

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

5:30pm, June 25, 2020

The meeting will take place via teleconference due to the current COVID-19 public health crisis. A public session with social distancing protocols in place will be hosted in the Ryals Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA (estimated time: 5 minutes)

Members of the Board or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board regular meeting held on May 28, 2020, and the Library Board Work Session held on May 19, 2020, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve the meeting minutes held on May 28, 2020, and May 19, 2020.

IV. REPORTS

A. Executive Director Report (estimated time: 15 minutes)

Jon Walker, Executive Director, will provide a current overview report on PCCLD.

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 5 minutes)

D. Attorney Report (estimated time: 5 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board is asked to ratify the May 2020 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the May 2020 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 15 minutes)

OVERVIEW: Sherri Baca, Associate Executive Director, will provide a report on the May 2020 bills and fund statements.

RECOMMENDED ACTION: That the Library Board ratify the May 2020 bills and accept the May 2020 Fund Statement as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, July 14, 2020, at the Rawlings Library.

2. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, July 23, 2020, at the Lucero Library.

B. Action/Discussion Items

1. **Financial Audit** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed the PCCLD financial audit as presented by CliftonLarsonAllen LLP at the work session on June 16.
RECOMMENDED ACTION: That the Trustees accept the audit report as presented for filing.
2. **Temporary Library Policy Addendum Regarding Emergency Closings** (estimated time: 5 minutes)
OVERVIEW: The Trustees reaffirmed a temporary addendum to the Emergency Closings Policy on May 25, 2020. It was reviewed, again, at the Work Session on June 16.
RECOMMENDED ACTION: That the Trustees reaffirm the Temporary Addendum to Policy 02.09.09 Emergency Closings Temporary Policy Addendum as presented in the Board materials.
3. **Temporary Telework Policy** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed nomination to the PCCLD Temporary Telework Policy at work session on June 16.
RECOMMENDED ACTION: That the Trustees reaffirm the Temporary Telework Policy with further review to occur at the end of 2020.
4. **Colorado Special District Property & Liability Board of Directors** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed nomination recommendation of Sherri Baca to serve as a member of the Board of Directors of the Colorado Special District Property & Liability Pool.
RECOMMENDED ACTION: That the Trustees nominate Sherri Baca to serve as a member of the Board of Directors of the Colorado Special District Property & Liability Pool.
5. **Fund Balance Policy** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed a change to the Fund Balance Policy at their Work Session on June 16.
RECOMMENDED ACTION: That the Trustees approve the change to the Fund Balance Policy as contained in the Board materials.
6. **Resolution to establish a Master Facility Plan Fund Commitment** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed a resolution approving commitments of funds in support of the PCCLD Master Facilities Plan.
RECOMMENDED ACTION: That the Trustees approve the resolution as presented in the Board materials.
7. **Executive Session** (estimated time: 20 minutes)
The Board of Trustees will enter into Executive Session for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24- 6-402(4)(e).

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 35 minutes