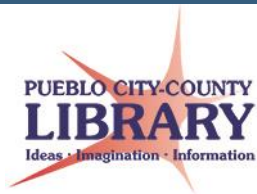


Audit Services RFP #4-2018



Pueblo City-County Library District

RFP Timeline

- RFP Released: June 29, 2018
 - Published on PCCLD, CGFOA, CSCPA & Rocky Mtn bid system websites; sent to firms contacted at the CGFOA conference Nov 2017 and firms who were referrals from Colorado libraries; sent to current and past PCCLD auditors
- Q & A Period: up to July 20 (35 questions answered)
- Proposals Due: July 25
- Proposal Review & Scoring: July 27 to Aug 7
- Interviews and Reference Checks: Aug 13-17
- Audit Committee's Recommendation Presented to Board: Aug 23
- Selected Firm Notified: Aug 27
- Anticipated Contract Date: by Sept 15
 - 2018 interim field work to commence Dec 2018

Proposal Analysis—Phase 1

Audit Services Proposal Summary Sheet - RFP #4-2018

	Aton Collins Mitchel LLP	Clifton Larson Allen LLP	Hamblin & Associates	Hinkle & Co	Osborne Parsons & Rosaker	Chadwick, Steinkirchner, Davis & Co
INITIAL SCORING						
Points from General Requirements analysis						
Rater #1	94	93	78	88	77	90
Rater #2	95	96	80	92	82	90
Rater #3	88	96	65	90	53	93
Rater #4	95	94	92	97	79	95
Rater #5	89	83	87	91	75	79
TOTAL POINTS	461	462	402	458	366	447
INITIAL RANK	2	1	5	3	6	4
5-Yr Proposal Cost	\$ 198,650	\$ 161,520	\$ 84,275	\$ 156,500	\$ 148,600	\$ 176,470
BEST, LOWEST COST PROPOSALS		X		X		

Interviews and Reference Checks—Final Phase

	Aton Collins Mitchel LLP	Clifton Larson Allen LLP	Hamblin & Associates	Hinkle & Co	Osborne Parsons & Rosaker	Chadwick, Steinkirchner, Davis & Co
INTERVIEWS						
Interview Scores						
Rater #1		50		46		
Rater #2		59		48		
Rater #3		43		40		
Rater #4		57		58		
Rater #5		58		56		
Total Points		267		248		
REFERENCE CHECK						
Reference #1		20		22		
Reference #2		22		21		
Total Points		42		43		
CUMULATIVE SCORE		771		749		
FINAL RANK		1		2		

Recommendation

1-year contract renewable annually for four additional years (at proposed costs) with Clifton Larson Allen LLP for the 2018 audit and Form 990 at a cost not to exceed \$30,520

PCCLD 2018 audit = \$21,625

PCCLD 2018 Form 990 = \$ 3,500

Foundation 2018 audit = \$ 3,895

Foundation 2018 Form 990 = \$ 1,500

TOTAL \$30,520

Clifton Larson Allen LLP pricing

Clifton Larson Allen					Clifton Larson Allen						
		HRS	Cost	% chg			HRS	Cost	% chg		
PCCLD AUDIT	2018	215	21,625	-	PLF AUDIT	2018	37	3,895	-		
	2019		22,275	3.0%		2019		4,010	3.0%		
	2020		22,945	3.0%		2020		4,130	3.0%		
	2021		23,635	3.0%		2021		4,255	3.0%		
	2022		24,345	3.0%		2022		4,385	3.1%		
	TOTAL		114,825			TOTAL		20,675			
PCCLD 990	2018		3,500	-	PLF 990	2018		1,500	-		
	2019		3,570	2.0%		2019		1,530	2.0%		
	2020		3,640	2.0%		2020		1,560	2.0%		
	2021		3,715	2.1%		2021		1,590	1.9%		
	2022		3,790	2.0%		2022		1,625	2.2%		
	TOTAL		18,215			TOTAL		7,805			
5-YR PCCLD TOTAL			133,040		5-YR PLF TOTAL			28,480		TOTAL 5-YR COST	
										161,520	