

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
June 28, 2018 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Philip Mancha	Doreen Martinez	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on May 15, 2018 and Minutes of the Regular Library Board meeting held on May 29, 2018 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on May 15, 2018
- Minutes of the Regular Library Board meeting held on May 29, 2018

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

There will be a report provided on Key Results among Colorado peer institutions.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes None

OVERVIEW: The Board is asked to ratify the May 2018 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the May 2018 Employment Changes as contained in the June 28, 2018 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the May 2018 bills and accept the May 2018 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the May 2018 bills and accept the May 2018 Fund Statement as contained in the June 28, 2018 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- ☐ All libraries will be closed on Wednesday, July 4, for the Independence Day holiday.
- ☐ The Nesbitt Staff Association will hold the Annual Staff Summer Picnic at City Park on July 15.
- ☐ The next regular Work Session is scheduled for Tuesday, July 17, at 3:00 p.m. at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, July 26, at 5:30 p.m. at the Patrick A. Lucero Library.

B. Action/Discussion Items

1. 2017 Audit Report

OVERVIEW: Wendy Swanhorst from the auditing firm Hinkle & Company, presented the 2017 PCCLD Audit Report to the Trustees at the June 19, 2018 Work Session which the Board discussed in detail. The final Comprehensive Annual Financial Report (CAFR) was also presented to all Board members for review and discussion.

RECOMMENDED ACTION: That the Board of Trustees accept the 2017 Audit Report for filing.

2. Gallagher Amendment

OVERVIEW: The Board of Trustees reviewed and made recommendations for a draft letter regarding Colorado's Gallagher Amendment.

RECOMMENDATION: That the Board review and adopt a letter to legislators regarding the Gallagher Amendment.

3. Rawlings Space Planning

OVERVIEW: The Board of Trustees discussed the RFP for Architectural & Design Services for Rawlings Library Space Planning & Interior Renovation and discussed recommendations at the June 19 Work Session.

RECOMMENDED ACTION: That the Board of Trustees authorize the Executive Director to enter into a contract with Humphries Poli Architects for design work for the Rawlings Public Library at an amount not to exceed \$75,000.

IX. ADJOURNMENT