

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
March 24, 2016 – 5:30 p.m. – Lamb Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on February 16, 2016 and Minutes of the Regular Library Board meeting held on February 25, 2016 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on February 16, 2016
- Minutes of the Regular Library Board meeting held on February 25, 2016

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Andrew Bregar, Lamb Library Manager, will provide a report on the Lamb Library.

Maria Tucker, Manager of Special Collections and Museum Services, will provide a report on an upcoming Smithsonian Institution exhibit in the InfoZone Museum.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the February 2016 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the February 2016 Employment Changes as contained in the March 24, 2016 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the February 2016 bills and accept the February 2016 Fund Statements. Jon Walker will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the February 2016 bills and accept the February 2016 Fund Statement as contained in the March 24, 2016 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- ☐ The Rawlings Library will be closed on Sunday, March 27 for Easter Sunday.
- ☐ The Greater Pueblo Chamber of Commerce will hold the Legislative Breakfast on Saturday, April 16 from 8:00-9:30 a.m. at the Pueblo Convention Center. Contact the Board Secretary to make plans to attend.
- ☐ The next regular Work Session is scheduled for Tuesday, April 19 at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, April 28 at 5:30 p.m. at the Rawlings Library. There will be a staff recognition event at 5:00 p.m. immediately prior to the meeting.
- ☐ The Greater Pueblo Chamber of Commerce will hold Business During Lunch at the Pueblo Convention Center on May 12 at 11:30 a.m. The sponsor will be Pueblo Urban Renewal Authority. Contact the Board Secretary to make plans to attend.

B. Action/Discussion Items

1. Customer Code of Conduct Policy

OVERVIEW: The Board of Trustees discussed a revision to PCCLD's Customer Service policies pertaining to the Customer Code of Conduct at the March 15 Work Session.

RECOMMENDED ACTION: That the Board approve adding "Dispensing chemicals or noxious substances including, but not limited to, mace, pepper spray, stink bombs and tear gas" to the list of prohibited activities contained in policy section 03.06.03 Customer Code of Conduct.

2. ConnectED Memorandum of Understanding

OVERVIEW: At the March 15 Work Session the Board reviewed the Memorandum of Understanding to be presented to the School Boards for School District 60 and School District 70. After additional changes have been incorporated, the Memorandum of Understanding for each school district will be presented to the Board of Trustees for approval.

RECOMMENDED ACTION: No formal action is required at this time.

3. Board of Trustees Assessment

OVERVIEW: The Board of Trustees reviewed the Board self-assessment outcomes at the March 15 Work Session and discussed potential solutions.

RECOMMENDED ACTION: The Board President may reconstitute the Board Development Committee to review the self-assessment tool and make any further recommendations to the Board of Trustees.

4. Urban Renewal Commission

OVERVIEW: The Trustees discussed a meeting with local tax districts and suggested additional approaches at the March 15 Work Session. The Lobbying Committee held a meeting on March 22 and may report on results of that meeting.

RECOMMENDED ACTION: No formal action is required at this time.

IX. ADJOURNMENT