

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
November 16, 2017 – 5:30 p.m. – Rawlings Library**

**I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2018**

This is an opportunity for citizen comment on the Budget proposal which has been made available for public inspection.

**II. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	VACANT	Fredrick Quintana
Jim Stuart		

**III. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**IV. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on October 17, 2017, and Minutes of the Regular Library Board meeting held on October 26, 2017 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on October 17, 2017
- Minutes of the Regular Library Board meeting held on October 26, 2017

**V. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Jackie Swanson, Adult Literacy Coordinator, will provide a report on Adult Literacy Program.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes**

OVERVIEW: The Board is asked to ratify the October 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the October 2017 Employment Changes as contained in the November 16, 2017 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the October 2017 bills and accept the October 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the October 2017 bills and accept the October 2017 Fund Statement as contained in the November 16, 2017 Board materials.

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**VI. BOARD COMMENT**

**VII. PUBLIC COMMENT**

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**A. Announcements**

- ☐ All libraries will be closed on Thursday, November 23 for Thanksgiving. Libraries will close at 6:00 p.m. on Wednesday, November 22.
- ☐ Board members are invited to attend the J.T. Nesbitt Staff Association Christmas Party on Saturday, December 2 at 6:30 p.m. at the River's Edge Banquet Hall, 102 Oneida Street in Pueblo. RSVPs are due by Friday, November 17.
- ☐ The next regular Work Session is scheduled on Tuesday, December 12, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, December 14, at 5:30 p.m. at the Rawlings Library.

**B. Action/Discussion Items**

**1. Lamb Library Roof**

OVERVIEW: The Board of Trustees discussed damages, insurance payments, and bids received to replace a large portion of the Lamb Library roof at the November 14 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve the proposal from Colorado Front Range Roofing in the amount of \$48,627 to replace the asphalt roof at the Lamb Library.

**2. Public Library Association Conference**

OVERVIEW: The Board of Trustees will discuss plans for attending the Public Library Association's upcoming conference, scheduled to take place March 20-24, 2018, in Philadelphia PA.

RECOMMENDED ACTION: This item is recommended for discussion only.

**X. ADJOURNMENT**