

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING AGENDA**

**5:30pm, July 23, 2020**

**The meeting will take place via teleconference due to the current COVID-19 public health crisis. A public session with social distancing protocols in place will be hosted in the Ryals Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA** (estimated time: 5 minutes)

Members of the Board or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES** (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board regular meeting held on June 25, 2020, and the Library Board Work Session held on June 16, 2020, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve the meeting minutes held on June 25, 2020, and June 16, 2020.

**IV. REPORTS**

**A. Executive Director Report** (estimated time: 15 minutes)

Jon Walker, Executive Director, will provide a current overview report on PCCLD.

**B. Friends of the Library Report** (estimated time: 5 minutes)

**C. Pueblo Library Foundation Report** (estimated time: 5 minutes)

**D. Attorney Report** (estimated time: 5 minutes)

**E. Employment Changes** (estimated time: 5 minutes)

OVERVIEW: The Board is asked to ratify the June 2020 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the June 2020 Employment Changes as contained in the Board materials.

**F. Financial Report** (estimated time: 15 minutes)

OVERVIEW: Sherri Baca, Associate Executive Director, will provide a report on the June 2020 bills and fund statements.

RECOMMENDED ACTION: That the Library Board ratify the June 2020 bills and accept the June 2020 Fund Statement as contained in the Board materials.

**V. BOARD COMMENT** (estimated time: 5 minutes)

**VI. PUBLIC COMMENT** (estimated time: 5 minutes)

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS** (estimated time: 5 minutes)

**A. Announcements**

1. The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, August 18, 2020, at the Rawlings Library.
2. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, August 27, 2020, at the Pueblo West Library.

## **B. Action/Discussion Items**

1. **Flexible Spending Account** (estimated time: 15 minutes)  
OVERVIEW: The Trustees reviewed provisions for extending employee Flexible Spending Account benefits as allowed under recent IRS rules.  
RECOMMENDED ACTION: Dave Vecchio (Benefits Brokers) will present an overview of the Flexible Spending Account provisions. It is the recommended action that the Board of Trustees adopt the provisions to enhance employee Flexible Spending Account benefits.
2. **Legal Counsel** (estimated time: 15 minutes)  
OVERVIEW: The Request for Proposal process for library district legal services is complete.  
RECOMMENDED ACTION: That the Trustees make final review of the recommended law firm and authorize the Executive Director to enter into agreement for ongoing library district general legal counsel.
3. **Emergency Closing Temporary Policy Addendum** (estimated time: 5 minutes)  
OVERVIEW: The Trustees reviewed the library district's temporary emergency closing policy addendum at the work session on July 14.  
RECOMMENDED ACTION: That the Trustees reaffirm the Temporary Telework Policy with further review to occur at the end of 2020.

## **IX. ADJOURNMENT**

Estimated total meeting time: 1 hour 50 minutes