**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
August 25, 2011 – 5:30 p.m. – Lamb Library**

**I. CALL TO ORDER AND ROLL CALL**

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| Sherri Baca | Marlene Bregar | Philip Mancha |
| Katherine Frank | Jim Stuart | Frances Terrazas-Alexander |
| Roy Miltner | | |

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. A moment of silence out of respect for and in memory of Deena Faro, Pueblo City-County Library District employee, who passed away unexpectedly on Tuesday, August 2, 2011.**

**IV. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on July 19, 2011 and Minutes of the Regular Library Board meeting held on July 28, 2011 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:
o Minutes of the Library Board Work Session held on July 19, 2011
o Minutes of the Regular Library Board meeting held on July 28, 2011

**V. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Richard Tucey, Special Projects Librarian, will provide a report on the New Information Technology Centers at the library.

Diann Logie, Lamb Library Manager, will provide a report on the Lamb Library.

**B. Friends of the Library Report**

**C. Attorney's Report**

**D. Financial Report**

OVERVIEW: The Board is asked to ratify the July 2011 bills and accept the July 2011 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the July 2011 bills and accept the July 2011 Fund Statement as contained in the August 25, 2011 Board materials.

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**A. Announcements**
❑ All libraries will be closed on Monday, September 5 for Labor Day.
❑ The next regular Work Session is scheduled for Tuesday, September 13, at 4:00 p.m. in the Ryals Room at the Rawlings Library.

❒ The next regular Board meeting is scheduled on Thursday, September 22 at 5:30 p.m. at Craver Middle School in Colorado City.

❒ The 2011 CAL Conference – Team Up!  Powering Library Partnerships will be held October 13-15, 2011 in Loveland, Colorado.   More information is available at http://www.cal-webs.org/CAL_Conference.html.  Board members interested in attending should contact Jane Carlsen at jane.carlsen@pueblolibrary.org or 562-5633.

❒ All Pueblo Reads 2011 will feature *Hoot* by Carl Hiaasen during the month of October.

## B.  Action/Discussion Items

### 1. Auditor Report

OVERVIEW:  Austin Bump from the Library's auditing firm Swanhorst & Co., LLC, presented the 2010 Audit Report and responded to questions from the Board of Trustees at the August 16, 2011 Work Session.

RECOMMENDED ACTION:  That the Board accept the 2010 Audit Report.

### 2. InfoZone Exhibit Fabrication RFP Award

OVERVIEW:  The InfoZone refurbishing project is progressing with the recent RFP process to find the best, lowest cost for exhibit fabrication.  This cost will exceed $25,000 and, therefore, requires Trustee approval.  The Board reviewed the proposals and discussed the recommendation at the August 16, 2011 Work Session.

RECOMMENDED ACTION:  That the Board approve awarding the InfoZone exhibit fabrication contract to Heartland Scenic Studio, Inc. at a cost of $27,011.41.

### 3. Government Investment Pool

OVERVIEW:   Chris Brogan, Library CFO, has done research on government investment pools and presented information on an alternative pool to ColoTrust in order to diversify PCCLD investments during the August 16, 2011 Work Session.

RECOMMENDED ACTION:   That the Board approve the Resolution authorizing PCCLD to invest funds with CSAFE, a government investment pool, as a means to diversify investments with the change recommended at the Work Session.

## VIII.   PUBLIC COMMENT

## IX.   ADJOURNMENT