



Disposal of Property Request

100 E. Abriendo Ave.
Pueblo, CO 81004-4290

CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.

NO.	ITEM	REASON	METHOD OF DISPOSAL
B	Gray Shelving	Shelving does not match shelving currently in use and is no longer needed	Donate to Friends for sale at the Friends' book store.
C	All White Uprights		
D	Gray Shelving		
E	Gray Shelving		Donate to charities or other non-profit organizations.
F	Gray Shelving		
G	9" Cantilever Shelving		
H	All Off-White Uprights		Recycle when other methods of disposal have been exhausted.
J	All Misc. Shelving		
K	All Misc. Shelving		
L	Misc. Cantilever & box shelving		
N	Rawlings Misc. Shelving		
O	Rawlings Misc. Shelving		
P	Rawlings Misc. Shelving		
Q	Misc. Shelving		
R	Off-Color Parts		
S	Dividers (book supports)		
U	Cantilever Shelving		
V	Cantilever Shelving		
W	Cantilever Shelving		
X	Cantilever Shelving		
Z & ZZ	Cantilever Shelving		
Date Approved: 08-24-2017		Submitted by: Jon Walker	