

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 26, 2012 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Sherri Baca	Marlene Bregar	Rhonda Gonzales
Philip Mancha	Roy Miltner	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on March 13, 2012 and Minutes of the Regular Library Board meeting held on March 22, 2012, as well as Minutes from the Joint Work Session with City Council on March 26, 2012 and Minutes from the Special Work Session for a Financial Workshop on April 13, 2012 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on March 13, 2012
- Minutes of the Regular Library Board meeting held on March 22, 2012
- Minutes of the Joint Work Session with City Council held on March 26, 2012
- Minutes of the Special Work Session for a Financial Workshop held on April 13, 2012

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Amy Nelson will provide a report on government documents service.

B. Friends of the Library Report

C. Pueblo Library Foundation

D. Attorney's Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the March 2012 bills and accept the March 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the March 2012 bills and accept the March 2012 Fund Statement as contained in the April 26, 2012 Board materials.

V. OLD BUSINESS

VI. NEW BUSINESS

A. Announcements

- ☐ The Friends of the Library will hold its Annual Meeting on April 28 at 6:30 p.m. in the Ryals Room at the Rawlings Library.

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- ☐ A report on East Side Library site recommendation is scheduled to go before City Council on April 30.
- ☐ The next regular Work Session is scheduled for Tuesday, May 15 at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, May 24 at 5:30 p.m. at the Barkman Library.
- ☐ The ALA (American Library Association) Conference will be held June 21-26 in Anaheim, California. (See: http://ala.informz.net/ala/archives/archive_2195662.html) Early discount registration ends May 13. Contact the Board Secretary at 562-5633 to make arrangements to attend.

B. Action/Discussion Items

1. Board Development Committee Recommendation – Bylaws Revision

OVERVIEW: The Board Development Committee recommended an immediate change to the Bylaws with respect to Public Comment being held at the end of the Regular Board Meeting Agenda in the order of business. At the April 19 Work Session, the Board discussed Public Comment and recommended moving it after Reports on the meeting agenda specified in the Bylaws.

RECOMMENDED ACTION: That the Board approve a revision to the Bylaws moving Public Comment immediately after Reports in the agenda sequence shown on page 5.

2. Communication Policy

OVERVIEW: A Trustee-approved goal for the Library District is the adoption of a communication plan to insure effective publicity for PCCLD. Staff has studied other libraries' communication plans, researched best practices, drafted a plan for PCCLD, and shared and discussed the plan internally with staff. A proposed policy and guidelines were presented to the Library Trustees and discussed at the April 19 Work Session, and recommended changes were made.

RECOMMENDED ACTION: That the Board adopt the Communication policy.

VII. PUBLIC COMMENT

VIII. ADJOURNMENT