

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
July 27, 2017 – 5:30 p.m. – Ryals Room, Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on June 13, 2017, and Minutes of the Regular Library Board meeting held on June 22, 2017, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on June 13, 2017
- Minutes of the Regular Library Board meeting held on June 22, 2017

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Jill Deulen, Director of Technical Services and Collection Development, will provide an update report on PCCLD Hoopla e-content service.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the June 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the June 2017 Employment Changes as contained in the July 27, 2017 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the June 2017 bills and accept the June 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to respond to any questions.

RECOMMENDED ACTION: That the Library Board approve the June 2017 bills and accept the June 2017 Fund Statement as contained in the July 27, 2017 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- ☐ Summer Reading Sponsor Appreciation Event is scheduled for Friday, July 28 at 2:00 p.m. in the Ryals Room. This is an opportunity to thank our Summer Reading sponsors. RSVP to Gloria Madrill at 553-0221.
- ☐ August 1 is the deadline for All Pueblo Reads Sponsors and Booklovers Blacktie Ball items for Silent Auction for recognition in resource guide and invitations. Contact Gloria Madrill at 553-0221 if you have a donation.
- ☐ The next regular Work Session is scheduled for Tuesday, August 15, 2017, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, August 24, at 5:30 p.m. at the Pueblo West Library, 298 S. Joe Martinez Boulevard.
- ☐ Pueblo Library Foundation *Heart Your Library* fundraiser scheduled on Thursday, August 31 at 12:00 noon in the Ryals Room of the Rawlings Library. Midori Clark will be sending email with details.
- ☐ CALCON17 is scheduled October 12-14 at the Embassy Suites in Loveland, Colorado. Contact Jane Carlsen at 562-5633 to make arrangements to attend. Early-bird registration rates are in effect until August 1.
- ☐ The PCCLD Annual Planning Retreat will be held on Wednesday, September 6 at 8:30 a.m. at the Union Depot. Board members planning to attend should RSVP to Jane Carlsen, 562-5633.

B. Action/Discussion Items

1. Audit Report

OVERVIEW: Wendy Swanhorst from the auditing firm Swanhorst & Co., LLC, presented the 2016 PCCLD Audit Report to the Trustees at their July 18, 2017 Work Session, which the Board discussed in detail. The final Comprehensive Annual Financial Report was also presented to all Board members for review and discussion.

RECOMMENDED ACTION: That the Board of Trustees accept the 2016 Audit Report as presented at the July 18, 2017 Work Session.

2. Election of Officers

OVERVIEW: Due to the resignation as a Trustee by Donna Pickman, PCCLD Board President, a vacancy exists on the Board of Trustees and for the office of President. At the July 18 Work Session, the Trustees discussed the process for filling the vacancy and electing officers to serve as President and Vice President.

RECOMMENDED ACTION: That nominations for President and Vice President of the PCCLD Board of Trustees be made and an election held.

3. EXECUTIVE SESSION

OVERVIEW: The Board of Trustees will enter into Executive Session for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24-6-402(4)(e).

IX. ADJOURNMENT