

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA
5:30pm, February 25, 2021**

The meeting will take place via teleconference due to the current COVID-19 public health crisis. An interactive public session with social distancing and face mask protocols will be hosted in the Rawlings Library, 100 E. Abriendo, Pueblo CO

I. CALL TO ORDER AND ROLL CALL: REGULAR MEETING

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee regular meeting held on January 28, 2021, and the Library Board of Trustee work session held on January, 19, 2021, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on January 28, 2021, and January 19, 2021, respectively.

IV. REPORTS

A. Executive Director Report (estimated time: 10 minutes)

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 10 minutes)

D. Attorney Report (estimated time: 5 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the January 2021 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the January 2021 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 15 minutes)

OVERVIEW: Alexandria Romero, Director of Finance, will review a report on the January 2021 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the January 2021 bills and accept the January 2021 fund statement as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, March 16, 2021. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, March 25, 2021. **NOTE:** Due to the public health emergency related to COVID-19, these meetings of the Pueblo City-County Library District Board of Trustees will take place via teleconference with an interactive public session hosted with social distancing and related protocols in place at the Rawlings Library, 100 E. Abriendo, Pueblo CO.

B. Action/Discussion Items

1. **Internet Service Provider** (estimated time: 10 minutes)
OVERVIEW: The Board of Trustees reviewed a report and recommendation for PCCLD's Internet Service Provider at their February 16 work session.
RECOMMENDED ACTION: That the Trustees approve action authorizing PCCLD administration to enter into contract with ENA Services, Inc., for 5 GBPS bulk Internet services as proposed to commence July 1, 2021, at a cost of \$1450 per month for a three-year term. This proposal complies with USAC rules and qualifies PCCLD for ERATE discounts.
2. **2021 Property Disposal Request** (estimated time: 10 minutes)
OVERVIEW: The Board of Trustees reviewed a recommendation to approve a property disposal request at their February 16 work session.
RECOMMENDED ACTION: That the Board of Trustees approve the 2021 Disposal of Property Request presented for the disposal of discarded collection materials as designated retroactive to January 1, 2021.
3. **Executive Session** (estimated time: 30 minutes)
OVERVIEW: The Trustees will enter into Executive Session for the purpose of discussing a personnel matter with respect to the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I).
RECOMMENDED ACTION: The Trustees will return to open session to take any action deemed appropriate and/or necessary.

IX. ADJOURNMENT

Estimated total meeting time: 2 hours