

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

5:30pm, August 26, 2021

**The meeting will take place at the Pueblo West Library, 298 S. Joe Martinez Blvd, Pueblo West, CO.
Option to participate via an online video link is available by contacting Rose Jubert at 719-562-5633 or
rose.jubert@pueblolibrary.org**

I. CALL TO ORDER AND ROLL CALL: REGULAR MEETING

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Phil Mancha	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee regular meeting held on July 22, 2021, and the Library Board of Trustee work session held on July 13, 2021, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on July 13, 2021, and July 22, 2021, respectively.

IV. REPORTS

A. Executive Director Report (estimated time: 15 minutes)

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 5 minutes)

D. Attorney Report (estimated time: 5 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the July 2021 Employment Changes as presented by the Executive Director and published.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2021 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 15 minutes)

OVERVIEW: Alexandria Romero, Director of Finance, will review a report on the July 2021 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2021 bills and accept the June 2021 fund statement as contained in the Board materials and published.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, September 14, 2021, in the Executive Conference Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO. The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, September 23, 2021, at the Greenhorn Valley Library, 4801 Cibola Dr, Colorado City, CO.

B. Action/Discussion Items

1. **Flexible Spending Account (FSA)** (estimated time: 10 minutes)
OVERVIEW: The Trustees reviewed a proposal at their August work session for PCCLD's establishment of a bank account to support employee Flexible Spending Account transactions.
RECOMMENDED ACTION: That the Trustees take action to approve PCCLD's establishment of a Flexible Spending Account (FSA) bank account.
2. **Automated Materials Handling System** (estimated time: 10 minutes)
OVERVIEW: The Trustees reviewed a proposed Automated Materials Handling system proposal for the renovated Rawlings Library.
RECOMMENDED ACTION: That the Trustees take action to approve the procurement of the updated system from RFID-Library Solutions at a cost not to exceed \$ 69,275.
3. **COVID-19 Vaccination Policy** (estimated time: 10 minutes)
OVERVIEW: The Trustees reviewed a proposed PCCLD COVID-19 vaccination policy at their August work session.
RECOMMENDED ACTION: That the Trustees take action to approve the policy.

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 40 minutes