

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES**  
**REGULAR MEETING AGENDA**  
**5:30pm, November 19, 2020**

**The meeting will take place via teleconference due to the current COVID-19 public health crisis. An interactive public session with social distancing and face mask protocols will be hosted in the Rawlings Library, 100 E. Abriendo, Pueblo CO**

- I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2021** (estimated 15 minutes)  
Alexandria Romero, Controller, will provide a report on the proposed budget for fiscal year 2021. This is an opportunity for citizen comment on the budget proposal which has been made available for public inspection.
- II. CALL TO ORDER AND ROLL CALL: REGULAR MEETING**
- |                   |                 |                  |
|-------------------|-----------------|------------------|
| Marlene Bregar    | Lyndell Gairaud | Stephanie Garcia |
| Dustin Hodge      | Phil Mancha     | Doreen Martinez  |
| Fredrick Quintana |                 |                  |
- II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**  
Members of the Board or the Executive Director may suggest corrections or modifications to the agenda at this time.
- III. APPROVAL OF MINUTES** (estimated time: 5 minutes)  
OVERVIEW: Minutes of the Library Board regular meeting held on October 22, 2020, the Library Board special meeting held on October 13, 2020, and the Library Board work session held on October 13, 2020, were provided to Board members prior to the meeting.  
RECOMMENDED ACTION: That the Library Board approve the minutes of meetings held on October 13, 2020, and October 22, 2020.
- IV. REPORTS**
- A. Executive Director Report** (estimated time: 10 minutes)
- B. Friends of the Library Report** (estimated time: 5 minutes)
- C. Pueblo Library Foundation Report** (estimated time: 5 minutes)
- D. Attorney Report** (estimated time: 5 minutes)
- E. Employment Changes** (estimated time: 5 minutes)  
OVERVIEW: The Board is asked to ratify the October 2020 Employment Changes as presented by the Executive Director.  
RECOMMENDED ACTION: That the Library Board ratify the October 2020 Employment Changes as contained in the Board materials.
- F. Financial Report** (estimated time: 15 minutes)  
OVERVIEW: Sherri Baca, Associate Executive Director, will provide a report on the October 2020 bills and fund statements.  
RECOMMENDED ACTION: That the Library Board ratify the October 2020 bills and accept the October 2020 fund statement as contained in the Board materials.
- V. BOARD COMMENT** (estimated time: 5 minutes)
- VI. PUBLIC COMMENT** (estimated time: 5 minutes)

**VII. OLD BUSINESS** (estimated time: 0 minutes)

**VIII. NEW BUSINESS** (estimated time: 5 minutes)

**A. Announcements**

1. The next regular work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, December 8, 2020, at the Rawlings Library.
2. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, December 10, 2020, at the Rawlings Library.

**NOTE:** Due to the COVID-19 public health emergency in-person public attendance at these meetings require face masks to be worn and maintaining social distancing at all times.

**B. Action/Discussion Items**

1. **Employee Policy Revision** (estimated time: 10 minutes)  
OVERVIEW: The Library District Trustees reviewed at their November 10 work session a proposed revision to a portion of PCCLD's employment policies to align these with Colorado's new Equal Pay for Equal Work Act.  
RECOMMENDED ACTION: That the Board of Trustees approve the policy changes as contained in the Board packet.
2. **Audit Engagement** (estimated time: 10 minutes)  
OVERVIEW: The Library District Trustees reviewed at their November 10 work session a proposed audit engagement letter with the firm Clifton Larson Allen.  
RECOMMENDED ACTION: That the Board of Trustees approve the letter of engagement for Clifton Larson Allen to audit PCCLD's 2020 financial records and activities.

**IX. ADJOURNMENT**

Estimated total meeting time: 1 hour 40 minutes