

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 22, 2017 – 5:30 p.m. – Greenhorn Valley Library**

**I. CALL TO ORDER AND ROLL CALL**

|                 |                 |                   |
|-----------------|-----------------|-------------------|
| Marlene Bregar  | Lyndell Gairaud | Philip Mancha     |
| Doreen Martinez | Donna Pickman   | Fredrick Quintana |
| Jim Stuart      |                 |                   |

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on May 16, 2017, and Minutes of the Regular Library Board meeting held on May 25, 2017, were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on May 16, 2017
- Minutes of the Regular Library Board meeting held on May 25, 2017

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Sarah McDonnell, Managing Librarian for the Greenhorn Valley Library, will provide an update report on library programs and services.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes**

OVERVIEW: The Board is asked to ratify the May 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the May 2017 Employment Changes as contained in the June 22, 2017 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the May 2017 bills and accept the May 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to respond to any questions.

RECOMMENDED ACTION: That the Library Board approve the May 2017 bills and accept the May 2017 Fund Statement as contained in the June 22, 2017 Board materials.

**V. BOARD COMMENT**

**VI. PUBLIC COMMENT**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. Announcements**

- ☐ All Libraries will be closed on Tuesday, July 4, 2017, for the Independence Day holiday.
- ☐ The Board Audit Committee will hold a meeting on Tuesday, July 18, 2017, at 2:00 p.m. in the Executive Conference Room on the 3<sup>rd</sup> floor of the Rawlings Library for the purpose of meeting with auditors regarding the FY 2016 audit.
- ☐ The next regular Work Session is scheduled for Tuesday, July 18, 2017, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, July 27, at 5:30 p.m. in the Ryals Room at the Rawlings Library.
- ☐ CALCON17 is scheduled October 12-14 at the Embassy Suites in Loveland, Colorado. Contact Jane Carlsen at 562-5633 to make arrangements to attend. Early-bird registration is in effect until August 1.
- ☐ The Annual Planning Retreat will be held on Thursday, August 17 at 8:30 a.m. at the Union Depot. Board members planning to attend should RSVP to Jane Carlsen, 562-5633.

**B. Action/Discussion Items**

**1. Rawlings Library Climate Controls**

OVERVIEW: The Library District 2017 budget includes funds allocated for a planned replacement of the Rawlings Library climate controls. A report was provided to the Trustees at the June 13 Work Session with recommendations for award of bid for this work to the best, lowest bid. This procurement requires approval of the Trustees since it exceeds \$25,000.

RECOMMENDED ACTION: That the Trustees approve awarding the Rawlings Library climate controls to Johnson Controls at a cost not to exceed \$72,471.

**2. ConnectED Memorandum of Understanding**

OVERVIEW: The ConnectED agreement between Pueblo City Schools and PCCLD expires on June 30, 2017, and a recommended agreement renewal was presented for discussion at the June 13 Work Session.

RECOMMENDED ACTION: That the Trustees approve the renewal agreement as presented in the June 22, 2017 board packet.

**IX. ADJOURNMENT**