

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 25, 2012 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

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| Sherri Baca | Marlene Bregar | Rhonda Gonzales |
| Philip Mancha | Roy Miltner | Fredrick Quintana |
| Jim Stuart | | |

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on September 18, 2012 and Minutes of the Regular Library Board meeting held on September 27, 2012 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on September 18, 2012
- Minutes of the Regular Library Board meeting held on September 27, 2012

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Michael Cox will provide a report on the Summer Reading Program.

B. Friends of the Library

C. Pueblo Library Foundation

D. Attorney's Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the September 2012 bills and accept the September 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the September 2012 bills and accept the September 2012 Fund Statement as contained in the October 25, 2012 Board materials.

V. PUBLIC COMMENT

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- ☐ All libraries will be closed on Sunday, November 11 for Veterans Day.
- ☐ The next regular Work Session is scheduled for Thursday, November 8, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, November 15 at 5:30 p.m. at the Barkman Library.

B. Action/Discussion Items

1. Preliminary 2013 Annual Plan and Budget

OVERVIEW: The Trustees were presented the preliminary 2013 Annual Plan and Budget for the Pueblo City-County Library District on October 15 and initially reviewed the proposed 2013 Annual Plan and Budget at the Work Session on October 16, 2012.

RECOMMENDED ACTION: That the Trustees consider and discuss the plan and budget presentation, and ask questions, as desired. The preliminary budget presentation will be followed by a public hearing on the plan and budget at the November 15 Board meeting. The Trustees will be asked to adopt the 2013 plan and budget, set the mill levy, and appropriate sums of money for the 2013 budget at the December 13 Board meeting.

2. Appointment of Auditor

OVERVIEW: The Local Government Audit Law, C.R.S. 29-1-602 and C.R.S. 29-1-603 requires the governing body of each local government to engage a Colorado licensed Certified Public Accountant to conduct an annual audit of the financial statements of the local government for each fiscal year.

RECOMMENDED ACTION: That the Trustees engage Swanhorst & Company, LLC, Greenwood Village, Colorado, to conduct the annual audit of the financial statements for the fiscal year ending December 31, 2012.

VIII. ADJOURNMENT