



Disposal of Property Request

100 E. Abriendo Ave.
Pueblo, CO 81004-4290

CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.

No.	ITEM	REASON	METHOD OF DISPOSAL
A	Office Chairs (2)	Items in disrepair or are no longer needed	Donate to Friends for sale at the Friends' book store.
B	Computer Display stand		
C	Wooden Book cart		
D	Metal Cabinets (3)		Donate to charities or other non-profit organizations.
E	4x8 Wall partitions (3)		
F	2-pc Display Cabinet		
G	Supply Cabinets (3)		Recycle when other methods of disposal have been exhausted.
H	Wooden Book shelves (9)		
J	Map Display cabinet		
K	Assorted chairs (7)		
L	8' long display book cart		
M	Metal display hanger		
N	Stand-up Lamps (32)		
P	Mobile Book cart		
Q	Swamp Cooler		
R	TV Stands (2)		
Date Approved: 08-24-2017		Submitted by: Alan Rocco	