

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
February 23, 2012 – 6:30 p.m. – Pueblo West Library**

**I. CALL TO ORDER AND ROLL CALL**

Sherri Baca	Marlene Bregar	Rhonda Gonzales
Philip Mancha	Roy Miltner	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on January 17, 2012 and Minutes of the Regular Library Board meeting held on January 26, 2011 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- o Minutes of the Library Board Work Session held on January 17, 2012
- o Minutes of the Regular Library Board meeting held on January 26, 2012

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Cindy Shimizu, Managing Librarian at the Pueblo West Library, will provide a report on the Pueblo West Library.

Teresa Valenti, Director of Technical Services and Collection Development, will provide a report on the recently implemented e-book download service.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney's Report**

**E. Financial Report**

OVERVIEW: The Board is asked to ratify the January 2012 bills and accept the January 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the January 2012 bills and accept the January 2012 Fund Statement as contained in the February 23, 2012 Board materials.

**V. OLD BUSINESS**

**A. Architectural Firm Selection Update**

OVERVIEW: The Architectural Firm Selection Evaluation Committee has been working to review and evaluate submittals in response to PCCLD's recent RFQ (Request for Qualifications). An update on the process will be provided.

AGENDA  
February 23, 2012 - 2

**VI. NEW BUSINESS**

**A. Announcements**

- ☐ The Outstanding Women's Awards Luncheon will be held in the Ryals Room at 12 noon on Friday, March 9. For more information or to purchase tickets, contact Susan Wolf at 553-0220.
- ☐ The next regular Work Session is scheduled for Tuesday, March 13, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, March 22 at 5:30 p.m. at the Lamb Library, 2525 South Pueblo Boulevard. The Board of Trustees Audit Committee will meet on Monday, March 22, at 4:30 p.m. at the Lamb Library immediately prior to the Board Meeting.
- ☐ The PCCLD Board of Trustees will hold a joint work session with Pueblo City Council on Monday, March 26, at 5:30 p.m. in order to discuss the proposed Eastside Library.

**B. Action/Discussion Items**

**1. Board Development Committee**

OVERVIEW: The Board of Trustees has discussed a committee to review Board guidelines, procedures, and policies and make recommendations. A document describing the mission and structure of this committee was presented at the most recent work session.

RECOMMENDED ACTION: That the Board take action to establish the PCCLD Trustee Development Committee.

**2. EXECUTIVE SESSION**

For the purpose of discussing a personnel matter with respect to the annual performance review of the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I). The involved employee has been notified of this Executive Session and given the opportunity to have the matter discussed in open session. The Board may return to open session for any action the Board desires to take as a result of the Executive Session discussion.

**VII. PUBLIC COMMENT**

**VIII. ADJOURNMENT**