

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
March 22, 2012 – 5:30 p.m. – Lamb Library**

I. CALL TO ORDER AND ROLL CALL

Sherri Baca	Marlene Bregar	Rhonda Gonzales
Philip Mancha	Roy Miltner	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on February 14, 2012 and Minutes of the Regular Library Board meeting held on February 23, 2012 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on February 14, 2012
- Minutes of the Regular Library Board meeting held on February 23, 2012

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Diann Logie, Managing Librarian of the Lamb Library, will provide a report on the Lamb Library.

Charlene Garcia-Simms (Local History Librarian) and Felicia Garbiso-Sanchez (Hispanic Resources Coordinator) will provide a report on the Hispanic Resource Center.

B. Friends of the Library Report

C. Pueblo Library Foundation

D. Attorney's Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the February 2012 bills and accept the February 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the February 2012 bills and accept the February 2012 Fund Statement as contained in the March 22, 2012 Board materials.

V. OLD BUSINESS

VI. NEW BUSINESS

A. Announcements

- ☐ PCCLD is hosting the unveiling and ribbon-cutting ceremony of the permanent display of the mural *Corazon del Pueblo* and the initial release of the new book Spanish/Mexican Legacy of Latinos in Pueblo County by David Sandoval (Pueblo City-

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County Library District, 2012) at 10 a.m. on Friday, March 23, on the 2nd floor of the Rawlings Library. This event will be followed on the same evening by an art show and reception at 7:00 p.m. featuring the work of John Mendoza.

- ❑ City Council has scheduled a joint work session with the Library Board of Trustees to discuss the proposed Eastside Library at 5:30 p.m. on Monday, March 26, at Council Chambers, 301 West B Street.
- ❑ The Pueblo Library Foundation will hold an Art Sale and Soiree on Friday, March 30, at 7:00 p.m. at the Pueblo West Library. Foundation Board members and Library Trustees are asked to donate a bottle of wine and personally invite 10 people to the reception. Contact Midori Clark at 562-5605 with any questions.
- ❑ All libraries will be closed on Sunday, April 8, for Easter.
- ❑ The next meeting of the Pueblo Library Foundation is scheduled for Wednesday, April 11, at 11:30 a.m.
- ❑ A Special Work Session will be held on Friday, April 13, at 9:00 a.m. in the Ryals Room at the Rawlings Library as a Finance Workshop.
- ❑ The next regular Work Session is scheduled for Thursday, April 19 at 3:00 p.m. in the Ryals Room at the Rawlings Library. Mr. Walker will be attending the OCLC Global Council meeting earlier in the week.
- ❑ The next regular Board meeting is scheduled on Thursday, April 26 at 5:30 p.m. in the Ryals Room at the Rawlings Library. There will be an Employee Recognition Event at 5:00 p.m. immediately prior to the meeting.
- ❑ The Friends of the Library will hold its Annual Meeting on April 28 at 6:30 p.m. in the Ryals Room at the Rawlings Library. Tickets can be purchased from Books Again 543-4688.
- ❑ The ALA (American Library Association) Conference will be held June 21-26 in Anaheim, California. (See: http://ala.informz.net/ala/archives/archive_2195662.html) Early discount registration ends May 13. Contact the Board Secretary at 562-5633 to make arrangements to attend.

B. Action/Discussion Items

1. Bond Counsel

OVERVIEW: PCCLD plans to arrange for financing in order to complete several planned capital projects. A competitive process was used to select the law firm of Peck Shaffer for counsel on financing. The fees for this engagement may exceed \$25,000, and would require Board approval.

RECOMMENDED ACTION: That the Board approve the fees required to obtain counsel on financing in an amount not to exceed \$30,000 to be paid to Peck Shaffer as discussed at the March 13 Work Session.

2. Financial Services Selection

OVERVIEW: PCCLD currently is working with Jim Manire, a Managing Director with the BLX Group, to coordinate a competitive proposal process for firms interested in handling the upcoming financing and debt issue required to raise funds for the contemplated library capital projects. Mr. Manire reported at the most recent Board work session on this process. The RFP has been issued with responses due by April 6. A committee will work to evaluate and make recommendations on the best proposal for Board consideration at its April Work Session and Regular Meeting.

RECOMMENDED ACTION: That the Board discuss the possibility of a Trustee participating as a member of the evaluation committee.

3. Library @ the Y Amendment to Agreement

OVERVIEW: PCCLD entered into an agreement with the Pueblo YMCA in 2009 for the operation of the Library @ the Y on the premises of the Pueblo YMCA campus. PCCLD Trustees have approved an annual plan statement for the Library @ the Y to enhance services to include offering public access to the Internet and providing New Information Technology Center services. A proposed updated Agreement between PCCLD and the Pueblo YMCA, which will support enhanced services, was discussed at the March 13 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve the Amendment to the Agreement with the Pueblo YMCA regarding operations of the Library @ the Y.

4. Architectural Firm Selection

OVERVIEW: An Architectural Firm Evaluation Committee has been working to review and evaluate submittals and interview selected firms. A presentation on the committee recommendations was discussed at the March 13 Work Session.

RECOMMENDED ACTION: That the Board of Trustees authorize the Executive Director to negotiate a contract with OZ Architecture in Denver, Colorado, for architectural services rendered in phases as financial resources for different elements of the project become available for a total amount not to exceed \$259,460.

5. Executive Session

OVERVIEW: The Trustees will enter into Executive Session for the purpose of discussing matters that may be subject to negotiations, development of strategy for negotiations and instruction to negotiators pursuant to C.R.S. 24-6-402(4)(e). The Board may return to open session for any action the Board desires to take as a result of the Executive Session discussion.

VII. PUBLIC COMMENT

VIII. ADJOURNMENT