

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 26, 2011 – 5:30 p.m. – Barkman Library**

I. CALL TO ORDER AND ROLL CALL

Sherri Baca	Marlene Bregar	Philip Mancha
Katherine Frank	Jim Stuart	Frances Terrazas-Alexander
Roy Miltner		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. SPECIAL PRESENTATION AND ACKNOWLEDGEMENT

IV. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on April 19, 2011 and Minutes of the Regular Library Board meeting held on April 28, 2011 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on April 19, 2011
- Minutes of the Regular Library Board meeting held on April 28, 2011

V. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Steve Antonuccio, Barkman Library Managing Librarian, will provide a report on the Barkman Library.

Amy Nelson, Literacy Librarian, will provide a report on the PCCLD Adult Literacy Program.

B. Friends of the Library Report

C. Attorney's Report

D. Financial Report

OVERVIEW: The Board is asked to ratify the April 2011 bills and accept the April 2011 Fund Statements. Chris Brogan, Chief Financial Officer, provided a synopsis of the Financial Report and was available to answer questions at a recent Trustee work session.

RECOMMENDED ACTION: That the Library Board approve the April 2011 bills and accept the April 2011 Fund Statement as contained in the May 26, 2011 Board materials.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- ☐ All libraries will be closed on Monday, May 30 for the Memorial Day holiday.
- ☐ The next regular Work Session is scheduled for Tuesday, June 14, at 4:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, June 23 at 5:30 p.m. at the Pueblo West Library.

- ☐ The library's Summer Reading Club activities—*One World, Many Stories* for children, *You Are Here* for teens, and *Babies Going Places* for infants—will take place from June 1 through August 13.

B. Action/Discussion Items

1. Employee Health Benefits

OVERVIEW: The current PCCLD health benefit package approved by the Board will end June 30, 2011. A benefit package commencing July 1, 2011, was presented at the May 17, 2011, Board Work Session. The cost of this program for one year is \$371,268. This expenditure will require Trustee approval because it exceeds \$25,000.

RECOMMENDED ACTION: That the Library Board approve the proposed 2011-12 employee health benefit package at a cost to the District of \$371,268.

2. Pueblo Library Foundation

OVERVIEW: PCCLD has established a 2011 objective to establish the Pueblo Library Foundation. The Trustees have studied and discussed this matter on several occasions, including a special Work Session devoted to this topic on May 16, facilitated by attorney Heidi Glance. The Trustees have indicated interest in establishing an organizing committee to develop a draft version of Pueblo Library Foundation structure, bylaws, and articles of incorporation for the Trustees to review. The membership of this committee is to consist of the PCCLD Executive Director, a Library Trustee, the Library Attorney, the Library Chief Financial Officer, and a representative from the Board of the Friends of the Library.

RECOMMENDED ACTION: That the Board of Trustees take action to create the Pueblo Library Foundation organizing committee for the purpose of developing a draft version of the proposed Pueblo Library Foundation structure, bylaws, and articles of incorporation for the Trustees' review, with committee membership consisting of a member of the Trustees, the Library Executive Director, the Library Attorney, the Library CFO, and a representative from the Board of the Friends of the Library.

3. Procurement of Laptops for the New Information Technology Center

OVERVIEW: PCCLD adopted a 2011 objective to establish a New Information Technology Center at both the Barkman and Rawlings Libraries, using proceeds from a federal stimulus grant intended to expand access to broadband technologies. One aspect of this program, which is required by the grant, is to make available laptop computers to community members. Trustees discussed a proposal to procure 44 Acer Aspire Timeline 5820T-682544 laptops with accident protection from Insight Public Sector at a cost of \$32,500.16 based on a recent bid process. The proposed procurement was discussed by Trustees at a recent Work Session. This expenditure will require Trustee approval because it exceeds \$25,000.

RECOMMENDED ACTION: That the Board of Trustees approve the purchase of 44 Acer Aspire Timeline 5820T-682544 laptops with accident protection from Insight Public Sector at a cost of \$32,500.16.

4. EXECUTIVE SESSION

OVERVIEW: The Trustees will enter into Executive Session for the purpose of receiving legal advice from its attorney regarding negotiations and settlements pursuant to C.R.S. 24-6-402(4)(b).

RECOMMENDED ACTION: The Trustees may return to open session for any action the Trustees desire to take as a result of the Executive Session advice.

VIII. PUBLIC COMMENT

IX. ADJOURNMENT