Government Finance Officers Association

BEST PRACTICE

Electronic Payments

BACKGROUND:

Moving funds electronically is efficient, effective, and common within local government; however, many governments still rely on producing paper checks to distribute funds. This method is not only costly, but it includes additional risk for fraud, requires additional handling and processing time, and is more difficult to track than using electronic payments. While electronic payments are not immune from fraud, and criminals are becoming more sophisticated, governments can put safeguards in place to help prevent fraudulent activity.

Many types of electronic payments exist, and banks may offer specific products or services as the market evolves. The most popular types of electronic payments include:

- **Automated clearing house** (ACH) – movement of funds in a batch process, which is best for high volume, low dollar transactions such as payroll, expense reimbursement, and routine vendor payments, as the cost per transaction is low relative to other forms of electronic payment.
- **Wire transfer** – immediate movement of funds between bank accounts with guaranteed settlement, which is most suitable for high dollar transactions because the cost per transaction is high relative to other forms of electronic payment.
- **Purchasing (procurement) cards** – a credit card transaction designed to reduce the volume of purchase orders issued or to eliminate petty cash. Purchasing cards are used at the point of sale, which is convenient for the customer, and payments are made in aggregate. Vendors that accept the payment will pay a processing fee. There is usually no cost to the government, and the issuing bank usually provides a rebate based on transaction volume.
- **Electronic accounts payable** – a credit card transaction, often without physical cards, that allows governments to pay invoices electronically. These transactions are similar to purchasing cards but occur after the point of sale and thus do not provide the processing benefits of purchasing cards. As with purchasing cards, the vendor pays a processing fee, and the government usually receives a rebate.
- **Stored value cards** –generally used for payroll to unbanked employees or for rebate/incentive programs. The card is tied to a bank account and is loaded via an ACH transaction. There are costs associated with activation and use of the card.

RECOMMENDATION:

GFOA recommends that governments use electronic payments for all payments. Use of electronic payments will:

- Eliminate the storage, handling, and processing of paper checks.
- Reduce the time spent on reconciliation.
- Eliminate the occurrence of lost or stolen checks and the cost of check reissuance.

- Reduce security risks, including reducing the visibility of information used in check payment fraud.
- Improve the tracking of payments through enterprise resource planning (ERP) systems and integration with banking technologies.

Before implementing electronic payments, GFOA recommends that governments review and make necessary changes to business process, safeguards, and applicable internal controls.

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Vendor	Check Number	Date	Check Amount	Description
AFLAC	096741	6/1/2018	435.06	MISC WITHHOLDING
AUTOMATIC-ACCESS, INC	096742	6/1/2018	399.00	BLDG MAINTENANCE - RA
BAKER & TAYLOR (415353)	096743	6/1/2018	2,427.66	BOOKS
BCS PROSOFT, INC	096744	6/1/2018	112.50	CONTRACT SVCS - FIN
BIBLIOTHECA, LLC	096745	6/1/2018	2,089.00	CAPITAL PROJECTS EXPENSE
BLACK HILLS ENERGY	096746	6/1/2018	1,066.99	UTILITIES - LA
BOARD OF WATER WORKS	096747	6/1/2018	781.35	UTILTIES - LA
BOUNCE ON	096748	6/1/2018	185.00	PROGRAMS - YS
BRODART CO.	096749	6/1/2018	2,521.27	BOOKS
COLORADO PUBLIC EMPLOYEES	096750	6/1/2018	49.01	PERA - FIN
COLORADO SPRINGS CLEANING	096751	6/1/2018	456.99	CUSTODIAL SVCS - RA
COMPANION LIFE INSURANCE	096752	6/1/2018	3,244.42	DENTAL INSURANCE
DEB CHERRY	096753	6/1/2018	118.27	TRAVEL REIMBURSEMENT
GILBERT A. MOSKO	096754	6/1/2018	200.00	PROGRAMS - CR
HARDKNOX	096755	6/1/2018	800.00	CONTRACT SVCS - LUC
HEAVENS BEST CARPET CLEANING	096756	6/1/2018	405.00	CUSTODIAL SVCS - LUC
HINKLE & COMPANY, PC	096757	6/1/2018	10,700.00	CONTRACT SVCS - FIN
L.L. JOHNSON DISTRIBUTING COMP	096758	6/1/2018	161.28	GROUNDS - BA
LORINA MESSENGER	096759	6/1/2018	77.61	TRAVEL REIMBURSEMENT
MARIA SMYER	096760	6/1/2018	124.26	TRAVEL REIMBURSEMENT
MATTHEW G. PARLIER	096761	6/1/2018	24.96	TRAVEL REIMBURSEMENT
MIDWEST TAPE	096762	6/1/2018	4,291.76	AUDIO/VISUAL MATERIALS
MORTON ELECTRIC INC.	096763	6/1/2018	1,640.10	BLDG MAINTENANCE - RA
SHARAYAH GROSSEN	096764	6/1/2018	120.00	PROGRAMS - YS
SOCO ESCAPE ROOM LLC	096765	6/1/2018	100.00	PROGRAMS - YS
STAPLES BUSINESS ADVANTAGE	096766	6/1/2018	107.98	OFFICE SUPPLIES - CR
THOMAS M. SIMMS	096767	6/1/2018	300.00	PROGRAMS - CR
TRAEMON D. McCABE	096768	6/1/2018	50.00	PROGRAMS - YS
ULINE, INC	096769	6/1/2018	76.17	PROGRAMS - YS
WRIGHT JONES PLUMBING & HEATIN	096770	6/1/2018	130.00	BLDG MAINTENANCE - GHVL
24HOUR FLEX	096771	6/5/2018	125.00	FLEX BEN EXPENSES
AMAZON	096772	6/5/2018	338.43	BOOKS
CENTURYLINK	096773	6/5/2018	1,335.46	TELECOM - IT
COLORADO SPECIAL DISTRICT	096774	6/5/2018	685.70	INSURANCE - RA
COMCAST CABLE	096775	6/5/2018	61.78	TELECOM - IT
DIRECTV	096776	6/5/2018	91.99	TELECOM - IT
EMPLOYERS COUNCIL SERVICES, IN	096777	6/5/2018	225.00	CONTRACT SVCS - HR
GOBIN'S INC	096778	6/5/2018	153.91	HARDWARE MAINT - IT
MULTI-DESIGNS, LLC	096779	6/5/2018	725.00	CONTRACT SVCS - IZ
PUEBLO WINTRONIC CO. INC	096780	6/5/2018	80.00	TECH SUPPLIES - IT
SALIDA CIRCUS, LLC	096781	6/5/2018	1,050.00	PROGRAMS - YS
SANGRE DE CRISTO ARTS & CONFER	096782	6/5/2018	200.00	PROGRAMS - YS
SECOM	096783	6/5/2018	17,443.39	TELECOM - IT
VERIZON WIRELESS	096784	6/5/2018	1,010.68	TELECOM - IT
ACORN PETROLEUM, INC	096785	6/7/2018	477.18	VEHICLE MAINTENANCE
AVAYA, INC	096786	6/7/2018	6,180.72	TECH CONTRACT SVCS - IT
BETA HEALTH ASSOCIATION, INC	096787	6/7/2018	71.34	DENTAL INSURANCE
BLACK HILLS ENERGY	096788	6/7/2018	126.66	UTILITIES - LUC
BOARD OF WATER WORKS	096789	6/7/2018	430.52	UTILITIES - BA
BRODART CO.	096790	6/7/2018	1,092.36	BOOKS
CHARLOTTE HARGIS	096791	6/7/2018	50.00	PROGRAMS - CR
CHEM-WAY LAWN CARE, INC	096792	6/7/2018	381.01	GROUNDS - PW
CITY OF PUEBLO	096793	6/7/2018	75.00	PROGRAMS - CR
COLORADO SPRINGS CLEANING	096794	6/7/2018	61.64	CUSTODIAL SVCS - LUC

Vendor	Check Number	Date	Check Amount	Description
DAVID GOUGE	096795	6/7/2018	50.00	FRIENDS EXPENDITURES
EYEON NETWORKS LLC	096796	6/7/2018	1,350.00	TECH CONTRACT SVCS - IT
FEDERAL EXPRESS INC	096797	6/7/2018	31.26	POSTAGE
FIDELITY SECURITY LIFE	096798	6/7/2018	447.67	VISION INSURANCE
FINDAWAY WORLD, LLC INC.	096799	6/7/2018	247.46	AUDIO/VISUAL MATERIALS
FIRST STUDENT, INC.	096800	6/7/2018	254.88	PROGRAMS - YS
FIRST STUDENT, INC.	096800	6/7/2018	254.88-	PROGRAMS - YS
FLAIR DATA SYSTEMS	096801	6/7/2018	41,381.19	CAPITAL PROJECT EXPENSES
GOBIN'S INC	096802	6/7/2018	460.91	HARDWARE MAINT - IT
GRAND RENTAL CENTER, INC.	096803	6/7/2018	38.88	GROUNDS - RA
HAPPY FACES	096804	6/7/2018	130.00	PROGRAMS - GHVL
HEALTHIEST YOU	096805	6/7/2018	504.90	MEDICAL INSURANCE
HEAVENS BEST CARPET CLEANING	096806	6/7/2018	405.00	CUSTODIAL SVCS - GHVL
INGRAM LIBRARY SERVICES	096807	6/7/2018	531.76	BOOKS
LYNDELL GAIRAUD	096808	6/7/2018	145.32	TRAINING - DO
MIDWEST TAPE	096809	6/7/2018	2,426.49	AUDIO/VISUAL MATERIALS
PUEBLO CITY SCHOOLS	096810	6/7/2018	72.66	PROGRAMS - YS
PUEBLO COUNTY UNITED WAY	096811	6/7/2018	62.73	UNITED WAY PAYABLE
PUEBLO WEST METROPOLITAN DISTR	096812	6/7/2018	542.42	UTILITIES - PW
RAMPART SUPPLY	096813	6/7/2018	303.92	GROUNDS - BA
SAN ISABEL ELECTRIC ASSOCIATIO	096814	6/7/2018	7,029.52	UTILITIES - PW
SEAL COAT SPECIALTIES, INC	096815	6/7/2018	2,999.00	CAPITAL PROJECTS EXPENSE
ST. CHARLES MESA WATER DIST.	096816	6/7/2018	394.98	UTILITIES - GIO
STAPLES BUSINESS ADVANTAGE	096817	6/7/2018	277.61	OFFICE SUPPLIES - IZ
THE BUGMAN INC	096818	6/7/2018	285.00	GROUNDS
THE LIBRARY CORPORATION	096819	6/7/2018	34.00	BINDERY/PROCESSING
THE PARTY PEOPLE	096820	6/7/2018	900.00	PROGRAMS - YS
WASTE CONNECTIONS OF COLORADO	096821	6/7/2018	240.74	CUSTODIAL SVCS - GIO
WASTE MANAGEMENT-PUEBLO	096822	6/7/2018	693.47	CUSTODIAL SVCS
XCEL ENERGY	096823	6/7/2018	475.83	UTILITIES
ALAYNA PARKER	096824	6/11/2018	8.00	PERA REFUND
ALICIA PARKER	096825	6/11/2018	3.20	PERA REFUND
ANGELICA TRUJILLO	096826	6/11/2018	22.92	PERA REFUND
BILL SEIDEL	096827	6/11/2018	48.42	PERA REFUND
BOBBIE BAERG	096828	6/11/2018	7.17	PERA REFUND
CAMPBELL'S FLOWERS, INC	096829	6/11/2018	52.00	EMPLOYEE RELATIONS
CAROL ROONEY	096830	6/11/2018	8.00	PERA REFUND
CATHERINE SHEPHERD	096831	6/11/2018	16.00	PERA REFUND
CENGAGE LEARNING, INC	096832	6/11/2018	226.44	BOOKS
CENTENNIAL HIGH SCHOOL	096833	6/11/2018	68.00	BOOKS
CHRIS BROGAN	096834	6/11/2018	82.32	PERA REFUND
COLORADO BUILDING	096835	6/11/2018	9,630.00	JANITORIAL SERVICES
COLORADO CITY METRO. DISTRICT	096836	6/11/2018	217.56	UTILITIES-GHVL
COLORADO DEPARTMENT OF REVENUE	096837	6/11/2018	301.24	SALES TAX
COLORADO SPRINGS CLEANING	096838	6/11/2018	50.60	HOUSEKEEPING/CUSTODIAL SV(
DAN ROMERO	096839	6/11/2018	21.26	PERA REFUND
DAVID HARTKOP	096840	6/11/2018	16.00	PERA REFUND
DAWN L. REITZ	096841	6/11/2018	22.65	PERA REFUND
DOLORES HUERTA HIGH SCHOOL	096842	6/11/2018	150.00	BOOKS
EBSCO INFORMATION SERVICES	096843	6/11/2018	6,096.00	DIGITAL MATERIALS/PREPAID
FINDAWAY WORLD, LLC INC.	096844	6/11/2018	108.73	AUDIO/VISUAL MATERIALS
INGRAM LIBRARY SERVICES	096845	6/11/2018	44.93	AUDIO/VISUAL MATERIALS
JANINA GOODWIN	096846	6/11/2018	58.61	PERA REFUND
JENNIFER KOEN	096847	6/11/2018	15.25	PERA REFUND

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JOSE ORTEGA	096848	6/11/2018	8.00	PERA REFUND
KIMBERLY SEWELL	096849	6/11/2018	21.50	PROGRAMS-LUC
LIBRARY IDEAS LLC	096850	6/11/2018	172.50	DIGITAL MATERIALS
LITTLE CAESAR'S PIZZA	096851	6/11/2018	60.00	PROGRAMS-LUC
MARIA SMYER	096852	6/11/2018	31.17	TRAVEL REIMBURSEMENT
MARILYN BAILLARGEON	096853	6/11/2018	8.00	PERA REFUND
MICHAEL COX	096854	6/11/2018	3.99	PERA REFUND
MIDWEST TAPE	096855	6/11/2018	16,582.37	DIGITAL MATERIALS
MOUNTAIN DISPOSAL, INC	096856	6/11/2018	55.00	CUSTODIAL SVCS - GHVL
MSP MASTER TENANT I, LLC	096857	6/11/2018	193.10	UTILITIES-RA
PUEBLO CHIEFTAIN	096858	6/11/2018	5,675.11	COMMUNITY RELATIONS
RYE HIGH SCHOOL	096859	6/11/2018	100.00	BOOKS
SHARON M. RICE	096860	6/11/2018	111.18	TRAVEL REIMBURSEMENT
SOUTH HIGH SCHOOL	096861	6/11/2018	80.00	BOOKS
SPRINT	096862	6/11/2018	1,209.44	DIGITAL MATERIALS
WT COX INFORMATION SERVICES	096863	6/11/2018	24.97	PERIODICAL MATERIALS
YMCA of Pueblo	096864	6/11/2018	500.00	HUMAN RESOURCES
24HOUR FLEX	096865	6/14/2018	878.77	MEDICAL FLEX SPEND
BAKER & TAYLOR (415353)	096866	6/14/2018	2,604.33	BINDERY/PROCESSING
BENEFITS BROKER, INC	096867	6/14/2018	3,750.00	CONTRACT SVCS - FIN
BIBLIOTHECA, LLC	096868	6/14/2018	8,583.04	DIGITAL MATERIALS
BLACK HILLS ENERGY	096869	6/14/2018	1,174.02	UTILITIES - BA
BOARD OF WATER WORKS	096870	6/14/2018	1,803.60	UTILITIES - RA
BRODART CO.	096871	6/14/2018	1,851.43	BOOKS
C & C DISPOSAL, INC.	096872	6/14/2018	76.50	PROGRAMS - YS
CARE AND SHARE, INC	096873	6/14/2018	40.00	PROGRAMS YS
CDW GOVERNMENT, INC	096874	6/14/2018	1,098.00	HARDWARE MAINT - IT
CENGAGE LEARNING, INC	096875	6/14/2018	131.22	BOOKS
CHEM-WAY LAWN CARE, INC	096876	6/14/2018	341.95	GROUNDS - PW
DEMCO INC.	096877	6/14/2018	643.86	OFFICE SUPPLIES - TS
EL NOPAL	096878	6/14/2018	348.75	FRIENDS EXPENDITURES
FINDAWAY WORLD, LLC INC.	096879	6/14/2018	1,044.83	AUDIO/VISUAL MATERIALS
FRIENDS OF THE LIBRARY	096880	6/14/2018	410.00	DEPOSIT IN ERROR
GABRIELLE L HERBERTSON	096881	6/14/2018	215.46	PROGRAMS - IZ
GOBIN'S INC	096882	6/14/2018	109.00	HARDWARE MAINT - IT
GRADISAR,TRECHTER,	096883	6/14/2018	750.00	CONTRACT SVCS - DO
GRAINGER, INC.	096884	6/14/2018	16.38	OFFICE SUPPLIES - FIN
HUB INTERNATIONAL	096885	6/14/2018	1,925.00	CONTRACT SVCS - FIN
HUNK-TA-BUNK-TA MUSIC	096886	6/14/2018	1,300.00	PROGRAMS - YS
JOHNSON CONTROLS, INC.	096887	6/14/2018	2,602.50	CONTRACT SVCS - FAC
KIMBERLY SEWELL	096888	6/14/2018	32.53	PROGRAMS - IZ
LIMITED NORTH LLC	096889	6/14/2018	100.00	PROGRAMS - YS
MIDWEST TAPE	096890	6/14/2018	12,179.50	AUDIO/VISUAL MATERIALS
MR KNEEL LLC	096891	6/14/2018	1,000.00	PROGRAMS -YS
MR. MAGIC & COMPANY	096892	6/14/2018	200.00	PROGRAMS - YS
PUEBLO ZOOLOGICAL SOCIETY INC	096893	6/14/2018	160.00	PROGRAMS - YS
RYE TELEPHONE COMPANY, INC	096894	6/14/2018	1.60	TELECOM - IT
SANGRE DE CRISTO ARTS & CONFER	096895	6/14/2018	600.00	PROGRAMS YS
STAPLES BUSINESS ADVANTAGE	096896	6/14/2018	32.45	OFFICE SUPPLIES - IZ
STEELWORKS CENTER	096897	6/14/2018	100.00	PROGRAMS - YS
BAKER & TAYLOR (415353)	096898	6/18/2018	2,237.08	BOOKS
BEES LIGHTING	096899	6/18/2018	7,560.00	CAPITAL PROJECTS EXPENSE
BLOCK AND COMPANY	096900	6/18/2018	105.92	OFFICE SUPPLIES - FIN
BRODART CO.	096901	6/18/2018	670.72	BOOKS

Vendor	Check Number	Date	Check Amount	Description
CENGAGE LEARNING, INC	096902	6/18/2018	216.72	BOOKS
COLORADO SPECIAL DISTRICT	096903	6/18/2018	6,003.00	WORKERS COMP - SEC
CSU-PUEBLO	096904	6/18/2018	500.00	PROGRAMS - YS
DELORIA KERN	096905	6/18/2018	1,500.00	EMPLOYEE RELATIONS
INGRAM LIBRARY SERVICES	096906	6/18/2018	15.50	BOOKS
MIDWEST TAPE	096907	6/18/2018	1,829.56	AUDIO/VISUAL MATERIALS
PERENNIAL FAVORITES	096908	6/18/2018	150.00	FRIENDS EXPENDITURES
PETER DAVISON	096909	6/18/2018	900.00	PROGRAMS - YS
PUEBLO ECONOMIC DEVELOPMENT CO	096910	6/18/2018	250.00	MEMBERSHIP DUES - DO
SPACETIME, INC	096911	6/18/2018	354.00	PROGRAMS - YS
ADVANTAGE LAWN AND SNOW	096912	6/21/2018	1,932.00	GROUNDS - RA
BAKER & TAYLOR (415353)	096913	6/21/2018	3,492.83	BOOKS
BEN-DEN PARTNERSHIP, LLC	096914	6/21/2018	2,423.13	RENT 622 S. UNION
BIBLIOTHECA, LLC	096915	6/21/2018	998.00	DIGITAL MATERIALS
BLACK HILLS ENERGY	096916	6/21/2018	25,128.86	UTILITIES - RA
BRODART CO.	096917	6/21/2018	399.33	BOOKS
CAMFIL FARR , INC	096918	6/21/2018	144.32	BLDG MAINTENANCE - LUC
CANON FINANCIAL SERVICES, INC.	096919	6/21/2018	326.55	PHOTOCOPIERS CR
CARD SERVICES-UMB	096920	6/21/2018	17,039.56	PCARD CHARGES
CATHERINE GUTIERREZ	096921	6/21/2018	150.00	PROGRAMS - RRA
CDW GOVERNMENT, INC	096922	6/21/2018	97.50	HARDWARE MAINTENANCE - IT
CENGAGE LEARNING, INC	096923	6/21/2018	224.94	BOOKS
CHEM-WAY LAWN CARE, INC	096924	6/21/2018	133.07	GROUNDS - LUC
CITY OF PUEBLO	096925	6/21/2018	22.50	VEHICLE MAINTENANCE
COLORADO DEPT. OF TREASURY	096926	6/21/2018	199.99	UNCLAIMED PROPERTY
COLORADO NATURAL GAS, INC.	096927	6/21/2018	110.46	UTILITIES - GHVL
COMCAST CABLE	096928	6/21/2018	140.61	TELECOM - IT
DAMIEN MCCORMACK	096929	6/21/2018	150.00	PROGRAMS RRA
FINDAWAY WORLD, LLC INC.	096930	6/21/2018	539.91	AUDIO/VISUAL MATERIALS
FLAIR DATA SYSTEMS	096931	6/21/2018	3,700.00	TECH CONTRACT SVCS - IT
GLORIA MORA	096932	6/21/2018	100.00	BOOKS
GOOD NEWS WINDOW CLEANING LLC	096933	6/21/2018	100.00	BLDG MAINTENANCE - LA
INGRAM LIBRARY SERVICES	096934	6/21/2018	153.26	BOOKS
JENNIFER PHARR DAVIS	096935	6/21/2018	500.00	PROGRAMS - RRA
KBL INDUSTRIES, LLC	096936	6/21/2018	4,531.00	TECH CONTRACT SVCS - IT
MET LIFE INSURANCE COMPANY	096937	6/21/2018	450.35	LIFE INSURANCE
MIDWEST TAPE	096938	6/21/2018	4,541.38	AUDIO/VISUAL MATERIALS
OCLC, INC	096939	6/21/2018	124.08	CONTRACT SVCS - TS
PROVANTAGE LLC	096940	6/21/2018	1,398.00	TECH SUPPLIES - IT
PUEBLO SCHOOL DIST #70	096941	6/21/2018	254.88	PROGRAMS - YS
SCHOLASTIC INC.	096942	6/21/2018	299.40	PROGRAMS - YS
STAPLES BUSINESS ADVANTAGE	096943	6/21/2018	1,378.52	OFFICE SUPPLIES - DO
WILSON & MCKEE	096944	6/21/2018	150.00	PROGRAMS - CR
BOARD OF WATER WORKS	096945	6/25/2018	425.61	UTILITEIS - LUC
COLORADO SPRINGS CLEANING	096946	6/25/2018	954.73	CUSTODIAL SVCS - LA
COMCAST CABLE	096947	6/25/2018	61.78	TELECOM - IT
EL NOPAL	096948	6/25/2018	465.00	PROGRAMS - IZ
GRUPO FOLKLORICO DEL PUEBLO	096949	6/25/2018	1,000.00	PROGRAMS - YS
HOME DEPOT CREDIT SERVICES	096950	6/25/2018	20.38	PROGRAMS - LUC
INSIGHT PRODUCTS AND SERVICES	096951	6/25/2018	902.38	CONTRACT SVCS - IZ
PROVANTAGE LLC	096952	6/25/2018	200.00	TECH SUPPLIES - IT
PUEBLO ZOOLOGICAL SOCIETY INC	096953	6/25/2018	80.00	PROGRAMS - YS
STAFFING POWER	096954	6/25/2018	141.60	CONTRACT SVCS - FIN
ACORN PETROLEUM, INC	096955	6/29/2018	653.53	VEHICLE MAINTENANCE

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AMAZON	096956	6/29/2018	6,283.64	EMPLOYEE RELATIONS
BAKER & TAYLOR (415353)	096957	6/29/2018	2,857.26	BOOKS
BLACK HILLS ENERGY	096958	6/29/2018	1,217.98	UTILITIES - LA
BOARD OF WATER WORKS	096959	6/29/2018	777.23	UTILITIES - BA
BRODART CO.	096960	6/29/2018	2,446.68	BOOKS
CDW GOVERNMENT, INC	096961	6/29/2018	1,609.53	HARDWARE MAINTENANCE - IT
CENGAGE LEARNING, INC	096962	6/29/2018	274.42	BOOKS
CENTERPOINT ENERGY SERVICES	096963	6/29/2018	1,330.26	UTILITIES - RA
COLORADO FIRE SPRINKLER INC	096964	6/29/2018	875.00	BLDG MAINTENANCE - LA
FINDAWAY WORLD, LLC INC.	096965	6/29/2018	161.22	AUDIO/VISUAL MATERIALS
GOBIN'S INC	096966	6/29/2018	208.00	HARDWARE MAINTENANCE - IT
HARDKNOX	096967	6/29/2018	800.00	CONTRACT SVCS - LUC
INGRAM LIBRARY SERVICES	096968	6/29/2018	763.24	AUDIO/VISUAL MATERIALS
JOSEPH F. KRONWITTER	096969	6/29/2018	419.50	FRIENDS EXPENDITURES
MIDWEST TAPE	096970	6/29/2018	4,774.18	AUDIO/VISUAL MATERIALS
ROYAL ELECTRICAL SERVICES, INC	096971	6/29/2018	537.51	BLDG MAINTENANCE - RA
SARAH KEISTER	096972	6/29/2018	475.00	PROGRAMS - YS
STEELWORKS CENTER	096973	6/29/2018	65.97	BOOKS
SWALLOW HILL MUSIC ASSOCIATION	096974	6/29/2018	512.00	PROGRAMS - YS
PATRON REFUND	500008	6/21/2018	424.24	REFUND MEETING ROOM FEES
EMPLOYEE REIMBURSEMENT	E00026	6/1/2018	119.90	A MARTIN TRAVEL
EMPLOYEE REIMBURSEMENT	E00027	6/1/2018	74.12	C REIMERS TRAVEL
EMPLOYEE REIMBURSEMENT	E00028	6/1/2018	10.45	H WILDER TRAVEL
EMPLOYEE REIMBURSEMENT	E00029	6/1/2018	153.14	M TUCKER TRAVEL
EMPLOYEE REIMBURSEMENT	E00030	6/1/2018	117.72	R SALAZAR TRAVEL
EMPLOYEE REIMBURSEMENT	E00031	6/7/2018	17.88	C HARMES TRAVEL
EMPLOYEE REIMBURSEMENT	E00032	6/7/2018	248.96	T DALY TRAVEL
EMPLOYEE REIMBURSEMENT	E00033	6/14/2018	30.52	J CARTER TRAVEL
EMPLOYEE REIMBURSEMENT	E00034	6/14/2018	38.37	K CASE TRAVEL
EMPLOYEE REIMBURSEMENT	E00035	6/14/2018	25.11	K MCLAREN TRAVEL
EMPLOYEE REIMBURSEMENT	E00036	6/14/2018	35.10	S BACA TRAVEL
EMPLOYEE REIMBURSEMENT	E00037	6/14/2018	33.24	T VARELA TRAVEL
EMPLOYEE REIMBURSEMENT	E00038	6/15/2018	85.38	A RAMIREZ MOVING EXP
EMPLOYEE REIMBURSEMENT	E00039	6/21/2018	14.71	J CORTEZ TRAVEL
EMPLOYEE REIMBURSEMENT	E00040	6/21/2018	17.99	M NEWMAN TRAVEL
CIGNA HEALTH & LIFE INSURANCE	E00041	6/25/2018	43,223.88	HEALTH INSURANCE
EMPLOYEE REIMBURSEMENT	E00042	6/25/2018	76.74	C REIMERS TRAVEL
EMPLOYEE REIMBURSEMENT	E00043	6/25/2018	396.80	M CLARK TRAVEL
EMPLOYEE REIMBURSEMENT	E00044	6/25/2018	100.39	S BACA TRAVEL
	Report Total:		**$ 386,512.68**	

Vendor	Check Number	Date	Check Amount	Description

Legend

BA	Barkman
CIR	Circulation
CP	Capital Projects
CR	Community Relations
DO	Directors Office
FAC	Facilities
FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

UMB Bank, , Statement Period 05/02/2018 to 06/01/2018

Posting Date	Employee Last name	Employee First name	Supplier	Narrative Details	Amount USD
5/3/2018	Baca	Sherri	Payflow/paypal	Monthly paypal fees	$ 3.50
5/13/2018	Baca	Sherri	Usps Po 0774540641	Postage for letter to e2e LLC-term E-Rate c	$ 7.62
5/16/2018	Baca	Sherri	Government Finance Offic	GFOA Elected Officials Guide to Audit Comr	$ 63.40
5/23/2018	Baca	Sherri	Cvent* Colorado Gfoa	Credit Voucher Cvent* Colorado Gfoa- Refu	$ (50.00)
5/2/2018	Barnett	Kayci	King Soopers #0043	Book Club snack and flowers for decoration	$ 11.99
5/8/2018	Barnett	Kayci	Tst* Brues Alehouse Brewi	Starlight Award Lunch - per Jon code to - Er	$ 147.60
5/11/2018	Barnett	Kayci	Dollar Tree	Pitchers for Mother's Day Tea - Friends Gra	$ 6.00
5/11/2018	Barnett	Kayci	Peppers & Petals Llc	Mother's Day Tea- Grand prize hanging bas	$ 63.20
5/11/2018	Barnett	Kayci	King Soopers #0043	Mother's Day Tea - Food	$ 199.14
5/13/2018	Barnett	Kayci	Mesa Lagrees	Mother's Day Tea- paper plates	$ 11.58
5/16/2018	Barnett	Kayci	Casper Donuts	donuts for Mesa Neighbors program	$ 7.60
5/25/2018	Barnett	Kayci	Casper Donuts	Donuts for Staff Meeting	$ 9.44
5/13/2018	Bregar	Andrew	Usps Po 0774550643	Mailed Back PBS POV DVD to PBS after prog	$ 7.85
5/18/2018	Bregar	Andrew	Harbor Freight Tools 68	Purchased dolly from Harbor Freight to rep	$ 37.99
5/2/2018	Childs	Gerald	Lowes #00318	Combo Wrench	$ 12.98
5/4/2018	Childs	Gerald	Greenhorn Valley Tv Hdwe	Plumbing parts and Flashlight	$ 54.32
5/10/2018	Childs	Gerald	The Home Depot #1511	Sprinkler Solenoids	$ 43.57
5/17/2018	Childs	Gerald	Big R	Weed clearing materials	$ 43.37
5/17/2018	Childs	Gerald	Lowes #02742	Painting Project.	$ 57.71
5/23/2018	Childs	Gerald	Lowes #02742	Paint and broken waterline repair.	$ 87.79
5/25/2018	Childs	Gerald	Big R	Sign repair and digging for sprinkler lines.	$ 64.14
5/30/2018	Childs	Gerald	Lowes #00318	Fence repair and drainage.	$ 33.89
5/31/2018	Childs	Gerald	Big R	Painting of metal dumpster doors.	$ 46.90
5/17/2018	Clark	Midori	Baymont Inn And Suites	ELGL 2018 Conference lodging	$ 348.00
5/20/2018	Clark	Midori	Baymont Inn And Suites	ELGL 2018 Conference lodging	$ 0.08
5/25/2018	Clark	Midori	Banquet-Schusters	Cake for the IMLS Medal ceremony celebra	$ 58.99
6/1/2018	Clark	Midori	Facebk 75jewf22z2	-	$ 237.10
5/9/2018	Daly	Terri	Sams Club #6549	Manager Training Refreshments/Lunch	$ 13.14
5/9/2018	Daly	Terri	King Soopers #0043	Manager Training Refreshments	$ 13.43
5/9/2018	Daly	Terri	Samsclub #6549	Manager Training Refreshment and Water	$ 24.73
5/11/2018	Daly	Terri	McAlisters #1351	Manager Training - May 9th - Lunch	$ 244.70
5/23/2018	Daly	Terri	American Air	American Air Flight for Librarian Archivist ca	$ 462.40
5/25/2018	Daly	Terri	Craigslist.Org	Ad for Security Officer for Pueblo West	$ 10.00
5/2/2018	Dees	Kirsten	Amer Lib Assoc-Imis	ALSC Conference Registration Fee	$ 400.00
5/2/2018	Deulen	Jill	Starbucks Store 11112	Koha demo	$ 18.24
5/2/2018	Deulen	Jill	Safeway #1760	Koha demo	$ 45.36
5/8/2018	Deulen	Jill	Safeway #1760	Sirsi demo refreshments	$ 27.65
5/27/2018	Deulen	Jill	Teacherspayteachers.Com	literacy materials	$ 5.00
5/31/2018	Deulen	Jill	Everylibrary	They never sent me a receipt for it, but her	$ 15.00
5/2/2018	Flores	Elizabeth	Delta Air	Air flight for myself to ALSC National Institu	$ 172.40
5/2/2018	Flores	Elizabeth	Delta Air	Air flight for Kirsten Dees to ALSC National I	$ 172.40
5/2/2018	Flores	Elizabeth	Amer Lib Assoc-Imis	Registration for ALSC National Institute	$ 400.00
5/15/2018	Griebel	Alicia	King Soopers #0043	Items for Barkman Staff Meeting and Birthc	$ 14.71
5/30/2018	Griebel	Alicia	Hopscotch Bakery	Cookies for Library Board Meeting Member	$ 47.25
5/31/2018	Griebel	Alicia	Coldstone #20631	Ice Cream from Coldstone partially donatec	$ 100.00
5/9/2018	Hutchins	Charles	Google	SysAdmin Google Drive	$ 1.99
5/20/2018	Hutchins	Charles	Www.Cleverbridge.Net	Helpdesk 5 Agents	$ 480.00
5/31/2018	Hutchins	Charles	Netflix.Com	Meeting Rooms Subscription	$ 14.51

5/9/2018	Koch	Mark	Blazer Electric Supply Of	Flashlilght, shop	$	27.09
5/22/2018	Koch	Mark	Lowes #02742	Pigeon control supplies.	$	16.96
5/30/2018	Koch	Mark	Rampart Supply, Inc	Toilet flush valve parts Giodone	$	67.92
5/13/2018	Kozel	Lori	Samsclub #6549	Supplies for summer reading program. Mix	$	31.16
5/13/2018	Kozel	Lori	Wm Supercenter #842	Supplies for Summer Reading program. Mix	$	41.38
5/15/2018	Kramer	Maria	Conoco - Society Conoco	Gas for Library van - CATS workshop, Tellur	$	51.09
5/8/2018	Lawless	Nichole	Wm Supercenter #842	Skin scrub items May program	$	9.66
5/13/2018	Lawless	Nichole	Dollar General #11829	2 vegetable oil.	$	4.00
6/1/2018	Lawless	Nichole	Hobby-Lobby #0214	Sewing machine needles and polyfill	$	21.81
5/9/2018	Martin	Amy	Hobby-Lobby #0214	Tissue paper to decoupage flower pots - M	$	9.95
5/9/2018	Martin	Amy	Natural Grocers	Dried herbs for Memory Cafe Program Kit -	$	12.55
5/10/2018	Martin	Amy	Foxs Garden Supply	Soil, seeds and drain trays for Memory Cafe	$	21.45
5/16/2018	Martin	Amy	Wal-Mart #0842	Craft and activity supplies for Memory Cafe	$	33.90
5/23/2018	Martin	Amy	King Soopers #0012	Cookies & Fruit Tray for Memory Cafe - FOL	$	25.37
5/23/2018	Martin	Amy	Wm Supercenter #1001	Paper supplies for refreshments at Memory	$	37.74
5/25/2018	Martin	Amy	Chipotle Online	Lunch for staff meeting - Team recognition	$	86.08
6/1/2018	Mason	Derrick	Sq *video Game Exch	Video Game Console. Purchased for Idea C	$	70.00
5/16/2018	Parlier	Rachael	Hobby-Lobby #0214	$59.67 paid at Hobby Lobby for soap suppli	$	59.67
5/27/2018	Parlier	Matthew	Wal-Mart #0842	Art supplies for art program. Purchased at \	$	27.21
5/27/2018	Parlier	Rachael	King Soopers #0012	$41.97 spent on cake and juice boxes for su	$	41.97
5/27/2018	Parlier	Rachael	King Soopers #0012	$14.76 spent on pretzels for summer readi	$	14.76
5/4/2018	Perea	Al	Ingle Supply Co	Run capacitor to install on return air blowe	$	12.10
5/6/2018	Perea	Al	Racines Locksmithing And	Extra key cut for Jeanette Cortez, Accounta	$	20.00
5/13/2018	Perea	Al	Fastenal Company01	Anchors to fasten ladder hooks; ladder orga	$	13.65
5/13/2018	Perea	Al	Lowes #02742	ladder hooks to hang ladders throughout th	$	31.84
5/16/2018	Perea	Al	6027 American	3/8" flexible conduit was purchased in the	$	100.49
5/17/2018	Perea	Al	Fastenal Company01	Purchased hardware 5/16" bolts and 8 MM	$	59.62
5/20/2018	Perea	Al	Lowes #02742	Spray paint is used to paint steel metal ada	$	20.64
5/20/2018	Perea	Al	Conoco - Jrs 205 7100	Added 7.946 gallons of unleaded gasoline i	$	22.40
5/3/2018	Pryich	Paula	Barnes & Noble #2840	Book prize for Reading Challenge	$	14.99
5/13/2018	Pryich	Paula	Wm Supercenter #842	Treats for SRP kickoff	$	25.62
5/16/2018	Pryich	Paula	Wal-Mart #0842	More treats for SRP kickoff	$	18.94
5/4/2018	Reimers	Cory	Wal-Mart #3382	Cups and candy for programming	$	14.86
5/13/2018	Reimers	Cory	Lowes #00318	Terrarium supplies	$	43.36
5/23/2018	Reimers	Cory	Discover Goodwill Of Sou	Glasses for glass harp	$	7.24
5/23/2018	Reimers	Cory	Lowes #00318	Particle board and zip ties for glass harp	$	10.44
5/23/2018	Reimers	Cory	Wal-Mart #3382	Supplies for Pueblo West Summer Fest out	$	32.82
5/4/2018	Rocco	Alan	Lowes #02742	key lock box for security	$	24.98
5/6/2018	Rocco	Alan	Racines Locksmithing And	security keys	$	10.60
5/6/2018	Rocco	Alan	Lowes #02742	ant killer batteries	$	72.83
5/9/2018	Rocco	Alan	Pueblo City County Healt	disposal of sharps	$	16.00
5/13/2018	Rocco	Alan	The Home Depot #1511	misc. hardware and lock	$	35.33
5/16/2018	Rocco	Alan	Lowes #02742	locks	$	61.30
5/6/2018	Rose	Sara	The/Studio	Expense should be coded to Security - patcl	$	271.55
5/18/2018	Rose	Sara	Whentowork Inc	Contract services PS	$	400.00
5/2/2018	Ruybal	Felix	Racines Locksmithing And	Keys for lock	$	15.65
5/2/2018	Ruybal	Felix	D And S Paint Center Inc	Painting Supplys	$	40.56
5/4/2018	Ruybal	Felix	Lowes #00318	Lock Hasp for Book drop.	$	22.32
5/20/2018	Ruybal	Felix	Rampart Supply, Inc	Toilet flush o meter kit	$	33.96
5/22/2018	Ruybal	Felix	Rushs Pueblo Lumber Co	Install hasp on Book Drop	$	10.29
5/23/2018	Ruybal	Felix	Ll Johnson Dist Co	Install solenoid in sprinkler box.	$	13.90
5/31/2018	Ruybal	Felix	Big R	Repair broken sprinkler water line.	$	9.14

5/17/2018	Schwartz	Sara	Sams Club #6549	*Friends of the Library grant. Bookmark Co	$	89.90
5/18/2018	Schwartz	Sara	Sams Club #6549	*Friends of the Library grant. Poetry Conte:	$	39.96
5/24/2018	Schwartz	Sara	Banquet-Schusters	Cookies for Kids Parade committee meetin	$	4.28
6/1/2018	Schwartz	Sara	Sams Club #6549	Summer Reading kickoff supplies.	$	12.30
5/6/2018	Sewell	Kimberly	King Soopers #0012	Lemonade Mix for programs.	$	4.98
5/2/2018	Sherwood	Darlene	Idt*long Distance	PO 5672 Telecom IT	$	458.93
5/3/2018	Sherwood	Darlene	Samsclub.Com	PO 5663 Programs YS	$	42.70
5/3/2018	Sherwood	Darlene	Pueblo Wintronic Co	PO 5671 Tech Supplies IT	$	10.00
5/6/2018	Sherwood	Darlene	Walmart.Com	PO 5676 Office Supplies GHVL	$	14.29
5/8/2018	Sherwood	Darlene	Supplyhouse.Com	PO 5687 Building Maint. RA	$	819.80
5/8/2018	Sherwood	Darlene	Supplyhouse.Com	PO 5687 Building Maint. RA	$	3,099.00
5/10/2018	Sherwood	Darlene	Samsclub.Com	PO 5686 HR Employee Relations	$	88.38
5/10/2018	Sherwood	Darlene	Walmart.Com	PO 5690 Programs GHVL	$	29.93
5/11/2018	Sherwood	Darlene	Amz*paracord Planet	PO 5715 Programs LUC	$	103.96
5/16/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 5727 Programs LUC	$	23.55
5/17/2018	Sherwood	Darlene	Walmart.Com	PO 5731 RRA	$	23.83
5/18/2018	Sherwood	Darlene	Total Office Solutions	PO 5736 fin	$	6.56
5/18/2018	Sherwood	Darlene	Walmart.Com	PO 5740 GHVL	$	110.22
5/21/2018	Sherwood	Darlene	Luxury Inn Downtown Inc	PO 5751 M. Smyer RRA	$	159.00
5/22/2018	Sherwood	Darlene	Walmart.Com	PO 5753 Office Supplies IZ	$	23.55
5/22/2018	Sherwood	Darlene	Halfpricebanners	PO 5756 RRA	$	79.42
5/23/2018	Sherwood	Darlene	Total Office Solutions	PO 5759 Office Supplies IZ	$	21.99
5/23/2018	Sherwood	Darlene	Ustream Tv	PO 5210 Community Relations	$	99.00
5/23/2018	Sherwood	Darlene	Kele, Inc	PO 5757 Building Maint PW	$	60.32
5/27/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 5779 Programs RRA	$	23.83
5/27/2018	Sherwood	Darlene	Propper International E C	PO 5782 Office Supplies SEC	$	174.94
5/30/2018	Sherwood	Darlene	Amazon Digital Svcs 888-8	PO 4798 Friends Luc	$	14.99
5/31/2018	Sherwood	Darlene	The Webstaurant Store	PO 5800 Employee Rel	$	57.55
6/1/2018	Sherwood	Darlene	Samsclub.Com	PO 5786 Programs PW	$	59.26
6/1/2018	Sherwood	Darlene	Walmart.Com	PO 5803 Office Supplies GHVL	$	55.27
5/10/2018	Simms	Charlene	Banquet-Schusters	programs refreshments, Weaving the Tzute	$	7.13
5/24/2018	Simms	Charlene	Joe Tomato	programs refreshments, Weaving the Tzute	$	14.32
5/2/2018	Smyer	Maria	Target 00006189	Supplies for English Class	$	9.85
5/6/2018	Smyer	Maria	Hobby-Lobby #0214	Supplies for Repujado Cinco de Mayo work:	$	25.94
5/16/2018	Smyer	Maria	Albertsons #0816	Lucero English Class	$	30.98
5/22/2018	Smyer	Maria	Popeyes #5526	For Lucero English Class	$	26.89
5/2/2018	Swanson	Jackie	Hobby-Lobby #0214	Blue Sky craft supplies	$	26.13
5/4/2018	Swanson	Jackie	King Soopers #0043	COHS Student Meet Up	$	41.90
5/16/2018	Swanson	Jackie	Banquet-Schusters	Blue Sky Celebration- "Graduation" for the	$	13.20
5/23/2018	Swanson	Jackie	Family Dollar #7137	COHS Graduation- 2018 dollar cups for gra	$	20.50
5/24/2018	Swanson	Jackie	Hobby-Lobby #0214	Envelopes for COHS Graduation Invitations	$	21.43
5/25/2018	Swanson	Jackie	Hobby-Lobby #0214	Credit Voucher Hobby-Lobby #0214	$	(6.48)
5/18/2018	Tucker	Maria	Dropbox*tgpqtgs29svt	contract services	$	9.99
5/20/2018	Tucker	Maria	Netflix.Com	IZ programs	$	47.97
6/1/2018	Tucker	Maria	Tst* Brues Alehouse Brewi	Lunch with archivist candidate should be cc	$	35.48
5/20/2018	Vargas	Denise	Wm Supercenter #5828	Snacks for two events; the Indy film on 5/1	$	43.16
5/2/2018	Walker	Jon	United	Air travel for Lyndell Gairaud to travel to W	$	648.10
5/2/2018	Walker	Jon	Travelocity*7349286898	Air and hotel for Philip Mancha to attend IN	$	340.56
5/3/2018	Walker	Jon	United	Air travel for Philip Mancha to attend IMLS	$	793.11
5/3/2018	Walker	Jon	Tst* Brues Alehouse Brewi	Lunch meeting with Board member Philip N	$	24.44
5/4/2018	Walker	Jon	Comcast Cable Comm	Xfinity-Comcast - J.Walker Internet access	$	77.45
5/6/2018	Walker	Jon	Estes Park Cntr-Ymca	Jon Walker attendance at Front Range Dire	$	166.99

5/6/2018	Walker	Jon	Travelocity*7350025268	Travelocity charges for Board President to a	$	450.82
5/6/2018	Walker	Jon	United	United charges for Board President to atter	$	613.11
5/10/2018	Walker	Jon	Sq *squawk Coffee L	Lunch meeting with Board President to set	$	14.94
5/23/2018	Walker	Jon	Trader Joes #653 Qps	Meals for Jon Walker during IMLS ceremon	$	5.22
5/23/2018	Walker	Jon	Sq *taxi	Ground transportation Washington, DC - IN	$	25.45
5/24/2018	Walker	Jon	United	Baggage fee for Mandy Brown (Community	$	25.00
5/24/2018	Walker	Jon	District Commons/bts	Meals for Mandy Brown (Community Rep) a	$	31.40
5/24/2018	Walker	Jon	Cvs/pharmacy #07074	Meals for Mandy Brown (Community Rep) (	$	6.97
5/24/2018	Walker	Jon	Sq *dc Vip Cab	Ground transportation - Washington, DC IN	$	21.05
5/24/2018	Walker	Jon	Dubliner	Meals for Mandy Brown (Community Rep),	$	136.69
5/25/2018	Walker	Jon	Smithsoniancaf11136967	Meal during IMLS (Mandy Brown, Commun	$	8.03
5/25/2018	Walker	Jon	Starbucks Store 10229	Meals for Mandy Brown (Community Rep) a	$	17.05
5/27/2018	Walker	Jon	Hanks Oyster Bar On The H	Meals for Mandy Brown (Community Rep),	$	207.10
5/27/2018	Walker	Jon	Einsteins Bagels	Meal for Mandy Brown (Community Rep) a	$	11.94
5/27/2018	Walker	Jon	Sq *dc Vip Cab	Ground transportation - Washington, DC IN	$	17.71
5/27/2018	Walker	Jon	Starbucks Store 10229	Meals for Mandy Brown (Community Rep),	$	23.93
5/27/2018	Walker	Jon	United	Baggage fee for Mandy Brown (Community	$	25.00
5/27/2018	Walker	Jon	Lickety Split - 4244	Meals for Mandy Brown (Community Rep) (	$	2.58
5/29/2018	Walker	Jon	Fairmont Hotels Wash	Meals for Mandy Brown on 05/25/2018 du	$	22.00
5/29/2018	Walker	Jon	Fairmont Hotels Wash	Meals and incidentals for Mandy Brown (Cc	$	489.79
5/16/2018	Wilder	Heather	Joann Stores #2013	Cotton quilting material for Sew Happy clas	$	16.15
5/16/2018	Wilder	Heather	Joann Stores #2013	Cotton quilting material for Sew Happy pro	$	25.48
5/22/2018	Wilder	Heather	Wm Supercenter #3382	Interfacing for Sew Happy class in May	$	7.88
5/29/2018	Wilder	Heather	Dicks Sporting Goods	Shade canopies for outdoor events @ PW--	$	99.98
5/30/2018	Wilder	Heather	Wal-Mart #3382	Cups for SRP kickoff event	$	5.76
				Debit Total	$	17,039.56

PUEBLO CITY-COUNTY LIBRARY
JUNE 2018
EXPENDITURES

PAYABLES	PAPER CHECKS		341,268.04
	BILL PAY		424.24
	ACH PAYMENTS		44,820.40
TOTAL PAYABLES		**$**	**386,512.68**
PAYROLL	JUNE 14TH		123,154.67
	JUNE 28TH		125,495.81
	PERA, PAYROLL TAXES & FEES		120,152.11
TOTAL PAYROLL		**$**	**368,802.59**
OTHER PAYABLES	UMB - COP Trustee		-
TOTAL OTHER		$	-
	GRAND TOTAL	**$**	**755,315.27**