

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
May 29, 2018 – 5:30 p.m. – Barkman Library**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Philip Mancha	Doreen Martinez	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on April 17, 2018 and Minutes of the Regular Library Board meeting held on April 26, 2018 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on April 17, 2018
- Minutes of the Regular Library Board meeting held on April 26, 2018

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Alicia Griebel, Barkman Library Manager, will provide an update on activities at the Barkman Library.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes** None

OVERVIEW: The Board is asked to ratify the April 2018 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the April 2018 Employment Changes as contained in the May 29, 2018 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the April 2018 bills and accept the April 2018 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the April 2018 bills and accept the April 2018 Fund Statement as contained in the May 29, 2018 Board materials.

**V. BOARD COMMENT**

**VI. PUBLIC COMMENT**

**VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

### **A. Announcements**

- ☐ The next regular Work Session is scheduled for Tuesday, June 19, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, June 28, at 5:30 p.m. at the Rawlings Library.
- ☐ All libraries will be closed on Wednesday, July 4, for the Independence Day holiday.

### **B. Action/Discussion Items**

#### **1. National Medal of Museum and Library Service Award Ceremony**

OVERVIEW: On May 24, PCCLD was awarded the Institute for Museum and Library Services National Medal. Ms. Martinez, Ms. Gairaud and Dr. Mancha attended the awards ceremony along with Jon Walker and community representative, Mandy Brown.

RECOMMENDED ACTION: An update report will be provided.

#### **2. Integrated Library System**

OVERVIEW: Recommendations were presented to the Board of Trustees at the May 15 Work Session and discussed in detail for awarding a contract for Integrated Library System software for the library district.

RECOMMENDATION: That the Board approve awarding the Integrated Library System contract to ByWater Solutions for Koha at a cost not to exceed \$47,660 in the first year.

#### **3. Audit Committee**

OVERVIEW: PCCLD plans to issue an RFP for auditing services in July and the Board of Trustees' Audit Committee met earlier on May 29.

RECOMMENDED ACTION: An update report will be provided.

#### **4. Gallagher Amendment**

OVERVIEW: The Board of Trustees has reviewed the projected budgetary impact of the Gallagher Amendment.

RECOMMENDED ACTION: An update report will be provided.

## **IX. ADJOURNMENT**