# PUEBLO CITY-COUNTY LIBRARY DISTRICT Report of the Executive Director Submitted to The Library Board of Trustees

**December 13, 2018** 

#### **Limitless Libraries Fund**

PCCLD has been notified that it has received a grant from Microsoft for virtual reality headsets and PCs intended to enhance learning experiences. The grants targeted underserved populations, and the program includes a site visit from a Microsoft Education Team member to deliver and assist with implementation. Kayci Barnett, Giodone Library Manager, headed up PCCLD's application for this grant.

#### **Packard Foundation Grant**

PCCLD has been selected for an \$11,000 grant from the David and Lucile Packard Foundation. These funds will be used to provide Friday learning programs at the Lucero, Lamb, and Barkman Libraries designed for school-aged individuals in 2019. This grant, as well as an earlier grant from Pueblo United Way, is intended to assist children in Pueblo as a result of the recent change at Pueblo City Schools to a four-day school week. This grant application was managed by Midori Clark, Director of Community Relations and Development.

# **Electric Vehicle (EV) Charging Station**

The electric vehicle charging station is now online adjacent to the Pueblo West Library. This new service is provided via a collaboration between a number of partnering institutions, including PCCLD, Pueblo County, the Colorado Governor's office, and the San Isabel Electric Association. Chambers of Commerce will host a special ribbon-cutting ceremony on December 19 and a community-wide celebration is planned for January 26.

#### **State Grants for Libraries**

PCCLD received a grant from the State of Colorado in the amount of \$38,626 to buy educational resources. The application for these grant funds was administered by Jill Kleven, Director of User Services.

#### **RAWLINGS LIBRARY**

#### **Special Collections & Museum Services**

- November total attendance was 3,095. Year-to-date attendance is 53.467.
- 249 Document Delivery requests were answered in November.
   515 items from the collection were counted used by customers in November.
- Blake Hatton (Digitization Coordinator) is working on digitizing the Arkansas Frying Pan Correspondence and Rawlings collection.
- The Digital Memory Lab is fully functional. In November, there
  were 17 user sessions, and two orientation sessions were
  attended by 16. The project administrative group at the DC
  Public Library said the following about our participation: "I just



have to say you all are amazing. Between the purchasing, setting up, and documentation, you all have really gone above and beyond. Thank you!! Literally model MemLanNet partners."

- In November, 3,670 used the library's digital collections, 358 accessed the Colorado Weekly Chieftain, and 3,126 accessed the Colorado Daily Chieftain. There are now 6,613 items available in the library's digital collection.
- Aaron Ramirez (Librarian Archivist) is working on processing the Sally Cole collection as part of the Colorado Rock Art Association collection. He is also working on the Buckles collection and the Levee Collection.
- Charlene Garcia Simms (Special Collections Librarian) has been working with Dr. Marjorie MacIntosh from CU-Boulder on the Latino History Project for Pueblo where she and students have been putting Hispanic History primary sources together to offer a workshop in February for teachers and community members. Four of her research students spent two days in Pueblo coordinating the materials they need to complete the project.
- Maria Tucker (Special Collections & Museum Services Manager) and Anne Whitfield (Volunteer) attended a Curation Alliance meeting at History Colorado Center in Denver on November 9. This meeting provided information about becoming an approved repository for archaeological collections.
- The InfoZone showed 27 movies with total attendance of 236 which included added movies for the Friday Fun Zone Snacks & Movie as well as Thanksgiving Break movies.
- Bridging Borders programs were held weekly with a total of 94 participants.
- Additional programs offered in the InfoZone included: Adult Zumba with 13 attending; two Mini-Med School programs with 19; passive programs reaching 200; school tours for John Neumann with 32 and La Veta with 39.
- Community usage of the InfoZone Theater included: Pueblo Branch of the NAACP, Essential Oils, Katherine's Tupperware Bingo; CU-Boulder Recruitment; Reviving the American Language of the Piro-Manso-Tewa group; REOCA; Wednesday Morning Club; Foundation for Suicide Prevention and the Corvette Club.
- Special Collections programs included a Book Signing by Freddie Freak Trujillo with 28 attending; the Southeastern Colorado Genealogical Society met with 20; and two genealogy research sessions had 5.
- Maria Tucker met with Melanie Bravo from the Caring for Colorado Foundation in order to explore
  partnerships to support the Nonprofit Resource Center. Maria arranged a program by the Colorado
  Nonprofit Association announcing updates to their Principles and Practices Guide which was
  attended by 15.
- Maria Tucker drafted and released a Request for Proposal for a design/build project for a memorial exhibit about Robert Hoag Rawlings. The Rawlings Foundation has provided grant funding to support this project.
- Rock Art in Your Backyard was on exhibit in November in the InfoZone Museum, and Charlene Garcia Simms developed the exhibit content for Native American Heritage Month. The Pueblo AIDS quilts will be on display in December in the InfoZone.

#### Reference and Readers Advisory

#### Adult Programs, Events and Displays

- November displays included: Diabetes Awareness Month, Alzheimer's Awareness Month, Native American Heritage Month, Holiday Cooking, Read A-Likes, Native American Authors, Movember.
- State Government documents monthly usage was 20.
- Storytellers had 65 total participants in November.
- Bullet Journal Club on November 3 had 5 participants.
- To Dye For on November 6 had 15 participants.
- Guitar Classes on November 8 and 29 had 9 participants.
- Highlights from the new booklist to the Pueblo Chieftain included: Nonfiction: Thanks A Lot Mr. Kibblewhite by Roger Daltrey; American Overdose by Chris McGreal; and Becoming by Michelle Obama. Fiction: Past Tense by Lee Child; Look Alive Twenty-Five by Janet Evanovich; and Fire and Blood by Fire and Blood.

## Hispanic Resource Center (HRC)

HRC Exhibits included *Mirror on the Universe* by artist, Ed Hughes. Also on display are CSU-Pueblo Chicano Archives Collection items.

- The HRC Film featured *Jimmy P.: Psychotherapy of a Plains Indian* on November 15 with 9 in attendance.
- Total HRC program attendance in November was 477 which included: Bilingual Stories with 28;
   Art4Healing Workshop led by Maria Lopez with 10; Dia de los Muertos Festival on November 2 with 160 attending at Rawlings and eight locations participating.
- HRC classes include English classes that ended for the semester at Thanksgiving with 77 attending and Spanish classes with 20 attending.

#### Adult Literacy Program

- There are currently 34 active tutors plus four new tutors with approximately 32 learners. In November there were 191.5 volunteer tutor hours reaching 123 attending all tutor/learner sessions. There are 38 active COHS (Career Online High School) students, and several COHS students in the prerequisite course.
- A Meet & Greet was held on November 8 for new and existing tutors with 15 in attendance.
- A Resource Walk-Through was held on November 29 to explore online and library resources for tutors with 10 in attendance.
- COHS students continued progress toward graduation with several new students enrolled in the prerequisite course. There are 11 scholarships remaining.
- Currently developing program goals for 2019, a tutor peer support system, and a process for learner assessment and goal tracking.

#### Older Adult and Homebound Programs

- Homebound has 15 active customers served by 24 volunteers who gave 22 hours delivering 48 items to Homebound customers.
- Storykeepers met on November 3 with 22 participants.

#### Computer Classes and Digital Training

- Total computer training and program attendance was 142 (including computer classes, super seniors, open lab).
- Open Learning Lab volunteers provided one-on-one assistance with smartphones, job applications, resumes, apps, and email accounts. There were 50 learners who participated.
- Nine technology classes were provided at the Rawlings Library, with a total of 86 participants. Adult learners attended three sessions of MS Word where they learned to format text, insert charts and tables, and customize images. Dave Hayden (Data Analyst) provided a follow-up training on Pivots and Slicers for those who attended last month's session. Super Seniors printed mailing labels from a contact list they created in Excel. They also explored Publisher and OneDrive, and learned about PCCLDs digital media apps.
- Darius Goshay, from Pueblo Wireless Doctor, demonstrated smartphone features to 6 customers.

#### Idea Factory

- Total Idea Factory program attendance was 90 which included: One-on-One help for 3; American Sign Language for Beginners with Dale Buterbaugh for 15; Friday Maker Mania (including the Hip-Hop/Rap Song program) with 40; Southern Colorado Threadbenders with 6; Origami Odyssey with 7; SoCo Makers Meetups with 17; use of Idea Factory equipment for 2; and 3D print requests were filled for 4. Thingiverse views for November were 1,047 with 565 downloads.
- The mobile kitchen has been fully stocked and will be used for the first time for a Candy Making program in December. Sharon Rice (Maker Space Educator) will be completing the inventory of the Idea Factory, changing the space to accommodate community need, and creating Google forms for ordering and tracking Idea Factory items.

#### **Youth Services**

- Youth Services sponsored program attendance increased 7% over 2017. Slight losses to teen kit attendance and SPELL attendance were balanced by increases in children's attendance thanks to the Wreck-It Ralph Party and a massive increase in tween kit attendance. In-house program attendance had a 38% increase with the biggest gains coming from the food program, outreach events, Fun-Friday programming, and Dia de los Muertos.
- The library celebrated the release of Wreck-It Ralph 2 with a party at all locations featuring games, crafts and candy construction. Total attendance was 240.
- Tween programs featured Old School Games at Barkman with 16 attending; Harry Potter at Greenhorn Valley with 1;



A large, happy crowd at the Rawlings Wreck-It Ralph party.

- Ozobots at Lamb with 21; Temporary Tattoos at Barkman with 21; Art at Barkman with 10; Lego WeDo at Greenhorn Valley with 7; Laser Tag at Pueblo West with 30; Slime at Barkman with 19; Fidget at Barkman with 6; and Shrinky Dinks at Barkman with 15.
- Teen programs included Old School Games at Barkman with 4 attending; Perler Beads at Pueblo West with 32; and Shrinky Dinks at Pueblo West with 15. There was one joint teen/tween program, Buttons at Giodone with 7 attending.
- Centralized storytimes included SPELL reaching 254 and Preschool Storyreaders with 138.
- Youth Services collaborated with the Hispanic Resource Center to provide activities for Dia de los Muertos with 160 attending.
- Youth Services has been able to provide snacks on Saturdays and during Thanksgiving break thanks to a generous grant from the Friends of the Library.
   Meals were served to 240 through the School District 60
- In addition to their regular hangout, the teens enjoyed a special showing of *The Incredibles 2* with activities.

and 184 through the Friends of the Library.

- Kids Club reached 51 participants.
- Youth Services had some Friday art and craft stations, a
  Thanksgiving craft, and most successfully, a tween
  gaming session. Groups of tweens could sign up for an
  hour with the PS4 in the afternoon. As a result, tweens
  got a change of scene and an opportunity to blow off
  steam and connect with others. Total attendance was 95.
- Storytimes reached 404 with 22 at Baby Time, 96 at Time for Tots, 145 at Family Storytime, 33 at Times for Tots @ the Y, 69 at Preschool Storytime @ the Y, 30 at Storytime at the Mall, and 9 for Read Dogs.
- Visits Outreach and Tours included: Harvest of Families with 105 participants; Mother's Day Out with 25; John Neumann with 35; La Veta Preschool with 39; Center for Disabilities with 9; Holiday Lighting with 300; and Database presentation at Centennial High School with 43.



Teens celebrate the new chalkboard in the Rawlings Teen Zone

#### BARKMAN LIBRARY

- Paula Pryich (Librarian) presented Preschool Storytimes and Stories on the Fly with 29 attending, Art
  of Science with 10, and outreach at Building Blocks and CSU-Pueblo with Preschool Storytime visits
  with 114.
- Brigitta Lockman (Program & Outreach Coordinator) hosted Chess Hangout with 23 attendees, Toddler Storytimes with 24, Teen Advisory Board meeting and Teen Lock-in with 7, and Crossword Search for 37.
- Barkman staff and Youth Services hosted programs included: Wreck-It Ralph Party for 25 participants; RMSER Storytime Outreach for 72; Barkman Book Discussion group with 8; Board Game Lock-in with 8; Dia de los Muertos Sugar Skull Craft Extravaganza with 12; Creative Writing Workshop-Making Shapely Fiction with 3; Barkman Weekly Trivia with 77; Crafty Needles Group with 34; Happy Little Trees Painting Hangout with 5; Adult Coloring passive program with 256; Barkman Reading Challenge with 26; Afterschool Food Program and crafts with 77; and At-Risk Supper Program School District 60 partnership distributed 105 snacks.
- There were 596 attendees for the Native American Heritage Month exhibit provided by Community Relations.

## **GIODONE LIBRARY**

- Paula Pryich (Librarian) offered SPELL programs at Ascension Preschool on November 8 and 9 reaching 81.
- Paula Pryich visited Fulton Heights Elementary on November 9 reaching 30 participants.
- Kayci Barnett (Giodone Library Manager) spoke at a Friends meeting to report program attendance from the Friends' grants to Giodone.
- Kayci Barnett presented at North Mesa to 5<sup>th</sup> Grade students about utilizing PCCLD's databases with their ConnectED card reaching 108 participants.
- Giodone offered 42 programs attended by 1,392 participants in November.
  - Paula Pryich hosted nine storytimes on Thursdays and Fridays and an occasional pop-up storytime with a total of 48 attendees.
  - Day of the Dead crafts were offered on November 2 and 3 reaching 20 participants.
  - Tween Beaded Snowflake program had 5 attendees.
  - Pinecone Weaving Craft had 10 participants.
  - A tween/teen drop-in program to use the Button Maker had 7 participants.
  - The Wreck-It Ralph Party had 21 participants.
  - During Thanksgiving break (November 19-21), visitors were offered an opportunity to make a cardboard tube turkey which had 36 participants.
  - Adult programming included: the Book Club discussed Little Fires Everywhere by Celeste Ng with 6 participants; Fireside Crochet met every Friday with 41 participants; Computer Help with



Jeff had 3; Family Craft Time-Bowtruckle had 5; Kimono Shawl was a very successful sewing class with 15; and passive coloring sheets and puzzles had 100.

• The Avondale Satellite had 156 visitors in November. They announce programming every time they have a satellite day which has helped increase attendance at the Avondale Maker Club with 74 participants in November.

#### **GREENHORN VALLEY LIBRARY**

 Greenhorn Valley Library had a total of 196 children, tweens and teens participate in programs and community outreach during the month of November. This month the Greenhorn Valley Library continued to focus on reimagining how to provide services for its tween and teen population that may not have reliable transportation to the library. Two programs this month, Tween Science and Day of the Dead Celebration, had extended hours and was organized as



"drop-ins" where tweens and families could attend without the restriction of a set time. The tween program was also taken out of the large meeting room and set up in the middle of the juvenile collection to encourage attendance of kids in the library. Staff continue to work with local schools by taking part in an outreach opportunity to partner with the Rye High School to plan for transitional services for students with intellectual and developmental disabilities.

Youth programs this month included: weekly Music and Movement Storytime with 39 participants; Wreck-It Ralph Party with 15; Pinecone Turkey Craft with 45; Tween Science with 7; Day of the Dead Celebration with 19; Teen craft with 1; Movie Matinee with 4; Outreach at Rye High School with 50; After School at Beulah with 6; and Teen Make a Bracelet passive program with 10.







- There were 175 adult program participants in November. The two most popular adult programs this month were Felted Dog and the Goat's Milk Lotion workshops. Four programs this month were funded by grants from the Friends of the Library (Hydroponics Workshop, Mason Jar Luminary, Goat's Milk Lotion and Yoga). There were a limited number of spots available for many of these programs, so some patrons attended to learn about the process but could not take anything home with them or work with the provided supplies. By better understanding what the community is interested in, staff can budget for attendance better to provide supplies for larger groups. Drop-in Tech is building momentum as patrons are referring community members to the library for assistance and instruction with their devices.
- Adult programs in November included: Play Pinochle at the Library with 93 participants; The Felted Dog with 30; Hydroponics Workshop with 13; Mason Jar Luminary with 13; First Aid and CPR with 2; Goat's Milk Lotion with 16; Drop-in Tech Help with 4; Alzheimer's and Dementia Workshop with 5; and Yoga with 7.
- The November exhibit featured a Native American display and a Pueblo History Display.
- Organizations that used the Greenhorn Valley Library meeting rooms included: Pueblo City Schools/District 60, District 70 School, Grace Cross Tutoring, Rye Saddle Club, Chamber of

Commerce, Girl Scouts, Scrapbooking Club, Shakespeare Club, and 44 other private meetings in both the small study rooms and large community room.

# **LAMB LIBRARY**

- Lamb gate count in November was 9,793. Lamb had 32 public meeting room reservations.
- Total program attendance in November was 1,637.
- Lamb had a total of six adult geared programs that were attended by 271 participants. These included Free Legal Self-Help Clinic with 8 participants; PBS POV: Dark Money with 1; DIY No Sew Scarf with 20; two Tech Times with 2; and Brain Games passive program for adults with 240.
- Lamb offered 22 events for youth, teens and tweens that were attended by 876.
  - Lamb had 116 attendees to weekly storytimes in November.
  - Over 30 people participated in the Dia de los Muertos (Day of the Dead) event where participants decorated skulls and created masks to celebrate.
- Lamb staff visited the Daystar School for their PIE Night event. Staff provided information about the library and resources related to the Art theme of the event.
- The Lamb exhibit featured images for Native American Heritage Month with attendance of 490.

# **LUCERO LIBRARY**

- Nicki Lawless (Youth Librarian) presented the following programs: Day of the Dead with 38 participants; Day of the Dead Pendant with 7; Write in Cursive with 5; 3D Pen Art with 22; Leaf Painting with 14; Color Contest with 10; Pom Pom with 13; Rubber Band Bracelets with 14; Wreck-It Ralph Party with 22; Buttons with 16; Karaoke with 21; Pom Pom Animals with 16; Calligraphy with 12; Egg Carton Flowers with 14; Eastside Daycare with 40; and Eva Baca Elementary with 30.
- Jerry Vigil (Library Specialist) presented the following Fall Craft Series programs: Para Cord with 10 participants; 3D Card Making with 10; Thanksgiving Wreaths with 22; and Hot Cocoa-a-Go-Go with 15.
- Mark Salazar (Hardknox Gang Prevention and Intervention) had 225 attend programs in November.
- Nicole Lawless attended the Risley PEC on November 15.
- There were no Books a la Cart deliveries in November.
- The Afterschool Nutrition program served 546 meals at the Lucero Library in November.
- The Lucero team meeting this month consisted of a presentation by Loretta McDaniel to present the WIZ award to Yvonne Harris (Lucero Customer Service Representative); discussed December programming and impact that vacant Program and Outreach Coordinator position has on programming at Lucero; and Maker Space.

#### **PUEBLO WEST LIBRARY**

- The heated sidewalk for the north library entrance is complete and working great.
- The Pueblo West Library held a total of 106 scheduled programs and clubs with a total of 1,611 participants.
  - Adults were offered 61 programs attended by 722 customers. Highlights included: Chair Yoga on Wednesdays and Thursdays with 174 attending; Tech Talk on Mondays with 33; Coffee and Coloring with 14; Pueblo West Genealogy Club with 10; The History Round Table with 6; Hook Nook Crochet-Simple Mittens with 17; Sew Happy-Cozy Flannel Coasters with 9; Music Box Studio with 22; Pueblo West Chess Club with 38; and Jim Holst Photography Reception with 15.
  - Young adults were offered 18 programs attended by 401 teen and tween customers. Highlights included: eight Teen Hangouts with 130 participants; three Teen Nights with 77; four Pueblo West Trivia events with 150; Teen Advisory Board with 12; Studio Time with 2; and Laser Tag Lock-in with 30:.
  - Children had 27 programs attended by 488. Highlights included: eight Toddler Storytimes with 182 participants; four Baby Storytimes with 45; four Family Storytimes with 66; four Signing Storytimes with 39; four Kids Yoga with 78; Dia de los Muertos Sugar Skulls with 40; Wreck-It Ralph Party with 35; and Science Kit Reservations with 3
- An estimated 512 customers used the Pueblo West study rooms in November.

#### **FACILITIES**

- Completed 333 work orders and 44 custodial work orders.
- Completed cleanup of detention pond and grounds at Pueblo West.
- Completed installation of air conditioning compressors at Pueblo West.
- Logos were installed on new passenger van.
- Supported two light snow days.
- Completed semiannual carpet cleaning district wide.
- Cintas completed the annual fire system inspections at Giodone, Greenhorn, and Lucero.

#### **HUMAN RESOURCES**

#### New Hires, Promotions and Lateral Moves

- Patricia Sanchez was hired as the part-time Accounting Specialist.
- Rick Trujillo was hired as a full-time Facilities Technician.
- The following substitute staff were hired: Clare Anderson, Amy Fox, Eliza Helmberger, Katherine Ross, Jon Dagenais, Hillary Dunn, Susan Kimes, and Josiah Martinez.
- Kimberly Sewell made a lateral transfer to Lamb as the Program & Outreach Coordinator.

#### Separations

- Christopher Harmes voluntarily resigned as Network Administrator.
- Connor Gosney resigned as a substitute security guard.
- The following substitute assignments ended: Kim Dillon, Shannon Brooks, Denise Betz, Nicholas Jones and Megan Robles.

#### Recruiting/Open Positions in November:

- Security Officer Substitutes
- Director of Information Technology
- Materials Handling Technician part-time at Barkman.
- Materials Handling Technician part-time at Greenhorn Valley to replace Katherine McLeod who was promoted.
- Materials Handling Technician part-time at Greenhorn Valley to replace Linda Reifschneider who resigned effective December 3.
- Museum Services Coordinator part-time, InfoZone Theater, to replace Kimberly Sewell who transferred to Lamb.
- Branch Manager at Lamb Library to replace Andrew Bregar who resigned effective December 22.
- Customer Service Representative, two part-time openings at Library @ the Y.
- Program & Outreach Coordinator, part-time at Lucero Library.

#### Volunteers

• 1,425.35 volunteer hours were contributed in November valued at \$35,191.89 (estimated by Independent Sector's figure of \$24.69 per hour). Faith Stesen, a consistent teen volunteer at Pueblo West, was selected as Volunteer of the Month for November.

#### **USER SERVICES**

- 6,388 items were added to the collection in November, and 5,924 items were withdrawn.
- Jill Kleven (User Services Director) continued to provide Koha training to staff throughout November. All public services staff as well as some support staff have now been trained on the new system.
- RFID Solutions was on site to provide AMH annual maintenance at Rawlings, Lamb, Barkman, and Pueblo West libraries as well as to perform Koha testing.
- Jill continued work with Sherri Baca (Chief Financial Officer) on a new company for collections activity on overdue user fees. The district will be working with Wakefield & Associates beginning in January. The library will handle small balances in-house, while the large balances will be referred to Wakefield for collection.

#### Collection Development:

- Five new tablets were deployed to Reference & Readers Advisory for circulation.
- Elizabeth Flores (Collection Development Librarian), Rich Poll (Collection Development Librarian), Peggy Bilger (Technical Services Specialist), and Jill Kleven met with Ingram on November 6 to discuss changes to their service.
- Ordering for the year ended on November 30.
- Elizabeth Flores set up additional e-content in OverDrive.

## Acquisitions:

- Peggy Bilger continued to work with all of the vendors on the year-end ordering process.
- Pat Mascarenas (Technical Services Assistant), Michele Myzia (Receiving Clerk), Lee Vigil (Web Editor), and Peggy continued Koha cataloging training on a weekly basis.

#### ILS:

- Daniel Gaghan (ILS Administrator) and Information Technology set up a new phone notification server for the Koha migration.
- Daniel and Jill have been having multiple phone calls with Koha, Bibliotheca, and RFID Solutions regarding the AMH equipment for the migration.

#### STAFF DEVELOPMENT

- 124 staff throughout the library district received Koha training for Circulation and OPAC in November.
- Sherri Baca (Chief Financial Officer) and Jeanette Cortez (Senior Accountant) attended the Annual GAAP Update presented by GFOA on November 1.
- Blake Hatton (Digitization Coordinator) and Aaron Ramirez (Librarian Archivist) attended the Society
  of Rocky Mountain Archivists (SRMA) fall meeting, listened to a lecture on film and audio-visual
  media, and toured the Denver Public Library and recent renovations on November 2.
- Sherri Baca (Chief Financial Officer) and Jeanette Cortez (Senior Accountant) attended "Examining ASU 2016-14 in Your Nonprofit" presented by Clifton Larson Allen on November 6.
- Sherri Baca (Chief Financial Officer) and Jeanette Cortez (Senior Accountant) attended "GASB Financial Reporting Model Improvements" on November 7.
- Brooke Riedeman (Teen Librarian) attended LibraryCon webinar on November 7.
- Lori Kern (Giodone Customer Service Representative) attended "Teaming Up with Teens @ Your Library" on November 7.
- Terri Daly (Human Resource Manager) attended "Opioids in the Workplace" presented by Mountain States Employers Council on November 12.
- Terri Daly (Human Resource Manager) attended "Workplace Investigations" provided by Mountain States Employers Council on November 12-13.
- Sherri Baca (Chief Financial Officer) and Jeanette Cortez (Senior Accountant) attended Annual E-Rate Training provided by the Colorado Department of Education on November 14.
- Amy Nelson (Reference & Readers Advisory Manger) attended "Practical Tips for Difficult Homeless Patrons" on November 24.
- Sherri Baca (Chief Financial Officer) attended "Local Government Investment" provided by CSAFE on November 29.
- Maria Kramer (Youth Services Manager) and Brooke Riedeman (Teen Librarian) attended Facilitation Training on November 29.

## THANK YOU MESSAGES

- The library received a series of thank you letters from Catholic Charities Diocese of Pueblo which read, "The families from Catholic Charities Parents as Teachers program would like to thank Valarie Sanchez (Lucero Customer Service Representative) from outreach for bringing the boxes of books to our site, and Jon Walker for making this possible. How receiving these books helped my children: ..." followed by individually written notes:
  - "Thank you very much for your help! My daughter loves reading and loves getting new books."
  - o "These books helped add to my babies' book collection! Thank you so much!"

- o "Thank you! My daughter enjoys the pictures and looking at the books and having me read to her. Very helpful with her learning and helping her with imagination and development skills."
- o "These books help with my older child who is learning to read. They have helped bring our family closer and having a story time daily."
- o "These books have been so useful with my son. He enjoys looking at the pictures and has helped me teach more vocabulary to him."
- o "Thank you for the library books. My children and I <u>love</u> books and are always so excited when we receive books. All of us look forward to the lessons, adventures, and learning waiting for us as we read these beautiful gifts! A BIG, BIG Thank you!♥"
- o "Made it more interested in the books to want to read and search for them. My son is 1 year old and loves books because of this program."
- o "They find them fun to try and read to each other even if it is just from the pictures."
- o "The books have helped our family with a variety. These books help with reading homework and the development of my 2 year old! Thank You."
- "These books will help my babies learn and develop their learning listening skills. They love listening to stories especially after bath time. Thank you for providing these books to help my babies."
- Theresa Kosak sent Jon Walker the following email: "I just wanted to thank Amy (Nelson-Reference & Readers Advisory Manager) and Thad (Stelter-Library Specialist); both are outstanding. With the classes, assistance on the computers, and their kindness. Great group on the 2<sup>nd</sup> floor as well. Have a happy holiday season!"
- Kieran B'alam Varela left the following online comment: "This Library District is amazing!!!"
- The library received a Christmas card which read: "My name is Bethany Hughey and I am a 13 yr. old middle school student. My younger brother Zack was the 1st grade winner of the Dr. Seuss contest last year. My siblings and I are having a contest this year to spread Christmas cheer. Merry Christmas."

Respectfully submitted, Jon Walker Executive Director