

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – July 2022
Submitted to the Library Board of Trustees
August 25, 2022

Barkman Library

July Programming & Outreach Report

Completed by Brigitta Meyerhofer, Evelyn Lile and Alicia Griebel

Programs

Title: Teen Hangout 7/1/22
Attendance: 3

Title: Teen Gaming Lock in 7/1/22
Attendance: 13

Title: Mermaid Party 7/6/22
Attendance: 17

Title: Encanto Party
Attendance: 20

Title: Seashell Candles 7/9/22
Attendance: 6

Title: Life on the Edge with the Pueblo Zoo 7/14/22
Attendance: 43

Title: Teen Hangout: Glass Photo Magnets 7/15/22
Attendance: 5

Title: Coffee Filter Seahorses 7/20/22
Attendance: 6



Title: The Art Box 7/27/22- Led by Marcus Bower

Attendance: 9

Title: Teen Hangout 7/29/22

Attendance: 6

Storytime

- Family Storytime 7/1/22: 4
- Toddler Storytime 7/5/22: 7
- Family Storytime 7/8/22: 10
- Toddler Storytime 7/12/22: 4
- Family Storytime 7/15/22: 4
- Toddler Storytime 7/19/22: 8
- Family Storytime 7/22/22: 10
- Toddler Storytime 7/26/22: 6
- Family Storytime 7/29/22: 10

Passive Programs

- Barkman Trivia Participants: Marcus
- Nintendo Switch Gaming Station Attendance: All Staff
- Ocean Scratch Art Attendance: 42 Gitta

Kits2Go Total Kits Provided in July: 150

- Ocean Fun: 25
- Whale Bracelets: 25
- Make a Sock-to-pus: 25
- Which Boat Will Float: 25
- Under the Sea: 25
- DIY Polymer Clay Pendant: 25

Outreach

- CSU Campus
 - CSU Pre-K Storytime 7/21/22 – Attendance: 21

Miscellaneous

- D60 Lunch Distribution 0-17yrs: 450
- Notary Appointments: 10
- Curbside Services
2 patrons received curbside services in the month of July.

Training, Conferences, & Continuing Education

Alicia Griebel-Manager

- 07/25/2022 PSM

Brigitta Meyerhofer- Librarian

- 07/27/2022 Nesbitt Meeting

Evelyn Lile- Program & Outreach Specialist

- 07/11/2022 Teen/Tween Virtual Meeting
- 07/12/2022 Teen Programming Meeting

- 04/13/2022 YS Meeting

Robin Rice- Material Handling Technician

- 07/18/2022 Onboarding with PCCLD and Barkman Branch Library
- 07/19/2022 Niche Academy MHT training and PCCLD Onboarding

The Staff Meeting on 7/11/22 covered the following information-

- Barkman Agenda July 11th
- Corporate Cup with Peggy from IT
- Reminder- Covid19- Still giving out masks and tests and staff still need to continue daily Covid Checks when logging in.
- All holds should be run through Koha, not the AMH. Dates, information, and other information can be incorrect as the software does not speak with each other correctly. No holds are to be run through the AMH.
- All Pueblo Reads Programming Lead- Featured Author Kristin Hannah and "The Four Winds." Focus will be on mental wellness! Yay!
- Security Update- if police are called please be sure to email Jon and Sherry to let them know. Also, all security footage requests now go through security, not IT like in the past.
- 11th is the start of PCCLDs partnering with the Ukraine Refugee Letter Writing Campaign-Self driven. All materials provided.
- Review box, all items to be discarded and/reordered as needed.
- Reminder for staff and meeting room reservations-to ensure that the patron is aware of their reservation and receives a confirmation, All Information is a Must! This especially includes email. If the patron does not have an email just add n/a and then double check afterward that the entry shows up on the calendar. This will help us avoid current and future issues.
- Safety Talk- Components of Defensive Driving
- Brigitta- YWCA Drive.
- MHT's – Issues, troubles, good things? Questions?

Giodone Library

Calls Taken

April 239, May 332, June 423, July 360

Community Outreach

Buell Children's Museum – 208

Displays

- Plant Wildflowers Seed Bank and Book Display – 50
- Dive into an Adventure, New Books, National Grilling Month

Volunteer Hours

- We have 2 teens, and 1 adult volunteer. They volunteered 9.75 hours in July.

Programming

Passive Programming for All –

- Paint a Galaxy Polaroid-17
- Paper fish weaving – 15
- Paper Shells – 8
- Personalized Pop-Up Cards – 66
- Sea Themed Picture Frame - 8
- Shark Week Art - 14
- Bubble under the sea Kit2Go – 30
- Hand-some Fish Kit2Go – 29
- Webb Telescope Launcher Kit2Go - 7

Youth:

- Preschool story times by Stephanie Monday's at 11am – 54
 - Special Hermit Crab Show and Tell Storytime:



- Clam Shell Adoption Event – 15
- It Starts with Shell-o (Grades K-4) – 1
- Encanto Program – 14



- Life on the Edge – Pueblo Zoo - 11

Youth Kit2Go:

- Tween/Teen Kit2Go: Make a Socktopus! -38
- Tween/Teen Kit2Go: Whale Bracelet -75
- Bubble under the sea Kit2Go – 30
- DIY Felt Sea Shell Kit2Go - 20
- Kit2Go: Ocean Fun - 50
- Kit2Go: Which Boat Will Float- 50
- Pool Noodle Crab - Kit2Go – 48
- Webb Telescope Launcher Kit2Go - 7

Tween Teen Programs:

- College Ready & FAFSA - 7
- Tween/Teen Hangout: Sea Faring Culture - 13
- Tween/Teen Hangout: Shark Week! - 14
- Tween/Teen Hangout: Surf's Up! – 7
- Tween/Teen Hangout: The Sea of Space – 14



- Waves of Change: Teen/Tween Open Art Lab - 9
- Waves of Change: Teen/Tween Open Art Lab – 7
- Waves of Change: Teen/Tween Open Art Lab - 14

Adult:

- **Crochet Club** meets weekly on Fridays, hosted by Kayci and Sandy - 27
- **Pueblo Community Resources** – Cynthia is hosting an Adult Special Needs group that is coming weekly to the library on Tuesdays for a movie and a craft. – 50
- **Creative Aging – Pour Painting!** – Sharon Rice – 13
- Seascape Votive Lantern – 3
- The Arkansas River from Leadville to Lamar – 6
- English Conversation Class with Maria and Sandy - Mondays- 19

Branch Training

Staff are tracking trainings here - <https://docs.google.com/spreadsheets/d/1B0B3Vf4o3tyibDcZGU4ygv7G1avPh4gN99aZ0omDTeU/edit?usp=sharing>

- 7/02/22 Daniel Niche Niche
- 7/09/22 Stephanie Libraries as Innovators in Early Childhood Educationwebinar
- 7/20/22 Kayci IDEA Training - The New Normal: Inclusive Learning Puts Accessibility First
- 7/15/22 Kayci IDEA - CAL EDSJI Conference
- 7/20/22
 - Cynthia Copyright for Librarians: What you Need to Know webinar
 - Cynthia Understanding Diversity: Where Are You from? video
 - Cynthia The danger of a single story Tedtalk
 - Cynthia How studying privilege systems can strengthen compassion ted talk
 - Cynthia Business Model Canvas explained video
 - Cynthia Lifelong Kindergarten: Cultivating Creativity Through Projects, Passion, Peers, and Playbook
- 7/23/22 Candace Collection Development Basics: Weeding PCCLD Training/ Niche
- 7/23/22 Candace Curating Diverse Collections PCCLD Training/ Niche
- 7/25/22 Candace My Library of Human Imagination TedTalk
- 7/21/22 Sandy GoCO grant information meeting Zoom
- 7/28/22 Cynthia Fun for all: Game-based programming across the generations
webinar

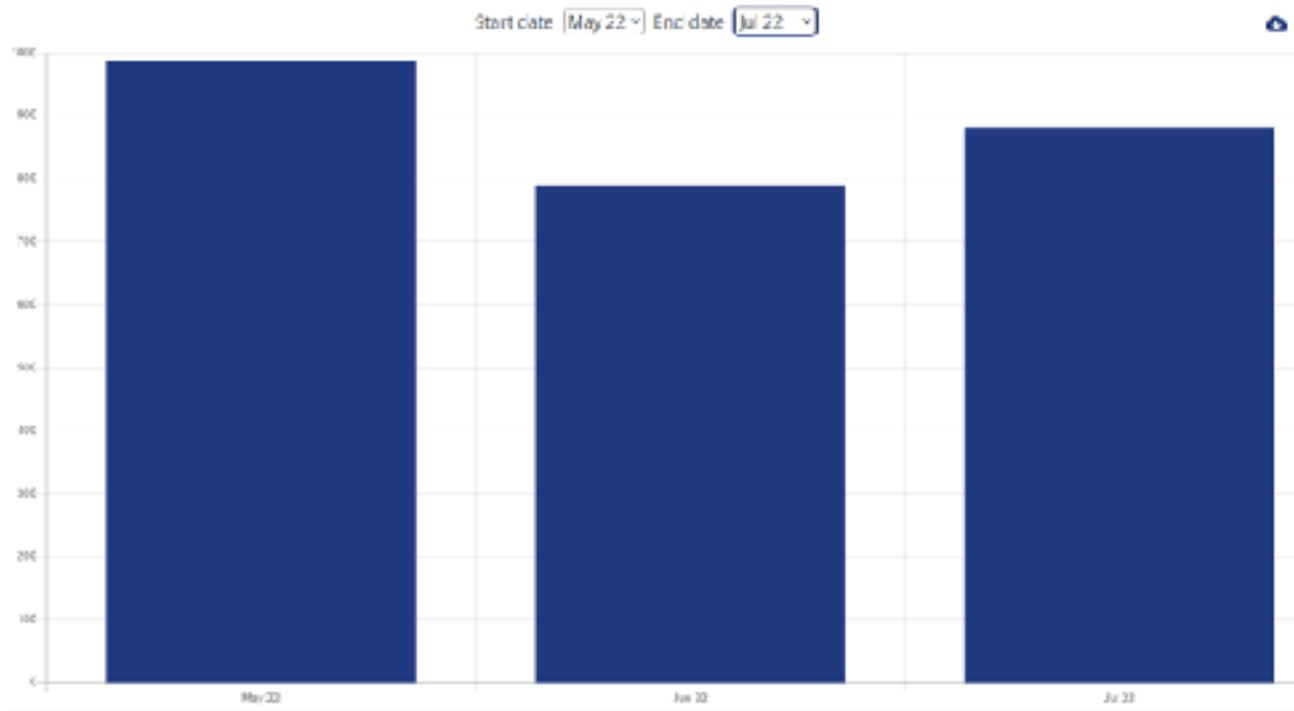
Meetings

- Kayci - Lead CAL EDI meetings, YSC meeting, Sandy attended PSM meeting
- Candace - Nesbitt Meeting

Kayci's Training work

- 7/15 Hosted CAL EDSJI Conference
- 7/22 Met with Child Advocacy Center about child abuse training
- 7/22 Updated Niche academy with new tutorials, and maintained staff access.

Staff views in Niche Academy



Greenhorn Valley Library

YOUTH PROGRAMMING

- Ongoing programming-
- Music and Movement Storytime Tuesday mornings.
- Teen and Adult Craft Night Thursday afternoons/evenings.
- Friday mornings are reserved for Video Games.
- D70 Kids program, 3 Mondays in July.

ADULT PROGRAMMING

- Sip n Stroke
- Beginner's Yoga w/ Ashley on Wednesday evenings
- North of 50 Kits 2 Go



Sip N Stroke

FAMILY PROGRAMMING



Family Friday Pueblo Zoo visit

- Kits 2 Go:
Under the Sea
Which Boat Will Float
Socktopus
Ocean Fun

EXHIBITS AND DISPLAYS



Summertime Entertainment



50 Shades of Orange



Get Outside



Ensemble Cast Movies



ZOMBIE APOCALYPSE!!!



Colorado Authors



Featuring Sherlock "Arrrr" Bones and Oli the Octopus

Partnering with the Colorado Springs Rotary Club



CALL CENTER

The Greenhorn library fielded 369 calls while serving as Call Center on intermittent Mondays, Wednesdays, and Saturdays in July.

No Outreach Programs this month.

BEULAH SATELLITE LIBRARY -

Date	Number of visitors
7/7	16
7/14	15
7/21	10
7/28	10

Lucero Library

Librarian

In-person programming:

Name of program: Summer Chill Spot (Maker Monday)

Number of participants: 30

Description of program: The youth enjoyed STEAM related activities that they could take home.

The children finally finished and displayed the Lego Tree house we have been working on throughout the summer.



In-person programming

Name of program: Summer Chill Spot (Wacky-Wednesday)

Number of participants: 40

Description of program: The youth had the opportunity to play games in the video game center, and participate in passive crafts.



In-person programming

Name of program: Fri-yay Programming

Number of participants: 50

Description of program: The youth had the opportunity to make a small snack. This program encourages children to make a quick snack. Each week the children can try a new receipt by following and creating something delicious.



Outreach

- Boys and Girls Club Summer Programming

Number of participants: 75

Description of program: The children had a STEAM related craft and the ability to utilize the library. The program time length was two hours.

- Pueblo Rocks Paint Party:

Number of participants: 36

Description: Pueblo Rocks brings paint and rocks for the community. Each week has a different theme and unique rock selection. Families and community members are all invited to attend this community event.

- D60 Lunch Program

Number of participants:

Description: D60 provides sack lunches to the community.

Full Time POS-Jessica Blaha

In-person programming:

Name of program: Crafty Crew: Christmas in July

Number of participants: 13

Description of program: Let's beat the July heat with some Christmas in July crafts. Upcycling Christmas cards into boxes and ornaments.

In-person programming:

Name of program: Crafty Crew: DIY Sea Glass Jar

Number of participants: 15

Description of program: Patrons were given the opportunity to create their own sea glass jar.



In-person programming:

Name of program: Crafty Crew: Bird Feeder

Number of participants: 11

Description of program: Patrons were given the opportunity to create their own bird feeder with a teacup and saucer.



In-person programming:

Name of program: Wildland Fire Preparedness & Mitigation/Fire Safety Class

Number of participants: 25

Description of program: Andrew Goleb with the Pueblo Fire Department gave a presentation on wildland fire preparedness and mitigation, plus information about smoke/CO detectors. We also had a fire truck visit us and the families got a safety class.

**In-person programming:**

Name of program: Recovery Library Visit/Activity

Number of participants: 15

Description of program: Recovery Solutions visited the library and completed a craft.

In-person programming:

Name of program: Any Book Club

Number of participants: 2

Description of program: Join the Lucero staff for a no-pressure chat!

We invite you here, We'll lend you our ear. Introduce us to the characters you're loving, Invite us into the pages you've been living; Show us, please, the books you've been reading!

Outreach/Other

Name of agency(ies)

Recovery Library Visit/Activity: Recovery Solutions visited the library and completed a craft.

Rescheduling and planning upcoming coffee tasting with Solar Roast Coffee in August.

In collaboration with PAAA for their community conversation in August.

Reaching out to [Lindy Webb](#), Cooking Matters, for upcoming programs.

Attended LGBTQ+ Workgroup (Suicide Prevention Committee)

Lead and collaborated with fellow Program and Outreach Specialists.

Part Time POS: Tina Martins-Gonzalez**In-person programming**

Name of program: Artworks (Studio1315) Pastels!

Number of participants: 6

Description of program: Love to be artistic? A variety of art supplies will be available to create your masterpiece the first and last Tuesday of the month! This month use pastels!

In-person programming

Name of program: Artworks (Studio1315) Pastels!

Number of participants: 23

Description of program: Love to be artistic? A variety of art supplies will be available to create your masterpiece the first and last Tuesday of the month! This month use pastels!

In-person programming

Name of program: Decorate a Magnet and Hairpins

Number of participants: 4

Description of program: Use your creativity and decorate a magnet and hair pins with the items we have at the makerspace!

In-person programming

Name of program: Summer Fun: Painted Pots and planted seeds

Number of participants: 9

Description of program: paint a tiny plant pot and plant a seed.

In-person programming

Name of program: Free Draw with Pastels

Number of participants: 12

Description of program: Work on a summer inspired art piece at the makerspace

In-person programming

Name of program: Smoothie Making

Number of participants: 10

Description of program: Make a smoothie with some tasty treats at the makerspace

In-person programming

Name of program: Friday: Clay

Number of participants: 16

Description of program: Making figures like sea creatures out of air dry clay

In-person programming

Name of program: Wall Decor Hanging

Number of participants: 8

Description of program: Make a wall hanging decoration for your room!

In-person programming

Name of program: Nail Studio 1315

Number of participants: 21

Description of program: Play around with gel and regular nail polish and tools for some summer fun!

In-person programming

Name of program: Button making

Number of participants: 12

Description of program: Make your buttons with our button maker!

In-person programming

Name of program: Shirt Press

Number of participants: 11

Description of program: Use our heat press to design a t-shirt to take home!

Outreach

- Met with One Colorado to discuss programming in the Fall
- Planning discussions on an art mural project with Matte Refic with Kristi Roque

Other

Books ala cart

Number of books: 725 books

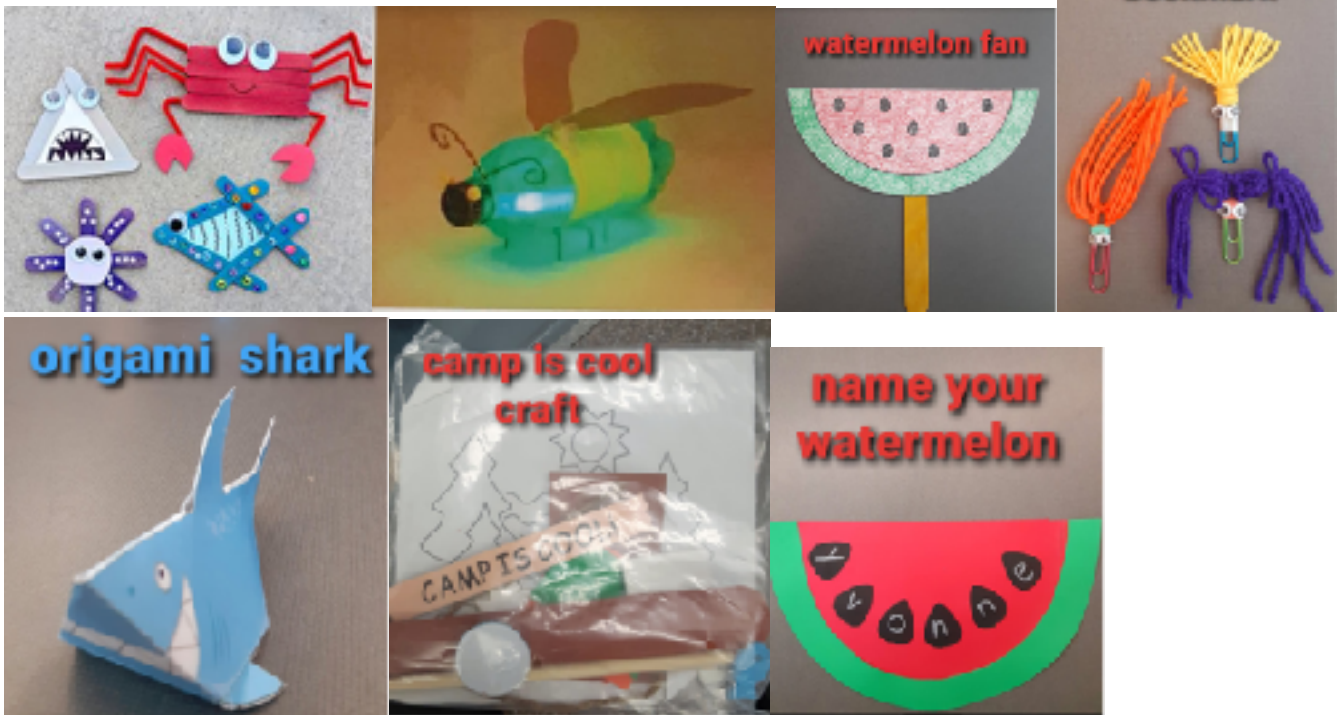
Agencies: Head start, Pueblo Mission, Catholic Charities, Intervention Community Correction Service (halfway house), Lucero, Fulton Heights

Game System

Number of participants: 150

Take and makes (passives)

Total number 319



Staff meeting

- Kristi did a mini training on how to use a logic model to plan programs and events.
- Discussed some of the behavior issues with the kids and how to use discipline techniques that focus on correcting behavior.
- Crystal talked about the corporate cup

Lamb Library

JENNIFER TOZER (Branch Manager)

Programs/Services

- D60 Lunches 7/1, 7/11-7/15, 7/18-7/22, 7/25-7/29 Attendance: **486** total
- Notary 7/20 **1** doc.
- Yoga Storytime 7/11, 7/18, 7/25 Attendance: **18** total
- Storytime @ the Y 7/21 Attendance: **20** with Space worksheets: **30**
- Family Storytime 7/22 Attendance: **13** with Space worksheets: **20**

Meetings/Trainings

- 7/1: Check-in with Sherri
- 7/6: Senior Programming Meeting with Crystal & Rachel
- 7/6: Check-in with Ben
- 7/8: COHS visit/set-up with Rebecca
- 7/13: Lamb Staff Meeting
- 7/21: 2 MHT interviews
- 7/21: Bi-weekly meeting with Sherri
- 7/25: MHT interview
- 7/25: PSM meeting
- 7/26: PSP meeting with Sherri
- 7/28: Budget refresher training

English Classes (Maria Smyer)

- Classes were held on 7/6, 7/13, 7/20, and 7/27 with a total attendance of **38** for the month

To Dye For (Thad Stelter)

- 7/8 - **9** attendees

Outreach/Displays

- **Outreach:** Pat Monaco @ Dinosaur Resource Center for National Dinosaur Month fossil display in Oct.
- **Display:** Let Freedom Ring (Independence Day-adult), Hello Summer (kids' summer movies), July 4th (Independence Day-kids)
- Ukraine Letter Writing Station



CRYSTAL TALLEY (Assistant Manager/Librarian)

Trainings/Meetings

- Senior Programming Meeting - 7/6/22
- Lamb Staff Meeting - 7/13/22

Outreach

- AARP - Pueblo Chapter Manager, John, has agreed to partner for Senior Tea Time Program, presented on 7/18/22
- SRDA - Have reached out to Tara at SRDA about partnering for Senior Programs

Youth/Family Programs

- Family Story Time - 7/1/22 - (**28** attendees)
- Family Story Time - 7/8/22 - (**20** attendees)
- Family Story Time - 7/15/22 - (**27** attendees)
- Family Story Time - 7/22/22 - (**13** attendees)
- Family Story Time - 7/29/22 - (**20** attendees)

- Storytime@ the Y - 7/7/22 - (**25** attendees)
- Storytime@ the Y - 7/14/22 - (**17** attendees)
- Storytime@ the Y - 7/21/22 - (**20** attendees)
- Family Movie Matinee - 7/2/22 - (**10** attendees)
- Family Movie Matinee - 7/16/22 - (**8** attendees)
- Family Movie Matinee - 7/30/22 - (**8** attendees)
- Coloring Sheets - **75**

Centralized SRP Program

- Fire Fit Kids - 7/14/22 - (**15** attendees)



Adult Programs

- Silver Tea Time - 7/18/22 - (**6** attendees)



Services

- **3** one-on-one appointments for tech assistance
- **2** Notary appointments

Displays

- Adult Book Display - "They're #1: First in a Series"



RACHEL PACKARD (Program & Outreach Coordinator)

Youth Story Times and Programs

Wed 7/6 Toddler Storytime - **16**

Fri 7/8 Kid's Hangout and Lunch - **29**

Wed 7/13 Toddler Storytime - **25**

Fri 7/15 Kid's Hangout and Lunch - **15**

Wed 7/20 Toddler Storytime- **27**

Fri 7/22 Kid's Hangout and Lunch - **15**

Wed 7/27 Toddler Storytime - **20**

Fri 7/29 Family Storytime - **20**

Fri 7/29 Kid's Hangout and Lunch -**19**



Youth Passives

- Coloring Sheets - **650**

Youth Centralized Kit2GO

- Boats - **50** kits
- Ocean Fun- **50** kits

Teen/Tween Programs

- Tue 7/5 Teen Video Game Night - **6**
- Wed 7/6 Teen/Tween Hangout: Movie Night -
- Tues 7/12 Teen Video Game Night - **3**
- Wed 7/13 Teen/Tween Hangout: Art Night - **18**
- Wed 7/20 Teen/Tween Hangout: Painting - **16**



12

- Wed 7/27 Teen/Tween Hangout: Switch Night - **17**

Teen/Tween Kits

- Coloring sheets - **300**
- Centralized:
- Sew Octopuses- **75**
- Whale Bracelets- **75**



Adult Programs

Thurs. 7/14: Sea Glass Painting + Crystal Wire Wrapping -**14**



Thurs. 7/14: Art Hangout - **4**

Thurs. 7/28: DIY Candle Making - **25**

Thurs. 7/28: Art Hangout - **5**

North of 50 Kit2Go - **10**

Meetings and Trainings

7/6 Senior Programming Meeting

7/11 Teen/Tween Committee Meeting

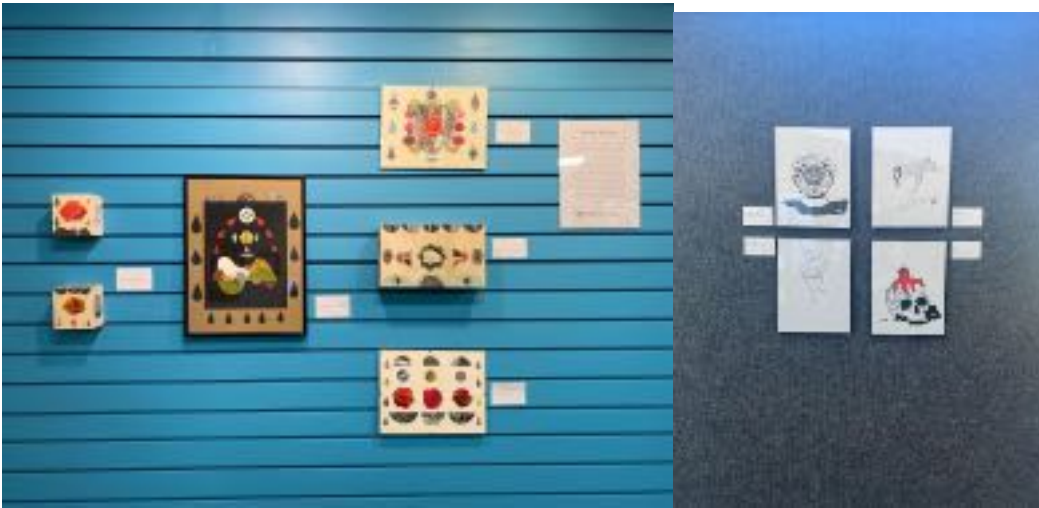
7/12 Adult Programmer Meeting

7/13 Lamb Staff Meeting

7/21 IDEA Con Meeting

Exhibit

Hannah Watson Art at Lamb - Attendance **423**



My art on display at Rawlings!

Displays

Rights for all

Art

Summer YA

Author Talks Display



MARY KRATZ (Customer Service Representative)

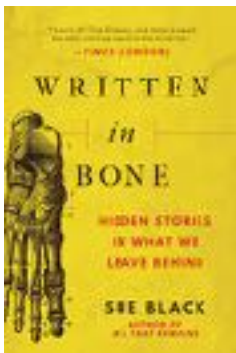
- **Gate Count: 8451**
- **Meeting Room Use:** used **19** times for non-library functions
- **Study Room Use: 32** people
- **Volunteer Hours: 5.5**
- **Legal Clinic attendance: 2**
- **Curbside Pickups: 11**
- **AWE: 343**
- **Meetings:** Lamb Staff Meeting, Nesbitt
- **Notary Services: 9**
- **Adult Displays:** Summer Vacation, Summer Movies
- **Passive:** Summer Fun Word Search - **88**



LOVELY MURRELL (Customer Service Representative)

Programs:

Book Club: Written in Bone by Sue Black **21 July, 2022**



Here is a link to the [video](#). We reached **39** people and had a new sign up to the newsletter bringing our total to **27** members.

I also had a virtual program DIY Beeswax Wraps **28 July, 2022**



We had **20** people sign up for kits.

Displays:

I had two displays this month. One promoting outside activities and the other promoting fantasy fiction. Both were well received and had lots of check outs.



LISE CHRISTOFFERSON (Material Handler)

Display: Space Opera & Diverse Authors



MIKE GONZALES AND PAULA BRANDIMARTE (Customer Service Representatives)
LIBRARY @ THE Y

- The Library @ the Y saw **2214** patrons in July over the 25 days they were open, which is an average of about **88/day**.
- For passive programs, they gave out **973** coloring sheets and **3** Kits 2Go to children plus **31** puzzles to adults.
- The Y also fielded **125** calls while serving as the Call Center.

Displays
 American Independence



Pueblo West Library

Community Display Cases

Journey Stories Poster Exhibition organized by the Smithsonian Institute. Curated by William Withuhn at the National Museum of American History

Art Exhibit

Photography of Leslie Hough. Estimated attendance of 591.

Programs:

Pueblo West Library held a total of 91 programs, outreach, club meetings, and Kits2Go with a total attendance of 2213.

Title	Date	Age group	Total attendance
Society for Creative Anachronism	Wednesdays	Adult	58
Cast-Offs Knitting and Craft Club	Tuesdays	Adult	45
Mahjongg Club	Tuesdays	Adult	30
Swedish Weavers	Mondays	Adult	18
Tech Talk	Mondays	Adult	6
PW Amateur Radio Club	July 16 2022	Adult	25
Pueblo West Book Club	July 25 2022	Adult	7
Mystery Book Club	July 21 2022	Adult	8
Daylight Book Club	July 06 2022	Adult	12
Pueblo West Genealogy Club	July 09 2022	Adult	15
Adult Craft Series: Plastic Canvas Bookmarks	July 13 2022	Adult	30
Chair Yoga	Tue/Th/Fri	Adult	142
Senior Movement & Stretch	Mon/W/Fri	Adult	181
Art Exhibit : Leslie Hough	July	Family	591
Preschool Storytime	Thursdays	Juvenile	61
Baby Storytime	Thursdays	Juvenile	40
Coloring Pages	July	Juvenile	100
Kids Yoga	July 01 2022	Juvenile	29
Read Dog Read	July 28 2022	Juvenile	16
Sea Your Dreams...READ	July 08 2022	Juvenile	53

Rocket Science	July 15 2022	Juvenile	30
Life on the Edge with the Pueblo Zoo	July 22 2022	Juvenile	37
Jammie Storytime Live	Thursdays	Juvenile	323
Jammie Storytime: In Person	Thursdays	Juvenile	31
Signing Stories: In Person	Mondays	Juvenile	20
Time For Tots: In Person	Tuesdays	Juvenile	209
Daytime Dungeons and Dragons	Mondays	Teen	15
Let's Make Challenge	July 23 2022	Teen	5
Full Moon Dungeons and Dragons	July 09 2022	Teen	3
Let's Make!	July 02 2022	Teen	3
Tween Craft	July 20 2022	Tween	2
Laser Tag Lock In	July 16 2022	Tween	12
			2157

Economic Development

PW contributed to the community's economic development by providing technology help to 25 customers.

Outreach

Beth Moore delivered a Story Time Kit with books, musical instruments and crafts to Children's Palace Daycare.

Experiential Learning

MAKERSPACE

Programs

- Fiber Frenzy Felting Club @ Lucero- 7 attendees
- Creative Aging: Pour Painting @ Giodone: 12 attendees
- Creative Aging: Stamping Fun with Sizzlen Stampers: 7 attendees
- Creative Aging: Pastel Painting with Jill Starkey: 8 attendees
- Maker Mania: Pop Bottle Boats (virtual program): 128 views

Thingiverse Statistics

- 0 views
- 53 downloads

Notable Happenings

Thad Stelter will be taking over the Makerspace outreach to Pueblo Diversified Industries and is very excited to do so! He will also be attending the monthly Pueblo Makes meetings until another Makerspace Educator can be hired. Kathy Kearney will take over a portion of the services to older adults. Thad and Kathy are both Program and Outreach Coordinators for the User Services Department. Sharon Rice will continue to facilitate contracted presenters for the time being.

CONCIERGE SERVICES

- Call center statistics for the month of July:
1693 calls, down 102 from last month

- Giodone – 360
- Greenhorn Valley – 369
- Library @Y – 119
- Rawlings – 844
- Other - 1

359 were transfers

97 were hang-ups or wrong numbers

7 were curbside related

- Jan Reed and Chris Sturdy have been training with Cynthia Nicola to learn how to facilitate meeting room reservations and have done an incredible job. Both the new Friends of the Library meeting room and Bret Kelley B meeting room are currently online at Rawlings. Rawlings staff handled 47 internal and external meetings from reservations in July!

MATERIALS HANDLING SERVICES

- We have integrated the staff members from the old Youth Services and Readers and References Advisory services into one team, and it is going well.
- We are working on: establishing schedules, shelving in a first-in, first-out order and learning how to process problem items and troubleshoot both AMH machines

EXPERIENTIAL LEARNING TEAM NOTES

- Our Rawlings building team meeting was attended by 90% of the team and was well received and appreciated.
- We are in the final process of hiring a Museum Services Administrator, and will begin the process for hiring a 20hr/week Materials Handling Technician.

Tech Services

DIRECTOR

- Elizabeth Flores visited the PCC library to discuss their collection and find out what improvements can be made.
- Elizabeth set up an account for Friends on the postage machine. Postage funds can now be totaled separately for Friends of the Library mailings.
- Reps from Baker & Taylor, Midwest, Brodart, and Midwest visited Rawlings and met with Elizabeth, Peggy Bilger, and Theia Bravo.
- Elizabeth participated in a Branding Focus Group and the Budget Training session.
- Elizabeth attended the Public Services Manager meeting and spoke about the new collections at Rawlings and substitutes.

ILS

- Daniel Gaghan worked with Laptops Anytime to get the Chromebook kiosks set up. IT is getting the Chromebooks ready for use. Daniel is working with Amy, Sharon, and Nicki on staff training.

- Koha upgraded to 21.11 on July 27.
- Peterson Testing and Career Prep was launched. Daniel is working with Rebecca, Maria, and Sandy on identifying training resources for staff.

COLLECTION DEVELOPMENT

- Theia continues to review hotspot records to identify items to turn off.

ACQUISITIONS

- The opening day collection shipments arrived for Baker & Taylor, Midwest, and Brodart. Tech Services staff helped unpack and sort the material. Peggy, Pat Mascarenas, Lee Vigil, Jessica Casados, and Michele Myzia processed the materials and prepared them for use.
- Peggy loaded all the records for the Opening Day Collection.
- Michele trained with Pat to learn more about editing item and catalog records. This allowed Michele to help process the opening day DVDs, as well as catalog patron donations.
- Jessica helped process the books for All Pueblo Reads

MAIL ROOM

- Michele has been helping Community Relations with mailings for Reading Pays.

OTHER

- Peggy attended the Circulation, Giodone, and Barkman staff meetings to promote Corporate Cup.

Special Collections and Museum Service

Reference Statistics

Obituaries, Document Delivery and Indexing

- Microfilm used: 107
- 107 obituary requests, 0 Ask Us requests, 0 article requests completed
- 76 obituaries, 2 Ask Us requests in progress
- 0 photo files used
- 9 Pueblo newspaper clipping files used
- John Korber's Business Buildings binders indexed through Volume 70 - Tabitha D.

Digital Collections and Database Usage

- Ancestry.com searches - 3,168
- Ancestry.com sessions - 178
- CONTENTdm pageviews: 4,780
- CONTENTdm items: 12,275
- Digital Public Library of America, Plains to Peaks Collective - Item views: 0, Click throughs: 6, Users: 4, Sessions: 4
- Colorado Historic Newspaper Collection
 - Colorado Weekly Chieftain - page views: 330, title searches: 103
 - Colorado Daily Chieftain - page views: 2,766, title searches: 168
- ArchivesSpace - Users: 91, Sessions: 94

Archives & Genealogy Archives Projects

Cecily has begun reprocessing the State Fair collection. Cecily is also working with the General Entry department of the State Fair on a display that they are doing for the fair in August.
1 collection of yearbooks has been accessioned.

Reference

On July 25: Doctoral student Anthony W. Wood visited; he is from the University of Michigan and is doing his dissertation on Black American communities in Boom Towns on the Rocky Mountain Range. He has chosen Pueblo to represent Colorado and will be conducting research and gathering information for the next several years. I shared book titles and he looked through the city directories taking notes. He left his contact information and requested we email him more information once the department reopens. I shared the information on the two local AME churches, Black owned newspapers and their owners like William Jeltz. He responded with:

All this is wonderful and will doubtlessly be very helpful. I so very much look forward to digging into this soon.
-Anthony

Genealogy

Genealogy charts, Family Group charts, and Basic Pedigree Charts: 18 taken by patrons

Western Research and Genealogy collections: 15 books were requested from Omaha Public Library's Genealogy deaccessioned book giveaway for price of postage; 2023 Order Western Research Order list has 105 titles; 2023 Genealogy Order List has 27 titles

Feedback from Branches and Patrons: Make more Pedigree charts available; more books on local neighborhoods to be available for check-out.

Programs & Exhibits

Physical Exhibits

XCel Energy: Steel and Energy at Watertower Place. July 1-31. Approximate visitor count, 300. 100 kits 2 go handed out.

"Artists of PCCLD" - Celebrating creative staff from the Library District. First floor atrium space at Rawlings branch. July 1-31. First Friday Art Walk (7/5) with 34 visitors.

Virtual Exhibits

Total Views: 65

Natural Framing (Muramoto): 21

Roaring 20's: 30

1921 Flood: 14

Hispanic Resource Center July 2022 Report



HRC Programming

SRP: Maria's Kitchen

On Demand: Arepas con Queso = 15 views

Rawlings Facebook Live and Youtube: Arepa con Camarones y Hogao = 18 views

Total = 33 views

Bilingual & Cuentos en Español/Spanish Storytime

Rabbit's Bedtime / Hora de Dormir del Conejo by Nancy Elizabeth Wallace = 3 view (Total 12)

Hijo by Ariel Andres Almada = 4 views (Total 17)

Total Storytime views: 7 views

English Program

We currently have 2 classes this summer. On Wednesday nights we have an Intermediate level at the Lamb Library. On Mondays at 4:00 we have English Conversation at the Giodone library.

Total attendance is 57.

ELL Volunteer Hours Combined Total: 10 hours

Total HRC Hybrid Program Attendance: 97

Outreach

Chicano Archives Committee

On July 12th, the Chicano Archives Committee met. We discussed oral history projects, a list of Chicano murals in Pueblo and the upcoming symposium in August.

English Language Institute

On July 13th, I was invited to meet with Jeanne Gibson and Lilia Myers-Van Pelt from the English Language Institute at CSU-P. We discussed our community's need concerning English instruction.

Parent Connects Committee

On July 19th, I met with the Parent Connects Committee. I updated them on our library programs, the English classes, summer reading and the renovation.

Continuum of Care Committee

On July 26th, I met with the Continuum of Care Committee. I updated them on the renovation, English Classes and summer reading.

User Services

During the month of July, final changes to staffing assignments for staff in the public service departments formerly identified as 'Youth Services' and 'Reference and Readers' Advisory were implemented. This larger team has moved its offices to the 2nd floor and now make up the User Services Department. This department now oversees material collections, programs, services and outreach for both youth and adults. We are excited for the opportunity this creates to further expand our family and multi-generational offerings at the Rawlings Library, as well as the increased support that this team will offer to branches across the district.

Portions of the 2nd floor that are now open to the public include: teen, audiovisual materials, adult fiction and nonfiction, adult audiobooks, government documents and the adult literacy collection. We have also started to receive materials for the new NAACP- and ARC- sponsored collections that are available for checkout on the 2nd floor. The renovated youth area is expected to open in August and a small browsing collection is available on the first floor in the meantime. Public computer workstations are also available in the adult and teen areas on the 2nd floor, as well as in a temporary computer lab on the 1st floor that will remain in place until the new laptop vending machines are activated in August.

YOUTH UPDATES

Highlights:

- PCCLD currently has 1,711 children enrolled in Imagination Library. We had 98 more children sign up this month.
- We have had 2,596 ages 0-8 and 912 ages 9-18 complete the Discover 5 boards for a total of 3,508 submitted for the month of July.
- Books in the Park ended. We gave away 1,614 books in July.
- Jacque Carter partnered with the Pueblo Mall to have an Oceans of Fun program with a special appearance of Princess Ariel and Moana, crafts, a parade, and a movie.





Painting a Kokamura at the mall.



Kokamura Drying Table at Ocean of Fun Program

Jacque Carter partnered with Pueblo Mall and Kiwanis to hold a Backpack Resource Fair. They handed out 700 free backpacks. There were community partners sharing their resources and handing out school supplies and JR's provided free haircuts. Families completed 241 Bingo to win prizes.



Families in line to get a free backpack for children



31 free haircuts were provided by JR's

Program Totals

Kits2Go - 1, 750

Centralized Kit Use- 16

Outdoor Events and Outreach- 2,488

In Person Programs- 26

D60 Lunches at Rawlings and Books in the Park - 291

Total July- 4,571

Detailed Breakdown

Outdoor Events and Outreach

7/1-Kirsten- Kids Yoga- 11

7/5-Jacque-Ray Aguilera Park Storytime- 0

7/6-Kirsten-Zoo Storytime-52

7/7-Kirsten-Family Storytime Fairmount-6

7/8-Kirsten-Sea of Discovery Kyle Groves -18

7/8-Jacque-Outdoor Storytime-6

7/11-Kirsten-Family Storytime Mall- 22

7/12-Jacque-Family Storytime Ray Park- 0

7/13-Jacque- Zoo Family Storytime- 45

7/13-Kirsten-Headstart Outreach- 35

7/14-Kirsten-Family Storytime Fairmount Park- 0

7/15-Jacque- Oceans of Fun at Pueblo Mall- 250

7/15-Kirsten- Cool Science Rockets- 45

7/18-Jacque-Family Storytime Mall- 3

7/19-Jacque-Family Storytime Ray Park-0



Rocket Science at Fairmount Park.

7/20-Kirsten-Zoo Family Storytime- 45
 7/21-Kirsten-Family Storytime Fairmount Park- 0
 7/22-Kirsten-Pueblo Zoo Program- 7
 7/22-Jacque-Outside Family Storytime - 17
 7/23-Jacque-Backpack Giveaway @ Pueblo Mall- 1,700
 7/25-Jacque-Family Storytime Mall - 8
 7/26-Jacque-Family Storytime Ray Park-4
 7/27-Jacque-Zoo Family Storytime- 52
 7/27-Jacque-Ray Park End Summer Party-104
 7/28-Kirsten-Family Storytime Fairmount Park- 0
 7/29-Jacque- Fire Fit Kids at Fairmount Park- 58
 Total: 2,488

In Person Programs

7/1-Ciara- Tween Book Club- 2
 7/1- Ciara-Tween Hangout- 3
 7/5- Ciara-Teen Hangout- 4
 7/6-Ciara- Teen Any Book Club-0
 7/7- Ciara-Tween Hangout- 4
 7/7-Ciara-TAB- 10
 7 /8-Natalie-Book Club - 0
 7 /8-Natalie-Tween Hangout- 0
 7 /22-Natalie-Virtual Book Club – 0
 7/26-Ciara-Teen Hangout- 4
 Total: 26

Centralized/Kits2Go - Youth

In July, YS provided the Which Boat Will Float Kit 2 Go and Ocean Fun Kit 2 Go for all branches.

Barkman - 100
 Giodone - 100
 Greenhorn- 100
 Lamb - 100
 Lucero- 100
 Pueblo West - 100
 Rawlings -100
 Total: 700

Centralized/Kits2Go - Tween/Teen

In July, YS provided the Socktopus Kit 2 Go and Whale Bracelet Kit 2 Go for all branches: Barkman (150), Giodone (150), Greenhorn (150), Lamb (150), Lucero (150), Pueblo West (150), Rawlings (150) = Total: 1,050

Centralized Kits Used By Branches

7/1 - Art Kit -Barkman- 0
 7/12-Art Kit-Giodone- 16
 Centralized Kit Use: 16

Meetings & Trainings:

7/6 YS Meeting- Ciara, Jacque, Amy, Natalie, Nicki, Karen, Kim, Ona
 7/7 Suicide Prevention Coalition Meeting- Ciara
 7/15 EDSJI-Natalie
 7/18 All Pueblo Reads Committee Meeting-Kirsten



His

ckpack!

7/20 Steering Committee- Ciara
7/26 Anytime Laptop Training- Kirsten, Jacque

ADULT UPDATES

Program and Outreach Update - Thad Stelter, Program and Outreach Specialist

Programs:

- 1st Friday Art Walk 7/1/22 - Played Records with Aaron Ramirez in Turtle Park
- To Dye For @ Lamb 7/8/22 - 9 Participants
- Wine Cork Planters @ Rawlings 7/23/22 – 8 participants
- Wok Time! Pork Fried Rice, Virtual, 8/28/22 - 19 Views
- Shibori @Rawlings July 29, 2022 - 8 Participants

Webinars and Virtual Training

- July 13, GoTo - 5 Keys to Leveraging DEI for Enterprise Results
- July 21, Local Gov PERAPlus Workshop - Investing Made Simple

New Books for the Chieftain - Selections

- Fiction
 - The Daughter of Doctor Moreau - Silvia Moreno-Garcia
 - Night of the Living Rez - Morgan Talty
 - The It Girl - Ruth Ware
- Non-Fiction
 - Normal Family - Chrysta Bilton
 - The Man Who Could Move Clouds - Ingrid Rojas Contreras

Fantastic Numbers and Where to Find Them - Antonio Padilla

Homebound and Aging Adults Update – Kathy Kearney, Program and Outreach Specialist

HOMEBOUND STATS	
Customers	24
Volunteers	10
Checkouts	96 (new 65 (renewals) TOTAL: 161

NORTH OF FIFTY

PROGRAMS:

- Dancing Fish in Turtle Park - collaboration with Cynthia Nicola (Giodone) - 3 attendees

KITS2GO:

- Nature Journal - collaboration with Cynthia Nicola (Giodone) - 90 kits sent to all branches
- Coloring Pages Bookmark - 250 kits taken to Pueblo Housing Authority for senior residents

NORTH OF FIFTY ONLINE

- Page Views - 8
- Unique Page Views - 4

Adult Literacy Program Update – Rebecca McGhee, Adult Literacy Administrator

Program Data:

Question Type			Time Spent		
Response	Total	%	Response	Total	%
COHS	33	64.71	< 10 Min.	21	41.18
Adult Lit/Basic Ed	8	15.69	< 15 Min.	14	27.45
Economic Development	5	9.8	< 30 Min.	12	23.53
Technology	3	5.88	< 45 Min.	2	3.92
ELL	1	1.96	< 60 Min.	1	1.96
Test Prep	1	1.96	60+ Min.	1	1.96
Question Category			Mode of Communication		
Response	Total	%	Response	Total	%
Enrollment (COHS)	15	28.3	Email	26	50.98
General Program Information (COHS)	8	15.09	Telephone	18	35.29
Progress/Completion/Status (COHS)	7	13.21	Walk-in	7	13.73
Tutoring (Adult Lit/Basic Ed)	5	9.43			
Student Support (COHS)	5	9.43			
Econ Dev - Education (Economic Development)	4	7.55			
Resources (Adult Lit/Basic Ed)	3	5.66			

Computer Assistance (Technology)	3	5.6 6			
Workforce/Job Readiness (Economic Development)	1	1.8 9			
Tutor support (ELL)	1	1.8 9			
Career Certification (Test Prep)	1	1.8 9			

Career Online High School Specific Numbers:

- 17 - active COHS students in attendance online
- 2 - Scholarship interviews at Rawlings Library
- 12 - 1:1 Graduation Meetings with students who are eligible to attend the September 24th graduation.
- 10 Confirmed Graduates for the September 24th graduation

Professional Development, Meetings and Outreach

- 07.11 - 07.25.2022 Served as ALA Digital Literacy Workshop Incentive Grant Reviewer
- 07.12.2022 Financial Empowerment Advisory Group Meeting
- 07.14.2022 Northstar Digital Literacy National Meeting
- 07.14.2022 Meet the Candidate - Experiential Learning Manager Sharon Rice's Presentation
- 07.14.2022 Pueblo Library Branding Focus Group 4
- 07.19.2022 Pueblo's Future is Better Together Board Meeting
- 07.19.2022 Attended PW and GHV Branch Meetings to Promote Corporate Cup Enrollment
- 07.20.2022 Steering Committee Meeting
- 07.25.2022 Attended PSM Meeting for Nicki
- 07.26.2022 Colorado Adult Education Coalition Meeting
- 07.27.2022 Laptop Kiosk Training

Other Collaboration and Support

- Visited branches to collect and distribute the COHS banners and marketing materials for quarterly rotations. Chatted with managers and staff about what they needed for adult learners in their specific branches.
- Managed AskUs for User Services

Facilities

Work Order Statistics

- 250 Work Orders completed.
- 17 Custodial work orders completed.

Barkman

- Repaired sprinkler system leak.

Lamb

- Repaired sprinkler system leak.

Lucero

- Repaired sprinkler system leak.

Rawlings

- Emptied 3rd and 4th floors.
- Cleaned up grounds.
- Startup new chiller.
- Setup laptop vending machines.
- Refreshed CFO Office
- Received new books for Tech Services.

Other Duties/Projects

- Supported Books in the Park.
- Supported lunch program
- Worked on new keys to employees.
- Moved Excel exhibit to CSU.
- Repaired vehicle gas tanks.
- Worked on overnight parking for vehicles.

IT Department

- 1) July Help Tickets completed/closed – 141
- 2) Citrix Migration from PVS to MCS
- 3) Laptops Anytime Setup
- 4) Wireless AP in Rawlings Start
- 5) Other renovation specific side projects/continuity of services (continuation)
- 6) Domain controller server updates/patches- July

July 2022 PCCLD Computer Use

Location	SAM Sessions			Wireless - EST			
	Internet	Express	Hrs Used	Devices	Sessions	Data xfer (MB)	Hrs Used
Barkman	2,318	226	1462:36:49	640	3695	539499.02	565:20:00
Giodone	1,149		453:32:42	126	6611	70419.62	111:20:00
Greenhorn	318		119:15:39	170	6380	310606.58	127:30:00
Lamb	1,816	99	1206:33:54	416	2407	387085.24	679:28:00
Lib @ Y	445		217:53:59	263	1042	22812.51	232:19:00
Lucero	1,117		847:42:08	244	8518	163001.29	158:36:00
Pueblo West	1,255	4	777:33:28	394	4417	380994.72	400:34:00
Rawlings				750	12445	306273.26	387:30:00

RRA	2,117	0	1,148:46:51				
Microfilm	5		1:30:36				
Sp.Coll	132		70:35:30				
Youth	332		157:59:20				
TOTAL	11004	329	5315:14:05	3003	45515	2180692.24	2662:37:00

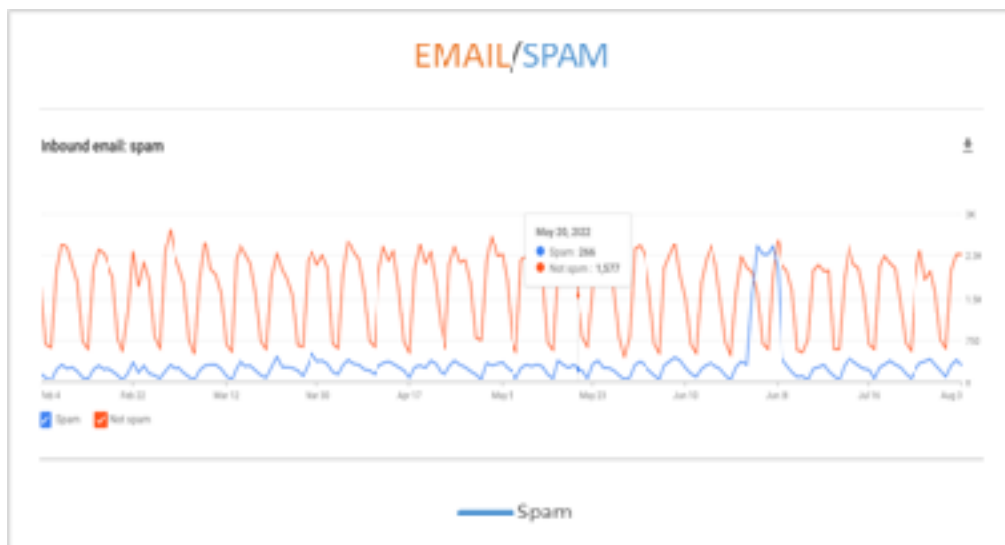
July 2022 PCCLD Library Total Calls

Barkman Public Services Incoming Calls	262
Call Center 411	341
Giodone	23
Greenhorn	16
Lamb Public Services Incoming Calls	203
Lucero	63
Pueblo West Public Services Incoming Calls	282
Rawlings Adult Services Incoming Calls	67
Rawlings Circulation Incoming Calls	61
Rawlings Special Collections Incoming Calls	55
Rawlings Youth Services Incoming Calls	30
YMCA (Huntgroup 412)	55
Total	1458

July 2022 PCCLD Incoming Mail/Spam

Date	Spam	Not spam
Jul 1, 2022, 1:00:00 AM MDT	226	1668
Jul 2, 2022, 1:00:00 AM MDT	143	599
Jul 3, 2022, 1:00:00 AM MDT	146	561

Jul 4, 2022, 1:00:00 AM MDT	78	773
Jul 5, 2022, 1:00:00 AM MDT	274	2001
Jul 6, 2022, 1:00:00 AM MDT	301	2099
Jul 7, 2022, 1:00:00 AM MDT	349	1985
Jul 8, 2022, 1:00:00 AM MDT	242	2000
Jul 9, 2022, 1:00:00 AM MDT	158	611
Jul 10, 2022, 1:00:00 AM MDT	86	617
Jul 11, 2022, 1:00:00 AM MDT	335	1869
Jul 12, 2022, 1:00:00 AM MDT	464	2431
Jul 13, 2022, 1:00:00 AM MDT	399	2118
Jul 14, 2022, 1:00:00 AM MDT	339	2041
Jul 15, 2022, 1:00:00 AM MDT	274	1603
Jul 16, 2022, 1:00:00 AM MDT	268	694
Jul 17, 2022, 1:00:00 AM MDT	107	607
Jul 18, 2022, 1:00:00 AM MDT	301	2066
Jul 19, 2022, 1:00:00 AM MDT	351	2250
Jul 20, 2022, 1:00:00 AM MDT	423	2121
Jul 21, 2022, 1:00:00 AM MDT	344	2038
Jul 22, 2022, 1:00:00 AM MDT	300	1447
Jul 23, 2022, 1:00:00 AM MDT	195	726
Jul 24, 2022, 1:00:00 AM MDT	108	580
Jul 25, 2022, 1:00:00 AM MDT	252	1835
Jul 26, 2022, 1:00:00 AM MDT	375	2351
Jul 27, 2022, 1:00:00 AM MDT	398	1853
Jul 28, 2022, 1:00:00 AM MDT	444	1990
Jul 29, 2022, 1:00:00 AM MDT	346	1642
Jul 30, 2022, 1:00:00 AM MDT	248	784
Jul 31, 2022, 1:00:00 AM MDT	137	622
Totals	8411	46582



July 2022 PCCLD Patron WIFI Printing



July 2022 PCCLD Data Usage

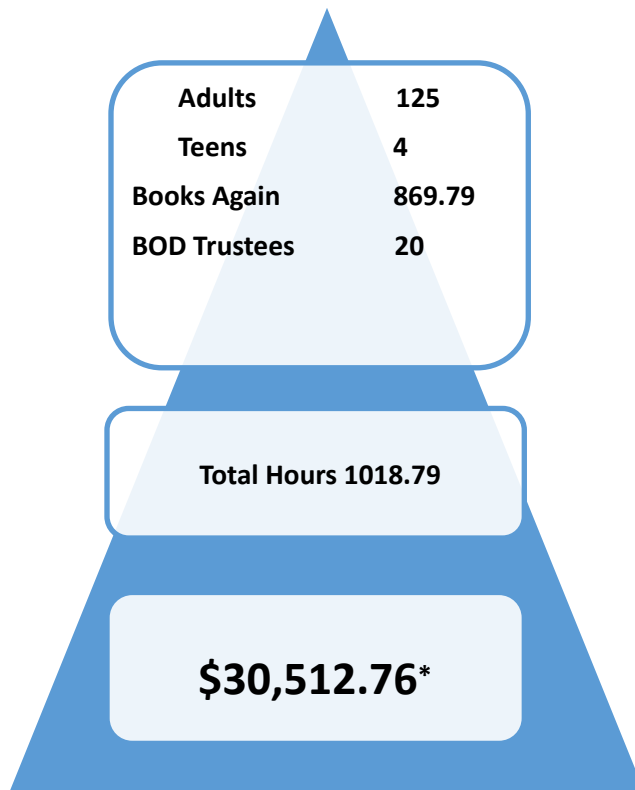


Volunteer Hours

Volunteer Services Monthly Report – July 2022

Submitted by Kristin McLaren

PCCLD Volunteer estimated hours for the month of July.



*(Estimated by Independent Sector's figure of \$29.95/hour for each volunteer hour contribute).

Volunteer of the Month

Due to Covid-19 a volunteer of the month was not selected.

Respectfully submitted,
Jon Walker
Executive Director