

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 27, 2019 – 5:30 p.m. – Rawlings Library**

**I. CALL TO ORDER AND ROLL CALL** (estimated time: 1 minute)

|                 |                  |                   |
|-----------------|------------------|-------------------|
| Marlene Bregar  | Lyndell Gairaud  | Philip Mancha     |
| Doreen Martinez | Stephanie Garcia | Fredrick Quintana |
| Dustin Hodge    |                  |                   |

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA** (estimated time: 1 minute)

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES** (estimated time: 3 minutes)

OVERVIEW: Minutes of the Library Board Work Session held on May 14, 2019 and Minutes of the Regular Library Board meeting held on May 23, 2019 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on May 14, 2019
- Minutes of the Regular Library Board meeting held on May 23, 2019

**IV. REPORTS**

**A. Executive Director Report** (estimated time: 15 minutes)

Jon Walker, Executive Director, will review and highlight PCCLD's recent community engagement activities.

**B. Friends of the Library Report** (estimated time: 0 minutes)

**C. Pueblo Library Foundation Report** (estimated time: 0 minutes)

**D. Attorney Report** (estimated time: 0 minutes)

**E. Employment Changes** (estimated 5 minutes)

OVERVIEW: The Board is asked to ratify the May 2019 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the May 2019 Employment Changes as contained in the June 27, 2019 Board materials.

**F. Financial Report** (estimated time: 10 minutes)

OVERVIEW: The Board is asked to ratify the May 2019 bills and accept the May 2019 Fund Statements.

RECOMMENDED ACTION: That the Library Board ratify the May 2019 bills and accept the May 2019 Fund Statement as contained in the June 27, 2019 Board materials.

**V. BOARD COMMENT** (estimated time: 5 minutes)

**VI. PUBLIC COMMENT** (estimated time: 5 minutes)

**VII. OLD BUSINESS** (estimated time: 0 minutes)

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**VIII. NEW BUSINESS** (estimated time: 5 minutes)

**A. Announcements**

- ☐ The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, July 16, in the Ryals Room at the Rawlings Library.
- ☐ The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, July 25, at the Lucero Library.

**B. Action/Discussion Items**

**1. Audit Report** (estimated time: 5 minutes)

OVERVIEW: Alison Slife, Certified Public Accountant from CLA, provided an audit report regarding the PCCLD 2018 financial statements during the work session on June 18, 2019. The Trustee Audit Committee earlier reviewed and discussed the report, as well.

RECOMMENDED ACTION: That the Board of Trustees accept the 2018 Audit Report as presented for filing.

**2. Employment Policies** (estimated time: 5 minutes)

OVERVIEW: Terri Daily, PCCLD Human Resources Manager, discussed PCCLD employment policy changes during the work session on June 18, 2019. This followed earlier presentation and discussion on the same topic in May.

RECOMMENDED ACTION: That the Board of Trustees accept and adopt the new PCCLD Employment Policies as presented.

**3. Legal Services** (estimated time: 5 minutes)

OVERVIEW: A report and recommendation was made concerning PCCLD General Legal Counsel during the work session on June 18, 2019, based upon responses to a Request for Proposal (RFP) for such services and follow-up analysis of those proposals by a committee consisting of library staff and trustees.

RECOMMENDED ACTION: That the Board of Trustees authorize the Executive Director to enter an agreement for general legal counsel with the firm Gradisar, Trechter, Ripperger & Roth based upon criteria included both in the RFP and the firm's response to the RFP.

**4. Pueblo Library Foundation** (estimated time: 5 minutes)

OVERVIEW: A recommendation for approval of a new member to the Board of Directors for the Pueblo Library Foundation was presented during the work session on June 18, 2019.

RECOMMENDED ACTION: That the Board of Trustees accept and approve the recommendation for Iris Clark to serve a full term as a member of the Board of Directors for the Pueblo Library Foundation.

**IX. ADJOURNMENT**

Total estimated time: 70 minutes