

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA
5:30pm, June 24, 2021**

The meeting will take place via teleconference due to the current COVID-19 public health crisis. An interactive public session with social distancing and face mask protocols will be hosted in the Rawlings Library, 100 E. Abriendo, Pueblo CO

I. CALL TO ORDER AND ROLL CALL: REGULAR MEETING

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee regular meeting held on May 27, 2021, and the Library Board of Trustee work session held on May 18, 2021, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on May 18, 2021, and May 27, 2021, respectively.

IV. REPORTS

A. Executive Director Report (estimated time: 15 minutes)

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 10 minutes)

D. Attorney Report (estimated time: 5 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the May 2021 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the May 2021 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 15 minutes)

OVERVIEW: Alexandria Romero, Director of Finance, will review a report on the May 2021 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the May 2021 bills and accept the May 2021 fund statement as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, July 20, 2021, at the Rawlings Library, 100 E. Abriendo, Pueblo CO. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, July 29, 2021, at the Rawlings Library, 100 E. Abriendo, Pueblo CO.

B. Action/Discussion Items

1. **2020 Financial Audit** (estimated time: 5 minutes)
OVERVIEW: The Trustees reviewed the PCCLD 2020 financial audit as presented by CliftonLarsonAllen LLP at the work session on June 15.
RECOMMENDED ACTION: That the Trustees accept the audit report for filing as presented.
2. **Automated Materials Handling System** (estimated time: 15 minutes)
OVERVIEW: The Trustees were presented with a report at the work session on June 15 about procurement of an automated materials handling system as part of the Rawlings Library renovation. An update report and recommendation will be presented.
RECOMMENDED ACTION: That the Trustees approve the award of a contract for a new automated materials handling system for the renovated Rawlings Library.
3. **Citizen's Access to Public Records** (estimated time: 5 minutes)
OVERVIEW: The Trustees at the work session on June 15 reviewed recommended changes to the PCCLD policy regarding Citizen's Access to Public Records.
RECOMMENDED ACTION: That the Trustees take action to adopt the updated policy as presented.
4. **Lease Agreement** (estimated time: 5 minutes)
OVERVIEW: PCCLD leases approximately 7,200 square feet of building space at 622 South Union Avenue, Pueblo CO, for use for retail sales, offices, and storage. The Trustees have reviewed the terms of this lease, which is scheduled to expire on December 31, 2021, and includes PCCLD's option to extend the terms of the lease for an additional period of five years through December 31, 2026.
RECOMMENDED ACTION: That the Trustees take action to authorize the Executive Director to execute PCCLD's option to extend the terms of the building lease for the five-year period from January 1, 2022, through December 31, 2026, as included in the current lease agreement.
5. **Executive Session** (estimated time: 20 minutes)
OVERVIEW: The Trustees will enter into Executive Session to discuss negotiations for the purpose of instructing negotiators and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24-6-402(4)(e).

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 45 minutes