

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
July 28, 2016 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on June 14, 2016 and Minutes of the Regular Library Board meeting held on June 23, 2016 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on June 14, 2016
- Minutes of the Regular Library Board meeting held on June 23, 2016

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Janina Goodwin, Rawlings Library Manager, will provide an update report on PCCLD security.

Maria Tucker, Manager of Special Collections and Museum Services, will provide a report on the recently completed Smithsonian exhibit, *Human Origins: What Does It Mean to be Human?*

B. Friends of the Library Report (On summer break)

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the June 2016 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the June 2016 Employment Changes as contained in the July 28, 2016 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the June 2016 bills and accept the June 2016 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the June 2016 bills and accept the June 2016 Fund Statement as contained in the July 28, 2016 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- ☐ Board members are invited to attend the Nesbitt Committee Staff Summer Picnic on Sunday, August 7 from 5:00-8:00 p.m. at the pavilion in the park behind the Pueblo West Library. It is a potluck event with the Nesbitt Committee providing fried chicken and drinks. Attendees are encouraged to bring folding lawn chairs and swimsuits for those who want to get wet at the Splash Park. RSVP to Courtney Woodka at 562-5606.
- ☐ The next regular Work Session is scheduled for Tuesday, August 16, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The Annual Planning Retreat has been scheduled for Wednesday, August 24, 9:00 a.m. to 4:30 p.m. at Penrose House in Colorado Springs. RSVP to Jane Carlsen 562-5633.
- ☐ The next regular Board meeting is scheduled on Thursday, August 25, at 5:30 p.m. at the Greenhorn Valley Library, 4801 Cibola Drive, Colorado City.
- ☐ Legislative Barbecue at the Colorado State Fair will be held Friday, August 26 beginning at 5:00 p.m. - \$65 for Chamber members which includes dinner, 2 drinks and admission to Fair. Contact Jane Carlsen at 562-5633 to make arrangements to attend.
- ☐ MPLA/CALCON16 is scheduled October 20-22 at the Embassy Suites in Loveland, Colorado. Contact Jane Carlsen at 562-5633 to make arrangements to attend.

B. Action/Discussion Items

1. Comprehensive Annual Financial Report

OVERVIEW: Sherri Baca, Chief Financial Officer, will present the PCCLD 2015 Comprehensive Annual Financial Report for discussion.

RECOMMENDED ACTION: That the Board of Trustees review the Comprehensive Annual Financial Report. No formal action is required.

2. Disposition of Fixed Assets

OVERVIEW: The Board of Trustees discussed a proposal for disposition of specified computer equipment at their July 19 work session.

RECOMMENDED ACTION: That the Board of Trustees approve the Disposal of Property Request for specified computer equipment.

3. Finance Staff Recognition

OVERVIEW: The Board of Trustees recommended an official commendation for the PCCLD Finance Department at their July 19 work session.

RECOMMENDED ACTION: That the Board of Trustees adopt the Resolution commending the Finance Department employees: Sherri Baca, Katie Hunt, Jeanette Cortez, and Darlene Sherwood.

4. Upcoming Board Vacancies

OVERVIEW: The Board of Trustees discussed upcoming Board vacancies and appointments at their July 19 work session.

RECOMMENDED ACTION: An update report will be provided.

IX. ADJOURNMENT