

**PUEBLO CITY-COUNTY LIBRARY
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

5:30pm, May 26, 2022

***This meeting will be conducted at the Barkman Library, 300 Jerry Murphy Rd. Pueblo, CO.
An online session will be conducted. An online link for the meeting is available by
contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org***

I. CALL TO ORDER AND ROLL CALL:

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Jacquelyn Keith	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee Executive Director Search Committee Meetings held on April 21 and April 26, 2022, respectively, were published and provided to Board members prior to tonight's meeting. Minutes of the Library Board of Trustee Work Session held on April 19, 2022, and the Library Board of Trustee Regular Meeting held on April 28, 2022, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held, respectively, on April 19, 21, 26, and 28, 2022.

IV. REPORTS

A. Executive Director Report (estimated time: 10 minutes)

Jon Walker (Executive Director) will provide an update report on the Rawlings Library renovation progress-to-date.

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 5 minutes)

D. Attorney Report (estimated time: 5 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the April 2022 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the April 2022 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 10 minutes)

OVERVIEW: Sherri Baca (Chief Financial Officer) will review a report on the April 2022 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the April bills and accept the April 2022 fund statement as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. All PCCLD locations will be closed on Monday, May 30, for the Memorial Day Holiday.
2. A meeting of the Executive Director Search Committee of the Board of Trustees is scheduled for 9:30 a.m., Wednesday, June 1.
3. A meeting of the Audit Committee of the Board of Trustees is scheduled for 1 p.m., Tuesday, June 14, 2022.
4. A work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, June 14, 2022.
5. A regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, June 23, 2022.

B. Action/Discussion Items

1. Lucero Library and Barkman Library Renovation and Expansion (estimated time: 15 minutes)

OVERVIEW: A report on a proposal to employ a design firm for renovation and expansion to the Lucero and Barkman Libraries was reviewed by the Board of Trustees at its May 17 work session. A final recommendation will be provided.

RECOMMENDED ACTION: That the Board of Trustees take action to authorize PCCLD to enter into contract with the recommended design firm.

2. Reading Pays (estimated time: 15 minutes)

OVERVIEW: PCCLD is in discussion with both the City of Pueblo and Pueblo County with tentative assent to amend a 2021 intergovernmental agreement to provide up to \$1 million (\$500,000 from the City and \$500,000 from the County) for PCCLD to administer the *2022 Reading Pays: \$1 Million Reading Challenge*.

RECOMMENDED ACTION: That the Trustees take action to authorize the President of the Board of Trustees to enter into an amended intergovernmental agreement with both Pueblo County and the City of Pueblo for PCCLD to administer the *2022 Reading Pays* program under terms like those for 2021.

3. Employee Retention Payments (estimated time: 15 minutes)

OVERVIEW: The Trustees will hear a report on proposed employee retention payments.

RECOMMENDED ACTION: No action is required at this time.

4. Chromebook/Laptop Procurement (estimated time: 10 minutes)

OVERVIEW: A recommendation for chromebook/laptop procurement based upon the lowest, best bid was reviewed by the Board of Trustees at its May 17 work session.

RECOMMENDED ACTION: That the Board of Trustees take action to authorize PCCLD to procure 82 chromebooks and 12 laptops from Dell Technologies according to the recommendation contained in the Board packet at a cost not to exceed \$79,336.

IX. ADJOURNMENT

Estimated total meeting time: 2 hours 5 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is a work session scheduled to take place beginning at 5:30 p.m., Thursday, June 23, 2022, in the Executive Conference at the Rawlings Library. An online session will be conducted. An online link for the meeting will be available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org