

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

5:30pm, August 27, 2020

The meeting will take place via teleconference due to the current COVID-19 public health crisis. A public session with social distancing protocols in place will be hosted in the Ryals Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA (estimated time: 5 minutes)

Members of the Board or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board regular meeting held on July 23, 2020, and the Library Board Work Session held on July 14, 2020, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve the meeting minutes held on July 23, 2020, and July 14, 2020.

IV. REPORTS

A. **Executive Director Report** (estimated time: 15 minutes)

B. **Friends of the Library Report** (estimated time: 5 minutes)

C. **Pueblo Library Foundation Report** (estimated time: 5 minutes)

D. **Attorney Report** (estimated time: 5 minutes)

E. **Employment Changes** (estimated time: 5 minutes)

OVERVIEW: The Board is asked to ratify the July 2020 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board ratify the July 2020 Employment Changes as contained in the Board materials.

F. **Financial Report** (estimated time: 15 minutes)

OVERVIEW: Sherri Baca, Associate Executive Director, will provide a report on the July 2020 bills and fund statements.

RECOMMENDED ACTION: That the Library Board ratify the July 2020 bills and accept the June 2020 Fund Statement as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. **Announcements**

1. The next regular Work Session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, September 15, 2020, at the Rawlings Library.

2. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, September 24, 2020, at the Rawlings Library.

NOTE: These meetings will take place via teleconference due to the current COVID-19 public health crisis. Public sessions with social distancing protocols in place will be hosted in the Ryals Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO.

B. Action/Discussion Items

1. **Underwriting Services** (estimated time: 15 minutes)
OVERVIEW: The Board of Trustees were presented at their August 18 work session with the results and recommendations of a process for selecting a firm for underwriting services with regard to the anticipated upcoming PCCLD issuance of Certificates of Participation.
RECOMMENDED ACTION: That the Board of Trustees authorize the Executive Director to enter into agreement with Sifel, Nicolaus & Company for this work based upon this firm's response to a PCCLD Request for Underwriting Proposals (July 2, 2020).
2. **CM/GC Services** (estimated time: 15 minutes)
OVERVIEW: The Board of Trustees were presented at their August 18 work session with the results and recommendations of a process for selecting a firm for CM/GC services with regard to the current Rawlings Library renovation project.
RECOMMENDED ACTION: That the Trustees hear a report on the recommended firm for CM/GC services for renovation of the Rawlings Library and take action to approve the Executive Director to enter a contract with the recommended firm based upon the best, lowest-cost proposal.

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 45 minutes