

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
September 28, 2017 – 5:30 p.m. – Giodone Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	VACANT	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on August 15, 2017, Minutes of the Regular Library Board meeting held on August 24, 2017, and Minutes of the Special Library Board meeting held on September 1, 2017 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on August 15, 2017
- Minutes of the Regular Library Board meeting held on August 24, 2017
- Minutes of the Special Library Board meeting held on September 1, 2017.

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Kayci Barnett, Giodone Library Manager, will provide an update report on activities at the Giodone Library.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the August 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the August 2017 Employment Changes as contained in the September 28, 2017 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the August 2017 bills and accept the August 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to respond to any questions.

RECOMMENDED ACTION: That the Library Board approve the August 2017 bills and accept the August 2017 Fund Statement as contained in the September 28, 2017 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

A. 2017 Audit

OVERVIEW: The Board reviewed the 2017 Audit engagement agreements for the Pueblo City-County Library District and Pueblo Library Foundation at meetings in August and September.

RECOMMENDED ACTION: That the Library Board approve 2017 Audit engagement letter agreements for the Pueblo City-County Library District and the Pueblo Library Foundation.

VIII. NEW BUSINESS

A. Announcements

- ☐ All libraries will be closed on Monday, October 9 for the Columbus Day holiday. Staff will be participating in staff development on that day. Board members are encouraged to arrive at 8:00 a.m. for Employee Recognition presentations.
- ☐ The next regular Work Session is scheduled for Tuesday, October 17, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The *2017 All Pueblo Reads: Station Eleven* distinguished author dinner and fundraiser featuring Emily St. John Mandel is scheduled for the evening of October 20. Please contact Gloria Madrill at 553-0221 or Gloria.madrill@pueblolibrary.org for reservations.
- ☐ The next regular Board meeting is scheduled on Thursday, October 26, at 5:30 p.m. at the Patrick Lucero Library, 1315 E. 7th Street.

B. Action/Discussion Items

1. Health Benefit

OVERVIEW: The current employee health benefit package ends on December 31, 2017. A proposed benefit renewal commencing January 1, 2018 and ending December 31, 2018, will be presented for discussion. Trustees' action to approve this expenditure is required since the cost of this proposal will exceed \$25,000.

RECOMMENDED ACTION: The information provided is for preliminary review and discussion. The Board will be asked to approve the health benefits at the October Board meeting. No formal action is requested at this time.

2. EXECUTIVE SESSION

OVERVIEW: The Board of Trustees will enter into Executive Session for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. 24-6-402(4)(e).

IX. ADJOURNMENT