

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
November 21, 2019 – 5:30 p.m. – Rawlings Library**

I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2020 *(estimated 15 minutes)*

This is an opportunity for citizen comment on the Budget proposal which has been made available for public inspection.

II. CALL TO ORDER AND ROLL CALL *(estimated time: 1 minute)*

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Stephanie Garcia	Fredrick Quintana
Dustin Hodge		

III. CORRECTIONS AND MODIFICATIONS TO AGENDA *(estimated time: 1 minute)*

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES *(estimated time: 3 minutes)*

OVERVIEW: Minutes of the Library Board Work Session held on October 15, 2019 and Minutes of the Regular Library Board meeting held on October 24, 2019 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on October 15, 2019
- Minutes of the Regular Library Board meeting held on October 24, 2019

IV. REPORTS

A. Executive Director Report *(estimated time: 15 minutes)*

There will be a report provided by Nick Potter, Director of Community Relations and Development, regarding library social media engagement.

B. Friends of the Library Report *(estimated time: 2 minutes)*

C. Pueblo Library Foundation Report *(estimated time: 3 minutes)*

D. Attorney Report *(estimated time: 2 minutes)*

E. Employment Changes *(estimated: 3 minutes)*

OVERVIEW: The Board is asked to ratify the October 2019 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the October 2019 Employment Changes as contained in the October 24, 2019 Board materials.

F. Financial Report *(estimated time: 10 minutes)*

OVERVIEW: The Board is asked to ratify the October 2019 bills and accept the October 2019 Fund Statements.

RECOMMENDED ACTION: That the Library Board ratify the October 2019 bills and accept the October 2019 Fund Statement as contained in the November 21, 2019 Board materials.

V. BOARD COMMENT *(estimated time: 5 minutes)*

VI. PUBLIC COMMENT *(estimated time: 5 minutes)*

VII. OLD BUSINESS *(estimated time: 0 minutes)*

VIII. NEW BUSINESS *(estimated time: 5 minutes)*

A. Announcements

- ☐ The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, December 10, in the Ryals Room at the Rawlings Library.
- ☐ The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, December 12, in the Ryals Room at the Rawlings Library.

B. Action/Discussion

1. Computer Server Procurement *(estimated time: 15 minutes)*

OVERVIEW: Robert Childress, Information Technology Director, will present a recommendation for procurement of computer server equipment. This will require Trustee approval as it exceeds \$25,000.

RECOMMENDED ACTION: That the Board of Trustees take action to approve the procurement of IT computer server equipment.

2. Annual Performance Payments *(estimated time: 20 minutes)*

OVERVIEW: Terri Daly, Human Resources Manager, will present background information and recommendations regarding the PCCLD Annual Performance Payment policy (02.03.04).

RECOMMENDED ACTION: That the Board of Trustees consider the recommendations for action updating PCCLD policy.

3. Executive Session *(estimated 15 minutes)*

The Board of Trustees will enter into Executive Session for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24- 6-402(4)(e).

IX. ADJOURNMENT

ESTIMATED TOTAL MEETING TIME: 120 minutes