



## Disposal of Property Request

100 E. Abriendo Ave.  
Pueblo, CO 81004-4290

**CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.**

No.	ITEM	REASON	METHOD OF DISPOSAL
1.	APC 16kVa UPS & Batteries	To be replaced visa replacement plan. Damaged in server room electrical fire.	Recycle with certified e-waste recycler.
2.	Qty 10 Dell Servers	Thru the hardware replacement plan and virtualization, these old servers have been upgraded/replaced.	
3.	Qty 33 Lenovo Desktop PCs	Some remainder PCs from Public PC replacement as well inop staff PCs	
4.	Qty 10 Flat screen Monitors	Inoperable flat screen monitors	
5.	Qty 2 HP Printers	Inoperable printers that were replaced/upgraded.	
6.	Qty 4 Network Switches	Inoperable switches that were replaced.	
7.	Additional e-Waste	Old inoperable power supplies and other non-Capitalized eWaste.  All items to be disposed will not be needed within the foreseeable future.	
Date Approved: 07-28-2016		Submitted by: Charles Hutchins, Director of Information Technology	