

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 24, 2012 – 5:30 p.m. – Barkman Library**

I. CALL TO ORDER AND ROLL CALL

Sherri Baca	Marlene Bregar	Rhonda Gonzales
Philip Mancha	Roy Miltner	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on April 19, 2012 and Minutes of the Regular Library Board meeting held on April 26, 2012 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on April 19, 2012
- Minutes of the Regular Library Board meeting held on April 26, 2012

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Steve Antonuccio, Barkman Managing Librarian, will provide an update report regarding the Barkman Library.

Jill Deulen, Collection Development and Interlibrary Loan Librarian, will provide a report on PCCLD's Interlibrary Loan program.

B. Friends of the Library Report

C. Pueblo Library Foundation

D. Attorney's Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the April 2012 bills and accept the April 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the April 2012 bills and accept the April 2012 Fund Statement as contained in the May 24, 2012 Board materials.

V. PUBLIC COMMENT

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- ☐ All library locations will be closed on Monday, May 28 for Memorial Day.

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- ☐ The next regular Work Session is scheduled for Tuesday, June 19 at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, June 28 at 5:30 p.m. at the Pueblo West Library.
- ☐ The Special District Association (SDA) of Colorado is offering a comprehensive half-day workshop to assist Board members in learning about their statutory responsibilities. A workshop will be held in Colorado Springs/Fountain on June 27 for a cost of \$30. Contact the Board Secretary at 562-5633 to make arrangements to attend.
- ☐ The American Library Association Annual Conference will be held June 21-26 in Anaheim, California. (See: http://ala.informz.net/ala/archives/archive_2195662.html). Contact the Board Secretary at 562-5633 to make arrangements to attend.

B. Action/Discussion Items

1. Resolution Preliminarily Authorizing Financing for New Libraries

OVERVIEW: The Board of Trustees has approved a budget and plan that calls for borrowing funds to finance construction of three new libraries. A Resolution preliminarily authorizing the financing for the new facilities with a COP Lease program and providing reimbursement of money from the COP issue to PCCLD for money spent on the new facilities was discussed at the Board Work Session on May 15.

RECOMMENDED ACTION: That the Board approve the Resolution Preliminarily Authorizing Financing for New Libraries.

2. Library Health Benefit Package

OVERVIEW: The current employee health benefit package approved by the Board will end June 30, 2012. A recommended benefit package renewal commencing July 1, 2012 and ending June 30, 2013 was presented and discussed in detail at the Board Work Session on May 15. The cost of the program is \$418,620. The Trustees are asked to take action to approve this expenditure because it exceeds \$25,000.

RECOMMENDED ACTION: That the Board approve the 2012-13 Health Insurance Benefit package at a total 1-year plan cost of \$418,620.

3. Library @ the Y Amendment to Agreement

OVERVIEW: At the March 22, 2012 Board Meeting, the Board of Trustees approved an Amendment to the agreement made with the Pueblo YMCA in 2009 for the operation of the Library @ the Y on the premises of the Pueblo YMCA campus. The Amendment was then provided to the YMCA for its approval. The YMCA made a slight revision to the Amendment approved by the Library Board by removing the phrase "not to exceed once per week" from the sentence changing it to now read: "With the exception of periodic training for YMCA staff, all access into the computer lab will be solely through the Library entrance." Representatives from the YMCA have signed and returned the revised Amendment dated April 30, 2012. The Trustees discussed accepting this change at their work session on May 15.

RECOMMENDED ACTION: That the Board approve the Amendment to the Agreement with the Pueblo YMCA regarding operations of the Library @ the Y as revised by the YMCA dated April 30, 2012.

4. Talking Points

OVERVIEW: The Board's Advocacy Committee has worked with staff to prepare talking points for Board members regarding the upcoming new library construction project.

RECOMMENDED ACTION: The talking points will be presented to Board members for discussion.

5. Special Meeting

OVERVIEW: A team consisting of Board president Sherri Baca, Executive Director Jon Walker, financial consultant Jim Manire and CFO Chris Brogan has been working on selection recommendations for firms to consummate financing for the library capital projects, including RFID and new buildings. The team is prepared to make a recommendation and the Board is asked to consider a special meeting to consider these recommendations.

RECOMMENDED ACTION: Work to set a date and time for a special meeting of the Board of Trustees.

6. Executive Session

OVERVIEW: The Trustees will enter into Executive Session for the purpose of discussing matters related to a personnel matter with respect to the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I). The involved employee has been notified of this Executive Session and given the opportunity to have the matter discussed in open session. The Board may return to regular session to take whatever action it deems appropriate with regard to this matter.

VIII. ADJOURNMENT