

PUEBLO CITY-COUNTY LIBRARY
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA
5:30pm, November 18, 2021

NOTICE REGARDING COVID-19: This meeting will be conducted online only in order to adhere to COVID-19 social distancing precautions due to the current high spread of the disease locally at this time. An online link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org

I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2022 (estimated 15 minutes)

Alexandria Romero (Director of Finance) will provide a report on the proposed budget for fiscal year 2022. This is an opportunity for citizen comment on the budget proposal which has been made available for public inspection.

II. CALL TO ORDER AND ROLL CALL:

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

III. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

IV. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee regular meeting held on October 28, 2021, and the Library Board of Trustee work session held on October 19, 2021, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on October 19, 2021, and October 28, 2021, respectively.

V. REPORTS

A. Executive Director Report (estimated time: 15 minutes)

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 5 minutes)

D. Attorney Report (estimated time: 15 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the October 2021 Employment Changes as presented by the Executive Director and published.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the October

2021 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 15 minutes)

OVERVIEW: Alexandria Romero, Director of Finance, will review a report on the October 2021 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the September 2021 bills and accept the October 2021 fund statement as contained in the Board materials and published.

VI. BOARD COMMENT (estimated time: 5 minutes)

VII. PUBLIC COMMENT (estimated time: 5 minutes)

VIII. OLD BUSINESS (estimated time: 0 minutes)

IX. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, December 7, 2021, in the Executive Conference Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, December 9, 2021, at the Rawlings Library, 100 E. Abriendo Ave., Pueblo, CO.

B. Action/Discussion Items

1. **PCCLD 2022 Workers Compensation and Corporate Insurance** (estimated time: 20 minutes)

OVERVIEW: The PCCLD Board of Trustees reviewed the proposed 2022 workers' compensation, property/casualty and liability insurance coverage recommendations at their work session on November 9. An update report will be provided. The costs of coverages are included in the budget and require PCCLD Board of Trustees' approval since these exceed \$25,000.

RECOMMENDED ACTION: That the Board of Trustees take action on the employee 2022 recommended workers' compensation and corporate insurance package as presented at a specified not-to-exceed cost.

2. **Audit Engagement and Tax Form 990 Preparation** (estimated time: 10 minutes)

OVERVIEW: There is a recommended audit engagement and Form 990 preparation agreement with CLA.

RECOMMENDED ACTION: That the Trustees take action to engage CLA for designated services, as presented.

3. **Facemask Policy** (estimated time: 10 minutes)

OVERVIEW: The Trustees will review PCCLD's temporary COVID-19 masking policy.

4. **Executive Session** (estimated time: 20 minutes)

OVERVIEW: The Board of Trustees will enter into Executive Session for the

purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24- 6-402(4)(e).

X. ADJOURNMENT

Estimated total meeting time: 2 hours 30 minutes