

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
September 24, 2015 – 5:30 p.m. – Giodone Library**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on August 18, 2015 and Minutes of the Regular Library Board meeting held on August 27, 2015 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on August 18, 2015
- Minutes of the Regular Library Board meeting held on August 27, 2015

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Kayci Barnett, Giodone Managing Librarian, will provide a report on activities at the Giodone Library.

Janina Goodwin, Rawlings Library Manager, will provide a report on the 2015 teen and youth summer reading program outcomes.

**B. Friends of the Library Report**

Midori Clark, Director of Community Relations, Development & Strategic Initiatives, will provide an update report on the Friends of the Library.

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes**

OVERVIEW: The Board is asked to ratify the August 2015 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the August 2015 Employment Changes as contained in the September 24, 2015 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the August 2015 bills and accept the August 2015 Fund Statements. A synopsis of the Financial Report will be provided by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the August 2015 bills and accept the August 2015 Fund Statement as contained in the September 24, 2015 Board materials.

**V. BOARD COMMENT**

**VI. PUBLIC COMMENT**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. Announcements**

- ☐ All libraries will be closed on Monday, October 12 for the Columbus Day holiday. Staff will be participating in staff development on that day.
- ☐ The next regular Work Session is scheduled for Tuesday, October 13, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Tuesday, October 20, at 5:30 p.m. at the Rawlings Library. There will be a Staff Recognition event immediately prior to the meeting at 5:00 p.m.
- ☐ CAL Conference 2015 will be held October 22-24 at the Embassy Suites in Loveland, Colorado. Contact the Board Secretary to make plans to attend.
- ☐ Upcoming Advocacy Opportunities (contact Board Secretary for reservations):
  - Latino Chamber—Luncheon, September 25, 11:30 a.m., Pueblo Convention Center with guest speaker from HERR Investigations.
  - Latino Chamber—Happy Hour and Artist Showing, October 1, 5:00 p.m., Sangre de Cristo Arts & Conference Center.
  - Latino Chamber—Supremo Coffee Break, October 7, 8:15 a.m., Pueblo Workforce Center, 212 W. 3<sup>rd</sup> Street.
  - Greater Pueblo Chamber—Business During Lunch, October 8, 11:30 a.m., hosted by St. Mary Corwin Medical Center at the Pueblo Convention Center.
  - Greater Pueblo Chamber—Business After Hours, October 15, 5:00 p.m., Pueblo Community College.
  - Latino Chamber—Brown Bag Seminar, October 21, 12:00 noon, Latino Chamber, 215 S. Victoria Avenue. Sheriff Kirk Taylor to discuss law and ethics.
  - Latino Chamber—Luncheon, October 30, 11:30 a.m., Clarion Inn, 4001 N. Elizabeth, featuring an array of political speakers.
- ☐ The Booklover's Black Tie Ball will be held on Saturday, November 7. Call 562-5635 for details and reservations.

**B. Action/Discussion Items**

**1. InfoZone Exhibit Upgrade**

OVERVIEW: The PCCLD 2015 Annual Plan anticipates upgrading the film exhibits in the InfoZone Museum. Rawlings Foundation grants have been procured to help accomplish this project, and an RFP has been issued to solicit vendors to perform this work. A report and recommendation on proceeding with the project were presented and discussed at the September 15 Work Session. Board approval is required since the cost exceeds \$25,000.

RECOMMENDED ACTION: That the Board of Trustees approve the proposal from Experience Design to upgrade the film exhibits in the InfoZone Museum at a cost not to exceed \$44,000.

**2. PCCLD Staff Desktop Computer Replacement**

OVERVIEW: The PCCLD Annual Plan calls for replacing all staff-use desk computers, and funds for the project are allocated in the 2015 budget. The next step is to employ a qualified consultant to advise and assist with configuration of the desktop deployment

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and management server environment. A report and recommendation were presented and discussed at the September 15 Work Session. Board approval is required since the cost exceeds \$25,000.

RECOMMENDED ACTION: That the Board of Trustees approve PCCLD entering into agreement with Long View Systems for IT consulting services for evaluation and implementation of Citrix XenDesktop in an amount not to exceed \$31,065.

**3. Library Board Vacancy**

OVERVIEW: A vacancy on the Board of Trustees is anticipated at the end of the current year. A Nominating Committee has been appointed to identify skills and representation needed, discuss recruitment strategies, and develop a process to review applicants in order to make a recommendation to City and County officials. An update report will be provided.

**4. EXECUTIVE SESSION**

OVERVIEW: The Board of Trustees will enter into Executive Session pursuant to C.R.S. 24-6-402(4)(d) to discuss specialized details of security arrangements or investigations.

**IX. ADJOURNMENT**