

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
July 28, 2011 – 5:30 p.m. – Rawlings Public Library**

I. CALL TO ORDER AND ROLL CALL

Sherri Baca	Marlene Bregar	Philip Mancha
VACANT	Jim Stuart	Frances Terrazas-Alexander
Roy Miltner		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on June 14, 2011, and Minutes of the Regular Library Board meeting held on June 23, 2011 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on June 14, 2011
- Minutes of the Regular Library Board meeting held on June 23, 2011

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Barbara Brown, Supervisor of Outreach Services will provide a report on Books in the Park activities.

Abby Koehler, Integrated Library System Administrator, will report on measures tracking PCCLD achievement.

B. Attorney's Report

C. Financial Report

OVERVIEW: The Board is asked to ratify the June 2011 bills and accept the June 2011 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the June 2011 bills and accept the June 2011 Fund Statement as contained in the July 28, 2011 Board materials.

V. OLD BUSINESS

VI. NEW BUSINESS

A. Announcements

- ☐ The Annual Nesbitt Picnic will be held on Sunday, August 7 at the Pueblo Zoo. Employees, volunteers and their immediate family may attend free. Zoo hours are 9:00 a.m.-5:00 p.m., and the Nesbitt Picnic will be from 11:30 a.m.-1:30 p.m. Nesbitt will provide fried chicken and beverages, and attendees are asked to bring a favorite dish to share. Call Sara Rose at 562-5632 to register.
- ☐ The Annual Planning Retreat will be held on Thursday, August 11 from 9:00 a.m. to 4:00 p.m. at the Mountain Park Environmental Center in Beulah. Board members are encouraged to participate. Please RSVP Jane Carlsen at 562-5633.

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- ☐ The Board of Trustees Audit Committee will meet in the Ryals Room of the Rawlings Library at 3:00 p.m. on Tuesday, August 16, 2011. The auditor will be in attendance to present the audit report to the committee and answer questions.
- ☐ The next regular Work Session is scheduled for Tuesday, August 16, at 4:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, August 25 at 5:30 p.m. at the Lamb Library.
- ☐ The library's Summer Reading Club activities—*One World, Many Stories* for children, *You Are Here* for teens, and *Babies Going Places* for infants—will continue through August 13.
- ☐ The 2011 CAL Conference – Team Up! Powering Library Partnerships will be held October 13-15, 2011 in Loveland, Colorado. More information is available at http://www.cal-webs.org/CAL_Conference.html. Board members interested in attending should contact Jane Carlsen at jane.carlsen@pueblolibrary.org or 562-5633.

B. Action/Discussion Items

1. Report from Audit Committee

OVERVIEW: The Audit Committee has authorized the extension of the deadline for the final audit report until August. The Audit Committee also voted to recommend extending the contract to Swanhorst & Company, LLC for one more year. The policy allows the auditor to be contracted for up to five years. Sherri Baca may report on further details discussed during the July 19, 2011 Audit Committee.

RECOMMENDED ACTION: No action is required at this time. The Board will receive the 2010 audit report in August.

VII. PUBLIC COMMENT

VII. ADJOURNMENT