warm Food on a Cold Day



LOVELY MURRELL (Customer Service Representative)

Display: Slow Living

I designed a flyer to go along with my slow living display. It featured books on homesteading and home economic skills like sewing, soap making, canning, home repair and gardening.



Here is the actual display. Six of the books from this picture checked out and I had to restock this display twice in January because the books kept checking out, which is a nice "problem" to have.

Book Club:

Before The Coffee Gets Cold by Toshikazu Kawaguchi



I had 10 people watch the livestream, this includes the replay viewers.

Book Bundles:

I made one book bundle this month and I had one book bundle request.

LISE CHRISTOFFERSON (Material Handler)

Display: Book Series for Cold Nights

CAROL PEREA (Material Handler)

Display: New Way to Read in the New Year

For the display I had printed out 14 Hoopla instruction sheets and at last count there were 7 left.



For the graphic novels I expanded them from one over-packed shelf to two shelves with several eye-catching volumes displayed out. I have kept track of the books that were used as graphic novel displays and so far three have checked out.

MIKE GONZALES AND PAULA BRANDIMARTE (Customer Service Representatives) LIBRARY @ THE Y

- The Library @ the Y saw **1109** patrons in January during the 24 days they were open, which is an average of about **46/day**.
- For passive programs, they gave out **345** coloring sheets and **12** kits to children and **53** puzzles to adults.
- The Y also fielded **188** calls while serving as the Call Center.

Displays: Bridgerton & Winter Fun



Pueblo West Library

Community Display Cases

1922: One Hundred Years Ago
Exhibit of events from 1922

Exhibit

January Art Exhibit: Kevin Koch oil paintings

Programs

Pueblo West Library held a total of 84 programs, club meetings, and Kits2Go with a total of 1874 participants.

Title	Date	Age group	Total attendance
Vaccination Clinics	1/6 & 1/28	Adult	Waiting for #
Daylight Book Club	1/5/2022	Adult	10
Pueblo West Book Club	1/31/2022	Adult	12
Mystery Book Club	1/20/2022	Adult	6
Pueblo West Genealogy Club	1/8/2022	Adult	3
PW Amateur Radio Club	1/15/2022	Adult	20
Mahjongg Club	Tuesdays	Adult	22
Swedish Weavers	Mondays	Adult	18
Adult Craft Series	1/12/2022	Adult	16
Advanced Tai Chi	Mon\Wed	Adult	25
Chair Yoga	T\TH\Fri	Adult	117
Beginning Tai Chi	Mon\Wed	Adult	16
Senior Movement & Stretch	M\W\F	Adult	119
Society for Creative Anachronism	Wednesdays	Adult	31
Kevin Koch Art Exhibit	January	Family	398
LPE School Visit	1/5/2022	Juvenile	120
Preschool Storytime	Thursdays	Juvenile	8
Coloring Pages	January	Juvenile	100
Jammie Storytime Live	Thursdays	Juvenile	481
Time For Tots: In Person	Tuesdays	Juvenile	33
Teen Hangout	Mon-Thurs	Teen	66
Full Moon Dungeons and Dragons	1/15/2022	Teen	5
Teen Movie Night	1/6/2022	Teen	10
Daytime Dungeons and Dragons	Mondays	Teen	23
Sports Card Collectors Club	1/7/2022	Teen Adult	5
			1664

January Kits2Go

New Year's Hope Card

Kit2Go Adult|Teen 25

Toddler Kit2Go Juvenile 40

Kit2Go: Winter Fun	Juvenile	100
Preschool Kits2Go	Juvenile	45
		210

Economic Development

PW contributed to the community's economic development by providing technology help to 25 customers and Job Search Support/Resume help to 1 customer.

Outreach

On January 5, 2022, Rachel Salazar visited several 4th grade classrooms at Liberty Point Elementary to teach classes on research skills, source evaluation, and database training to 120 students.

Reference and Readers Advisory

Thad Stelter - RRA Program and Outreach Specialist

Programs for January

- Food Time! Vegetable Lo Mein (Virtual), January 5, 2022
 - 48 Views
- To Dye for: In-Person (@Lamb) January 11, 2022
 - 6 Participants
- The remainder of my programming was suspended for the rest of January.

New Books Sent to the Pueblo Chieftain (Selections)

-Fiction

- *Olga Dies Dreaming* - Xochitl Gonzalez
- *The Maid* - Nita Prose
- *To Paradise* - Hanya Yanagihara

-Non-Fiction

- *Enough Already* - Valerie Bertinelli
- *Just Pursuit* - Laura Coates
- *Manifesto* - Bernardine Evaristo

Display featuring the best titles from 2021, based on the "The Best of Kirkus 2021" lists.

<https://www.kirkusreviews.com/best-of/2021/fiction/books/>

<https://www.kirkusreviews.com/best-of/2021/nonfiction/books/>

Crystal Talley - Digital Resource/Tech Trainer

Trainings/Meetings

- Attended the Library Online Learning Conference 2022 (Niche Academy) - 1/21/22
- RRA Department Meeting - 1/27/22

Programs/Tasks

- Held two Digital Drop-In programs at Lamb (prior to Jan. 13th)
- Created additional virtual reading lists and materials for upcoming Winter of Reading
- Created and submitted Recommended Lists for February (Kanopy, Hoopla, Freegal)

- Assisted patrons with various technology issues, such as Hoopla, Kanopy, Microsoft products, etc., by phone, email and in person.
- 2 one-on-one appointments for device tutoring (prior to Jan. 13th)
- AskUs
- Research assistance requests
- 11 Notary appointments completed

Idea Factory Monthly Report: January 2022

Programs:

- 1/12/2022: Creative Aging: Foaming Bath Butter: 8 attendees
- 1/28/2022: Maker Mania: Science is Awesome! (Virtual program: 30 views)

Meetings, Trainings, and Community Outreach:

- 1/4/2022: ETHOS Pueblo tour with Emily Gradisar
- 1/4/2022: Monthly check in with Regina Renee
- 1/13/2022: Goals meeting with Amy and Regina Renee
- 1/17/2022: Pueblo Makes monthly meeting
- 1/27/2022: RRA Department meeting

Other

- Helped with moving and packing RRA office
- Helped to package and distribute KN95 Masks
- Packed Idea Factory supplies and equipment
- 7 Notary Appointments
- Offered Idea Factory as on-site storage option

Thingiverse Statistics:

- Views: 0
- Downloads: 62

January 2022 Homebound Services Report

CUSTOMERS 18
VOLUNTEERS 8
VOLUNTEER HRS 18

CIRCULATIONS
NEW 80
RENEWALS 60
TOTAL 140

NORTH OF FIFTY ONLINE
30 PAGEVIEWS
10 UNIQUE PAGEVIEWS

NOTARY APPOINTMENTS 7

Hispanic Resource Center January 2022 Report



HRC Programming

SRP: Maria's Kitchen

On Demand: Juevos Rancheros = 10 views

Rawlings Library Facebook Live Baked Brie = 35 views

Rawlings Library YouTube Baked Brie = 2 views

Total = 47 views

Bilingual Storytime

Walk and See 1,2,3 / Caminar y Ver 1,2,3 by Rosalind Beardshaw = 10 views

Cuentos en Español/Spanish Storytime

Duerme, Niño, Duerme by Laura Herrera = 14 views

Total Virtual views: 71 views

Outreach

El Centro de los Pobres

On Jan. 4th, I took book donations and 45 Craft Kits to Go to Sister Nancy for the migrant families the center serves.

Chicano Archives Committee

On Jan. 27th, the Chicano Archives Committee had an exhibit at the CSU-P library for La Cucaracha, a Chicano newspaper that was published in Pueblo. This is an exhibit that Juan Espinosa and the committee has been working on for several years. The Atzlan's new Co-Director and Archivist, Charlene Garcia Simms started working with us this month and helped display the exhibit.

Continuum of Care Committee

On Jan. 25th, I met with the Continuum of Care Committee. I updated them on our library programs and the upcoming renovation.

Adult Learning Program
Rebecca McGhee

<p>Adult Literacy, Numeracy, GED Prep One-to-One coaching numbers:</p> <ul style="list-style-type: none"> • 9 willing coaches • 1 active coach • 1 active learner • Volunteer Hours - 3 • New Inquiries - 13 (cohs, lit, other) in attendance virtually or in-person w/ admin or coach • New Matches - 0 • Enrollments - <p>Emilie P. about her adult learner, "She's studying for TOEFL. We are working on a plan to use her book and have me assist online. We are meeting with video chats and spend a lot of time practicing conversation as well.</p> <p>Total Attendance: 29</p>	<p>Career Online High School numbers:</p> <ul style="list-style-type: none"> • 19 - active COHS students in attendance • 1 - Graduates in the last 30 days • 1 - Scholarship interviews • 5 - COHS Support/Check-in Meeting • 5 new surveys & 1:1 coaching sessions • 1 Part 1 completed • 1 enrolled in the 30 day probationary • 0 Scholarships awarded <p>From graduate Nicole O. - "Hi Rebecca! 🙌 This is Nicole, I'm emailing you to let you know that I have completed all lessons and assignments for Career Online High School. Thank you so much for all you have done for me in order to complete this goal. I greatly appreciate you."</p> <p>Total Attendance: 47</p>
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*** Professional Development * Coaching * Meetings * Outreach ***

- 01.07.2022 Sherri G. ALP 1:1 Session to discuss learning needs
- 01.07.2022 Met with Amy Nelson to discuss future plans for SEL/GED at PCCLD
- 01.07.2022 Met with Cliff G. regarding COHS enrollment and 1:1 support
- 01.10.2022 Coached Anthony R. 1:1 regarding GED, learning support, and referral
- 01.10.2022 CAL Mentorship Group meeting for new mentor introduction
- 01.11.2022 Met with [Elizabeth Flores](#) from tech services to learn how to create book lists in Discovery for Adult Literacy focused eBook materials
- 01.11.2022 Met with COHS Graduate for congratulations and graduation gift Kristen P.
- 01.11.2022 Colorado Libraries COHS Meet-up
- 01.11.2022 Met with Jolin R. regarding 1:1 coaching support
- 01.12.2022 Met with Anthony R. regarding 1:1 learning and GED support
- 01.12.2022 Scholarship Interview with Cliff G.
- 01.12.2022 Met with adult learner and mom Adrienne G. regarding math learning resources and coaching
- 01.13.2022 Colorado Libraries training for COHS
- 01.13.2022 Northstar Library Users Group National Meeting
- 01.13.2022 ELL inquiry offered resources and referred to Maria for classes
- 01.18.2022 Met with new COHS inquiry regarding COHS enrollment Sofia A.
- 01.19.2022 Library Violence Prevention and De-escalation

- 01.19.2022 Steering Committee
- 01.20.2022 1:1 Learner support by phone and email Cliff G.
- 01.24.2022 COHS inquiry 1:1 support for program information and enrollment
- 01.25.2022 Monthly check-in with Regina Renee
- 01.25.2022 x 3 ALP 1:1 phone meetings Jessi G., Tommie S., Shalanie J.
- 01.25.2022 x 2 COHS 1:1 phone support Valentina M., Sofia A.
- 01.25.2022 Catholic Charities Crystal M. email communication regarding adult learning support and service
- 01.27.2022 Attended RRA Department Meeting
- 01.31.2022 Gabrielle H. proctoring inquiry for math test

User Services

DIRECTOR

- Jill Kleven presented at the Board of Trustees work session on January 18th on the self-check RFP that was issued in December. The recommendation was to procure six new self-checks at Rawlings Library from FE Technologies. The board approved the recommendation at their January 27th meeting.
- Jill gave a presentation to START, PSMs, and the Board of Trustees on 2021 collection spending. The increase in digital checkouts was highlighted.
- Alex Romero and Jill met to discuss sub budgets for departments in 2022.
- Nick Potter and Jill met with Roxanna from the NAACP Pueblo Chapter to discuss housing a small collection of new material pertaining to African American studies and interests when the second floor construction has been completed.
- The first floor AMH went offline and the new basement AMH has become the primary AMH for Rawlings. Jill and Nicki Lawless met with Circulation and MHTs for training.

COLLECTION DEVELOPMENT

- Theia Bravo and Elizabeth Flores have begun ordering new items for 2022.
- Elizabeth has begun working with various vendors on creating lists for the Rawlings Refresh (Opening Day Collection).
- Weeding lists are continuing to be sent out to locations who requests them.

ACQUISITIONS:

- Peggy Bilger has worked with all of the vendors to get things put in place for the Opening Day Collection. She is also working with Daniel Gaghan on how to shadow the new items in Koha.
- There is a new workflow change within the department. In addition to cataloging media, Pat Mascarenas will also be cataloging Nonfiction Adult.

Special Collections and Museum Service

Reference Statistics

Obituaries, Document Delivery, Circulation, and Indexing

- Microfilm used: 120
- 70 obituary requests, 1 Ask Us requests, 2 article requests completed - Tabitha D.
- 79 obituaries and 5 Ask Us requests in progress - Tabitha D.
- 25 photo files used
- 5 biography vertical files, 7 Colorado vertical files, 11 Pueblo vertical files used
- Western Research Ref-books: 89 Reference Maps: 1
- SC-Loan checked out: 14; in-house uses: 77
- John Korber's Business Buildings binders indexed through Volume - Tabitha D.
- Korber Biography binders scanned through Volume - Tabitha D.

Digital Collections and Database Usage

- Ancestry.com searches - 2,970
- Ancestry.com sessions - 181
- CONTENTdm item views: 3,031
- CONTENTdm items: 11,295
- CONTENTdm
 - Users: 358
 - New Users: 342
 - Sessions: 448
 - Page views: 4,934
 - Virtual Exhibit page views: 95
 - CONTENTdm accessed from: U.S.A, France, Canada, Netherlands, Ireland, Germany
- Digital Public Library of America, Plains to Peaks Collective - Item views: 2, Click throughs: 1, Users: 2, Sessions: 3
- Colorado Historic Newspaper Collection
 - Colorado Weekly Chieftain - page views: 560, title searches: 51
 - Colorado Daily Chieftain - page views: 4,120, title searches: 152
 - ArchivesSpace - Users: 81, Sessions: 99, Session Duration Avg.: 1m 2s

Western Research & Genealogy

The search continues for a new Special Collections & Genealogy Librarian. 2 interviews were scheduled for early February.

Archives

Archives Projects

Cecily has been working on accessioning all the unprocessed materials in the vault. We now have over 260 collections that have been accessioned.

The boxed newspapers have been consolidated and put into ArchivesSpace. There are three boxes by subject (World War I, etc, 1921 Flood, and Presidents/NASA) and three by titles (Chieftain, Star-Journal, Other).

Collections processed (or re-processed) in January and available in ArchivesSpace:

- First National Bank of Pueblo

- Special Collections Ephemera - Games and Puzzles
- Sweeney Realty and Investment Company Collection
- Frank Stephen Hoag Collection
- Barron Beshoar Collection
- The Great Women of the American Revolution
- Pueblo Centennial/Bi-Centennial Committee Collection
- Pueblo Arts and Crafts
- Life Magazine
- Monsignor Howard L Delaney Collection
- Centennial High School Collection
- Grand International Auxiliary of Locomotive Engineers Collection
- Lawson, Johnson and Related Scrapbooks

Digitization

Material from the Arcadia book published by the department was requested by a patron. A total of 15 images were retrieved from our collections.

Several copies of a poster donated by Charlene to the department, which were all in poor condition, were digitized, and the original poster was reconstructed from these scans.

Blake began using and evaluating tools to make digital preservation feasible for the department's born digital collections. Bagger, a program from the Library of Congress, FITS, a set of tools from Harvard, and Forensic Tool Kit Imager were all evaluated in relation to born digital content within PCCLD's collections. These tools will make it possible to preserve digital collections at the library. So far, in use of these programs, data from three compact discs and one floppy disk were preserved in this manner.

Programs & Exhibits

Physical Exhibits:

Featured Artist: [Cherie Martensen](#) - Rawlings 3rd Floor open space.

Hubble Anniversary "Pillars of Creation" Tactile Panel - 4th/1st floor atrium. Passive coloring pages and activities. Accompanied by video selections from NASA website.

Virtual Programs:

January 20 - Habitat Hero with Jamie Weiss, 6pm - Hosted by Aaron Ramirez - 10 views

Learn how to create bird-friendly gardens that help combat the loss of open spaces. Learn how to create green corridors that link your wildscape to larger natural areas by providing habitat for wildlife.

Virtual Exhibits

Total Views: 68

Roaring 20s 34

Muramoto 19

Flood 15

Hispanic Resource Center January 2022 Report



HRC Programming

SRP: Maria's Kitchen

On Demand: Juevos Rancheros = 10 views

Rawlings Library Facebook Live Baked Brie = 35 views

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Bilingual Storytime

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Outreach

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On Jan. 4th, I took book donations and 45 Craft Kits to Go to Sister Nancy for the migrant families the center serves.

Chicano Archives Committee

On Jan. 27th, the Chicano Archives Committee had an exhibit at the CSU-P library for La Cucaracha, a Chicano newspaper that was published in Pueblo. This is an exhibit that Juan Espinosa and the committee has been working on for several years. The Atzlan's new Co-Director and Archivist, Charlene Garcia Simms started working with us this month and helped display the exhibit.

Continuum of Care Committee

On Jan. 25th, I met with the Continuum of Care Committee. I updated them on our library programs and the upcoming renovation.

Youth Services

YS Monthly Report - January 2022

The youth Kits 2 Go continue to be really popular. We always run out early.

Our teen librarian Ciara had their first TAB meeting. The teens are excited to start planning programs.

This month our program numbers are down due to canceling in person programs from January 13-31 due to Omicron.

Customer Comment: A mom told me that her son loves the snowflake craft from the Winter Kids Kit 2 Go. He takes the snowflake with him everywhere. He even took it to the dentist.

Virtual Program Views - 322

Kits2Go - 618

Centralized Kit Use- 16

Outdoor Events and Outreach- 323

In Person Programs- 35

Total January- 1,314

Total December- 2,488



MK Boylan- We love Ms. Jacque. Her fan Savanna is now in 3rd grade.

Detailed Breakdown

Virtual Programs

- 1/4- Jacque- Family Storytime- 77
- 1/11- Kirsten- Family Storytime- 62
- 1/18-Jacque- Family Storytime- 88
- 1/25- Kirsten- Family Storytime- 95

Total: 322



Counting fun at Storytime!

Outdoor Events and Outreach

Jan SPELL Kit Drop Off- 323

In Person Programs

1/4- Ciara-Teen Hangout- 10
 1/5- Natalie-Tween Hangout- 0
 1/6 -Ciara-TAB- 3
 1/6- Ciara-Teen Hangout- 10
 1/11- Ciara- Teen Hangout- 11
 1/12- Natalie- Tween Hangout- 1
 Total: 35

Centralized/Kits2Go - Youth

In January, YS provided the Winter Activities Kit 2 Go for kids.

Barkman - 50
 Giodone - 50
 Greenhorn- 32
 Lamb - 100
 Lucero- 50
 Pueblo West - 100
 Rawlings - 188
 Total: 570

Centralized/Kits2Go - Tween/Teen

In January YS provided a Lunar New Year Kit for Rawlings and Barkman.

RA-24
 BK-24
 Total: 48

Centralized Kits Used by Branches

1/12 Bath Bomb Kit @ PW- 16
 Centralized Kit Use: 16

Meetings & Trainings

- 1/5 Amy, Kirsten, Ciara, Jacque, Natalie, Magi, Karen and Ona-YS Meeting
- 1/5 Kirsten- Meeting with the Elks
- 1/5 Kirsten-Project Ready Meeting
- 1/6 Ciara-Suicide Prevention Coalition of Pueblo County Meeting
- 1/10 Kirsten, Karen-New AMH Training
- 1/11 Kirsten- Meet Jennifer 4H
- 1/12 Kirsten, Ciara, Jacque-YSC Meeting
- 1/13 Amy, Kirsten- PSM Meeting
- 1/13 Kirsten- Meeting Imagination Library
- 1/13 Kirsten- Meeting Miriam from United Way for Imagination Library
- 1/18 Ciara- SoCoYoGo Meeting
- 1/19 Kirsten- EPIC Meeting
- 1/19 Kirsten- CLEL Project Ready Meeting
- 1/19 Ciara- Steering Committee Meeting
- 1/20 Kirsten- Webinar Summit
- 1/20 Kirsten- CLEL Webinar
- 1/20 Kirsten- Meet Beth from PW Library
- 1/21 Ciara- LGBTQ+ Work Group Meeting
- 1/24 Kirsten- PECC Meeting
- 1/24 Kirsten- PSM Meeting
- 1/24 Ciara- A Hero's Heart Webinar
- 1/24 Amy and Kirsten- Budget Meeting

Facilities

Work Order Statistics

- 36 Work Orders completed.
- 3 Custodial work orders completed.

Lamb

- Fixed leak.

Lucero

- Repaired hot water system.

Pueblo West

- Installed boiler control.
- Fixed parking lot lights.
- Continued lighting installation.

Rawlings

- Supported construction, HW Houston and subcontractors.
- Moved items from 2nd floor.

Other Duties/Projects

- Helped distribute public masks.
- 2 snow days.
- Serviced vehicles.

IT Department

- 1) January Help Tickets completed/closed – 50
- 2) IT Replacement Plan project (continued)
- 3) Finance Citrix Image Update
- 4) Finalize Staff User Data move/permissions on new server
- 5) Citrix Profile Management Setup
- 6) Move IT equipment from Temp Server Room into remodeled/completed IT Server Room
- 7) Decommission file server Vega - completed
- 8) Other renovation specific side projects/continuity of services (continuation)
- 9) Domain controller server updates/patches- January

January 2021 PCCLD Computer Use:

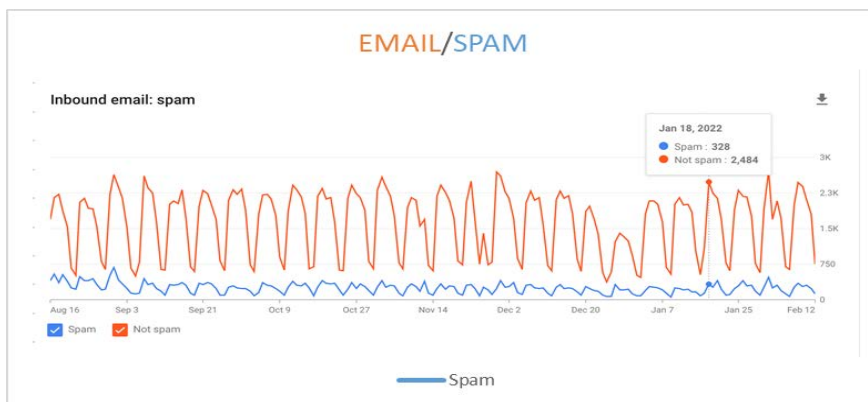
Location	SAM Sessions			Wireless - EST			
	Internet	Express	Hrs Used	Devices	Sessions	Data xfer (MB)	Hrs Used
Barkman	200	18	116:24:54	412	2225	729261.5	432:36:00
Giodone	244		89:48:08	107	4913	50277.25	94:30:00
Greenhorn	51		17:23:58	109	4241	366449.88	74:29:00
Lamb	155	3	98:05:21	252	1189	192763.26	466:12:00
Lib @ Y	22		16:07:22	250	815	67162.8	241:40:00
Lucero	76		48:01:07	198	4136	81315.12	135:18:00
Pueblo West	101	0	58:33:25	364	3030	262752.46	321:31:00
Rawlings				570	9522	330840.57	465:30:00
RRA	327	0	191:38:25				
Microfilm	1		0:04:58				
Sp.Coll	5		3:03:55				
Youth	65		39:09:06				
TOTAL	1247	21	678:20:39	2262	30071	2080822.84	2231:46:00

January 2021 PCCLD Library Total Calls:

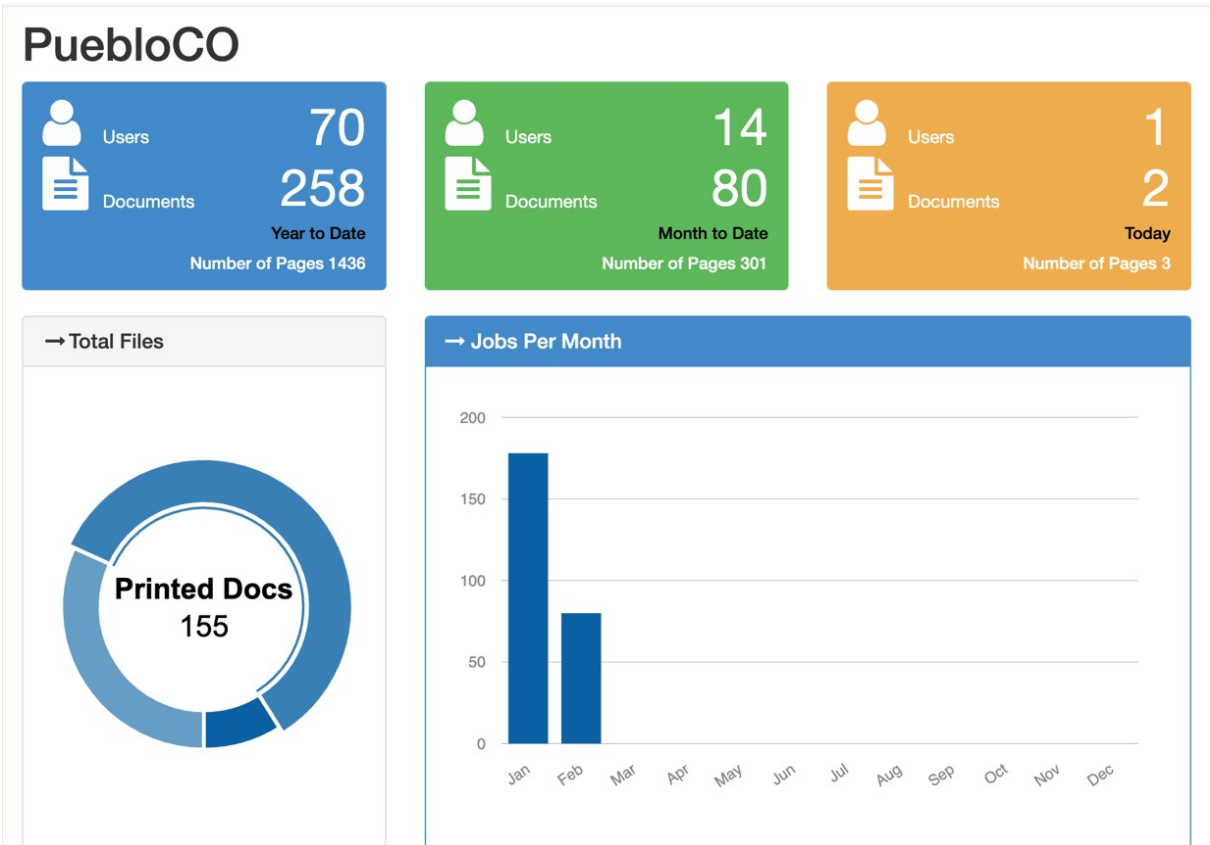
Barkman Public Services Incoming Calls	516
Call Center 411	568
Giodone	97
Greenhorn	49
Lamb Public Services Incoming Calls	404
Lucero	82
Pueblo West Public Services Incoming Calls	485
Rawlings Adult Services Incoming Calls	198
Rawlings Circulation Incoming Calls	153
Rawlings Special Collections Incoming Calls	67
Rawlings Youth Services Incoming Calls	9
YMCA (Huntgroup 412)	117
Total	2745

January 2021 PCCLD Incoming Mail/Spam:

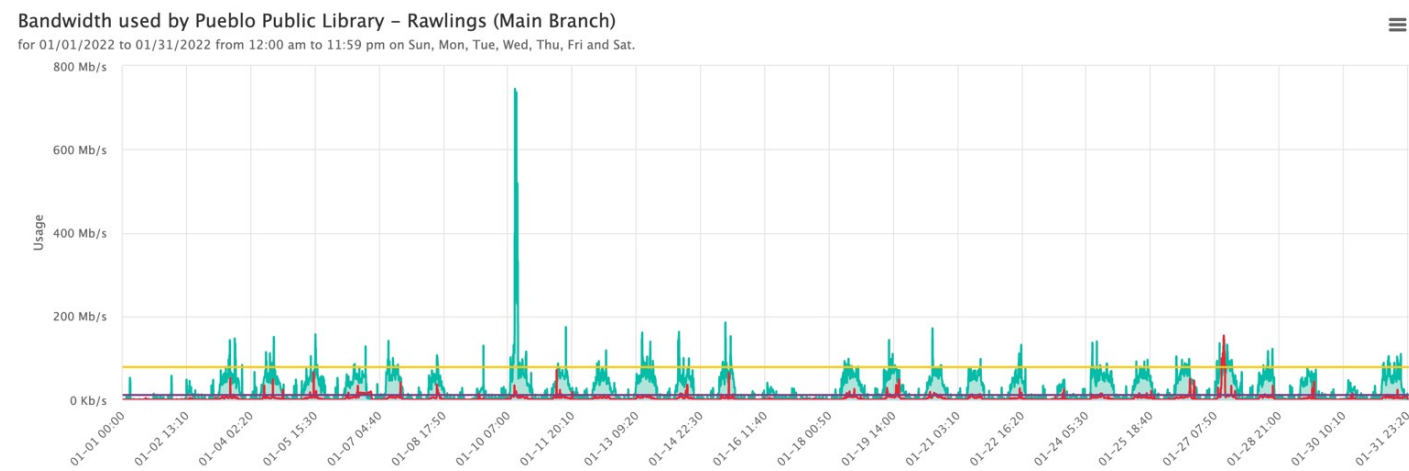
Date	Spam	Not spam
Jan 1, 2022, 1:00:00 AM MST	77	515
Jan 2, 2022, 1:00:00 AM MST	81	466
Jan 3, 2022, 1:00:00 AM MST	194	1808
Jan 4, 2022, 1:00:00 AM MST	279	2086
Jan 5, 2022, 1:00:00 AM MST	265	2085
Jan 6, 2022, 1:00:00 AM MST	246	2019
Jan 7, 2022, 1:00:00 AM MST	203	1634
Jan 8, 2022, 1:00:00 AM MST	142	687
Jan 9, 2022, 1:00:00 AM MST	54	542
Jan 10, 2022, 1:00:00 AM MST	244	2010
Jan 11, 2022, 1:00:00 AM MST	234	2151
Jan 12, 2022, 1:00:00 AM MST	205	1997
Jan 13, 2022, 1:00:00 AM MST	227	2020
Jan 14, 2022, 1:00:00 AM MST	167	1852
Jan 15, 2022, 1:00:00 AM MST	163	1029
Jan 16, 2022, 1:00:00 AM MST	83	532
Jan 17, 2022, 1:00:00 AM MST	144	1083
Jan 18, 2022, 1:00:00 AM MST	328	2484
Jan 19, 2022, 1:00:00 AM MST	258	2251
Jan 20, 2022, 1:00:00 AM MST	402	2140
Jan 21, 2022, 1:00:00 AM MST	220	1694
Jan 22, 2022, 1:00:00 AM MST	101	783
Jan 23, 2022, 1:00:00 AM MST	109	614
Jan 24, 2022, 1:00:00 AM MST	237	1906
Jan 25, 2022, 1:00:00 AM MST	292	2300
Jan 26, 2022, 1:00:00 AM MST	403	2186
Jan 27, 2022, 1:00:00 AM MST	296	2171
Jan 28, 2022, 1:00:00 AM MST	300	1767
Jan 29, 2022, 1:00:00 AM MST	187	763
Jan 30, 2022, 1:00:00 AM MST	93	576
Jan 31, 2022, 1:00:00 AM MST	268	1898
Totals	6502	48049



January 2022 PCCLD Patron WIFI Printing:

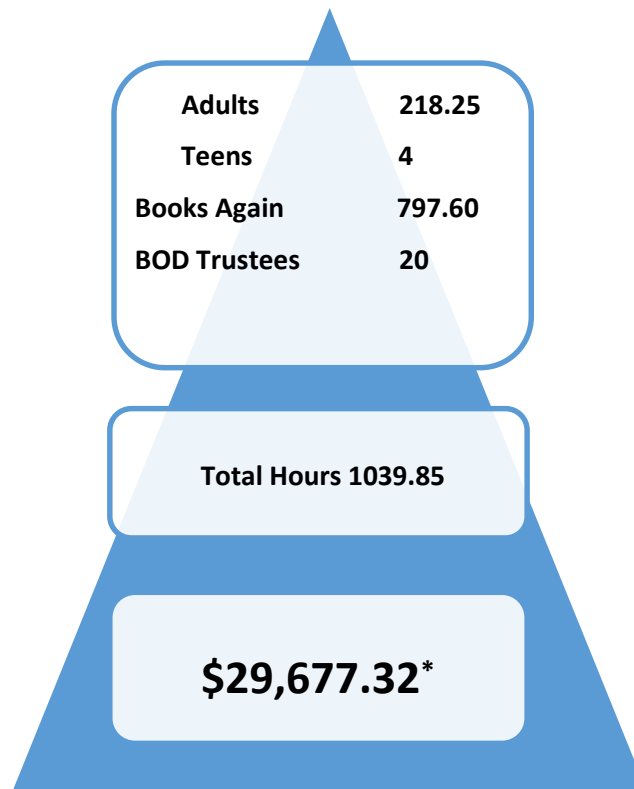


January 2021 PCCLD Data Usage:



Volunteer Hours

Volunteer Services Monthly Report – January 2022
Submitted by Kristin McLaren
PCCLD Volunteer estimated hours for the month of January.



*(Estimated by Independent Sector's figure of \$28.54/hour for each volunteer hour contributed).

Volunteer of the Month

Due to Covid-19 a volunteer of the month was not selected.

Human Resources and Finance

Date	Name of Training	Provided By	Employees in Attendance	Time
1/18/2022	Vaccine Mandate and Legal Developments	SHRM - Colorado Springs Chapter	Terri Daly	1.5 hours
1/26/2022	How to Optimize Your Recognition Program	Achievers Organization	Terri Daly	1 hour
1/7/2022	Leadership Pueblo	Greater Pueblo Chamber of Commerce	Alexandria Romero	12 hours
1/20/2022	Leadership Pueblo	Greater Pueblo Chamber of Commerce	Alexandria Romero	8 hours

Thank You Messages

Mr. Walker,

I represent Daylight Book Club. We are supported by the Pueblo West Branch and normally meet on the first Wednesday of every month in library space.

Our February selection is *The Library Book*, by Susan Orlean. As a part of our discussion today, Heather Wilder and Rachel Salazar spoke with our group about the Pueblo West library building, the weather event of March 2017 and recovery, the proposed future remodel, and many of the programs offered at our branch and throughout the district. They were both very engaging and delivered a great deal of information in a relatively short amount of time.

As a group, I think we were shocked reading about the Los Angeles Central Library fire -- it's almost too much to take in. While our wind and rain event was very damaging, it did not approach the devastation of the LA 1986 fire -- but it is the only library disaster our group had to reference. We have members who did not live in our area in 2017 and Heather's presentation was impressive. A person can explain it, but the pictures make it real. It's wonderful to know the library has procedures in place for quick response to structural disasters.

The programming presentation was eye opening. Questions were asked and I expect increased participation by our members.

I'd like you to know that Heather and Rachel made a positive impression on many of our members who have been resistant to understanding the changing role of the library in our community.

Thank you for your leadership.

Karen Summers, for Daylight Book Club

Respectfully submitted,
Jon Walker
Executive Director