

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 24, 2019 – 5:30 p.m. – Giodone Library**

I. CALL TO ORDER AND ROLL CALL (estimated time: 1 minute)

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Stephanie Garcia	Fredrick Quintana
Dustin Hodge		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA (estimated time: 1 minute)

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 3 minutes)

OVERVIEW: Minutes of the Library Board Work Session held on September 17, 2019 and Minutes of the Regular Library Board meeting held on September 26, 2019 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on September 17, 2019
- Minutes of the Regular Library Board meeting held on September 26, 2019

IV. REPORTS

A. Executive Director Report

Kayci Barnett, Managing Librarian, will provide an overview report on the Giodone Library.
(Estimated time: 15 minutes)

B. Friends of the Library Report (estimated time: 3 minutes)

C. Pueblo Library Foundation Report (estimated time: 2 minutes)

D. Attorney Report (estimated time: 2 minutes)

E. Employment Changes (estimated: 3 minutes)

OVERVIEW: The Board is asked to ratify the September 2019 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the September 2019 Employment Changes as contained in the October 24, 2019 Board materials.

F. Financial Report (estimated time: 10 minutes)

OVERVIEW: The Board is asked to ratify the September 2019 bills and accept the September 2019 Fund Statements.

RECOMMENDED ACTION: That the Library Board ratify the September 2019 bills and accept the September 2019 Fund Statement as contained in the October 24, 2019 Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

- ☐ The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, November 12, in the Ryals Room at the Rawlings Library.
- ☐ The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, November 21, in the Ryals Room at the Rawlings Library.

B. Action/Discussion

1. 2020 Employee Health Benefit Contract *(estimated time: 15 minutes)*

OVERVIEW: The current employee health benefit package approved by the Board of Trustees ends on December 31, 2019. A proposed benefit commencing January 1, 2020 and ending December 31, 2020 was presented at the PCCLD work session on October 15, 2019. This requires Board of Trustee approval as it will exceed \$25,000 increase.

RECOMMENDED ACTION: That the Board of Trustees take action to approve the health benefit as presented at the October 15, 2019 work session at a cost not to exceed \$745,329.

2. Tax Form 990 *(estimated time: 15 minutes)*

OVERVIEW: The Library District is required to file IRS Form 990 for 2018 by November 15, 2019. Sherri Baca, Chief Financial Officer, will review the document and answer questions.

RECOMMENDED ACTION: The Trustees are asked to accept the IRS Form 990, as presented, for filing.

3. Audit Engagement *(estimated time: 15 minutes)*

OVERVIEW: The Clifton Larson Allen audit engagement letter for PCCLD's 2019 financial records will be presented.

RECOMMENDED ACTION: The Trustees approve the engagement of Clifton Larson Allen for the audit of PCCLD's 2019 financial records.

4. Executive Session *(estimated time 20 minutes)*

OVERVIEW: The Board of Trustees will enter into Executive Session for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24- 6-402(4)(e).

IX. ADJOURNMENT

Total estimated time: 2 hours